

April 18, 2022

Mike Peace
VP of Sales & Business Development
Automotive Parts Services Group
P.O. Box 1489
Lexington, VA 24450

RE: Notice of Award Contract, #COG-2129E, to Automotive Parts Services Group (“APSG”) in response to RFP# COG-2129 for Auto & Fleet Parts, Equipment, Supplies, Inventory Programs & Related Services

Dear Mike:

On behalf of Equalis Group and The Cooperative Council of Governments, thank you for your interest and participation in this Request for Proposal (“RFP”) process to develop Equalis Group’s Auto & Fleet Parts, Equipment, Supplies, Inventory Programs & Related Services program. After careful review and scoring of the proposals submitted, it is the decision of the Proposal Review Team that your organization’s proposal is one of the lowest responsive and responsible. As a result, The Cooperative Council of Governments, Inc. has issued the award of this cooperative purchasing contract to APSG.

Accompanying this Award Letter is the fully executed contract documents. The Master Agreement contract award and final agreement will be presented to the CCOG Board of Directors for ratification on behalf of Equalis Group. With the completion of Master Agreement and Administration Agreement, Equalis Group and APSG will be authorized to proceed under the terms of that contract and provide the goods and/or services contracted to current and future Equalis Group members in accordance with the terms, conditions, and pricing as set forth and negotiated pursuant to the RFP.¹

If you have any questions or concerns, please contact me immediately.

Sincerely,

David Robbins

David Robbins - Director of Procurement, Equalis Group
c: 330.328.9552 | o: 216.478.1070
e: DRobbins@EqualisGroup.org

¹ ANY PARTY SEEKING TO PROTEST THIS NOTICE OF INTENT TO AWARD MUST SUBMIT A WRITTEN PROTEST IN ACCORDANCE WITH RFP #COG-2129.