

RFP - CPC Procurement Marketplace (Bid Tabulation)

Name of Evaluator	Mary Juliot	Melissa Mattson	Jerome Evans	Mary Juliot	Melissa Mattson	Jerome Evans
Name of Vendor	CobbleStone Systems			EqualLevel		
Was all the information in this section filled in and completed	Yes	Yes	Yes	Yes	Yes	Yes
Qualifications & Experience						
Provide a brief background of your organization, including the	10	10	7	9	9	8
Describe the number of agencies your organization, on average	10	1	6	7	9	8
Describe your current locations, staffing levels, and the number	10	9	6	8	9	8
Describe your company's experience in providing online hosted	9	8	8	9	9	8
Provide the names and project descriptions of other agencies	10	10	3	9	7	9
Describe your customer retention (i.e. customers who are served)	9	9	7	9	9	7
Provide evidence of what your company is doing to remain viable	10	9	7	10	9	9
Subtotal	68	56	44	61	61	57
Average	56			60		
Marketing & Partnership						
Describe how your company markets directly to potential customers	5	4	4	4	4	3
Describe marketing collateral and sales campaigns that have been	4	2	3	5	5	4
Describe your organization's ability to participate in conferences	2	3	3	4	4	3
Describe how your company will position this contract to CPC?	3	3	3	5	1	4
Describe how you plan to inform and train your personnel on	4	3	4	4	3	3
Is your organization able to service all areas and eligible agencies	5	4	5	5	5	5
List the other contracts you have in place that could be accessed	3	4	4	5	5	5
Provide a list of governmental, educational, and cooperative contracts	3	4	5	5	4	5
List the agencies, if any, you would exempt from this contract	3	3	3	5	5	5
Subtotal	32	30	34	42	36	37
Average	32			38		
Financials & Level of Support						
Describe how your organization works with agencies to determine	3	4	4	5	4	5
Does your company accept payment by procurement card? If not	3	3	2	5	5	5
Indicate the level of support your company will offer on this contract	3	4	2	3	1	3
Is your company or any employee invested with service providers	3	3	4	5	5	5
Has your company and/or any proposed subcontractors been	2	2	1	5	5	5
Has your company been disbarred and or suspended in doing	3	5	5	5	5	5
Subtotal	17	21	18	28	25	28
Average	19			27		
Industry-Specific information						
Describe in detail the capabilities of your software. Describe how	7	8	8	9	9	8
Describe the onboarding process for an eligible agency. Describe	8	10	10	9	9	8
Describe how supplier catalogs and their specific items are integrated	10	10	9	10	9	8
Describe any costs required to suppliers/vendors at any point	8	9	8	9	10	10
Describe the ability of your software to accommodate vendors	9	9	7	10	10	8
Describe your supplier support and communication process. List	6	8	8	9	8	8
Describe the capabilities of the client creating their own "catalogs"	9	8	7	10	8	8
Describe the ability to customize a catalog in the marketplace.	7	8	4	9	9	8
Describe your software's ability to control access to the marketplace	7	8	8	9	9	8
Describe the ability to set and enforce password and account	7	9	8	9	7	8
Describe what capabilities are given to authorized users to manage	8	9	8	9	8	8
Describe your software's ability to handle varying levels of approval	9	9	8	10	9	8
Describe the segregation and differentiation of rights for different	8	9	8	9	9	8
Describe any limitations the software has for the number of users	10	8	9	10	10	10
Describe your software's search/query capabilities, including virtual	9	8	8	9	8	8
Describe if your software can offer customized search functions	9	8	7	7	7	8
Describe the sources of data used for searching. Describe if the	6	8	8	9	8	8
Describe if a user can select multiple items from query results	7	7	8	10	8	9
Describe if the software allows the user to identify in the query	8	7	6	7	7	7
Describe if the software allows users to save items in a shopping	10	7	8	9	9	8
Describe if the software allows users to create a list of favorite	5	7	8	8	8	8
Describe if the software provides the ability to suggest an item	5	7	6	7	6	8
Describe if the software can populate fields on orders from previous	2	7	6	9	8	8
Describe the shopper/approver experience and how the workflow	9	7	7	8	9	8
Describe any capabilities for order aggregation for order placement	7	7	7	9	8	8
Describe if the software can handle line items with multiple quantities	7	7	8	5	7	7
Describe how returns are addressed and handled.	8	7	6	7	7	8
Describe the methods of payment available to clients. If credit	8	7	6	8	9	8
Describe how the software handles credit card information. Describe	7	7	7	10	9	8
Describe if the software can allocate costs on a single item to multiple	9	6	8	5	9	7
Describe if the software can track orders and its features support	6	5	4	6	8	8
Describe how shipping and delivery are handled.	6	6	4	8	8	8
Describe if the software provides email notification for order status	7	6	8	8	8	4
Describe the software's capabilities with logging and tracking information	9	7	7	8	9	8
Describe if the software provides the ability to download financial	10	10	8	10	9	8
Describe the reporting capabilities the software provides and	9	9	8	9	9	8
Describe the software's capability and compatibility with a mobile	9	9	9	6	6	5
Describe where your site is hosted. Describe the security and risk	10	7	8	8	9	8
Provide a list of software integrations your company has performed	7	8	8	9	9	9
Describe the training process you provide to new clients. Describe	9	8	7	9	8	8
Describe on-going training and support provided to clients.	9	8	7	8	8	8
Describe your system development methodology. Describe how	8	9	8	9	8	8

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Describe your company's road mapping process for responding to client requests.	8	8	7	9	8	8
Describe your company's disaster recovery plan.	9	9	8	10	10	8
Describe if your company/software works with third-party systems.	7	9	8	9	9	8
Describe how often you perform new releases of the software.	5	9	7	10	9	8
Describe your notification timeline for downtime and maintenance.	9	9	7	10	9	8
Describe your process for handling client inquiries and/or issues.	8	9	8	9	8	8
Describe how you handle client requested enhancements.	9	9	7	9	8	8
Describe your company's web browser version strategy. Describe the process for testing and deployment.	9	9	8	10	9	4
Describe how current and historical data is transferred to the new system.	8	10	8	9	8	8
Describe if your solution can handle the ability to upload user data from other systems.	6	9	8	8	8	9
Describe any "added value" attributes being offered to CPC and other users.	8	1	7	10	6	8
Describe any additional attributes or functionality of your software.	6	7	5	10	8	8
What does your company propose as an annual administrative fee?	6	5	6	7	8	8
What does your company propose as an annual administrative fee for training?	5	5	6	6	8	8
Describe any self-audit process/program you plan to employ to ensure compliance.	8	7	8	10	8	7
Subtotal	439	443	418	492	474	448
Average	433			471		
Exceptions & Deviations						
List any additional stipulations and/or requirements your company is requesting to the terms of the RFP.	3	4	3	4	4	5
List any exceptions your company is requesting to the terms of the RFP.	3	4	3	5	5	5
Subtotal	6	8	6	9	9	10
Average	7			9		
Exceptions & Deviations						
Exhibit A - Marketing Plan	15	20	7	19	20	15
Average	14			18		