



## **ADDENDUM #2**

### ***Fleet Related Technology and Software Solutions*** **RFP # COG-2123**

**Issued By:**  
***The Cooperative Council of Governments***  
***On Behalf of Equalis Group***

***June 18, 2021***

This Addendum #2 amends the Request for Proposal (RFP) for Fleet Related Technology and Software Solutions (“**Addendum**”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum #2 is hereby issued to incorporate the following questions and answer into the RFP documentation:

<b>Question 1</b>
Regarding 2.1.14 Hosting. If yes, provide a description of the hosting services included in your proposal. What is meant by 'hosting' as it relates to fleet software and services?
<b>Answer 1</b>
"Hosting" refers to where the data from the software is stored or located. Examples would be either in the cloud or on-premise hosting. Please answer all questions to the best of your ability.

<b>Question 2</b>
Assuming that Total Acquisition Cost doesn't include travel expenses and that they would be billed separately. Please confirm.
<b>Answer 2</b>



Total Acquisition Cost includes all costs, charges, or fees associated with the procurement and implementation of the Bidder's products, services, and solutions. These costs, charges, or fees can be identified as individual line items or included in the total cost of the products, services, or solutions.

**Question 3**

Will a copy of this recording be sent to those who attended?

**Answer 3**

Yes. A copy of the Pre-Proposal Meeting will be uploaded on Bonfire.

**Question 4**

Our company is part of a publicly traded, multi-national corporation and as such specific revenue amounts are not disclosed. In order to provide enough information for a fair consideration in your review process, may we offer estimates/approximations on market share?

**Answer 4**

It is the responsibility of each Bidder to determine how best to respond to the questions being asked.

**Question 5**

Could you provide more clarify on 3.3.2 Order Process. Describe your company's proposal development and order submission process. Is this the process for specific Member orders post-bid award?

**Answer 5**

Yes, this is related to the order process a Member would go through with a Bidder in the event of an contract award.

**Question 6**

Is there a standard net payment term (ex. 30 days) that current Equalis Members use for existing bids?

**Answer 6**

Payment terms related to the purchase of an awarded supplier's goods and services are negotiated between the Member and Awarded Supplier and is not dictated in the Master Agreement.

