



January 7, 2021

Cotton Commercial USA, Inc.  
James Scaife, President  
5443 Katy Hockley Cutoff Rd.  
Katy, TX 77493

Re: RFP # R10-1110 Damage, Disaster, Restoration, Cleaning and Related Services

Dear Mr. Scaife:

Congratulations! The Education Service Center Region 10 Board of Directors met on Friday, December 18, 2020 and awarded the RFP #R10-1110 Damage, Disaster, Restoration, Cleaning and Related Services to Cotton Commercial USA, Inc.

Your contract number will be R10-1110B. This contract will become effective on January 1, 2021 and will have an initial term of two (2) years with three (3) optional one year renewals.

Please note that while Region 10 accepted Cotton's exceptions, Region 10 does so with the clarification that the proposed additional language for Section 12.3 will apply solely for Region 10 ESC's premises, and does not extend to any members who may utilize the contract.

Thank you for submitting your response. We look forward to working with you.

Regards,

Sue Hayes  
Chief Financial Officer