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[www.RLPMechanical.com](http://www.RLPMechanical.com)

March 7, 2022

Region 10 ESC  
400 E. Spring Valley Rd.  
Richardson, TX 75081

Re: RFP#: R10-1132  
HVAC Installers & Energy Management Services

Dear Mr. Clint Pechecek,

We are honored to participate in RFP #: R10-1132 for HVAC Installers & Energy Management Services.

RLP Mechanical Contractors, Inc. is a certified Woman-Owned Business through the Women's Business Enterprise National Council and the Statewide Historically Underutilized Business (HUB) Program for the State of Texas. Our certificates are included in this bid response.

We are located in the Dallas/Fort Worth metroplex and have been in business for 29 years. It is our hope that we will be able to provide the members of Region 10 the same superior service that we have provided to numerous ISD's and Universities in Central Texas over these same years.

If you have any questions regarding our submission, or would like additional information on RLP Mechanical Contractors, Inc., please let me know. You can reach me at 972-268-2928. You can also reach me via my e-mail at [tbrumley@rlpmechanical.com](mailto:tbrumley@rlpmechanical.com). You can also view our website at [www.rlpmechanical.com](http://www.rlpmechanical.com).

Regards,

A handwritten signature in black ink that reads 'Tina Brumley'.

Tina Brumley

President

# Proposal Form Checklist

The following documents must be submitted with the Proposal

The below documents can be found in Section 2; Proposal Submission and Required Bid Forms and must be submitted with the proposal. Please note Proposal Form 1 is a separate attachment (attachment B).

**PROPOSAL PRICING:** Attachment B is provided separately in a Microsoft Excel file and is required to complete your price proposal.

PROPOSAL FORM 1: ATTACHMENT B - PRICING

## QUESTIONNAIRE & EVALUATION CRITERIA:

PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA

## OTHER REQUIRED PROPOSAL FORMS:

- PROPOSAL FORM 3: CERTIFICATIONS AND LICENSES
- PROPOSAL FORM 4: CLEAN AIR AND WATER ACT
- PROPOSAL FORM 5: DEBARMENT NOTICE
- PROPOSAL FORM 6: LOBBYING CERTIFICATION
- PROPOSAL FORM 7: CONTRACTOR CERTIFICATION REQUIREMENTS
- PROPOSAL FORM 8: ANTITRUST CERTIFICATION STATEMENTS
- PROPOSAL FROM 9: IMPLEMENTATION OF HOUSE BILL 1295
- PROPOSAL FROM 10: BOYCOTT CERTIFICATION AND TERRORIST STATE CERTIFICATION
- PROPOSAL FORM 11: RESIDENT CERTIFICATION
- PROPOSAL FORM 12: FEDERAL FUNDS CERIFICATION FORM
- PROPOSAL FORM 13: ADDITIONAL ARIZONA CONTRACTOR REQUIREMENTS
- PROPOSAL FORM 14: OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25-24.2)
- PROPOSAL FORM 15: NON-COLLUSION AFFIDAVIT
- PROPOSAL FORM 16: AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)
- PROPOSAL FORM 17: C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
- PROPOSAL FORM 18: STOCKHOLDER DISCLOSURE CERTIFICATION
- PROPOSAL FORM 19: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM
- PROPOSAL FORM 20: EQUALIS GROUP ADMINISTRATION AGREEMENT
- PROPOSAL FORM 21: OPEN RECORDS POLICY ACKNOWLEDGEMENT AND ACCEPTANCE
- PROPOSAL FORM 22: VENDOR CONTRACT AND SIGNATURE FORM

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**PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA**

**Instructions:**

Respondents should incorporate their questionnaire responses directly into the green cells below. Failure to provide responses in this format may result in the proposal being deemed as non-responsive at the sole discretion of Region 10.

Respondents may incorporate additional documents as part of their response which may be utilized by Region 10 as part of the evaluation. Additional documents must be consolidated as part of this Section 2 at the end of your response.

Region 10 has associated the evaluation criteria with the question that most closely aligns with that respective evaluation criteria. Region 10 reserves the right at its sole discretion to base its evaluation and specific evaluation criteria on any part of the respondent’s proposal.

<b>Evaluation Criteria</b>	<b>Question</b>	<b>Answer</b>
<b>Basic Information</b>		
Required information for notification of RFP results	<i>What is your company's official registered name?</i>	RLP Mechanical Contractors, Inc.
	<i>What is the mailing address of your company's headquarters?</i>	4117 N Hwy 77 Waxahachie, Texas 75165
	<i>Who is the main contact for any questions and notifications concerning this RFP response, including notification of award? Provide name, title, email address, and phone number.</i>	Shari Fricke, President Reliant Elevator Inspections & Consulting sharifricke@reliantelevators.net 817-526-5322
<b>Products/Pricing (30 Points)</b>		
Coverage of products and services	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Ability of offered products and services to meet the needs requested in the scope	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Pricing for all available products and services, including warranties if applicable	<i>Does the respondent agree to offer all future product and services at prices that are proportionate to contract pricing offered herein?</i>	Yes
	<i>Does pricing submitted include the required administrative fee?</i>	Yes
	<i>Do you offer any other promotions or incentives for customers? If yes, please describe.</i>	No

Ability of Customers to verify that they received contract pricing	Were all products/lines/services and pricing being made available under this contract provided in the attachment B and/or Appendix B, pricing sections?	Yes, please see <b>Attachment B</b>
	Outline your pricing strategy provided in Attachment B. If utilizing a list price, please indicate where agencies can find the list and your methodology for determining that list price.	Pricing is based on Labor Pricing
Payment methods	Define your invoicing process and methods of payments you will accept. Please include the overall process for agencies to make payments	We use the Sage 100 Contracting software for invoicing. This is hosted on a cloud based system and is maintained in redundant data centers in Dallas, Texas and Atlanta, Georgia. Service tickets are collected and accounted for on a weekly basis and billed the following week. Billing is net 45 and we accept all forms of payment.
Other factors relevant to this section as submitted by the Respondent	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
<b>Performance Capability (25 Points)</b>		
Ability to deliver, design, and install products and services	Please outline your products and services being offered, including the features and benefits and how they address the scope being requested herein. Please be specific; your answer to this question, along with products/services provided in your pricing file will be used to evaluate your offering.	See Attachment C - Products and Services
	Please outline any other services you provide, such as energy management, design, equipment rentals, financial services, etc.	We provide a consultative approach to conducting site surveys and equipment assessments. If a direct replacement is not the best option, we offer alternatives that provide cost savings while also conditioning the space to make it comfortable. For example, we can add economizers to utilize a mix of outside air, reducing the run time of compressors. We can also track the warranty status and dates of different equipment for the customer, taking the burden of maintaining these record off of the customer.
	States Covered - Respondent must indicate any and all states or geographies where products and services are being offered. If your services are limited to a certain area, please be specific on the area your services are provided.	RLP Mechanical Contractors services the North Central Texas area.
	List the number and location of offices, or service centers for all states being proposed in solicitation	Our corporate office, and only office is located in Waxahachie, Texas.
History of meeting the delivery, installation, and maintenance timelines	Outline the typical installation and startup process, anticipated timelines and any ongoing maintenance that may be required.	Once we receive an approved order/signed contract/purchase order we provide submittal data (equipment specifications) to the client for approval. Once the submittal data is approved, a purchase order is issued to the equipment vendor. Lead times have increased from 6-12 weeks to upwards to 30 weeks due to COVID related supply chain issues. Once equipment is delivered the installation is scheduled. Installation is executed with the least amount of downtime possible. After installation we start the equipment for the client and train their personnel on operation and maintenance of the equipment. Typically maintenance is performed by the client's staff. We are also able to provide ongoing maintenance if contracted to do so.
Response to emergency orders and maintenance repair/requests	Describe the type of emergency orders or requests your organization typically receives and how you respond to those requests	When we receive an emergency request, we dispatch the technician who is best able to handle the unit in question. If parts are available, we are normally able to have the customer back up and running the same day. If parts are needed that we do not have on hand, they are overnighted and we return the next day to finish the job.
	Indicate your company's ability to provide temporary heating and cooling when needed	We are able to provide temporary cooling of any size and scale. We have units from a 1 ton spot coolers to multi hundred ton air cooled chillers, centrifugal chillers, cooling towers, boilers etc. that are readily available.
Ability to meet the warranty needs of members	Describe the warranty, including equipment, parts, labor, software, hardware and any other	Our products and labor come with a 1-year warranty that covers both the equipment and the installation. Any manufacturer warranty longer, such as 5-yr warranties on compressors will be honored. Extended warranties are available.

	<i>service or equipment that would require a warranty. Include how you support the warranty.</i>	We have the ability to track warranties and update equipment lists/warranty periods as units or components are replaced.
Customer service/problem resolution	<i>Describe your company's Customer Service Department (hours of operation, how you resolve issues, number of service centers, etc.).</i>	Our customer service department is open Monday - Friday 8:00 - 5:00. Any after hours issues are addressed by our service department, which is available 24/7. Our goal is to resolve any issue within 2-hours. If the customer service representative is unable to resolve the issue, it is escalated to upper management immediately.
Financial condition of vendor	<i>Demonstrate your financial strength and stability with meaningful data. This could include, but is not limited to, such items as financial statements, SEC filings, credit &amp; bond ratings, letters of credit, and detailed reference letters</i>	Our excellent financial health is demonstrated by the attached documents: <b>Attachment D</b> Bonding reference letter Bank reference letter Work In Progress Backlog of \$5,700,000 not including our service departments 2021 Income Statement 2021 Balance Sheet
	<i>What was your annual sales volume over last three (3) years?</i>	\$33,692,291.00
Capabilities related to ordering, estimation, reporting, and overall website ease-of-use	<i>Provide relevant information regarding your ordering/estimation process, reporting process, and quality control procedures.</i>	Capabilities related to ordering, estimation, reporting, and overall website ease of use: All purchasing, ordering and estimation is performed in house. We use Trimble AutoBid software suite for all estimation activities. All project budgets are entered and tracked in our Sage 100 Contractor accounting software. Additionally all ordering, payment and reporting is performed from our Sage software.
Training & Implementation	<i>Describe training or support you provide to help agencies understand how to utilize the spaces and technology equipment being installed.</i>	We offer operator training for the equipment we install. We teach the facility technicians how to operate, care for, and maintain the equipment.
Security protocols	<i>Describe security protocols in place, including cybersecurity and the safe transmission of data</i>	We use the Sage 100 Contracting Software for all customer records, project management, AR/AP, service orders and billing. This system is hosted on a cloud based system and is maintained in redundant data centers in Dallas, TX and Atlanta, GA
Integration with other platforms	<i>Describe any integrations your organization can provide with other platforms or systems.</i>	Our Sage 100 software is integrated to our HH2 personnel time management system and also has APIs for project management, order entry and reporting functions.
Other factors relevant to this section as submitted by the Respondent	<i>Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency</i>	All of our reports, billing etc., are maintained using the Sage 100 Contracting Software. We are able to customize our reports based on exactly what the customer is needing.
	<i>Provide your safety record, safety rating, EMR and worker's compensation rate where available.</i>	safety record - See our EMR report and OSHA 300 and 300a. <b>See Attachment E</b> We have also attached our safety program manual. Attachment
<b>Qualification and Experience (25 Points)</b>		
Respondent reputation in the marketplace	<i>Provide a link to your company's website</i>	WWW.RLPMECHANICAL.COM
	<i>Please provide a brief history of your company, including the year it was established.</i>	Form 2 – Questionnaire & Evaluation Criteria Additional Answers - Item 1
Past relationship with Region 10 ESC and/or Region 10 ESC members	<i>Have you worked with Region 10 in the past? If so, what was the timeframe for that work?</i>	Yes, we have an ongoing relationship with many Region 10 ESC members.
Experience and qualification of key employees	<i>Please provide contact information and resumes for the person(s) who will be</i>	Form 2 – Questionnaire & Evaluation Criteria Additional Answers - Item 2

	<p>responsible for the following areas. Region 10 requests contacts to cover the following:</p> <ul style="list-style-type: none"> <li>* Executive Support</li> <li>* Account Manager</li> <li>* Contract Manager</li> <li>* Marketing</li> <li>* Billing, reporting &amp; Accounts Payable</li> </ul>	<p><b>See Attachment G for resumes.</b></p>
Past experience working with the public sector	<p>What are your overall public sector sales, excluding Federal Government, for last three (3) years?</p>	<p>\$8,525,236</p>
	<p>What is your strategy to increase market share in the public sector?</p>	<p><b>Form 2 – Questionnaire &amp; Evaluation Criteria Additional Answers, Item 3</b></p>
Past experience in JOC estimation	<p>What is your past experience working with JOC estimation, if any?</p>	<p>For the past 7 years we have worked with general contractors in the JOC environment. We are familiar with providing estimates within the IDIQ requirements.</p>
Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors	<p>Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.</p>	<p>RPL Mechanical Contractors, Inc. has never been involved in any litigation, has never been sued, has never declared bankruptcy nor has it ever been involved in a financial reorganization.</p>
Minimum of 5 public sector customer references relating to the products and services within this RFP	<p>Provide a minimum of five (5) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide references for K12, Higher Education, City/County and State entities. Provide the entity; contact name &amp; title; city &amp; state; phone number; years serviced; description of services; and annual volume</p>	<p><b>Form 2 – Questionnaire &amp; Evaluation Criteria Additional Answers - References</b></p>
Certifications in the Industry	<p>Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable</p>	<p><b>See Form 3 - Certifications &amp; Licenses</b></p>
Company profile and capabilities	<p>What best describes your position in the distribution channel? (Manufacturer, Authorized Distributor, Value-Add Reseller, Other</p>	<p>We are a authorized distributor and value-added reseller.</p>

Other factors relevant to this section as submitted by the Respondent	<p><i>If your company is a privately held organization, please indicate if the company is owned or operated by anyone who has been convicted of a felony. If yes, a detailed explanation of the names and conviction is required.</i></p>	<p>RLP Mechanical is NOT owned or operated by anyone who has been convicted of a felony.</p>
<p>Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services. These will be provided in the space provided in Form 6. No answer is required here.</p>		
<p><b>MWBE Status and/or Program Capabilities (10 Points)</b></p>		
MWBE status, subcontractor plan, and/or joint venture program	<p><i>Please indicate whether you hold any diversity certifications, including, but not limited to MWBE, SBE, DBE, DVBE, HUB, or HUBZone</i></p>	<p>We are a certified Texas HUB and a certified Women's Owned Business Enterprise.</p>
<p><i>Do you currently have a diversity program in place, such as a Mentor Protégé Program or subcontractor program? If you have a diversity program, please describe it and indicate whether you plan to offer your program or partnership through Equalis Group?</i></p>		<p>RLP Mechanical Contractors' Diversity Program consists of utilizing MWBE status sub-contractors whenever possible. We seek out their participation when we are preparing a bid or quote for a client. We typically try to assist them by helping arrange for pre-bid site visits and answering any questions that they may have so that they are able to provide us an accurate and competitive bid. RLP Mechanical Contractors would continue this practice through the Equalis Group.</p>
<p>Please attach any certifications you have as part of your response to Form 6.</p>		
Good faith efforts to involve MWBE subcontractors in response	<p><i>Did your company contact MWBEs or minority chambers of commerce by telephone, written correspondence, or trade associations at least one week before the due date of this RFP to provide information relevant to this opportunity and to determine whether any MWBEs were interested in subcontracting and/or joint ventures?</i></p>	<p>We will be using a WOSB to help us manage the Region 10 ESC coop, if awarded.</p>
Demonstrated ongoing MWBE program	<p><i>Outline your subcontractor strategy and efforts your organization takes to include MWBE subcontractors in future work, including but not limited to efforts to reach out to individual MWBE businesses, minority chambers of commerce, and other minority business and trade associations.</i></p>	<p>We are normally performing as a subcontractor on new construction projects. When we have a need for a sub-contractor, we have a few companies that we have worked with in the past and will continue to do so.</p>
<p><b>Commitment to Service Equalis Group Members (10 Points)</b></p>		
Marketing plan, capability, and commitment	<p><i>Detail how your organization plans to market and promote this contract upon award, including how this contract will fit into your organization's current go-to-market strategy in the public sector.</i></p>	<p><b>Form 2 – Questionnaire &amp; Evaluation Criteria Additional Answers, Item 3</b></p>
<p><i>Detail how your organization will train your sales force and customer service representatives on this contract to ensure that</i></p>		<p>We plan to sub-contract with Shari Fricke at Reliant Elevator Inspections &amp; Consulting, who has extensive experience working with COOP's. She will be providing in-house training to let our employees know how to best utilize the agreement to enhance our sales. She will also be available to answer questions we encounter that we are not able to address, until such</p>

	<i>they can competently and consistently present the contract to public agency customers and answer any questions they might have concerning it.</i>	time that our team is able to sell on their own. Shari will always be available to assist with new hires, to make sure they understand how to sell while utilizing the COOP method.
	<i>Acknowledge that your organization agrees to provide its company logo(s) to Region 10 ESC and Equalis Group and agrees to provide permission for reproduction of such logo in marketing communications and promotions</i>	We agree to provide our logo with permission for reproduction
<b>Ability to manage a cooperative contract</b>	<i>Describe the capacity of your company to report monthly sales through this agreement to Equalis Group.</i>	The contract will be managed by Shari Fricke, who will handle the reporting.
	<i>Identify any contracts with other cooperative or government group purchasing organizations of which your company is currently a part of:</i>	We are not currently affiliated with a COOP. We have tried, but the COOPS were looking for national companies.
<b>Commitment to supporting agencies to utilize the contract</b>	<i>If awarded a contract, how would you approach agencies in regards to this contract? Please indicate how this would work for both new customers to your organization, as well as existing.</i>	We will notify the Region 10 ESC entities in Texas of the products and services that we can offer them via e-mail, telephone and in-person visits. We will stress the importance of the COOP and the ability to bypass the RFP process, as we have already been vetted, thus saving them money and time on the RFP process.
<b>Other factors relevant to this section as submitted by the Respondent</b>	<i>Provide the number of sales representatives which will work on this contract and where the sales representatives are located.</i>	All five of our sales representatives, located at our corporate office will be responsible for selling the Equalis COOP.



## Form 2 – Questionnaire & Evaluation Criteria Additional Answers

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1. Brief history of your company, including the year it was established.
  - a) RLP Mechanical was founded in 1993 by R.L. Parker and become incorporated as RLP Mechanical Contractors, Inc. in 1995. R.L. focused on providing plumbing services for hospital systems. His son, Blaine Parker, joined the family business in 1994 and expanded the company into the commercial HVAC space. Blaine helped transform the plumbing company into a more versatile mechanical contracting company. Soon after, R.L. Parker's daughter-in-law Katy Parker and engineer Clif Allen joined RLP Mechanical setting the foundation for a successful mechanical contracting company. Katy Parker and Clif Allen purchased the company from R.L. Parker in 2001. Over the next few years Parker and Allen were very successful in expanding RLP Mechanical's focus beyond hospital services to a broader commercial mechanical focus while still staying firmly rooted in the hospital services sector.
  - b) In 2005 David Brumley joined RLP Mechanical as Senior Project Manager. David is a mechanical engineer and had successful background in industrial design and implementation for Hi Tech Engineering Inc. and Snap-On Industrial Inc. Over the next few years David took over the duties of managing all field personnel in addition to managing the other project managers. Tina Brumley joined RLP Mechanical in 2013 as Office Manager and was able to utilize her experience in healthcare office management to take over the payroll, accounting and human resource functions.
  - c) Tina Brumley and Darrin McClary purchased RLP Mechanical in 2015. Prior to joining RLP Mechanical due to the acquisition Darrin worked for Covington Mechanical from 1990-1992 while in college and then worked for CenturyLink from 1992-2015. While at CenturyLink, Darrin served in several roles to include District Operations/Facilities Manager, District Sales Manager and Senior Manager Project Management.
  - d) Since 2015 RLP Mechanical has seen continued growth and success by focusing on our core strengths. RLP Mechanical continues to be the go-to company for mechanical projects for education systems, universities and the healthcare industry. RLP Mechanical has incrementally grown gross and net sales by more than 375% since 2015. RLP Mechanical will continue this trend while making sure that we maintain our high quality of work and customer focus.
  
2. Please provide contact information for the person(s) who will be responsible for the following areas, including resumes:
  - a) Sales – Tina Brumley – President, 4117 N Hwy 77, Waxahachie, TX 75165 Phone: 972-268-0262 [tbrumley@rlpmechanical.com](mailto:tbrumley@rlpmechanical.com)
  - b) Sales Support – Ray Ann Bass – Office Support, 4117 N Hwy 77, Waxahachie, TX 75165 Phone: 972-268-0262 [rabass@rlpmechanical.com](mailto:rabass@rlpmechanical.com)
  - c) Marketing - Darrin McClary – Vice President, 4117 N Hwy 77, Waxahachie, TX 75165 Phone: 972-268-0262 [dmcclary@rlpmechanical.com](mailto:dmcclary@rlpmechanical.com)
  - d) Financial Reporting - Darrin McClary – Vice President, 4117 N Hwy 77, Waxahachie, TX 75165 Phone: 972-268-0262 [dmcclary@rlpmechanical.com](mailto:dmcclary@rlpmechanical.com)
  - e) Executive Support – Ray Ann Bass – Office Support, 4117 N Hwy 77, Waxahachie, TX 75165 Phone: 972-268-0262 [rabass@rlpmechanical.com](mailto:rabass@rlpmechanical.com)
  - f) NCPA Reporting/RQN's - Shari Fricke – NCPA Support, 5020 Running Brook Drive, Joshua, TX 76058 Phone: 817-526-5322 [sharifricke@reliantelevators.net](mailto:sharifricke@reliantelevators.net)

### 3. MARKETING/ SALES

- a) A co-branded press release within first 30 days
- b) Announcement of award through any applicable social media sites
- c) Direct mail campaigns
- d) Co-branded collateral pieces
- e) Advertisement of contract in regional or national publications
- f) Participation in trade shows
- g) Dedicated Equalis and Region 10 ESC internet web-based homepage with:
  - i) Equalis and Region 10 ESC Logo
  - ii) Link to Equalis and Region 104 ESC website
  - iii) Summary of contract and services offered
  - iv) Due Diligence Documents including; copy of solicitation, copy of contract and any
  - v) amendments, marketing materials

# Form 2 – Questionnaire & Evaluation Criteria - References

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## Reference #1:

University of North Texas Health Science Center

Contact Name and Title – Randall Christopher – Energy Manager

City and State – Fort Worth, TX

Phone – 817-709-8855

Years Serviced – 8 years

Description of Services – Air Handler Unit replacements, Pump replacements, Cooling Tower replacements, Chiller replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits

Annual Volume - \$260,000.00 per year

## Reference #2:

Texas Health Resources – Presbyterian Hospital – Dallas, TX

Contact Name and Title – Mike Parks – Operations Manager

City and State – Dallas, TX

Phone – 214-245-6642

Years Serviced – 27 years

Description of Services – Air Handler Unit maintenance, motor replacements, Air Handler Unit replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits, Medical Gas Piping, Piping repairs, Plumbing repairs, Fan Coil Unit replacements

Annual Volume - \$675,000.00 per year

## Reference #3:

Hospital Corporation of America – Medical City of Dallas

Contact Name and Title – Chris Herndon – Operations/Facilities Manager

City and State – Dallas, TX

Phone – 972-566-6541

Years Serviced – 25 years

Description of Services – Air Handler Unit maintenance, motor replacements, Air Handler Unit replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits, Medical Gas Piping, Piping repairs, Plumbing repairs, Fan Coil Unit replacements

Annual Volume - \$1,325,000.00 per year

## Reference #4:

Texas Health and Human Services

Contact Name and Title – Matthew Shoenfield - Facilities Manager

City and State – Terrell, TX

Phone – 972-551-8975

Years Serviced – 8 years

Contact Name and Title – Jeff Freeman - Facilities Manager  
City and State – Denton, TX  
Phone – 940-591-3416  
Years Serviced – 8 years  
Description of Services – Air Handler Unit replacements, Boiler replacements, Pump replacements, Hydronic Piping retrofits, Plumbing retrofits, Medical Gas Piping  
Annual Volume - \$310,000.00 per year

**Reference #5:**

Sam Houston Veterans Hospital  
Contact Name and Title – David Tolle – Construction Control Manager  
City and State – Bonham, TX  
Phone – 903-583-6444  
Years Serviced – 6 years  
Description of Services – Air Handler Unit replacements, fan Coil Unit replacements, Pump replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits  
Annual Volume - \$1,500,000.00 per year

**Reference #6:**

Dallas County Facilities  
Contact Name and Title – Shane White – Project Development Manager  
City and State – Carrollton, TX  
Phone – 972-323-5480  
Years Serviced – 10 years  
Description of Services – Split system replacement, package/roof top replacements, Air Handler Unit replacements, Pump replacements, Cooling Tower replacements, Chiller replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits  
Annual Volume - \$650,000.00 per year

**Reference #7:**

Tarrant County Community College District  
Contact Name and Title – Glenn Franks – Owner – Freedom Construction  
City and State – Fort Worth, TX  
Phone – 817-965-5051  
Years Serviced – 4 years  
Description of Services - Split system replacement, package/roof top replacements, Ductwork installation, Plumbing installation and retrofits  
Annual Volume - \$80,000.00 per year

**Reference #8:**

Hospital Corporation of America  
Contact Name and Title – Mike Harvey – Construction Manager – Henderson Building Solutions  
City and State – Lenexa, KS

Phone - 913-742-5680

Years Serviced - 3 years

Description of Services - Air Handler Unit replacements, Pump replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits

Annual Volume - \$1,200,000.00 per year

**Reference #9:**

University of North Texas

Contact Name and Title - Mark James - McMillan James Equipment - Principal

City and State - Grapevine, TX

Phone - 817-912-0800

Years Serviced - 6 years

Description of Services - Air Handler Unit replacements, Pump replacements, Cooling Tower replacements, Chiller replacements, Hydronic Piping retrofits, Exhaust and Ventilation System retrofits

Annual Volume - \$300,000.00 per year

# Attachment C – Products and Services

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- **HVAC Refrigeration**
  - We have installed centrifugal and scroll chillers ranging from 85 to 425 ton capacity at University of North Texas, Dallas County Administration Building, Tarrant County Administration and Presbyterian Hospital. The brand names have been Trane, York, McQuay, Carrier and Smardt.
- **Indoor Air Quality Products and Devices**
  - We have installed indoor air quality products to include bi-polar ionization and ultraviolet lighting of various installation sizes at Presbyterian Hospital of Dallas, Brock ISD, Dallas County, Sam Houston VA Hospital, Dallas VA Hospital and Medical City of Dallas.
- **Unitary**
  - We have installed several hundred rooftop units, split systems, VRF systems, Heat Pumps, PTACs, Water Source Heat Pumps and Mini Splits over the years. Brands have been Trane, Carrier, York, Daiken, Aeon, Lennox and LG.
- **Rooftop units ranging in size from 3 ton to 50 ton**
  - Dallas County (approximately 50 units)
  - Travis County (approximately 40 units)
  - Various ISDs (approximately 75 units)
  - And many, many others
- **Split systems ranging in size from 1.5 ton to 15 ton**
  - Dallas County (approximately 100 units)
  - Travis County (approximately 60 units)
  - And many others
- **VRF systems ranging in size from one FCU/cassette to 24 FCU/cassettes with multiple condensing units in series**
  - Dallas County (approximately 100 devices)
  - Phoenix House Rehabilitation (approximately 75 devices)
- **Heat pumps ranging in size from 1.5 ton to 30 ton**
  - Dallas County (approximately 100 units)
  - Travis County (approximately 100 units)
  - Various ISDs
  - And many, many others

- **PTACs**
  - Presbyterian Hospital
  - Medical City Hospital
  
- **Water Source Heat pumps ranging in size from 1ton to 10 ton**
  - Travis County (approximately 90 units)
  - Commerce ISD (approximately 50 units)
  
- **Mini splits**
  - Dallas VA Hospital
  - Sam Houston VA Hospital
  - Alliance Airport
  
- **Air handling**
  - We have installed and replaced approximately 70 air handling units ranging in size from 6,000 CFM to 25,000 CFM.
  
  - University of North Texas Health Sciences Center
  - Stephen F. Austin University,
  - Presbyterian Hospital of Dallas,
  - Medical City of Dallas
  - City of Dallas
  - Dallas County
  - Dallas VA Hospital
  - Sam Houston VA Hospital
  - Terrell State Hospital
  - many others.
    - **Manufacturers have been:**
      - **Temptrol**
      - **ClimateCraft**
      - **Applied Air**
      - **Carrier and others**
  
- **DDC Controls**
  - We do NOT install DDC control systems. We do install the actual control valves, actuators and sensors to be connected to and programmed for the DDC Controls but that is the extent of our work. DDC controls are handled by the controls contractor.
  
- **Air Terminal Devices and Heating Products**
  - We have installed a very large number (300 at a minimum) of VA Vs, Fan Coil Units and Unit Heaters. This work was done for:
    - University of North Texas Health Sciences Center
    - Presbyterian Hospital of Dallas
    - Medical City of Dallas
    - Dallas County
    - Dallas VA Hospital
    - Sam Houston VA Hospital
    - Terrell State Hospital and many others

## ➤ **Cooling Towers**

- **We have replaced several cooling towers for:**
- **Presbyterian Hospital of Dallas**
- **Dallas County**
- **Liberty Bank**
- **Temple VA Hospital**

- **The brands have been:**

- **Reymisa**
- **Marley**
- **Evapco**
- 

## ➤ **Pumps**

- Dallas County (approximately 100 units)
- Travis County (approximately 100 units)
- Various ISDs
- And many, many others
- 

## ➤ **Invertors**

- Brand Name(s)
- **Boilers & Water Heaters**
  - Type (e.g., modulating, condensing, cast iron, water tube, packaged, other)
  - Brand Name(s)
  - Heating Medium (Electric, Gas, Steam, Hot Water)
  - Capacity Range (MBH)
  - Standard Warranty (Parts & Labor)
  - Optional Warranty (components covered & Labor)
  - Estimated Lead/Delivery Time
  - Location of Manufacturing (City, State or Country)
  - Range of Efficiencies
  - Estimated Market Share (North America)
  - Provide example data on each type of product provided
  - Detail Features & Benefits
- **HVAC Specialty Products**
  - Type (e.g., modular, outside/inside, Steam & Thermal Heat Recovery, Humidity Control, Heat Wheel, Heat Pipe, Heat Exchangers, Geothermal)
  - Brand Name(s)
  - Heating Medium (Electric, Gas, Steam, Hot Water)
  - Cooling Medium (DX, Chilled Water)
  - Capacity Range (CFM and/or MBH)
  - Standard Warranty (Parts & Labor)
  - Optional Warranty (components covered & Labor)



- Estimated Lead/Delivery Time
- Location of Manufacturing (City, State or Country)
- Range of Efficiencies
- Estimated Market Share (North America)
- Provide example data on each type of product provided
- Detail Features & Benefits
  
- **Equipment Parts and Supplies**
  - Type (e.g., manufactured parts, emergency parts service, miscellaneous material and supplies and other)
  - Brand Name(s) stocked
  - Location of stocking parts
  - Standard Warranty (Parts & Labor)
  - Optional Warranty (components covered & Labor)
  - Estimated Lead/Delivery Time
  - Percentage of locally stocked parts to delivered parts
  - Detail Features & Benefits
  
- **Startup & Commissioning Services**
  - Define process for validation of system or equipment operation to design
  - Type (e.g., equipment startups, system checkouts, control verification, retro commissioning, M & V verifications, rebate auditing, other)
  - List key personnel (factory, sub-contract, other)
  - References (public sector only)
  - Case studies describing benefits of services
  
- **Service & Maintenance**
  - Type (e.g., preventative and full maintenance contracts, man-at attendance, remote monitoring, annuals, emergency services, regulatory compliance, cleaning (e.g., duct, coils and filters), scheduled maintenance (e.g., oil, chemical and vibration analysis) and other)
  - Define processes for each type of service and/or maintenance of the system or the equipment
  - List key personnel (factory, sub-contract, other)
  - References (public sector only)
  - Case studies describing benefits of services
  
- **Installation and Turnkey Contracting**
  - Type (e.g., retrofit, new construction, energy retrofit, controls new- and upgrade and other)
  - Define processes for each type install of the system or the equipment
  - Bonding and licensing capabilities
  - List key personnel (factory, sub-contract, other)
  - References (public sector only)
  - Case studies describing benefits of services
  
- **Warranty Services**

- Type (e.g., Extended parts & labor (define maximum number of years available), delayed start-up and other)
  - Define processes for each type of warranty
  - List key personnel (factory, sub-contract, other)
  - References (public sector only)
  - Case studies describing benefits of services
- **Energy Services**
    - Type (e.g., (Energy Tracking, Energy Analysis, Evaluation of Potential Upgrades, demand response, rebates and others)
    - Define processes for each type of energy services
    - Certifications of personnel
    - List key personnel (factory, sub-contract, other)
    - References (public sector only)
    - Case studies describing benefits of services
- **Equipment Rentals**
    - Type (e.g., chillers, pumps, transformers, terminal units, generators, cooling towers, packaged unitary and other)
    - Brands available
    - Locations of rental fleet
    - Process of accessing rental fleet during disaster event
    - List key personnel (factory, sub-contract, other)
    - References (public sector only)
    - Case studies describing benefits of services
- **Financial Services**
    - Type (e.g., leasing, prompt and pre-payment discounts, guaranteed savings and other)
    - Describe type of each funding and availability
    - Funding Sources (internal and/or external)
    - List key personnel (internal and/or external)
    - References (public sector only)
    - Case studies describing benefits of services
- **Professional Services**
    - Type (e.g., Engineering, Design, Drafting, Architectural, Project Management and other)
    - Describe type of each professional service and availability
    - Licensing and certification capabilities
    - List key personnel (internal and/or external)
    - References (public sector only)
    - Case studies describing benefits of services
- **Site Surveys**
    - Type (e.g., Equipment, system analysis, operational, architectural and other)
    - Describe type of survey
    - Licensing and certification capabilities

- Advanced technology uses for each type of survey
- List key personnel (internal and/or external)
- References (public sector only)
- Case studies describing benefits of services

# ATTACHMENT D



**K&S INSURANCE**  
NAVIGATING RISK. ENHANCING BUSINESS.

kandsins.com



February 18, 2022

Re: RLP Mechanical Contractors, Inc. – Bond Reference Letter

To Whom It May Concern:

We are pleased to write this letter on behalf of our valued client, RLP Mechanical Contractors, Inc. For more than 29 years, RLP Mechanical Contractors, Inc. has proven to be a leader in their industry. They have the capacity to bond single projects in excess of \$10 million with \$15 million in aggregate backlogs.

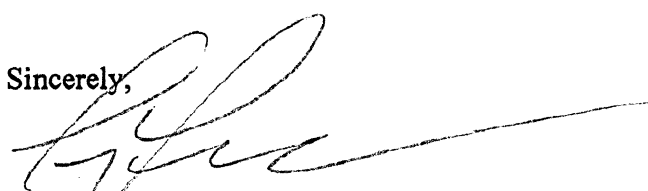
RLP Mechanical Contractors, Inc. has a history of completing projects on time or ahead of schedule with superior workmanship and we would be happy to respond to any reasonable request for this fine construction company.

The surety's approval of such a request would be conditioned upon applicable underwriting considerations at the time of the bond request. This letter is not an assumption of liability. We have issued this letter only as a bonding reference requested by our client.

RLP Mechanical Contractors, Inc.'s surety company is Westfield Insurance Company, which is rated A (Excellent) XV by the A.M. Best rating service which is the recognized leader in rating property/casualty companies. Westfield Insurance Company appears on the Department of The Treasury Circular 570 as one of those "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and Acceptable Reinsuring Companies."

We highly recommend RLP Mechanical Contractors, Inc. for your next project.

Sincerely,



Tony Fierro  
Managing Partner



**AMERICAN NATIONAL BANK**  
**OF TEXAS** Member FDIC

February 18, 2022

Re: RLP Mechanical Contractors Inc

To Whom it May Concern:

Checking open date: 01.27.2020

NSF Activity: none

Average Ledger Balance: \$865,081.78

Jane Jones

Vice President

2500 E Broad St suite 100

Mansfield Texas 76063

R/LP Mechanical Work Backlog

Job	Current Contract	Current Budget	Estimate Profit	Cost to Date	% Budget	Profit to Date	Earned to Date	Billed to Date	Under Billing	Cost to Complete	Remain Contract
193098	316,374.00	217,940.30	98,433.70	98,036.65	44.98	44,275.48	142,305.03	150,050.00	-7,744.97	119,903.65	166,324.00
203115	319,171.00	223,419.70	95,751.30	192,911.51	86.34	82,671.67	275,572.24	317,771.00	-42,198.76	0.00	31,776.10
203121	36,710.00	22,142.88	14,567.12	6,925.92	31.28	4,556.60	11,482.89	11,800.00	-317.11	15,216.96	24,910.00
203136	649,284.00	467,484.48	181,799.52	294,232.80	62.94	114,424.62	408,659.35	494,823.00	-86,163.65	0.00	154,461.00
203137	734,635.00	615,073.09	119,561.91	615,073.09	100.00	119,561.91	734,635.00	734,635.00	0.00	0.00	73,463.50
204069	1,082,431.88	645,227.53	437,204.35	603,094.81	93.47	408,654.91	1,011,749.08	912,854.44	98,894.64	42,132.72	169,577.44
204070	332,214.00	204,750.64	127,463.36	191,870.78	93.71	119,445.91	311,317.74	332,214.00	-20,896.26	0.00	0.00
213161	5,000.00	1,480.87	3,519.13	1,480.87	100.00	3,519.13	5,000.00	5,000.00	0.00	0.00	5,000.00
213167	763,199.00	534,100.00	229,099.00	328,013.24	61.41	140,689.70	468,680.51	573,802.50	-105,121.99	0.00	189,386.50
213173	93,340.00	62,749.39	30,590.61	16,425.44	26.18	8,008.62	24,436.41	43,185.00	-18,748.59	46,323.95	50,155.00
213174	180,470.00	143,372.10	37,097.90	18,635.63	13.00	4,822.73	23,461.10	41,000.00	-17,538.90	124,736.47	139,470.00
213177	257,739.00	200,597.48	57,141.52	0.00	0.00	0.00	0.00	0.00	0.00	200,597.48	257,739.00
213180	456,638.00	374,827.69	81,810.31	9,757.46	2.60	2,127.07	11,872.59	16,087.00	11,872.59	365,070.23	456,638.00
213181	2,569.00	1,660.65	908.35	262.43	15.80	143.52	405.90	405.90	405.90	1,398.22	2,569.00
213182	16,415.00	11,494.82	4,920.18	8,330.21	72.47	3,565.65	11,895.95	16,087.00	-4,191.05	0.00	328.00
213183	17,676.00	12,378.12	5,297.88	10,067.76	81.34	4,309.30	14,377.66	14,377.66	14,377.66	2,310.36	17,676.00
214085	82,985.00	52,229.69	30,755.31	46,950.69	89.89	27,645.95	74,595.22	82,985.00	-8,389.78	5,279.00	0.00
214086	103,240.00	78,163.62	25,076.38	7,738.30	9.90	2,482.56	10,220.76	65,000.00	-54,779.24	70,425.32	38,240.00
214087	169,060.00	120,053.65	49,006.35	14,342.76	11.95	5,856.26	20,202.67	27,500.00	-7,297.33	105,710.89	141,560.00

RLP Mechanical Work Backlog

214088	60,263.00	44,400.51	15,862.49	21,966.54	49.47	7,947.17	29,812.11	40,000.00	-10,187.89	22,433.97	20,263.00
214089	63,875.00	46,675.45	17,199.55	7,789.37	16.69	2,870.60	10,660.74		10,660.74	38,886.08	63,875.00
214090	645,000.00	459,391.23	185,608.77	279,071.01	60.75	112,757.33	391,837.50	242,362.00	149,475.50	180,320.22	402,638.00
214503	29,049.00	21,165.27	7,883.73	10,053.56	47.50	3,744.77	13,798.28	29,049.00	-15,250.72	11,111.71	0.00
215048	4,133,467.06	2,900,527.18	1,232,939.88	1,179,070.92	40.65	501,190.06	1,680,254.36	2,745,644.73	-1,065,390.37	971,476.10	1,387,822.33
215071	18,500.00	13,140.67	5,359.33		0.00	0.00	0.00		0.00	13,140.67	18,500.00
215074	2,390.00	1,606.46	783.54	1,014.61	63.16	494.88	1,509.52		1,509.52	591.85	2,390.00
216060	46,314.00	34,724.17	11,589.83	28,694.53	82.64	9,577.84	38,273.89	46,314.00	-8,040.11	6,029.64	0.00
216075	84,100.00	69,710.89	14,389.11	67,341.64	96.60	13,899.88	81,240.60	84,100.00	-2,859.40	2,369.25	0.00
223001	183,134.00	130,120.13	53,013.87	85,015.92	65.34	34,639.26	119,659.76	93,398.00	26,261.76	45,104.21	89,736.00
223002	963.00	578.17	384.83	99.92	17.28	66.50	166.41		166.41	478.25	963.00
223004	2,062.00	1,332.38	729.62	130.41	9.79	71.43	201.87		201.87	1,201.97	2,062.00
223005	22,141.00	16,716.12	5,424.88	143.77	0.86	46.65	190.41		190.41	16,572.35	22,141.00
223006	5,766.00	3,876.63	1,889.37	1,899.96	49.01	925.98	2,825.92		2,825.92	1,976.67	5,766.00
223007	2,814.00		2,814.00		0.00	0.00	0.00		0.00	0.00	2,814.00
223008	2,800.00		2,800.00		0.00	0.00	0.00		0.00	0.00	2,800.00
224092	229,548.00	177,652.16	51,895.84	11,963.82	6.73	3,492.59	15,448.58		15,448.58	165,688.34	229,548.00
224093	50,975.00	37,245.89	13,729.11		0.00	0.00	0.00		0.00	37,245.89	50,975.00
224094	116,135.00	97,479.99	18,655.01		0.00	0.00	0.00		0.00	97,479.99	116,135.00
224095	3,323.00	2,136.33	1,186.67	354.00	16.57	196.63	550.62		550.62	1,782.33	3,323.00
224505	1,415,350.00	1,134,097.74	281,252.26	4,965.57	0.44	1,237.51	6,227.54		6,227.54	1,129,132.17	1,415,350.00

R/LP Mechanical Work Backlog

225001	5,469.00	3,829.61	1,639.39	0.00	0.00	0.00	0.00	0.00	3,829.61	5,469.00
225002	2,850.00	1,994.63	855.37	0.00	0.00	0.00	0.00	0.00	1,994.63	2,850.00
	<b>12,745,438.94</b>	<b>9,187,548.31</b>	<b>3,557,890.63</b>	<b>4,163,725.90</b>	<b>1,789,820.67</b>	<b>5,953,528.21</b>	<b>7,084,574.67</b>	<b>-1,131,046.46</b>	<b>3,847,951.15</b>	<b>5,764,703.87</b>





# Income Statement

03/02/22

## Income Statement

For 12 Months Ending December 2021

### Operating Income

Revenue	10,718,827.17	
Work in Process Adjustment	13,397.00	
Discounts Given	34.56	
Finance Charge Income	0.00	
Over/Underbillings	0.00	
Discounts Earned	459.22	
<b>Total Operating Income:</b>		<b>\$10,732,717.95</b>

### Direct Expense

Material	1,373,124.44	
Equipment Expense	930,445.33	
Subcontracted	1,237,398.28	
Other Job Expense	310,823.59	
Liability Insurance	0.00	
Direct Labor	1,522,803.66	
D/L - Payroll Taxes	114,992.40	
D/L Worker's Compensation	49,041.78	
D/L Benefits	204,145.53	
D/L Per Diem	58,000.01	
D/L OH Allocation	0.00	
Allocations to Direct Cost - Indirect Labor	0.00	
<b>Total Direct Expense:</b>	<b>5,800,775.02</b>	

### Equip/Shop Expense

Shop Labor	0.00	
Shop Worker's Comp	0.00	
Shop Benefits	0.00	
Equipment Lease Expense	0.00	
Equip Interest Expense	0.00	
Equipment Fuel	0.00	
Equipment Supplies & Maint	0.00	
Equipment Repair	0.00	
Equipment Use Contra	0.00	

Income Statement

03/02/22

Continued...

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Cost of Construction- Allocated Costs	0.00	
Other Shop/Equipment Expense	0.00	
<b>Total Equip/Shop Expense:</b>	<b>0.00</b>	
<b>Total Direct &amp; Equip/Shop Expense:</b>		<b>5,800,775.02</b>
<b>Gross Profit:</b>		<b>4,931,942.93</b>

Overhead Expense

Shop Labor	350,812.79
Project Management Labor	570,589.67
Estimating Labor	0.00
General Superintendent Labor	154,442.91
O/H Payroll Taxes	77,886.40
O/H Worker's Compensation	16,947.18
O/H Benefits	109,263.12
O/H Liability Insurance	93,102.08
Overhead Per Diem	0.00
Bonding Fees	100.00
Warranty Work	0.00
Safety	16,091.19
O/H Per Diem	0.00
O/H Medical	6,267.72
Uniforms	23,706.45
Vehicle Maintenance	15,891.91
Vehicle Fees	1,534.35
Fuel	124,561.14
Vehicle Repair	31,723.66
Parking	186.00
Toll Tag	5,991.81
Other Vehicle Expense	0.00
Truck Expense	25,672.05
Traffic Tickets	30.00
Driver Fees	290.00
Small Tools	38,606.96
Shop Supplies	15,280.66
Other Shop Expense	480.00
Equipment Repairs	14,227.43
Leased Equipment	11,479.56
Depreciation	0.00
Shop Equipment Depreciation Exp	0.00
Tool Depreciation Expense	0.00
Inventory Adjustments	0.00
Allocations to Direct Cost - Indirect Shop	0.00

Continued...

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<b>Total Overhead Expense:</b>	<b>1,705,165.04</b>
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**Administrative Expense**

Rent	0.00
Office Supplies	13,054.56
Utilities	5,648.52
Telephone	17,798.88
Cellular Phone	44,691.44
Facsimile	0.00
Computer Software	16,122.76
Merchant Fees	745.81
Bank Charges	4,137.68
Late Fees & Penalties	2,082.75
Postage & Freight	804.84
Sales Tax Expense	0.00
Janitorial	6,668.40
Pest Control	882.23
Landscaping	2,925.16
Security	622.88
Advertising & Promotion	1,733.12
Accounting Fees	31,389.93
Legal Fees	0.00
Consulting Fees	343,576.47
Travel	0.00
Meals & Entertainment	18,096.64
Dues & Subscriptions	13,091.37
Continuing Education	12,727.20
Licensing Fees	827.30
Charitable Donations	3,500.00
Gifts	13,893.26
Building Repairs	18,634.30
Building Supplies	17.02
Computer Repairs	0.00
IT Support	34,692.51
Internet/Web	2,001.86
General Insurance	12,303.76
Taxes & License	3,481.58
Property Taxes	15,897.69
Interest Expense	10,518.36
Bad Debt Expense	4,128.86
Other Office Expense	689.78
Forgiveness of Debt	0.00
Employee Provided Meals	0.00
Office Equipment Depreciation Expense	0.00

Income Statement

03/02/22

Continued...

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Communication Equipment Depr Expense	0.00	
Furniture & Fixtures Depreciation Expense	3,029.00	
Building Depreciation Expense	0.00	
Administration Salaries	90,403.21	
Officer Salaries	1,396,179.19	
Administration Payroll Tax	45,082.17	
Administration Worker's Comp	1,451.17	
Administration Benefits	153,069.35	
Officer Life	71,472.06	
Administration Liability Insurance	0.00	
Administration Per Diem	0.00	
Other Administration Expense	0.00	
<b>Total Administrative Expense:</b>	<b>2,418,073.07</b>	
<b>Total Indirect Expense:</b>		<b>4,123,238.11</b>
<b>Income from Operations:</b>		<b>808,704.82</b>
<b>Other Income</b>		
Gain On Sale Of Assets	0.00	
Bond Dividend	7,625.80	
Investment Income	0.00	
Interest Income	0.67	
Sales Tax Penalty/Credit	0.00	
Other Income	1,200,783.33	
<b>Total Other Income:</b>		<b>1,208,409.80</b>
<b>Net Income Before Tax:</b>		<b>2,017,114.62</b>
<b>After Tax Expense</b>		
Federal Income Tax Expense	0.00	
State Income Tax Expense	0.00	
Tax Penalties	0.00	
Other Penalties	0.00	
Other After Tax Expense	0.00	
Deferred Tax (Benefit) Expense	0.00	
<b>Total After Tax Expense:</b>		<b>0.00</b>
<b>Net Income:</b>		<b>\$2,017,114.62</b>



# Balance Sheet

03/02/22

## Balance Sheet

Period 12 At December 2021

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### Assets

#### Current Assets

Wells Fargo	\$143,450.00	
Wells Fargo - 4378	0.00	
Wells Fargo Money Market	1,238.51	
Petty Cash	0.00	
Savings	0.00	
Certificate Of Deposit	0.00	
American National Bank - 2998	191,716.97	
American National Bank - 3301	2,501.69	
American National Bank - 4182	0.00	
Cash Clearing	0.00	
Contract Receivables	3,690,253.26	
Startup Contract Receivables	0.00	
Retainage Receivable	0.00	
Unbilled Receivable	0.00	
Startup Service Receivables	0.00	
Trade Receivables	0.00	
Other Receivables	0.00	
Bad Debt Allowance	0.00	
Contract Asset	0.00	
Startup Inventory	0.00	
Payroll Advances	0.00	
Plan Deposits	0.00	
Security Deposits	0.00	
FIT Receivable	50.37	
<b>Total Current Assets:</b>		<b>\$4,029,210.80</b>

#### WIP Assets

WIP - Land	0.00
WIP - Materials	0.00
WIP - Labor	0.00
WIP - Equipment	0.00

# Balance Sheet

03/02/22

Continued...

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WIP - Subcontract	0.00	
WIP - Other	37,241.00	
<b>Total WIP Assets:</b>		<b>37,241.00</b>

## Long Term Assets

Heavy Equipment	0.00
Vehicles	633,904.88
Equipment & Tools	166,492.76
Tools	0.00
Office Equipment	25,362.05
Computer Software	64,089.77
Communication Equipment	0.00
Furniture & Fixtures	31,471.23
Buildings	263,648.59
Land	10,350.73
<b>Total Long Term Assets:</b>	<b>1,195,320.01</b>

## Accumulated Depreciation

Accum Dep'n Equipment	0.00
Accum. Depreciation	(655,135.00)
Accum Dep'n Shop Equipment	0.00
Accum Dep'n Tools	0.00
Accum Dep'n Office Equipment	0.00
Accum Dep'n Communication Eq	0.00
Accum Dep'n Furniture & Fxt	0.00
Accum Dep'n Buildings	0.00
<b>Total Accumulated Depreciation:</b>	<b>(655,135.00)</b>

**Net Long Term Assets:** **540,185.01**

## Other Assets

Prepaid Taxes	11,500.00
Prepaid Property Tax	0.00
Prepaid Insurance	0.00
Prepaid Expenses	0.00
Notes Receivable	0.00
Notes Receivable - Shareholder	0.00
Short Term Investments	0.00
Short Term Contract Notes Rec	0.00
Short Term Trade Notes Rec	0.00

# Balance Sheet

03/02/22

Continued...

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Short Term Shareholder Notes	0.00	
Other Short Term Notes Rec	0.00	
Other Short Term Assets	0.00	
Long Term Investments	0.00	
Long Term Contract Notes Rec	0.00	
Long Term Trade Notes Rec	0.00	
Long Term Shareholder Notes	0.00	
Goodwill	1,977,938.08	
Other Long Term Notes Rec	0.00	
Other Long Term Assets	0.00	
<b>Total Other Assets:</b>		<b>1,989,438.08</b>
<b>Total Assets:</b>		<b>\$6,596,074.89</b>

## Liabilities

### Current Liabilities

Trade Accounts Payable	744,436.87
Startup Accounts Payable	0.00
Accrued Cost	0.00
Other Accounts Payable	0.00
Overbillings	0.00
Sales Tax Payable	(511.55)
AP Sales Tax Payable	0.00
Franchise Tax Payable	(10.18)
Social Security Payable	(0.42)
Medicare Payable	15,306.87
Federal W/H Payable	(11,313.94)
State Unemployment Tax Payable	1,623.72
Workers' Compensation Payable	3,124.79
FUTA Payable	107.79
Vacation Payable	0.00
Health Insurance Payable	23,561.97
Pension Payable	0.00
Garnishment Payable	0.00
Child Support Payable	1,399.14
401K Payable	0.00
Accrued Payroll	0.00
Liability Insurance Payable	0.00
Accrued Vacation	0.00
Accrued Sick Pay	0.00
Deposits On Contract	0.00

Balance Sheet

03/02/22

Continued...

Corporate Federal Tax Payable	0.00	
Corp State Income Tax Payable	0.00	
Property Tax Payable	0.00	
Deferred Income	0.00	
Deferred Tax - Current	(97,937.00)	
Dental Insurance Payable	1,044.02	
Vision Insurance Payable	(1,157.97)	
Group Term Life 2	0.00	
Supplemental Insurance Payable	(3,211.45)	
Cancer Endurance	0.00	
Critical Illness	0.00	
Current Portion Of L/T Debt	265,179.00	
Accident Protector	0.00	
Accident Protector 2	0.00	
Group Term Life	(17.55)	
Other Current Liabilities	(161.34)	
401k loan	2,062.55	
Texas Franchise Tax	0.00	
Career Life Plus	0.00	
<b>Total Current Liabilities:</b>		<b>943,525.32</b>

Long Term Liabilities

Heavy Equipment Loan	0.00	
Note Payable - #1305 2019 F250	15,855.46	
Note Payable - #4308 2019 Ford F250	22,896.71	
Note Payable - #4752 Ford F250	23,250.70	
Note Payable - 2021 Chev Tahoe	48,286.14	
Note Payable - 2019 Dodge Ram	24,080.23	
PPP Loan - American Nat'l Bank	0.00	
Other Loans	0.00	
Deferred Tax - L/T	454,320.00	
Trade Notes Payable	0.00	
Other Notes Payable	0.00	
Shareholder Payable	0.00	
Business Loan	100,000.00	
L/T Debt Less Current Portion	(265,179.00)	
Mortgage Payable	0.00	
<b>Total Long Term Liabilities:</b>		<b>423,510.24</b>
<b>Total Liabilities:</b>		<b>1,367,035.56</b>



Continued...

## Equity

### Equity/Capital

Capital Stock	1,000.00	
Additional Paid In Capital	2,499,000.00	
Other Paid In Capital	0.00	
Retained Earnings	711,924.71	
GL Suspense	0.00	
<b>Subtotal Equity/Capital:</b>	<b>3,211,924.71</b>	
<b>Current Profit (Loss):</b>	<b>2,017,114.62</b>	
<b>Total Equity/Capital:</b>		<b>5,229,039.33</b>
<b>Total Liabilities + Equity:</b>		<b>\$6,596,074.89</b>

# ATTACHMENT E

OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 2 1  
 U.S. Department of Labor  
 Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

You must record information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904 B through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Establishment name: RLP Mechanical Contractors, Inc.  
 City: Waxahachie State: TX

Identify the person		Describe the case				Classify the case				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burn on right forearm from acetylene torch)	Remained at Work				Away from work	On job transfer or restriction	(M)					
						Death	Days away from work	Job transfer or restriction	Other recordable cases	(K) days	(L) days	(1) Injury	(2) Skin disorder	(3) Respiratory condition	(4) Poisoning	(5) Hearing loss	(6) All other illnesses
			Monday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Tuesday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Wednesday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Thursday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Friday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Saturday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Sunday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Monday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Tuesday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Wednesday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Thursday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Friday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Saturday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Sunday			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	___	___	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Page totals</b>						0	0	0	0	0	0	0	0	0	0	0	0

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: U.S. Department of Labor, OSHA Office of Statistical Analysis, Room N-5614, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

# ATTACHMENT F

## Tina Brumley

6010 Castle Way, Midlothian, TX 76065

972-268-2928 [tbrumley@rlpmechanical.com](mailto:tbrumley@rlpmechanical.com)

### CORE QUALIFICATIONS

- Operations management
- Client-focused
- Forecasting and budgeting
- Reports generation and analysis
- Financial records and processing
- Contract negotiation/review/drafting

### EXPERIENCE

#### RLP Mechanical Contractors - Waxahachie, TX

9/2015 to Current      President and Owner

Responsible for all aspects of running the business to include the following: Forecasting, budgeting, contract review and approval, review of bid solicitations and approval of those jobs/projects to be bid, payment of bills, invoicing, payroll, tracking and payment of all payroll taxes, workers compensation administration, insurance administration, 401k administration, tracking and payment of all taxes, training coordination and all HR functions.

#### RLP Mechanical Contractors - Waxahachie, TX

8/2013 to 9/2015      Office Manager

Responsible for payment of bills, invoicing, payroll, tracking and payment of all payroll and property taxes, insurance administration and ordering of materials and supplies.

Waxahachie ISD - Waxahachie, TX

2010 to 2012                      Volunteer

Volunteered in a variety of roles and programs assisting teachers and students.

Life School - Red Oak, TX

2009 to 2010                      Substitute Teacher

Served as substitute teacher when full-time teachers were sick or on leave.

United Methodist Church School - Waxahachie, TX

2008 to 2009                      Preschool Teacher

Responsible for teaching developmental curriculum for preschool children.

National Park Medical Center - Hot Springs, AR

2000 to 2003                      Tumor Registrar

Responsible for analysis of patients' charts and determining which data was applicable for entry in the Federal Government and National Cancer Society's databases. Assisting in correlating data to be used to track cancer and look for environmental or hereditary similarities. Also responsible for staging the cancer with patients.

**EDUCATION**

1994                                      Henderson State University - Arkadelphia, AR  
Bachelor of Arts: Sociology  
Minor in Criminal Justice  
Minor in Spanish

# Darrin McClary

250 Bee Creek School House Rd., Grandview, TX 76050 – 972-268-0262 –  
[dmcclary@rlpmechanical.com](mailto:dmcclary@rlpmechanical.com)

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## Experience:

### RLP Mechanical Contractors, Inc. – Vice President

September 2015 - Present

Responsible for project management, estimating, design, financial planning, and forecasting. Also responsible for assisting the President of RLP Mechanical with financial tracking, budgeting and projections.

### RLP Mechanical Contractors, Inc. – Project Manager

April 2015 - September 2015

Responsible for project management, estimating and bid completion.

### CenturyLink - Sr Manager – Centralized Operations

October 2007 – March 2015

Responsible for conversion and migration of acquired companies' engineering and design systems and practices. Duties range from business case development to project management of all facets of the project and finally, successful execution of the acquisition and system /process conversion and integration. Also responsible for day to day management and administration of plant facilities, engineering and design processes and systems and the infrastructure used to design and manage network architecture, design/engineer circuits, provision service, inventory international network records, fault management, circuit provisioning and work force management. Responsible for development and maintenance of company processes and procedures to insure organization efficiency. Responsible for training functions within the organization.

### CenturyLink - Provisioning/OSS Manager

July 2005 – October 2007

Responsible for implementation, management and administration of network engineering and design systems and their infrastructure used to design and manage network architecture, design/engineer circuits, provision service, inventory customer and network records, trouble management, circuit provisioning and work force management. Responsible for development and maintenance of company processes and procedures to insure organization efficiency. Responsible for training functions within the organization.

### CenturyLink - Provisioning/Engineering Manager

October 2000 – June 2005

Responsible for Engineering, Service Provisioning, Customer Service Center and Trouble Management Center. Managed teams that were responsible for network design and turn up of internal network and customer circuits.

### CenturyLink - District Manager

October 1998 – October 2000

Responsible for outside sales teams, sales engineering, sales support and all technicians in the Shreveport, LA, Monroe, LA, Grand Rapids, MI and Lansing, MI metropolitan areas.

### CenturyLink - Human Resource Manager

June 1997 – October 1998

Human Resource Manager for 375+ employees on matters relating to staffing, compensation, benefits, payroll, affirmative action/EEO support, personnel administration, training, and development. Responsible for budgeting of department expenditures, maintaining daily time program compliance, and insuring legal compliance in employee discipline and government required programs. Provide interpretation and application of human resources policies and procedures. Geographic areas of responsibilities were Louisiana and Texas.

**CenturyLink - Plant Technician**

**May 1992 – May 1997**

**Responsible for the construction and placement of telephone cables (copper and fiber), installation and repair of telephone service. Performed trouble-shooting, cable splicing, cable repair as well installation and maintenance of business key and PBX systems.**

**Education:**

**Bachelor of Science – Organizational Management**

**Wiley College, Marshall, TX**

**1998**

**References:**

**Available upon request.**

**Ray Ann Bass**  
Waxahachie, TX 75165  
[Rabass5775@att.net](mailto:Rabass5775@att.net)  
972/571-6437

## Work Experience

**Accounting Assistant**  
RLP Mechanical Contractors, Inc  
June 2019 to Present

- Process Time & Material Invoices and enter into Accounts Receivable
- Run monthly receivable statements
- Submit accounts payable invoices to project managers for coding
- Enter approved invoices into accounts payable
- Reconcile bank statements
- Enter monthly journal entries
- Process and submit quarterly payroll reports
- File A/P & A/R
- Maintain weekly job related spreadsheets

**Accounting Clerk II**  
UT Southwestern Medical Center – Dallas, TX  
December 2018 to June 2019

- Submit requisitions for IR Department in PeopleSoft Procurement Portal
- Request quotes for software maintenance renewals and license renewals
- Submit and approve telecom invoices for payment
- Maintain vendor encumbrance spreadsheet for budget department
- Manage reminder lot for upcoming renewals

**Office Manager/Bookkeeper**  
XIT Paving & Construction, Inc. – Waxahachie, TX  
2016 to 2018

- Process all aspects of accounts payable for two companies
- Enter and process payroll for 85-125 employees working at various locations
- Make weekly payroll tax deposits
- Process and submit quarterly payroll tax reports
- Maintained employee benefits (medical insurance and 401K)
- Invoiced trucking companies for loads hauled
- Balanced bank statement for 3 accounts
- Reconcile accounts payable, accounts receivable and bank balances to general ledger
- Responsible for maintaining fleet registrations
- Filing of all A/P and A/R
- Converted accounting software from Star Builder to Computer Ease



**Accounts Payable Specialist/Accounting Assistant**  
**Azteca-Omega Group – Dallas, TX**  
**2006-2016**

- **Processed all aspects of accounts payable for 5 companies**
- **Made weekly payroll tax deposits for 3 companies**
- **Process and submit quarterly payroll tax reports**
- **Entered sub-contracts and processed pay applications for payment**
- **Entered job cost entries for outsourced payroll**
- **Balanced bank statements for 11 accounts**
- **Responsible for maintaining fleet registrations**
- **Filing of all contracts and accounts payable**
- **Reconciled accounts payable, accounts receivable and equipment cost to general ledger**

## **Education**

**Anacoco High School**  
**Sabine Parish Vocational/Technical School**  
**Bossier Parish Community College**

## **Skills**

**Payroll, Accounts Receivable, Accounts Payable, Billing, Bookkeeping, Excel, Filing, Accounting, General Ledger**

## **Additional Information**

**Professional accountant/bookkeeper with proven experience in accounts payable, payroll, general ledger, accounts receivable, job cost accounting, financial statements, payroll and sales tax.**

**Detail oriented with strong organizational skills and the ability to quickly master new tasks.**

**Proficient in Excel, Word, Sage/Timberline, MAS90, P-Vault, Star Builder, Computer Ease, Heavy Job (HCSS), PeopleSoft Procurement and various office machines.**

**PROPOSAL FORM 3: CERTIFICATIONS AND LICENSES**

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.



**GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

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The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority, woman, and service disabled veteran-owned businesses as HUBs and facilitates the use of HUBs in state procurement and provides them with information on the state's procurement process.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <https://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. Provided that your company continues to meet HUB eligibility requirements, the attached HUB certificate is valid for the time period specified.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.*

Please visit our website at <http://comptroller.texas.gov/procurement/prog/hub/> and reference our publications (i.e. Grow Your Business pamphlet, HUB Brochure and Vendor Guide) providing addition information on state procurement resources that can increase your company's chances of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

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**Texas Historically Underutilized Business (HUB) Certificate**



Certificate/VID Number:	<b>1752603389300</b>
File/Vendor Number:	<b>034917</b>
Approval Date:	<b>30-JUN-2020</b>
Scheduled Expiration Date:	<b>30-JUN-2024</b>

The Texas Comptroller of Public Accounts (CPA), hereby certifies that  
**R.L.P. MECHANICAL CONTRACTORS, INC.**

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 03-JUL-2020, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Statewide HUB Program  
Statewide Procurement Division*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

# WBENC

WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

## National Women's Business Enterprise Certification

to

R.L.P. Mechanical Contractors, Inc. DBA RLP Mechanical Contractors, Inc.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Council - Southwest, a WBENC Regional Partner Organization.

Certification Granted: October 2, 2017

Expiration Date: October 2, 2022

WBENC National Certification Number: WBE1701934



Authorized by Debbie Hurst, President Women's Business Center



WOMEN'S  
BUSINESS  
COUNCIL  
—  
SOUTHWEST

NAICS: 238990

UNSPSC: 72151100, 72151200, 72151201, 72151204, 72151205, 72151206, 72151207



Great Lakes  
Women's  
Business  
COUNCIL



WOMEN'S  
BUSINESS  
CENTER

WBENC FLORIDA

WBENC METRONY

WBENC MICHIGAN



WBENC EAST

WBENC ORV

WBENC PACIFIC



WBENC SOUTH

WBENC WEST

TEXAS STATE BOARD OF PLUMBING EXAMINERS  
AUSTIN, TEXAS  
BEST KNOWN THAT

**RANDY JOE YEAGER**  
**MASTER**  
**MED GAS; RMP**

LICENSE NO  
**18663**



EXPIRES  
**11/30/2022**

SEE www.tspb.com FOR MORE INFORMATION

USA  
TX

**DRIVER LICENSE**

44 DL 12227522 9 Class CM  
44 Iss 06/08/2016 46 Exp 06/14/2022  
3 DOB 06/14/1963

1 YEAGER  
2 RANDY JOE

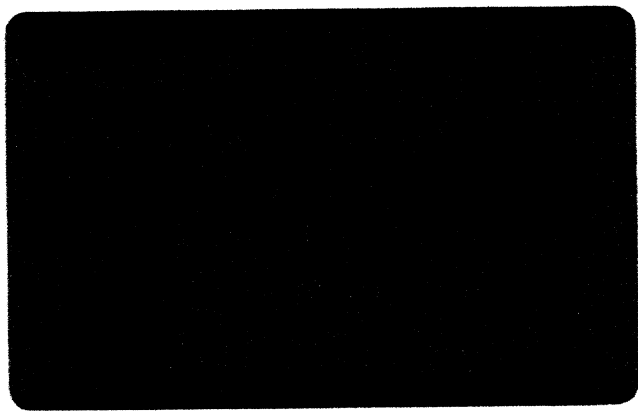
8 203 CATAWBA  
WAXAHACHIE TX 76186

13 Restrictions NONE 94 End NONE  
16 Hgt 5-10 18 Sex M 19 Eyes BRO

*Texas*



*Randy Yeager*



**PROPOSAL FORM 4: CLEAN AIR WATER ACT**

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: RLP Mechanical Contractors, Inc.

Title of Authorized Representative: President

Mailing Address: 4117 N Hwy 77, Waxahachie, Texas 75165

Signature: *Jana Brumley*

**PROPOSAL FORM 5: DEBARMENT NOTICE**

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: RLP Mechanical Contractors, Inc.

Title of Authorized Representative: President

Mailing Address: 4117 N Hwy 77, Waxahachie, Texas 75165

Signature: *Jana Brunley*

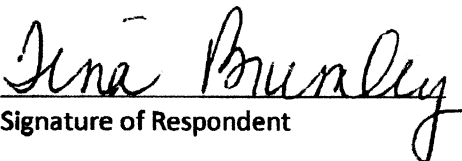


**PROPOSAL FORM 6: LOBBYING CERTIFICATION**

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

  
Signature of Respondent

3-1-2022  
Date

**PROPOSAL FORM 7: CONTRACTOR CERTIFICATION REQUIREMENTS**

**Contractor’s Employment Eligibility**

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 10 ESC Participating entities in which work is being performed.

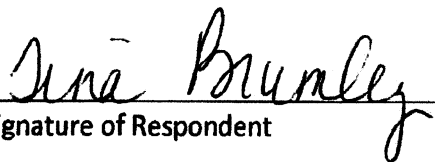
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**Fingerprint & Criminal Background Checks**

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

  
Signature of Respondent

3-1-2022  
Date

**PROPOSAL FORM 8: ANTITRUST CERTIFICATION STATEMENTS**  
**(Tex. Government Code § 2155.005)**

I affirm under penalty of perjury of the laws of the State of Texas that:

- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- (2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- (3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
- (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

**VENDOR** RLP Mechanical Contractors, Inc.

**ADDRESS** 4117 N Hwy 77

Waxahachie, Texas 75165

\_\_\_\_\_

**PHONE** 972-268-2928

**FAX** 972-576-0926

**RESPONDANT**

*Tina Brumley*  
Signature

Tina Brumley  
Printed Name

Sub-Contractor  
Position with Company

**AUTHORIZING OFFICIAL**

*Tina Brumley*  
Signature

Tina Brumley  
Printed Name

President  
Position with Company

## **PROPOSAL FORM 9: IMPLEMENTATION OF HOUSE BILL 1295**

### **Certificate of Interested Parties (Form 1295):**

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

### **Filing Process:**

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016. [https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

RLP Mechanical Contractors, Inc  
Waxahachie, TX United States

Certificate Number:  
2022-856777

Date Filed:  
03/03/2022

Date Acknowledged:

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Region 10 ESC

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

R10-1132  
HVAC Installers & Energy Management Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
McClary, Darrin	Grandview, TX United States	X	
Brumley, Tina	Midlothian, TX United States	X	

5 Check only if there is NO Interested Party.

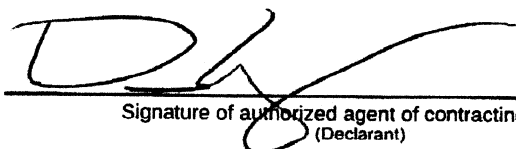
**6 UNSWORN DECLARATION**

My name is Darrin McClary, and my date of birth is 02/02/69

My address is 250 Bee Creek School House Rd Grandview TX 76090 US  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Ellis County, State of Texas, on the 3<sup>rd</sup> day of March, 2022  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)

**PROPOSAL FORM 10: BOYCOTT CERTIFICATION AND TERRORIST STATE CERTIFICATION**

**BOYCOTT CERTIFICATION**

Respondents must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does vendor agree? TB  
(Initials of Authorized Representative)

**TERRORIST STATE CERTIFICATION**

In accordance with Texas Government Code, Chapter 2252, Subchapter F, REGION 10 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of any agreement, the respondent certifies to REGION 10 ESC that it is not a listed company under any of those Texas Government Code provisions. Responders must voluntarily and knowingly acknowledge and agree that any agreement shall be null and void should facts arise leading the REGION 10 ESC to believe that the respondent was a listed company at the time of this procurement.

Does vendor agree? TB  
(Initials of Authorized Representative)

**PROPOSAL FORM 11: RESIDENT CERTIFICATION**

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view. In order for a proposal to be considered, the following information must be provided. Failure to complete may result in rejection of the proposal:

As defined by Texas House Bill 602, a "nonresident Bidder" means a Bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

Texas or Non-Texas Resident

- I certify that my company is a "resident Bidder"
- I certify that my company qualifies as a "nonresident Bidder"

If you qualify as a "nonresident Bidder," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.)

---

Company Name \_\_\_\_\_ Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_

**PROPOSAL FORM 12: FEDERAL FUNDS CERIFICATION FORM**

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). All Vendors submitting proposals must complete this Federal Funds Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to participating agencies for their use while considering their purchasing options when using federal grant funds. Participating agencies may also require Vendors to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

**For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form.** If a vendor fails to complete any item in this form, Region 10 ESC will consider the Vendor's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Vendor using federal funds.

**1. Vendor Violation or Breach of Contract Terms:**

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any Contract award will be subject to Region 10 ESC General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, participating agency ancillary contract, or Member Construction Contract agreed upon by Vendor and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the Region 10 ESC Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.

Does vendor agree?           TB          

(Initials of Authorized Representative)

**2. Termination for Cause or Convenience:**

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best



interest of participating agency to do so. Offeror will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does vendor agree? TB  
(Initials of Authorized Representative)

**3. Equal Employment Opportunity:**

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

Does vendor agree? TB  
(Initials of Authorized Representative)

**4. Davis-Bacon Act:**

When required by Federal program legislation, Vendor agrees that, for all participating agency prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at [www.wdol.gov](http://www.wdol.gov). Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? TB

(Initials of Authorized Representative)

**5. Contract Work Hours and Safety Standards Act:**

Where applicable, for all participating agency contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? TB

(Initials of Authorized Representative)

**6. Right to Inventions Made Under a Contract or Agreement:**

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.

Does vendor agree? TB

(Initials of Authorized Representative)

**7. Clean Air Act and Federal Water Pollution Control Act:**

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does vendor agree? TB

(Initials of Authorized Representative)

**8. Debarment and Suspension:**

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all participating agencies with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree?                     TB                    

(Initials of Authorized Representative)

**9. Byrd Anti-Lobbying Amendment:**

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does vendor agree?                     TB                    

(Initials of Authorized Representative)

**10. Procurement of Recovered Materials:**

For participating agency purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery,

and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree?     TB    

(Initials of Authorized Representative)

**11. Profit as a Separate Element of Price:**

For purchases using federal funds in excess of \$150,000, a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a participating agency, Vendor agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.

Does vendor agree?     TB    

(Initials of Authorized Representative)

**12. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment**

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does vendor agree?     TB    

(Initials of Authorized Representative)

**13. General Compliance and Cooperation with Participating Agencies:**

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a participating agency, it shall make a good faith effort to work with participating agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does vendor agree?     TB    

(Initials of Authorized Representative)

**14. Applicability to Subcontractors**

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does vendor agree?     TB

(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

RLP Mechanical Contractors, Inc.

Company Name

Tina Brumley

Signature of Authorized Company Official

Tina Brumley

Printed Name

President

Title

3-1-2022

Date

## **PROPOSAL FORM 13: ADDITIONAL ARIZONA CONTRACTOR REQUIREMENTS**

**AZ Compliance with Federal and state requirements:** Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

**AZ Compliance with workforce requirements:** Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, ..."every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program" Region 10 ESC reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. Region 10 ESC and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

**AZ Contractor Employee Work Eligibility:** By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. Region 10 ESC and/or Region 10 ESC members may request verification of compliance from any contractor or sub contractor performing work under this contract. Region 10 ESC and Region 10 ESC members reserve the right to confirm compliance. In the event that Region 10 ESC or Region 10 ESC members suspect or find that any contractor or subcontractor is not in compliance, Region 10 ESC may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.

**AZ Non-Compliance:** All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal, state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed on costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

**Registered Sex Offender Restrictions (Arizona):** For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Region 10 ESC member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

**Offshore Performance of Work Prohibited:** Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

**Terrorism Country Divestments:** In accordance with A.R.S. 35-392, Region 10 ESC and Region 10 ESC members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

N/A

\_\_\_\_\_  
Signature of Respondent

\_\_\_\_\_  
Date

**PROPOSAL FORM 14: OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25-24.2)**

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Respondent shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

**Company Name:** RLP Mechanical Contractors, Inc.

**Street:** 4117 N Hwy 77

**City, State, Zip Code:** Waxahachie, Texas 75165

**Complete as appropriate:**

I \_\_\_\_\_, certify that I am the sole owner of \_\_\_\_\_, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

**OR:**

I Tina Brumley, a partner in RLP Mechanical Contractors, Inc., do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

**OR:**

I \_\_\_\_\_, an authorized representative of \_\_\_\_\_, a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

**(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)**

<b>Name</b>	<b>Address</b>	<b>Interest</b>
<u>Tina Brumley</u>	<u>4117 N Hwy 77, Waxahachie, Texas 75165</u>	<u>51%</u>
<u>Darrin McClary</u>	<u>4117 N Hwy 77, Waxahachie, Texas 75165</u>	<u>49%</u>

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Tina Brumley President  
**Authorized Signature and Title**

3-1-2022  
**Date**



**PROPOSAL FORM 18: STOCKHOLDER DISCLOSURE CERTIFICATION**

**Name of Business:**

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

**Check the box that represents the type of business organization:**

Partnership

Sole Proprietorship

Limited Liability Partnership

Corporation

Limited Partnership

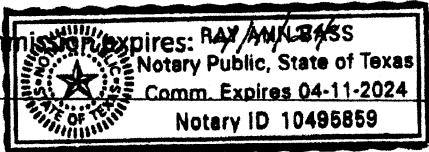
Subchapter S Corporation

Limited Liability Corporation

**Sign and notarize the form below, and, if necessary, complete the stockholder list below.**

Stockholders:

Name: Tina Brumley	Name: Darrin McClary
Home Address: 6010 Castle Way Midlothian, TX 76065	Home Address: 250 Bee Creek School House Rd. Grandview, TX 76050
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Subscribed and sworn before me this <u>2nd</u> day of <u>March</u> , <u>2022</u>	<u>Darrin McClary</u> (Affiant)
(Notary Public) <u>Ray Ann Bass</u>	<u>Darrin McClary, Vice President</u> (Print name & title of affiant)
My Commission Expires: <u>RAY ANN BASS</u> Notary Public, State of Texas Comm. Expires 04-11-2024 Notary ID 10495859	(Corporate Seal)



**PROPOSAL FORM 16: AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)**

Company Name: \_\_\_\_\_

Street: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**Bid Proposal Certification:**

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

**Required Affirmative Action Evidence:**

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

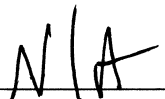
- 1. A photo copy of their Federal Letter of Affirmative Action Plan Approval \_\_\_\_\_  
OR
- 2. A photo copy of their Certificate of Employee Information Report \_\_\_\_\_  
OR
- 3. A complete Affirmative Action Employee Information Report (AA302) \_\_\_\_\_

**Public Work – Over \$50,000 Total Project Cost:**

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the Harrison Township Board of Education \_\_\_\_\_

B. Approved Federal or New Jersey Plan – certificate enclosed \_\_\_\_\_

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

  
\_\_\_\_\_

Authorized Signature and Title

\_\_\_\_\_ Date

**P.L. 1995, c. 127 (N.J.A.C. 17:27)**

**MANDATORY AFFIRMATIVE ACTION LANGUAGE**

**PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color,

## PROPOSAL FORM 17: C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

### Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.**

What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 ([https://www.nj.gov/dca/divisions/dlgs/resources/lfns\\_2006.html](https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html)).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
  - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at [https://www.state.nj.us/dca/divisions/dlgs/programs/pay\\_2\\_play.html](https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html) They will be updated from time-to-time as necessary.
  - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
  - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
  - d) The form may be used “as-is”, subject to edits as described herein.
  - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
  - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**



**PROPOSAL FORM 19: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM**

*Signature on the Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).*

**Check one of the following responses to the General Terms and Conditions:**

We take no exceptions/deviations to the general terms and conditions

*(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)*

We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

*(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 10 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)*

**PROPOSAL FORM 20: EQUALIS GROUP ADMINISTRATION AGREEMENT**

**Requirements for Master Agreement To be administered by Equalis Group**

**Attachment A, Equalis Group Administrative Agreement** is used in administering Master Agreements with Region 10 and is preferred by Equalis Group. Redlined copies of this agreement should not be submitted with the response. Should a respondent be recommended for award, this agreement will be negotiated and executed between Equalis Group and the respondent. **Respondents must select one of the following options for submitting their response.**

- Respondent agrees to all terms and conditions outlined in each of the Administration Agreement.
- Respondent wishes to negotiate directly with Equalis Group on terms and conditions outlined in the Administration Agreement. Negotiations will commence after sealed Proposals are opened and Region 10 has determined the respondent met all requirements in their response and may be eligible for award.

**PROPOSAL FORM 21: OPEN RECORDS POLICY ACKNOWLEDGEMENT AND ACCEPTANCE**  
**OPEN RECORDS POLICY ACKNOWLEDGMENT AND ACCEPTANCE**

Be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by Chapter 552 of the Texas Government Code.

Because contracts are awarded by a Texas governmental entity, all responses submitted are subject to release as public information after contracts are executed. If a Respondent believes that its response, or parts of its response, may be exempted from disclosure to the public, the Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempted from disclosure. In addition, the Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Respondent must provide this information on the "Acknowledgement and Acceptance to Region 10 ESC's Public Information Act Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 10 ESC must provide the OAG with the information requested in order for the OAG to render an opinion. In such circumstances, Respondent will be notified in writing that the material has been requested and delivered to the OAG. Respondent will have an opportunity to make arguments to the OAG in writing regarding the exception(s) to the TPIA that permit the information to be withheld from public disclosure. Respondents are advised that such arguments to the OAG must be specific and well-reasoned—vague and general claims to confidentiality by the Respondent are generally not acceptable to the OAG. Once the OAG opinion is received by Region 10 ESC, Region 10 ESC must comply with the opinions of the OAG. Region 10 ESC assumes no responsibility for asserting legal arguments on behalf of any Respondent. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

**Signature below certifies complete acceptance of Region 10 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary). Check one of the following responses to the Acknowledgment and Acceptance of Region 10 ESC's Open Records Policy below:**

We acknowledge Region 10 ESC's Public Information Act policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

*(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)*

We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

*(Note: Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).)*

3-1-2022

Date

  
Authorized Signature & Title

**PROPOSAL FORM 22: VENDOR CONTRACT AND SIGNATURE FORM**

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

**VENDORS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED**

Company name RLP Mechanical Contractors, Inc.  
Address 4117 N Hwy 77  
City/State/Zip Waxahachie, Texas 75165  
Telephone No. 972-268-2928  
Fax No. 972-576-0926  
Email address tbrumley@rlpmechanical.com  
Printed name Tina Brumley  
Position with company President  
Authorized signature *Tina Brumley*

Term of contract March 1, 2022 to February 28, 2025

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 10 ESC. Vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.

\_\_\_\_\_  
Region 10 ESC Authorized Agent Date

\_\_\_\_\_  
Print Name

Equalis Group Contract Number \_\_\_\_\_