

June 10, 2022

Leo Wright  
Senior Vice President  
F.H. Paschen, S.N. Nielsen & Associates, LLC  
5515 N. East River Road  
Chicago, IL 60656

**RE: Notice of Award Contract, #COG-2132B, to F.H. Paschen, S.N. Nielsen & Associates, LLC ("FH Paschen) in response to RFP #COG-2132, Alternative Procurement Delivery Methods for General Contracting Services**

Dear Leo:

On behalf of Equalis Group and The Cooperative Council of Governments, thank you for your interest and participation in this Request for Proposal ("RFP") process to develop Equalis Group's Alternative Procurement Delivery Methods for General Contracting Services program. After careful review and scoring of the proposals submitted, it is the decision of the Proposal Review Team that your organization's proposal is one of the responsible respondents whose proposal is most advantageous to CCOG, with price and other factors considered. As a result, The Cooperative Council of Governments, Inc. has issued the award of this cooperative purchasing contract to FH Paschen.

Accompanying this Award Letter is the fully executed contract documents. The Master Agreement contract award and final agreement will be presented to the CCOG Board of Directors for ratification on behalf of Equalis Group. With the completion of Master Agreement and Administration Agreement, Equalis Group and FH Paschen will be authorized to proceed under the terms of that contract and provide the goods and/or services contracted to current and future Equalis Group members in accordance with the terms, conditions, and pricing as set forth and negotiated pursuant to the RFP.<sup>1</sup>

If you have any questions or concerns, please contact me immediately.

Sincerely,

*David Robbins*

David Robbins - Director of Procurement, Equalis Group  
c: 330.328.9552 | o: 216.478.1070  
e: DRobbins@EqualisGroup.org

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<sup>1</sup> ANY PARTY SEEKING TO PROTEST THIS NOTICE OF INTENT TO AWARD MUST SUBMIT A WRITTEN PROTEST IN ACCORDANCE WITH RFP #COG-2132.