

# R10-1130 - Office & Classroom Collaboration Solutions

## Project Overview

<b>Project Details</b>	
<b>Reference ID</b>	R10-1130
<b>Project Name</b>	Office & Classroom Collaboration Solutions
<b>Project Owner</b>	Clint Pechacek
<b>Project Type</b>	RFP
<b>Department</b>	Equalis
<b>Budget</b>	\$0.00 - \$0.00
<b>Project Description</b>	Education Service Center, Region 10 ("Region 10 ESC") is seeking proposals for the procurement of Office & Classroom Collaboration Solutions on behalf of itself and national Equalis membership. Responses will be accepted until 03/03/2022 at 2:00 PM. All times are Central Standard Time.
<b>Open Date</b>	Jan 28, 2022 4:00 PM CST
<b>Close Date</b>	Mar 10, 2022 2:00 PM CST

## Seal status

Requested Information	Unsealed on	Unsealed by
Proposal - Section 2	Mar 10, 2022 2:11 PM CST	Clint Pechacek
Pricing	Mar 10, 2022 2:11 PM CST	Clint Pechacek

## Questions and Answers

### Diversified

#### Excel price sheet posted with RFP

*Tracie Lee, Feb 02, 2022 2:25 PM CST*

Hello, would you be able to answer a question regarding the price sheet and MSRP? Thank you.

*Clint Pechacek, Feb 11, 2022 8:55 AM CST*

Yes, we are able to answer questions.

#### Excel price sheet posted with RFP

*Tracie Lee, Feb 07, 2022 2:29 PM CST*

Diversified is trying to clarify if the contract pricing needs to be submitted by manufacturer SKU or by MSRP minus per an entire manufacturer line? In addition, does freight need to be factored into the price or can we charge actual freight upon invoice?

*Clint Pechacek, Feb 11, 2022 8:58 AM CST*

It is up to the vendor to determine what pricing method they wish to submit. The only restrictions on pricing are that it must be auditable (i.e. the customer can compare their invoice to the pricing submitted and determine that they received the contract price) and cost-plus is not allowed. If freight is going to be charged under this contract, it must be priced. Vendors are reminded that prices are not-to-exceed.

**states Issue Addendum/a (if required) is due by the 18th**

*Tracie Lee, Feb 16, 2022 12:45 PM CST*

Hi, can you tell me what the above is referring to? Thank you.

*Clint Pechacek, Feb 18, 2022 8:04 AM CST*

Any addenda to the RFP should be issued by Region 10 on or before February 18th. An addendum postponing the date of the RFP due date may still be issued after this date in case of an emergency.

## **Learning Environments LLC**

### **New Company with MWBE Certification**

*Jarrod Wiggins, Feb 16, 2022 1:52 PM CST*

We are a new company that just started this year, but we have our MWBE certification. The employees of the company have a vast extensive knowledge of purchasing cooperatives. We don't have a history of working with customers quite yet as we have not went out to get business yet. Would there be any consideration for us on this or should we have more of a history with customers as a company to be considered for this opportunity?

*Clint Pechacek, Feb 18, 2022 8:06 AM CST*

Please refer to the evaluation criteria listed in the RFP in Section 1. Points allocated for qualifications and experience and MWBE status and programs are listed, and will be scored according to the criteria given. It is up to the vendor to decide whether they can submit a successful response based on the stated criteria.

### **List Discount Submission**

*Jarrod Wiggins, Feb 16, 2022 1:58 PM CST*

I was only going to provide discounts off of list and not actual items for this bid. Is that okay?

*Clint Pechacek, Feb 18, 2022 8:39 AM CST*

There must be some list of the items available on this contract to verify what is being offered under the contract. Discount off list is acceptable, as long as the list is accessible.