



April 4, 2022

John M. Albrecht
CEO
Disaster Recovery Services, LLC
2229 San Felipe Street, Suite #1200
Houston, Texas 77019

RE: Notice of Award Contract, #COG-2125A, to Disaster Recovery Services, LLC in response to RFP #CPG-2125 for Claims Recovery and Grant Administration

Dear John:

On behalf of Equalis Group and The Cooperative Council of Governments, thank you for your interest and participation in this Request for Proposal (“RFP”) process to develop Equalis Group’s Claims Recovery and Grant Administration program. After careful review and scoring of the proposals submitted, it is the decision of the Proposal Review Team & The Cooperative Council of Governments that your organization’s proposal is one of the responsible respondents who’s proposal is most advantageous to CCOG, with price and other factors considered. As a result, The Cooperative Council of Governments, Inc. has issued the award of this cooperative purchasing contract to Disaster Recovery Services, LLC.

As the responsible and most advantageous respondent, your proposal has responded to the RFP specifications in all material aspects and contains no irregularities or deviations from those specifications which we deem would materially and/or substantively affect the quality of the proposal, designate your proposal unresponsive or disqualified, or provide you with an unfair competitive advantage.

Accompanying this Award Letter is the fully executed contract documents. The Master Agreement contract award and final agreement will be presented to the CCOG Board of Directors for ratification on behalf of Equalis Group at the next CCOG board meeting. With the completion of Master Agreement and Administration Agreement, Equalis Group and Disaster Recovery Services, LLC will be authorized to proceed under the terms of that contract and provide the goods and/or services contracted to current and future Equalis Group members in accordance with the terms, conditions, and pricing as set forth and negotiated pursuant to the RFP.

If you have any questions or concerns, please contact me immediately.

Sincerely,

David Robbins
Director of Procurement, Equalis Group
c: 330.328.9552 | o: 216.478.1070
e: DRobbins@EqualisGroup.org

