ADDENDUM #1

Set Aside Job Order Contracting Services in the State of Ohio

RFP # COG-2119

Issued By:

The Cooperative Council of Governments On Behalf of Equalis Group

This Addendum #1 amends the Request for Proposal (RFP) for Set Aside Job Order Contracting Services in the State of Ohio ("**Addendum**"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum #1 is hereby issued to make to incorporate the following Questions and Answers to be part of the above titled solicitation document:

Question 1
Is this information recorded and how will someone be able to access it?
Answer 1
A recording of the Pre-Bid Meeting will be posted on Equalis Group's Bonfire procurement portal for both the Open Market and Set Aside solicitations.

Question 2
What if we have more questions? Who do we ask?
Answer 2
All questions should be sent through Bonfire's Opportunity Q&A feature within the solicitations page. The deadline for submitting question is June 2 at 5pm ET. More information is provided at minute 58 of the pre-bid meeting recording.

Question 3
We are a manufacturing representative for a number of roofing products. If I want to get in and look at specifications, would I just go to Equalis Group's Bonfire page?
Answer 3
Download the CTC and technical specifications on the Equalis Group's solicitation page.

Question 4
Is there a way to get a list of Equalis Group members?
Answer 4
Equalis Group does not make their membership list available to the public. It is only accessible to other Members and Awarded Suppliers.

Question 5
Will there be multiple contractors awarded per Zone?
Answer 5

Yes. The number of contracts awarded per trade is identified in solicitation tables provided in **Section 1** of procurement documents. It is important to pay particularly close attention to how you prepare and submit bids for each trade and geography in order for a Bidder to be eligible for all three awards. See the supplement information provided below for clarification on this requirement.

When preparing Bid Form 1 and Bid Form 2, to be considered for each contract set aside for award within a region and trade, **BIDDER MUST SUBMIT A COPY OF BID FORM 1 AND BID FORM 2 FOR EACH OF THE AVAILABLE CONTRACTS IN THAT REGION**.

For example, there are three available contracts for plumbing trade services in each of the geographic regions. To be considered for each contract award, Bidder's must submit three copies of Bid Form 1 and Bid Form 2. The contract # and geographic areas you are submitting your bid towards must be clearly marked on Bid Form 1 and 2.

Bidders will only be eligible to receive one contract award within each trade region.

Scenario 1: If a Bidder intends to submit a proposal for a plumbing contract in Region 1 only, a bidder would only be required to submit the following Bid Form 1 and 2 documents to be considered for each of the three potential contracts available:

1. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-A
2. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-B
3. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-C
4. One copy of Bid Form 3 though 13

Scenario 2: If a Bidder intends to submit a proposal for each of plumbing contracts available in each region a Bidder would submit the follow documents:

5. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-A
6. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-B
7. Bid Form 1 & 2 – Region 1, Contract Number COG-2119-PC01-C
8. Bid Form 1 & 2 – Region 2, Contract Number COG-2119-PC02-A
9. Bid Form 1 & 2 – Region 2, Contract Number COG-2119-PC02-B
10. Bid Form 1 & 2 – Region 2, Contract Number COG-2119-PC02-C
11. Bid Form 1 & 2 – Region 3, Contract Number COG-2119-PC03-A
12. Bid Form 1 & 2 – Region 3, Contract Number COG-2119-PC03-B
13. Bid Form 1 & 2 – Region 3, Contract Number COG-2119-PC03-C
14. Bid Form 1 & 2 – Region 4, Contract Number COG-2119-PC04-A
15. Bid Form 1 & 2 – Region 4, Contract Number COG-2119-PC04-B
16. Bid Form 1 & 2 – Region 4, Contract Number COG-2119-PC04-C
17. Bid Form 1 & 2 – Region 5, Contract Number COG-2119-PC05-A
18. Bid Form 1 & 2 – Region 5, Contract Number COG-2119-PC05-B
19. Bid Form 1 & 2 – Region 5, Contract Number COG-2119-PC05-C
20. One copy of Bid Form 3 though 13

Question 6
Does this apply to time and material reimbursable work?
Answer 6
No.

Question 7
If my services do not fall under these two current bids, is there a way to get the pricing information for the services we do provide into the system so they are ready to go if an opportunity does come up?
Answer 7
If it is a specialty trade, we recommend networking with the awarded suppliers so they are aware of what services provide.

Question 8
In the bid package there are two sets of terms of conditions. One is the Master Agreement, and the other are related to Job Order Contracting. How do these complement each other?
Answer 8
The Master Agreement is the piggybackable contract or the contract vehicle that identifies the products and services a public agency is able to access and buy without being required to conduct a bid or RFP. There are additional terms and conditions related specifically to the performance of trade work through this contract. The Master Agreement is related to accessing products and services and the JOC terms and conditions is related to the trades work being performed.
Question 9
We are successfully awarded a contract, will the CCOG Member notify us of the agreement, or will the member notify us?

Answer 9
Awarded Suppliers work with our business development team to identify opportunities but sometimes those opportunities are also brought directly to the contractor. For any opportunity, you will go through five step job order process. Regardless of where the opportunity comes from, you will go through the 5-step process and Gordian will have visibility to it.

Question 10
Do we have to pay the Administrative Fee before we get paid?
Answer 10
No.

ADDENDUM #2

Set Aside Job Order Contracting Services in the State of Ohio

ITB # COG-2119

Issued By:
The Cooperative Council of Governments
On Behalf of Equalis Group

June 3, 2021

This Addendum #2 amends the Invitation to Bid (ITB) for Set Aside Job Order Contracting Services in the State of Ohio ("**Addendum**"). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum #2 is hereby issued to make to incorporate the following Questions and Answers to be part of the above titled solicitation document:

Question 11
Is the bidding open to out of state vendors and can their DBE be used from other states
Answer 11
At the time of bid your DBE Certification will qualify you to respond, however, upon award you may be required to register or apply for further DBE Certifications to ensure you meet an agency or state requirements.

Question 12
We are an Illinois based company and certified DBE with the City of Chicago. In order to respond to the solicitation for the Set Aside JOC Services, do we need to be certified with an Ohio Agency? Or does our Certification carry over?

Answer 12
At the time of bid your DBE Certification will qualify you to respond, however, upon award you may be required to register or apply for further DBE Certification to ensure you meet an agency or state requirements.

Question 13
Above there are bid forms 1-13. I am wondering how to get the forms. as i can not retrieve them. Please advise. Thanks
Answer 13
Each of the Bid Forms are included within document titled "ITB - CCOG JOC OH SA (Section 2).docx". Retrieve this and any other document listed under the Supporting Documents section of the solicitation by clicking the download button on right side of where each document line. If you continue to experience issues downloading solicitation documents contact Bonfire's customer support team to help.