



think global





8 July 2020

Education Service Center, Region 10

ATTN: Ms. Sue Hayes

400 E Spring Valley Rd.

Richardson, TX 75081

RE: Bid # EQ-052920-01 Furniture and Storage, Related Products and Services

Dear Ms. Hayes,

Global Industries, Inc. ("Global") is a worldwide manufacturer and distributor of office, educational, institutional, hospitality, healthcare and specialty markets furniture and related ergonomics accessories. Global respectfully submits the enclosed offer for the Education Service Center, Region 10 RFP # EQ-052920-01.

Within Global's enclosed offer, we have provided active links to maneuver through the proposal. In order to effectively respond to Equalis' questionnaire, we have opted to include additional pages as not to limit our response.

Please note that Global's price lists have been provided in Excel format, per the requirements of the proposal. For convenience, you may download PDF copies of the price lists, with images and product details, at the links below:

[Global Seating Price List](#), dated 3/1/2019 (revised 7/1/2020)

[Global Desking Price List](#), dated 3/1/2019 (revised 7/1/2020)

[Global Wood Veneer Price List](#), dated 3/1/2019 (revised 7/1/2020)

[Global Metal Filing & Storage Price List](#), dated 3/1/2019 (revised 7/1/2020)

[Evolve Price List](#), dated 3/1/2019 (revised 6/1/2020)

[Evolve Power Beam Price List](#), dated 3/1/2019 (revised 6/1/2020)

[Compile Price List](#), dated 3/1/2019 (revised 5/1/2020)

[GLOBALcare Price List](#), dated 3/1/2019 (revised 7/2/2020)

[Offices To Go Price List](#), dated 1/1/2020 (revised 7/1/2020)

If you have any questions or concerns regarding any aspect of this submission, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph Freund".

JOSEPH FREUND jfreund@globalfurnituregroup.com
Contracts Manager and Authorized Representative



OPEN RECORDS POLICY ACKNOWLEDGMENT AND ACCEPTANCE

Be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by Chapter 552 of the Texas Government Code.

Because contracts are awarded by a Texas governmental entity, all responses submitted are subject to release as public information after contracts are executed. If a Respondent believes that its response, or parts of its response, may be exempted from disclosure to the public, the Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempted from disclosure. In addition, the Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Respondent must provide this information on the "Acknowledgement and Acceptance to Region 10 ESC's Public Information Act Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 10 ESC must provide the OAG with the information requested in order for the OAG to render an opinion. In such circumstances, Respondent will be notified in writing that the material has been requested and delivered to the OAG. Respondent will have an opportunity to make arguments to the OAG in writing regarding the exception(s) to the TPIA that permit the information to be withheld from public disclosure. Respondents are advised that such arguments to the OAG must be specific and well-reasoned--vague and general claims to confidentiality by the Respondent are generally not acceptable to the OAG. Once the OAG opinion is received by Region 10 ESC, Region 10 ESC must comply with the opinions of the OAG. Region 10 ESC assumes no responsibility for asserting legal arguments on behalf of any Respondent. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

Signature below certifies complete acceptance of Region 10 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary). Check one of the following responses to the Acknowledgment and Acceptance of Region 10 ESC's Open Records Policy below:

- We acknowledge Region 10 ESC's Public Information Act policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)

- We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).)

7/7/20

Date



Authorized Signature & Title
Joseph Freund, Contracts Manager & Authorized Representative

Appendix A: QUESTIONNAIRE

COMPANY PROFILE

1. What is your company's official registered name? Global Industries, Inc.
2. What is your company's Dun & Bradstreet (D&B) number? 04-9908403
3. What is/are your corporate office location(s)? 17 West Stow Road, Marlton NJ 08053
4. Please provide a brief history of your company, including the year it was established. See details below.
5. Who is your competition in the marketplace? See details below.
6. What are your overall annual sales for last three (3) years? See details below.
7. What are your overall public sector sales, excluding Federal Government, for last three (3) years? See below.
8. What is your strategy to increase market share in the public sector? See details below.
9. What differentiates your company from competitors specifically in the public sector? See details below.
10. Please provide your company's environmental policy and/or sustainability initiative. See details below.
11. Diversity program - Do you currently have a diversity program or any diversity partners that you do business with?
 - Yes
 - No
 - a. If the answer is yes, do you plan to offer your program or partnership through Equalis Group?
 - Yes
 - No

Global is a federal contractor and required to implement subcontracting goals for small businesses. Global will create a similar plan for Equalis upon request.

(If the answer is yes, attach a statement detailing the structure of your program, along with a list of your diversity alliances and a copy of their certifications.)

Global may provide a copy of our Federal Small Business Subcontracting Plan upon request.
 - b. Will the products accessible through your diversity program or partnership be offered to Equalis Group members at the same pricing offered by your company? Yes, products will be offered at the same price.

(If answer is no, attach a statement detailing how pricing for participants would be calculated.)
12. Diversity Vendor Certification Participation - It is the policy of some entities participating in Equalis Group to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

- a. Minority Women Business Enterprise
Respondent certifies that this firm is an MWBE Yes No
List certifying agency: _____
- b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)
Respondent certifies that this firm is a SBE or DBE Yes No
List certifying agency: _____
- c. Disabled Veterans Business Enterprise (DVBE)
Respondent certifies that this firm is an DVBE Yes No
List certifying agency: _____
- d. Historically Underutilized Businesses (HUB)
Respondent certifies that this firm is an HUB Yes No
List certifying agency: _____
- e. Historically Underutilized Business Zone Enterprise (HUBZone)
Respondent certifies that this firm is an HUBZone Yes No
List certifying agency: _____
- f. Other
Respondent certifies that this firm is a recognized diversity certificate holder Yes No
List certifying agency: _____

PRODUCTS/PRICING OFFERED:

- 13. Please summarize the products and services you are offering. See details below.
- 14. What makes your offering unique from other similar competitors? See details below.
- 15. Were all products/lines/services and pricing being made available under this contract provided in the attachment B and/or Appendix B, pricing sections? Yes, all products, lines, and services are included.
- 16. Does the respondent agree to offer all future product introductions at prices that are proportionate to contract pricing offered herein?
 Yes
 No
 (If answer is no, attach a statement detailing how pricing for participants would be calculated.)
- 17. Define your standard terms of payment 1% 15, Net 30

PERFORMANCE CAPABILITIES:

- 18. States Covered - Respondent must indicate any and all states where products and services are being offered.

50 States & District of Columbia (Selecting this box is equal to checking all boxes below)

- | | | |
|---|---|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Kentucky | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> Alaska | <input type="checkbox"/> Louisiana | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Arizona | <input type="checkbox"/> Maine | <input type="checkbox"/> Oklahoma |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> Maryland | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> California | <input type="checkbox"/> Massachusetts | <input type="checkbox"/> Pennsylvania |
| <input type="checkbox"/> Colorado | <input type="checkbox"/> Michigan | <input type="checkbox"/> Rhode Island |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> Minnesota | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Mississippi | <input type="checkbox"/> South Dakota |
| <input type="checkbox"/> District of Columbia | <input type="checkbox"/> Missouri | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Florida | <input type="checkbox"/> Montana | <input type="checkbox"/> Texas |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Nebraska | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Hawaii | <input type="checkbox"/> Nevada | <input type="checkbox"/> Vermont |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> New Hampshire | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Illinois | <input type="checkbox"/> New Jersey | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> New Mexico | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Iowa | <input type="checkbox"/> New York | <input type="checkbox"/> Wisconsin |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> North Carolina | <input type="checkbox"/> Wyoming |

- All U.S. Territories & Outlying Areas (Selecting this box is equal to checking all boxes below)
- | | | |
|---|--|--|
| <input type="checkbox"/> American Samoa | <input type="checkbox"/> Midway Islands | <input type="checkbox"/> U.S. Virgin Islands |
| <input type="checkbox"/> Federated States of Micronesia | <input type="checkbox"/> Northern Marina Islands | |
| <input type="checkbox"/> Guam | <input type="checkbox"/> Puerto Rico | |

19. List the number and location of offices, or service centers for all states being proposed in solicitation. See details below.
20. Distribution Channel: Which best describes your company's position in the distribution channel:
- | | |
|---|---|
| <input type="checkbox"/> Manufacturer direct | <input type="checkbox"/> Certified education/government reseller |
| <input type="checkbox"/> Authorized distributor | <input checked="" type="checkbox"/> Manufacturer marketing through reseller |
| <input type="checkbox"/> Value-added reseller | <input type="checkbox"/> Other |
21. Provide relevant information regarding your ordering process including your ability for purchasing group members to verify they are receiving contract pricing. See details below.
22. Describe your company's Customer Service Department (hours of operation, number of service centers, etc.). See details below.
23. Provide your safety record, safety rating, EMR and worker's compensation rate where available
Global has provided our Worker's Compensation Experience Rating Form.
24. Describe the capacity of your company to report monthly sales through this agreement. See details below.
25. Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency. See details below.

QUALIFICATION AND EXPERIENCE:

26. Please provide contact information and resumes for the person(s) who will be responsible for the following areas.

Executive Contact Alan D Breslow
Contact Person: _____
Title: Executive Vice President
Company: Global Industries, Inc.
Address: 17 West Stow Road
City: Marlton State: NJ Zip: 08053
Phone: 856-596-3390 Fax: 856-552-1069
Email: abreslow@globalfurnituregroup.com

Account Manager / Sales Lead
Contact Person: Elizabeth Guillory
Title: Senior Vice President of Sales
Company: Global Industries, Inc.
Address: 17 West Stow Road
City: Marlton State: NJ Zip: 08053
Phone: 856-896-3390 Fax: 856-552-1069
Email: eguillory@globalfurnituregroup.com

Contract Management (if different than the Sales Lead)
Contact Person: Joseph Freund
Title: Contracts Manager and Authorized Representative
Company: Global Industries, Inc.
Address: 17 West Stow Road
City: Marlton State: NJ Zip: 08053
Phone: 856-596-3390 Fax: 856-552-1069
Email: jfreund@globalfurnituregroup.com

Billing & Reporting/Accounts Payable
Contact Person: Stephanie Cesare-Gebord
Title: Corporate Credit Manager
Company: Global Industries, Inc.
Address: 17 West Stow Road

City: Marlton State: NJ Zip: 08053

Phone: 856-596-3390 Fax: 856-552-1069

Email: SCesare-Gebord@globalfurnituregroup.com

Marketing

Contact Person: Michael Fishman

Title: Director of Marketing and Design

Company: Global Industries, Inc.

Address: 17 West Stow Road

City: Marlton State: NJ Zip: 08053

Phone: 856-596-3390 Fax: 856-552-1069

Email: mfishman@globalfurnituregroup.com

27. Provide a minimum of three (3) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference:

Entity Name

Contact Name and Title

City and State

See full details below.

Phone Number

Years Serviced

Description of Services

Annual Volume

28. List all cooperative and/or government group purchasing organizations of which your company is currently a member below.

Cooperative/GPO Name

Contract Number

Expiration Date

Cooperative/GPO Name	Contract Number	Expiration Date
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

29. Describe your company's implementation and success with existing cooperative purchasing programs, if any, and provide the cooperative's name(s), contact person(s) and contact information as reference(s).

See details below.

30. Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable. Certifications are included.

31. If your company is offering installation services as part of your response to this RFP, provide your companies policies for background checks and fingerprinting for any employees who may enter customer grounds, or for fulfilling those requirements should a customer require it.

Global employees and authorized dealers will comply with customer requirements.

32. Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.

Global has not been involved any litigation, bankruptcy or reorganization outside the course of regular business.

33. Felony Conviction Notice – Please check applicable box:

A publicly held corporation; therefore, this reporting requirement is not applicable

Is not owned or operated by anyone who has been convicted of a felony.

Is owned or operated by the following individual(s) who has/have been convicted of a felony.

*If the 3rd box is checked a detailed explanation of the names and convictions must be attached.

VALUE ADD:

34. Detail how your organization plans to market this contract within the first 90 days of the award date.
See details below.

35. Acknowledge that your organization agrees to provide its company logo(s) to Region 10 ESC and agrees to provide permission for reproduction of such logo in marketing communications and promotions.
Global agrees to provide logos for marketing purposes.

36. Provide the agency spend that your organization anticipates each year for the first three (3) years of this agreement.

████████████████████
████████████████████
████████████████████

37. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

See details below.

Appendix B: PRICING

Attachment B – Price List

Region 10 ESC requests that potential Respondents offer a wide array of products and services at lower prices and with better value than what they would ordinarily offer to a single government agency, a school district, or a regional cooperative.

All pricing must be entered into the Attachment B template provided. Products/lines completed will be used to establish the extent of the Respondents product lines, services, warranties, etc. that are available. All services offered under this contract must be priced **or** listed as free and unlisted services will not be accepted. Please submit price lists and/or catalogs in excel or delimited format.

Pricing must be entered into each worksheet within the Attachment B as follows:

Product/Services Price List

- Please provide all individual product/service pricing here.
- All relevant columns in this worksheet should be completed.

Other Pricing & Discounts

- Respondents may provide a calculation for pricing on all products available under the scope of this RFP. The calculation should be based on a discount from a verifiable price list or catalog. Cost plus a percentage as a primary method is not allowed.
- Pricing here may be provided as a supplement, or in lieu of pricing on the product/services worksheet.
- Additional services such as installation, delivery, tech support, training, and other services not already included in the Products/Services Price list should be provided in this worksheet.
- All other discounts may be provided here

Not to Exceed Pricing

Region 10 ESC requests pricing be submitted as not to exceed for any participating entity.

- Unlike fixed pricing the awarded vendor can adjust submitted pricing lower if needed but cannot exceed original pricing submitted for solicitation.
- Vendor must allow for lower pricing to be available for similar product and service purchases.

Other Restrictions and Fees

Please provide any other relevant information, fees or restrictions for Purchasing Group Members to receive pricing or value under this contract, such as minimum order sizes, restocking fees, and/or any other relevant fee or restriction associated with this contract. Fees or restrictions not listed will not be allowed under this contract.

Appendix C: CERTIFICATES

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable

Please also list and include copies of any certificates you hold that would show value for your response not already included above.

Appendix D: VALUE ADD

Please include any additional products and/or services not included in the scope of the solicitation that you think will enhance and/or add value to this contract participating agencies.

Appendix E: VENDOR CONTRACT AND SIGNATURE FORM

This Vendor Contract and Signature Form ("Contract") is made as of 7/7/20, by and between Global Industries, Inc. ("Vendor") and Region 10 Education Service Center ("Region 10 ESC") for the purchase of Furniture and Storage, related products and services ("the products and services").

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 10 ESC, having its principal place of business at **Education Service Center, Region 10, 400 E Spring Valley Rd, Richardson, TX 75081**

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that if agreed to by Region 10 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with Region 10 ESC; and it being further understood that Region 10 ESC shall act as the Lead Agency with respect to all such purchase agreements.

WHEREAS, Equalis Group has the administrative and legal capacity to administer purchases on behalf of Region 10 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

ARTICLE 1- GENERAL TERMS AND CONDITIONS

1.1 Equalis Group shall be afforded all of the rights, privileges and indemnifications afforded to Region 10 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to Equalis Group, including, without limitation, Vendor's obligation to provide insurance and other indemnifications to Lead Agency.

1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.

1.3 Equalis Group shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

1.4 **Customer Support:** The vendor shall provide timely and accurate technical advice and sales support to Region 10 ESC staff, Equalis Group staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

ARTICLE 2- ANTICIPATED TERM OF AGREEMENT

- ✓ **Term:** The term of the Contract shall commence upon award and shall remain in effect for a period of three (3) years, unless terminated, canceled or extended as otherwise provided herein. The Contractor agrees that Region 10 ESC shall have the right, at its sole option, to renew the Contract for four (4) additional one-year periods or portions thereof. In the event that Region 10 ESC exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.
- ✓ **Automatic Renewal:** Renewal will take place automatically for one (1) year unless Region 10 ESC gives written notice to the awarded supplier at least ninety (90) days prior to the expiration.

ARTICLE 3- REPRESENTATIONS AND COVENANTS

Scope: This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members.

Compliance: Cooperative Purchasing Agreements between Equalis Group and its Members have been established under state procurement law.

Respondent's promise: Respondent agrees all prices, terms, warranties, and benefits granted by Respondent to Members through this contract are comparable to or better than the equivalent terms offered by Respondent to any present customer meeting the same qualifications or requirements.

ARTICLE 4- FORMATION OF CONTRACT

4.1. **Respondent contract documents:** Region 10 ESC will review proposed Respondent contract documents. Vendor's contract document shall not become part of Region 10 ESC's contract with vendor unless and until an authorized representative of Region 10 ESC reviews and approves it.

4.2. **Form of contract:** The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) to the lowest responsible Respondent(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposal. If a firm submitting a proposal requires Region 10 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

4.3. **Entire Agreement (Parol evidence):** The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

4.4. **Assignment of Contract:** No assignment of contract may be made without the prior written approval of Region 10 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 10 ESC. Awarded vendor is required to notify Region 10 ESC when any material change in operations is made that may adversely affect members (i.e. awarded vendor bankruptcy, change of ownership, merger, etc.).

4.5. **Contract Alterations:** No alterations to the terms of this contract shall be valid or binding unless authorized and signed with a “wet signature” by a Region 10 ESC staff member.

4.6. **Order of precedence:** In the event of a conflict in the provisions of the contract as accepted by Region 10 ESC, the following order of precedence shall prevail:

- Special terms and conditions
- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.8 **Supplemental Agreements:** The entity participating in the Region 10 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 10 ESC, Equalis Group, its agents, members and employees shall be made party to any claim for breach of such agreement.

ARTICLE 5- TERMINATION OF CONTRACT

5.1. **Cancellation for non-performance or contractor deficiency:** Region 10 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to be low volume in any 12-month period. Region 10 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 10 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

- i. Providing material that does not meet the specifications of the contract;
- ii. Providing work and/or material that was not awarded under the contract;
- iii. Failing to adequately perform the services set forth in the scope of work and specifications;
- iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
- v. Failing to make progress in performance of the contract and/or giving Region 10 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
- vi. Performing work or providing services under the contract prior to receiving a Region 10 ESC reviewed purchase order for such work.

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 10 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

5.2 **Termination for cause:** If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract, Region 10 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

5.3 **Delivery/Service failures:** Failure to deliver goods or services within the time specified or within a reasonable time period as interpreted by the purchasing agent, or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.

5.4 **Force Majeure:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

5.5 **Standard Cancellation:** Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 90 business days after the other party receives the notice of cancellation. After the 90th business day all work will cease following completion of final purchase order. Region 10 ESC reserves the right to request additional items not already on contract at any time.

ARTICLE 6- LICENSES

6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 10 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.

6.2 **Suspension or Debarment:** Respondent shall provide a letter in the proposal notifying Region 10 ESC of any debarment, suspension or other lawful action taken against them by any federal, state, or local government within the last five (5) years that precludes Respondent or its employees from participating in any public procurement activity. The letter shall state the duration of the suspension or action taken, the relevant circumstances and the name of the agency imposing the suspension. Failure to supply or disclose this information may be grounds for cancellation of contract.

6.3 **Survival Clause:** All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer/participating member under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

ARTICLE 7- DELIVERY PROVISIONS

7.1 **Delivery:** Vendor shall deliver said materials purchased on this contract to the participating member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.

7.2 **Inspection & Acceptance:** If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

7.3 **Responsibility for supplies tendered:** Vendor shall be responsible for the materials or supplies covered by this contract until they are delivered to the designated delivery point.

7.4 **Shipping Instructions:** Unless otherwise specified, each case, crate, barrel, package, etc, delivered under this contract must be plainly labeled, securely tagged, stating Vendor's name, purchase order number, quantity contained therein, and delivery address as indicated in the order. Deliveries must be made within the hours of 8:00 am – 4:00 pm. Deliveries at any other time (including Saturdays, Sundays and holidays) will not be accepted unless arrangements have been made in advance with the receiver at the delivery point. Vendor understands that it is their responsibility to ensure compliance with the delivery instructions outlined in this agreement.

7.5 **Additional charges:** Unless bought on F.O.B. "shipping point" and Vendor prepays transportation, no delivery charges shall be added to invoices except when express delivery is authorized and substituted on orders for the method specified in the contract. In such cases, the difference between freight or mail and express charges may be added to the invoice.

7.6 **Buyer's delays:** Region 10 ESC will not be responsible for any late fees due the prime contractor by the participating member. The prime contractor will negotiate with the participating agency for the recovery of damages related to expenses incurred by the vendor for a delay for which the Region 10 ESC member is responsible, which is unreasonable, and which was not within the contemplation of the parties to the contract between the two parties.

ARTICLE 8- BILLING AND REPORTING

8.1 **Payments:** The participating entity using the contract will make payments directly to the awarded vendor.

Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.

8.2 **Tax Exempt Status:** Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the Vendor.

8.3 **Reporting:** Vendor shall electronically provide Equalis Group with a detailed line item monthly report showing the dollar volume of all member product sales under the contract for the previous month. Reports shall be sent via e-mail to Equalis Group offices at info@equalisgroup.org. Reports are due on the **fifteenth (15th)** day after the close of the previous month. It is the responsibility of the awarded vendor to collect and compile all sales under the contract from participating members and submit one (1) report. Fields below marked as *required indicate a required field. All other fields are preferred, but not required:

Member Data	Equalis Member ID
	Vendor Customer Number *required (or Equalis Member ID)
	Customer Name *required
	Customer Street Address *required
	Customer City *required
	Customer Zip Code *required
	Customer State *required
Distributor Data	Distributor Name
	Distributor ID
	Distributor Street Address
	Distributor City
	Distributor Zip Code
	Distributor State
Product Data	Product Category level 1
	Distributor Product Number
	Manufacturer Product Number
	Product Description
	Product Brand Name
	Product packaging Unit of Measure level 1
	Product packaging Unit of Measure level 2
	Product packaging Unit of Measure level 3
Spend Data	Purchase Unit of Measure
	Purchase Quantity
	Distributor Landed Cost Total \$ (without deviations)
	Distributor Landed Cost Total \$ (with mfr deviations)
	Customer Purchase Total \$ *required

	Admin Fee % *required
	Admin Fee \$ *required

ARTICLE 9- PRICING

9.1 **Market competitive guarantee:** Vendor agrees to provide market competitive pricing, based on the value offered upon award, to Region 10 ESC and its participating public agencies throughout the duration of the contract.

9.2 **Price increase:** Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense, Region 10 ESC must be notified immediately. Price increases must be approved by Lead Agency and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Vendor must honor previous prices for thirty (30) days after approval and written notification from Region 10 ESC if requested.

It is Vendor’s responsibility to keep all pricing up to date and on file with Region 10 ESC. All price changes must be provided to Region 10 ESC, using the same format as was accepted in the original contract.

9.3 **Additional Charges:** All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 10 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 10 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 10 ESC any published price reduction during the contract period.

9.5 **Prevailing Wage:** It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 10 ESC or its Participating Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate Department of Labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

9.6 **Administrative Fees:** The Vendor agrees to pay administrative fees to Equalis Group based on the terms set in Attachment A. All pricing submitted to Region 10 ESC shall include the administrative fee to be remitted to Equalis Group by the awarded vendor.

9.7 **Price Calculation:** Cost plus a percentage as a primary mechanism to calculate pricing is not allowed. Pricing may either be in the form of line item pricing, defined as a specific individual price on a product or service, or a percentage discount from a verifiable catalog or price list. Other discounts or incentives may be offered.

ARTICLE 10- PRICING AUDIT

10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 10 ESC and any participating entity that accesses this Agreement. Equalis Group and Region 10 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 10 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 10 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 10 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 10 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 10 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 10 ESC or Equalis Group.

ARTICLE 11- PROPOSER PRODUCT LINE REQUIREMENTS

11.1 **Current products:** Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.

11.2 **Discontinued products:** If a product or model is discontinued by the manufacturer, Vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.

11.3 **New products/Services:** New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 10 ESC may require additions to be submitted with documentation from Participating Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 10 ESC may reject any additions without cause.

11.4 **Options:** Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.

11.5 **Product line:** Vendors with a published catalog may submit the entire catalog. Region 10 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 10 ESC may reject any addition of equipment options without cause.

11.6 **Warranty conditions:** All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.

11.7 **Buy American requirement:** (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

ARTICLE 12- SITE REQUIREMENTS

12.1 **Cleanup:** Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition conducive to the Member's business purpose.

12.2 **Site Preparation:** Vendor shall not begin a project for which Participating Member has not prepared the site, unless Vendor does the preparation work at no cost, or until Participating Member includes the cost of site preparation in a purchase order to the contractor. Site preparation includes, but is not limited to moving furniture, moving equipment or obstructions to the work area, installation of wiring for networks or any other necessary pre-installation requirements.

12.3 **Registered sex offender restrictions:** For work to be performed at schools, Vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Participating Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge. Vendor is also responsible for ensuring that their employees or contractors who have direct contact with students are properly fingerprinted and background checked in accordance with local state law, if applicable.

12.4 **Safety measures:** Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

12.5 **Smoking/Tobacco:** Persons working under the contract shall adhere to local tobacco and smoking (including e-cigarettes/vaping) policies. Smoking will only be permitted in posted areas or off premises.

12.6 **Stored materials:** Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Participating Member with the application for payment seeking compensation for stored materials. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Participating Member as an additional insured upon Participating Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Participating Member and be separated from other materials. Participating Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Participating Member, it shall be the Vendor's responsibility to protect all materials and equipment. Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

12.7 **Maintenance Facilities and Support:** It is preferred that each contractor should have maintenance facilities and a support system available for servicing and repair of product and/or equipment. If a third party is to be used to provide maintenance and support to the participating member, Respondent must notify Region 10 ESC of that third party information. All technicians, applicators, installers shall be fully certified, trained and licensed to perform said duties.

ARTICLE 13- MISCELENOUS

13.1 **Funding Out Clause:** Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract in the subsequent fiscal year."

13.2 **Disclosures:** Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Vendor has a continuing duty to disclose a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in Equalis Group.

Vendor affirms that, to the best of his/her knowledge, the offer was arrived at independently, and was submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

13.3 **Indemnity:** Vendor shall protect, indemnify, and hold harmless both Region 10 ESC and Equalis Group and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of Vendor, Vendor employees or Vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with members. Any litigation involving either Region 10 ESC or Equalis Group, its administrators and employees and agents shall be in a court of competent jurisdiction in Dallas County, Texas. Texas law shall apply to any such suit, without giving effect to its choice of laws provisions. Any litigation involving Equalis Group participating members shall be in the jurisdiction of the participating agency.

13.4 **Franchise Tax:** Vendor hereby certifies that he/she is not currently delinquent in the payment of any required franchise taxes, and shall remain current on any such franchise taxes throughout the term of this contract.

13.5 **Marketing:** Vendor agrees to allow Region 10 ESC and Equalis Group to use their name and logo within website, marketing materials and advertisement. Any use of the Region 10 ESC or Equalis Group name and logo

or any form of publicity, inclusive of press releases, regarding this contract by Vendor must have prior approval from Region 10 ESC.

13.6 **Insurance:** Unless otherwise modified elsewhere in this document, prior to commencing services under this contract for a participating member, contractor shall procure, provide and maintain during the life of this agreement comprehensive public liability insurance to include course of construction insurance and automobile liability, providing limits of not less than \$1,000,000.00 per occurrence. The insurance form will be an “all risk” type of policy with standard exclusions. Coverage will include temporary structures, scaffolding, temporary office trailers, materials, and equipment. Contractor shall pay for the deductibles required by the insurance provided under this agreement.

Certificates of insurance shall be delivered to the participant prior to commencement of work. The insurance company shall be licensed to do business and write the appropriate lines of insurance in the applicable state in which work is being conducted. Vendor shall give the participating entity a minimum of ten (10) days notice prior to any modifications or cancellation of policies. Vendor shall require all subcontractors performing any work to maintain coverage as specified.

Prior to commencing any work under this contract, any subcontractor shall also procure, provide, and maintain, at its own expense until final acceptance of the work performed, insurance coverage in a form acceptable to the prime contractor. All subcontractors shall provide worker’s compensation insurance which waives all subrogation rights against the prime contractor and member.

13.7 **Subcontracts/Sub Contractors:** If Vendor serves as prime contractor, it shall not enter into any subcontract subject to this solicitation without prior approval from Region 10 ESC. Any/all subcontractors shall abide by the terms and conditions of this contract and the solicitation.

No subcontract relationships shall be entered into with a party not licensed to do business in the jurisdiction in which the work will be performed. Contractor must use subcontractors openly, include such arrangements in the proposal, and certify upon request that such use complies with the rules associated with the procurement codes and statutes in the state in which the contractor is conducting business.

Contractor agrees to pay subcontractors in a timely manner. Failure to pay subcontractors for work faithfully performed and properly invoiced may result in suspension or termination of this contract. Prior to participating member’s release of final retained amounts, Contractor shall produce verified statements from all subcontractors and material suppliers that those entities have been paid in full amounts due and owing to them.

13.8 **Legal Obligations:** It is the Respondent’s responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.

13.9 **Boycott Certification:** Respondents hereby certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. “Boycott” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

13.10 **Venue:** All parties agree that venue for any litigation arising from this contract shall lie in Richardson, Dallas County, Texas, and that the laws of the State of Texas shall govern the rights of the parties and the validity

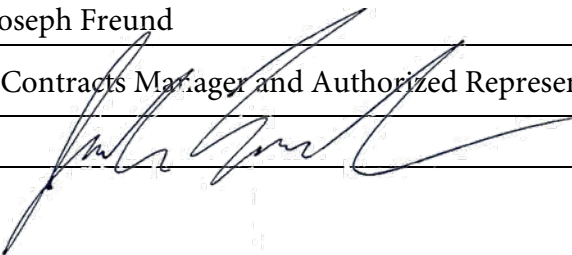
and interpretation of any purchase order, contract, or service agreement that shall arise from and include this proposal request.

[Remainder of Page Intentionally Left Blank- Signatures follow on Signature Form]

CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days**

Company name	Global Industries, Inc.
Address	17 West Stow Road
City/State/Zip	Marlton, NJ 08053
Telephone No.	856-596-3390
Fax No.	856-552-1069
Email address	jfreund@globalfurnituregroup.com
Printed name	Joseph Freund
Position with company	Contracts Manager and Authorized Representative
Authorized signature	

Term of contract _____ **to** _____

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional four (4) years if agreed to by Region 10 ESC. Vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.

Region 10 ESC Authorized Agent _____
Date

Print Name

Equalis Group Contract Number _____

Appendix F: ADDITIONAL REQUIRED DOCUMENTS

- DOC #1 Clean Air and Water Act
- DOC #2 Debarment Notice
- DOC #3 Lobbying Certification
- DOC #4 Contractors Requirements
- DOC #5 Antitrust Certification Statement
- DOC #6 Implementation of House Bill 1295
- DOC #7 Boycott Certification
- DOC #8 Terrorist State Certification
- DOC #9 Resident Certification
- DOC #10 Federal Funds Certification Form

FOR VENDORS INTENDING TO DO BUSINESS IN ARIZONA:

- DOC #11 Arizona Contractor Requirements

FOR VENDORS INTENDING TO DO BUSINESS IN NEW JERSEY:

- DOC #12 Ownership Disclosure Form
- DOC #13 Non-Collusion Affidavit
- DOC #14 Affirmative Action Affidavit
- DOC #15 Political Contribution Disclosure Form
- DOC #16 Stockholder Disclosure Form

GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

- DOC #17 General Terms & Conditions and Acceptance Form

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

- All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38.
- Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act.
- Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26
- Bid and Performance Security, as required by the applicable municipal or state statutes.

DOC #1 CLEAN AIR AND WATER ACT

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: Global Industries, Inc.

Title of Authorized Representative: Joseph Freund, Contracts Manager & Authorized Representative

Mailing Address: 17 West Stow Rd. Marlton, NJ 08053

Signature: 

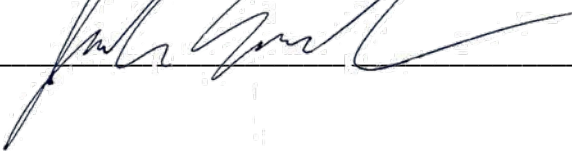
DOC #2 DEBARMENT NOTICE

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: Global Industries, Inc.

Title of Authorized Representative: Joseph Freund, Contracts Manager & Authorized Representative

Mailing Address: 17 West Stow Rd. Marlton, NJ 08053

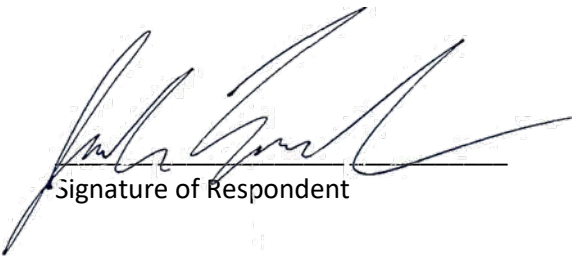
Signature:  _____

DOC #3 LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.



Signature of Respondent

7/7/20

Date

DOC #4 CONTRACTOR CERTIFICATION REQUIREMENTS

Contractor’s Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 10 ESC Participating entities in which work is being performed.

Fingerprint & Criminal Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Business Operations in Sudan, Iran

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.



Signature of Respondent

7/7/20

Date

**DOC #5 ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)**

I affirm under penalty of perjury of the laws of the State of Texas that:

- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- (2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- (3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
- (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

VENDOR Global Industries, Inc.

ADDRESS 17 West Stow Rd.

Marlton, NJ 08053

PHONE 856-596-3390

FAX 856-552-1069

RESPONDANT

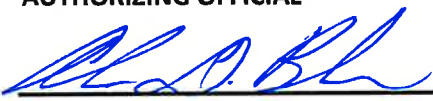


Signature

Joseph Freund
Printed Name

Contracts Manager and Authorized Representative
Position with Company

AUTHORIZING OFFICIAL



Signature

Alan D. Breslow
Printed Name

Executive Vice President
Position with Company

DOC #6 IMPLEMENTATION OF HOUSE BILL 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016. https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

**OFFICE USE ONLY
CERTIFICATION OF FILING**

Certificate Number:
2020-637537

Date Filed:
06/26/2020

Date Acknowledged:

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Global Industries, Inc.
Marlton, NJ United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Education Service Center, Region 10

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

EQ-052920-01
Furniture and Storage Related Products and Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Alan D. Boeslow, and my date of birth is [REDACTED]

My address is 17 West Stow Road, Marlton, NJ, 08053, USA
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Burlington County, State of NJ, on the 8th day of July, 2020
(month) (year)


 Signature of authorized agent of contracting business entity
(Declarant)

DOC #7 BOYCOTT CERTIFICATION

Respondents must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

DOC #8 TERRORIST STATE CERTIFICATION

In accordance with Texas Government Code, Chapter 2252, Subchapter F, REGION 10 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of any agreement, the respondent certifies to REGION 10 ESC that it is not a listed company under any of those Texas Government Code provisions. Responders must voluntarily and knowingly acknowledge and agree that any agreement shall be null and void should facts arise leading the REGION 10 ESC to believe that the respondent was a listed company at the time of this procurement.

DOC #9 RESIDENT CERTIFICATION:

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view. In order for a proposal to be considered, the following information must be provided. Failure to complete may result in rejection of the proposal:

As defined by Texas House Bill 602, a "nonresident Bidder" means a Bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

Texas or Non-Texas Resident

- I certify that my company is a "resident Bidder"
- I certify that my company qualifies as a "nonresident Bidder"

If you qualify as a "nonresident Bidder," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.) New Jersey

Global Industries, Inc.	17 West Stow Road
Company Name	Address

Marlton	New Jersey	08053
City	State	Zip

DOC #10 FEDERAL FUNDS CERTIFICATION FORM

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). All Vendors submitting proposals must complete this Federal Funds Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to participating agencies for their use while considering their purchasing options when using federal grant funds. Participating agencies may also require Vendors to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a vendor fails to complete any item in this form, Region 10 ESC will consider the Vendor's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any Contract award will be subject to Region 10 ESC General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, participating agency ancillary contract, or Member Construction Contract agreed upon by Vendor and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the Region 10 ESC Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.

Does vendor agree? 
(Initials of Authorized Representative)

2. Termination for Cause or Convenience:

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Offeror will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does vendor agree? 
(Initials of Authorized Representative)

3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.


Does vendor agree? 
(Initials of Authorized Representative)

4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all participating agency prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? 
(Initials of Authorized Representative)

5. Contract Work Hours and Safety Standards Act:

Where applicable, for all participating agency contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? 
(Initials of Authorized Representative)

6. Right to Inventions Made Under a Contract or Agreement:

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.

Does vendor agree? 
(Initials of Authorized Representative)

7. Clean Air Act and Federal Water Pollution Control Act:

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended –Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does vendor agree? 
(Initials of Authorized Representative)

8. Debarment and Suspension:


Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all participating agencies with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree? 
(Initials of Authorized Representative)

9. Byrd Anti-Lobbying Amendment:

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does vendor agree? 
(Initials of Authorized Representative)

10. Procurement of Recovered Materials:

For participating agency purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory

level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree? 
(Initials of Authorized Representative)

11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of \$150,000, a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a participating agency, Vendor agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.

Does vendor agree? 
(Initials of Authorized Representative)

12. General Compliance and Cooperation with Participating Agencies:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a participating agency, it shall make a good faith effort to work with participating agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does vendor agree? 
(Initials of Authorized Representative)

13. Applicability to Subcontractors

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does vendor agree? 
(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Global Industries, Inc.
Company Name


Signature of Authorized Company Official

Alan D Breslow
Printed Name

Executive Vice President
Title

7-8-2020
Date

AZ Compliance with Federal and state requirements: Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

AZ Compliance with workforce requirements: Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, "...every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program" Region 10 ESC reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. Region 10 ESC and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

AZ Contractor Employee Work Eligibility: By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. Region 10 ESC and/or Region 10 ESC members may request verification of compliance from any contractor or sub contractor performing work under this contract. Region 10 ESC and Region 10 ESC members reserve the right to confirm compliance. In the event that Region 10 ESC or Region 10 ESC members suspect or find that any contractor or subcontractor is not in compliance, Region 10 ESC may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.

AZ Non-Compliance: All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal, state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed on costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

Registered Sex Offender Restrictions (Arizona): For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Region 10 ESC member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Offshore Performance of Work Prohibited: Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

Terrorism Country Divestments: In accordance with A.R.S. 35-392, Region 10 ESC and Region 10 ESC members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

Signature of Respondent

Date

NOT APPLICABLE

DOC #12 OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Respondent shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: Global Industries, Inc.

Street: 17 West Stow Road

City, State, Zip Code: Marlton, NJ 08053

Complete as appropriate:

I _____, certify that I am the sole owner of _____, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I _____, a partner in _____, do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I Alan D Breslow _____, an authorized representative of Global Industries, Inc. _____, a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

Name	Address	Interest
[Redacted]		

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Authorized Signature and Title

7.8.2020

Date

DOC #13 NON-COLLUSION AFFIDAVIT

Company Name:
Street:
City, State, Zip Code:

State of New Jersey

County of Burlington

I, Alan D Breslow of the Cherry Hill
Name City

in the County of Camden, State of New Jersey of full
age, being duly sworn according to law on my oath depose and say that:

I am the Executive Vice President of the firm of Global Industries, Inc.
Title Company Name

the Respondent making the Proposal for the goods, services or public work specified under the Harrison Township Board of Education attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the Harrison Township Board of Education relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

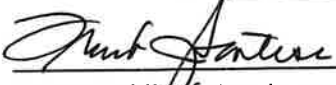
I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Global Industries, Inc.
Company Name

 Executive Vice President
Authorized Signature & Title

Subscribed and sworn before me

this 8TH day of JULY, 2020


Notary Public of New Jersey
My commission expires 1/24, 2023

A raised seal was stamped by this notary.
If Equalis requires the originals, please
contact Global to mail these forms.

SEAL

Company Name: Global Industries, Inc.
Street: 17 West Stow Road
City, State, Zip Code: Marlton, NJ 08053

Bid Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

- 1. A photo copy of their Federal Letter of Affirmative Action Plan Approval
OR
2. A photo copy of their Certificate of Employee Information Report
OR
3. A complete Affirmative Action Employee Information Report (AA302)

Public Work – Over \$50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the Harrison Township Board of Education

B. Approved Federal or New Jersey Plan – certificate enclosed

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Handwritten signature of Joseph Freund, Contracts Manager & Authorized Representative

7/7/20
Date

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color,

national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).



Signature of Procurement Agent

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfnmenu.shtml).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
 - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d) The form may be used “as-is”, subject to edits as described herein.
 - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

2. any State, county, or municipal committee of a political party
3. any legislative leadership committee*
4. any continuing political committee (a.k.a., political action committee)
5. any candidate committee of a candidate for, or holder of, an elective office:
 1. of the public entity awarding the contract
 2. of that county in which that public entity is located
 3. of another public entity within that county
 4. or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

6. individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
7. all principals, partners, officers, or directors of the business entity or their spouses
8. any subsidiaries directly or indirectly controlled by the business entity
9. IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor’s submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

* N.J.S.A. 19:44A-3(s): “The term “legislative leadership committee” means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.”

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

DOC #16 STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership

Sole Proprietorship

Limited Liability Partnership

Corporation



Limited Partnership

Limited Liability Corporation

Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Global Upholstery Ltd. Home Address: 560 Supertest Rd. Downsview, ONT Canada	Name: Home Address:
Name: Home Address:	Name: Home Address:
Name: Home Address:	Name: Home Address:
Subscribed and sworn before me this <u>8TH</u> day of <u>JULY</u> , 20 <u>20</u> . (Notary Public)  My Commission expires: <u>1/24/23</u>	 (Affiant) Alan D Breslow, Executive Vice President _____ (Print name & title of affiant) _____ (Corporate Seal)

A raised seal was stamped by this notary.
If Equalis requires the originals, please contact Global to mail these forms.

DOC #17 GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

Signature on the Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms and Conditions:

We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 10 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

ATTACHMENTS

ATTACHMENT A: Equalis Group Exhibits

ATTACHMENT B: Pricing

ATTACHMENT C: State Notice



Proposal from Global Industries, Inc.
in response to
Education Service Center, Region 10, Request for Proposal
Furniture and Storage Related Products and Services EQ-052920-01

Additional responses to QUESTIONNAIRE

4. Please provide a brief history of your company, including the year it was established.

4. GLOBAL RESPONSE:

In 1966, Global was founded with a single vision: to build a furniture company that sets the standard for service, quality, and value in our industry. A privately held and family-owned company, Global has grown from eight employees to a tightly knit group of vertically integrated manufacturing and assembly plants, offices, showrooms and distributions centers, making us one of North America's largest manufacturers of furniture for workplace, education and healthcare environments. With US corporate headquarters in Marlton, New Jersey, Global has access to 18 strategically located distribution centers, 28 showrooms and an extensive network of authorized servicing dealers across the U.S. The proximity of these assets around major metropolitan areas provides unmatched logistical advantages, including some of the shortest lead times available on hundreds of our most popular products through our National Stocking Program (also known as our InStock program) as well as our other expedited manufacturing & shipping capabilities. Global is extremely well positioned to support the needs of Equalis customers nationwide.

From the beginning, we have worked to simultaneously minimize our impact on the planet and maximize our positive impact in the community in which we operate. We have achieved this through our creative recycling efforts, the development of unique technologies for upcycling our own and our community's waste, and by continuously raising our standards for our locally owned supply chain and manufacturing facilities in the areas of the environment, health and safety.

RETURN TO QUESTIONNAIRE

5. Who is your competition in the marketplace?

5. GLOBAL RESPONSE:

Global is one of North America's largest furniture manufacturers. Global competes regularly with other leading manufacturers that are known to serve the same vertical markets, such as Herman Miller, The HON Company, Steelcase and AIS.

RETURN TO QUESTIONNAIRE



6. What are your overall sales for last three (3) years?

6. GLOBAL RESPONSE:

Global is a privately held company and does not disclose proprietary financial information. Global is willing to discuss specific questions Equalis may have about past projects in an appropriate forum.

Global serves three major vertical markets in addition to governmental entities, supported nationwide through teams of Territory Managers that are guided and governed directly by Regional Sales Managers, Area Vice Presidents and Executive Leadership. Global's sales resources are supported by internal product specifiers, architecture & design (A+D) managers, vertical market and government managers, product managers, national accounts managers and Customer Care teams, all with experience and trained knowledge of Global's vertical market and government options.

RETURN TO QUESTIONNAIRE

7. What are your overall public sector sales, excluding Federal Government, for last three (3) years?

7. GLOBAL RESPONSE:

Global is a privately held company and does not disclose proprietary financial information. Global is willing to discuss specific questions Equalis may have about past projects in an appropriate forum.

Global serves three major vertical markets in addition to governmental entities, supported nationwide through teams of Territory Managers that are guided and governed directly by Regional Sales Managers, Area Vice Presidents and Executive Leadership. Global's sales resources are supported by internal product specifiers, architecture & design (A+D) managers, vertical market and government managers, product managers, national accounts managers and Customer Care teams, all with experience and trained knowledge of Global's vertical market and government options.

RETURN TO QUESTIONNAIRE

8. What is your strategy to increase market share in the public sector?





[REDACTED]

[REDACTED]

[REDACTED]

RETURN TO QUESTIONNAIRE

9. What differentiates your company from competitors specifically in the public sector?

9. GLOBAL RESPONSE:

Global's unique manufacturing capabilities allow Global to produce custom furniture. Our environmental and sustainability efforts put us on the forefront of environmentally preferred options. Global offers a USDA BioPreferred edging on several of our products, in addition to our BIFMA level certifications, Greenguard and Greenguard Gold certifications. Global's ability to provide Express Products and Stocked Items throughout the nation from our multiple Distribution Centers provides us with unmatched logistical advantages. Additionally, Global offers a Lifetime warranty on our products, putting our customers minds at ease that the furniture they purchase has been designed for durability and the environment.

The manufacturing capacity and comprehensiveness of Global's product assortment is well-suited to meet the varied needs of Equalis members. At the heart of Global is the desire to bring to market



innovative, technologically advanced, affordable products that meet the needs of our customers. Today, more than ever, this commitment is continuously demonstrated in the multitude of products Global manufactures.

Global designs and manufactures over 700 unique seating models; thousands of desking, tables, filing & storage models in a wide array of metals, laminates and wood veneers; open plan office systems workstations; and a complete range of matching ergonomic accessories. Global also designs and manufactures expansive lines of furniture specifically designed for healthcare applications, educational environments, entry-level applications, retail environments and a variety of other specialty markets. From legacy standards to modern sophistication, Global offers a very wide range of styles that incorporate ergonomic science, innovative designs and technologically relevant features to meet the needs of an extremely broad range of markets. We focus on customer requirements to develop products that minimize the cost of ownership and promote customer satisfaction.

Global's primary manufacturing facilities are situated near Toronto, mostly in and around Downsview, Ontario, Canada. Global currently ships over 200,000 units a week to the U.S. market through our proprietary distribution network. Lead times and Just-In-Time production cycles are kept short: stocked products typically ship in 1-3 days and most non-stock products are produced in 2-5 weeks. In addition to holding inventory of hundreds of unique seating, desking, storage & filing products in our eighteen (18) distribution centers throughout the United States, Global also offers a Lightning Fast 2-Day expedited production program to meet the most demanding requirements for non-stock seating products as well.

As a vertically-integrated manufacturer, Global has honed our considerable production capabilities to incorporate cellular manufacturing and just-in-time techniques to scale & schedule production as efficiently as possible. This guarantees superior product design, consistent product quality & timely distribution. Making the majority of our own components provides consistency, stability, security & control throughout our supply chains. We also support our own independently accredited testing facility. This unique asset allows our research and design teams to not only rapidly create prototypes but to certify all our products will meet or exceed all relevant industry standards. As a large, successful, well-managed company, we believe we are perfectly suited to be a long-term partner with Equalis.

RETURN TO QUESTIONNAIRE

10. Please provide your company's environmental policy and/or sustainability initiative.

10. GLOBAL RESPONSE:

At Global, we believe we have a responsibility to safeguard the environment in the course of manufacturing and doing business. That's one of the reasons we created the Global Group Environmental Committee; to keep us focused on manufacturing high-quality products at a great price and in a sustainable manner. Global has reduced our electricity consumption and eliminated the use of CFCs and HCFCs in all our manufacturing processes.

A constantly expanding textile offering, woven from recycled polyester, is an environmental option with little or no up-charge to the customer. We recycle more than 100 tons of fabric, which is recycled



through various voluntary programs and partners. Global formed a partnership with Echoes in the Attic, an eco-retailer who uses textile scraps in their handbag and pillow designs and created an entirely new infrastructure that hadn't existed before. Our material components are 100% recyclable and more than 1,000 Environmental Data Sheets have been created to show recycled content of the components that formed our products as well as LEED credits.

Global produces millions of chairs every year, meaning we use a tremendous amount of upholstery foam. However, all of the foam upholstery material used in Global products is 100% free of CFCs (chlorofluorocarbons) to preserve the earth's ozone layer. Additionally, Global uses soy-based compounds in foam and water-based glue adhesives to reduce our reliance on petro-chemical based polymers.

Before governments developed environmental protection legislation, we were setting our own standards for sustainable practices, developing new technologies and using reclaimed materials to safeguard the environment. From design through to manufacturing, at Global we pay particular attention to reducing the impact of our product packaging, the use of recycled and recyclable materials and production processes that minimize energy consumption.

Global uses "flat packing" to reduce carton sizes, reducing shipping volume by as much as 75% to save transport energy and reduce pollution. Our cartons utilize water-based ink that contains no harmful solvents or heavy metal pigments to print our cartons. We use powder-coat paint finishes for the majority of products. Powder coating is a clean electrostatic process that offers a superior finish and uses no solvents or CFCs. Additionally, this process recovers and reuses 99% of the overspray with minimal discharge to the environment. Our belief is that a better product is also a green product.

In 1993, Global developed a patented technology that takes recycled plastic and combines it with post-production wood waste from our wood manufacturing facilities. This new composite material is injection molded and utilized in everything from panel frames to chair components. By using this innovative reclamation technology, we have been able to divert 7.5 tons of plastic and wood waste per day from the landfill, which translates into 2000 tons per year. In fact, this technology has been so successful that Global is now recycling waste for other companies.

RETURN TO QUESTIONNAIRE

13. Please summarize the products and services you are offering.

13. GLOBAL RESPONSE:

Global is offering a comprehensive assortment of furniture. Global designs and manufactures over 700 unique seating models; thousands of desking, tables, filing & storage models in a wide array of metals, laminates and wood veneers; open plan office systems workstations; and a complete range of matching ergonomic accessories. Global also designs and manufactures expansive lines of furniture specifically designed for healthcare applications, educational environments, entry-level applications, retail environments and a variety of other specialty markets.



From legacy standards to modern sophistication, Global offers a very wide range of styles that incorporate ergonomic science, innovative designs and technologically relevant features to meet the needs of an extremely broad range of markets. We focus on customer requirements to develop products that minimize the cost of ownership and promote customer satisfaction.

Global's wellness solutions products reflect our ability to adapt and design products which meet immediate customer demands. A variety of Global's recently launched products assist our customers in the transformation of the standard workplace. These wellness solutions offer a safe and healthy environment in response to the world's current pandemic situation. Options include products such as our Wellness Screens, designed to provide employees and customers with a protective barrier to help prevent the spread of germs but also to minimize cost to customers, such as mounting options to easily secure and remove products without damaging existing furniture.

RETURN TO QUESTIONNAIRE

14. What makes your offering unique from other similar competitors?

14. GLOBAL RESPONSE:

Global is differentiated from our competitors in the commercial furniture marketplace by our nationwide distribution center network and stocking programs, customization capabilities, speed to market and breadth of line.

RETURN TO QUESTIONNAIRE

19. List the number and locations of offices, or service centers for all states being proposed in the solicitation.

19. GLOBAL RESPONSE:

Global has the ability to serve Equalis members nationwide with 18 Distribution Centers strategically located throughout the United States in the following locations:

- Atlanta, Georgia
- Baltimore, Maryland
- Boston, Massachusetts
- Chicago, Illinois
- Cincinnati, Ohio
- Dallas, Texas
- Denver, Colorado
- Houston, Texas
- Lenexa, Kansas
- Los Angeles, California



Marlton, New Jersey
Miami, Florida
Minneapolis, Minnesota
New Orleans, Louisiana
San Antonio, Texas
San Francisco, California
Seattle, Washington
Tampa, Florida

Global has a total of 28 owned and operated Showrooms throughout the United States. Global Showrooms are often times located nearby or within our Distribution Centers. Additional Showroom locations can be found in Atlanta, Boston, Chicago, Detroit, Las Olas, New York City, Philadelphia, Phoenix, St. Louis and Washington DC.

RETURN TO QUESTIONNAIRE

- 21. Provide relevant information regarding your ordering process including your ability for purchasing group members to verify they are receiving contract pricing.**

21. GLOBAL RESPONSE:

[REDACTED]

[REDACTED] from the initial point of a customer's contact through ordering, status of orders, invoicing, delivery and reporting functions, Global's teams collaborate and operate through our dedicated and proprietary platforms. Global supports a dedicated Contracts Customer Care Team which specializes in processing contract orders. [REDACTED]

[REDACTED] his system ensures all discounting and terms comply with the award and feeds directly into our reporting as well. Global has been processing contract orders through this system consistently and successfully for decades.

RETURN TO QUESTIONNAIRE

- 22. Describe your company's Customer Service Department (hours of operation, number of service centers, etc.).**

22. GLOBAL RESPONSE:

In addition to our corporate headquarters, Global has 18 Distribution Centers strategically located throughout the United States with trained teams of Customer Care Representatives. Customer Care Representatives receive training to ensure key information is documented appropriately and issues resolved promptly. Additionally, Customer Care Representatives may make changes within the ordering



system as well as provide product information and pricing as needed upon request. Global's Customer Care Representatives communicate with our customers, authorized dealers, vendors, designers and distribution centers with a positive and professional etiquette.

Global's Distribution Centers are located throughout the United States. Global's nationwide coverage provides standard operating hours of 8 AM to 5 PM, within each local time zone. Additionally, Global's proprietary Customer Experience Center, or Customer Relationship Management ("CRM") system, ties together the operations of all of Global's Showrooms, Distribution Centers and Corporate Headquarters to provide a seamless, real-time view of all customer and dealer contacts as well as a database of past issues and their resolutions. Therefore, if a Distribution Center on the West Coast answers a call from a member located on the East Coast, all information entered and tracked in our CRM system provides visibility to all locations.

RETURN TO QUESTIONNAIRE

24. Describe the capacity of your company to report monthly sales through this agreement.

24. GLOBAL RESPONSE:

Global is well positioned to report contract sales accurately on a monthly basis. Report data will be generated on several searchable parameters, including dates, names, keywords, and purchase order & invoice numbers. Such information will also be available upon request from the contract's primary point-of-contact and Global's Customer Care team. Additional details can be provided after the complete scope and terms of the agreement have been finalized.

RETURN TO QUESTIONNAIRE

25. Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency.

25. GLOBAL RESPONSE:

Global has the ability to provide reports to include order status, order date, invoice date, purchase order number, product ordered, dealer of record, end user name, order size/volume tier, discounting, etc. Global's commercial practices are to invoice upon shipment, however, if an end user requires a specific format or portal to submit invoices, Global's Credit Department is willing to discuss those invoicing requirements as applicable.

In terms of time and attendance reports, Global's authorized servicing dealers would be responsible to provide pay reports and labor rates for all services as the servicing party. If Equalis requires any of Global's Time and Attendance reports, Global's Human Resources team would be able to provide such information and may address such requests on an as-needed basis.

RETURN TO QUESTIONNAIRE



27. Provide a minimum of three (3) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide an equal number of references for K12, Higher Education and City/County entities. Provide the following information for each reference:

[Redacted customer reference information]

RETURN TO QUESTIONNAIRE

29. Describe your company's implementation and success with existing cooperative purchasing programs, if any, and provide the cooperative's name(s), contact person(s) and contact information as reference(s).

29. GLOBAL RESPONSE:

Global does not disclose proprietary contact information for third parties. Sales through our cooperative purchasing programs contribute substantially to our overall sales volume.



As one of the three major vertical markets we engage, Global's Education specific website: <https://www.globalfurnituregroup.com/education> provides insight on recent Global Education [Projects](#) as well as [Case Studies](#).

Similarly, you can find our Healthcare specific website: <https://www.globalfurnituregroup.com/healthcare> and relative [Projects](#) and [Case Studies](#).

For more office and workplace related cooperative purchasing information, our website has a specialized market for that as well: <https://www.globalfurnituregroup.com/workplace> as well as a multitude of [Projects](#) and [Case Studies](#).

RETURN TO QUESTIONNAIRE

30. Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

30. GLOBAL RESPONSE:

Global proudly holds International Organization for Standardization (ISO) 9001, 50001 and 14001 Certificates. ISO 9001 is a quality management certificate; ISO 50001 is an energy management certification; ISO 14001 is an international environmental management system standard. In addition to ISO Certifications, Global's products are certified to Greenguard and Greenguard Gold standards, BIFMA level Certifications. All Global products are tested to meet or exceed ANSI/BIFMA standards.

Due to the volume of this request, Global is only providing copies of our ISO Certificates to demonstrate our manufacturing capabilities. Global will provide Greenguard Certificates by product and copies and/or proof of vendor registration in applicable states upon the request of Equalis.

Global is classified as a large business. Many of Global's authorized servicing dealers hold classifications such as M/WBE, HUBZone, DVBE, SDVOSB and may help purchasers to meet their utilization goals. Global utilizes diverse businesses whenever possible, both within the ordinary course of our commercial practices as well as specifically per customer requests. Global can provide information and recommend authorized dealers certified with small/diverse business credentials at the request of Equalis members.

RETURN TO QUESTIONNAIRE

34. Detail how your organization plans to market this contract within the first 90 days of the award date.



34. GLOBAL RESPONSE:

Immediately upon execution of an agreement resulting from this solicitation, Global will provide all of its internal and external sales and support teams with the appropriate details and approved marketing materials to represent, specify, quote, sell, support and service all of the new contract's requirements. Correspondence directly from our contract management and executive teams will notify all department heads, directors, managers and their staffs, as well as our manufacturing liaisons, distribution center managers and staff, regional sales and territory managers. Global will immediately publish both printed and electronic literature reflecting the finalized terms and conditions to promote the new contract through personal and on-line outreach efforts. Global will educate Equalis members on the new contract's details so that its full breadth of benefits and value-add aspects may be utilized to the greatest degree possible. When changes are appropriately approved, they will be reflected and highlighted to ensure full and continuous compliance with all terms and conditions. Global always welcomes opportunities to discuss outreach efforts or communication plans to better serve members at any time.

Global will also continue to use a variety of communication and training resources to educate and promote eligible users on all the features and benefits of our awarded agreement. Types of communication and/or training include but may not be limited to advertisements, print/electronic correspondence, conference calls, video conferences, webinars, training sessions and other engagements. Informational sessions may be conducted and/or facilitated by Global's local, regional, national or corporate representatives and/or our authorized servicing dealer's representatives. Specialized sessions may be requested per specific needs, developed to fulfill a particular request or scheduled at regular intervals. Product-, program- and/or process-related topics may be developed in nearly any regard. We welcome opportunities to educate members on all of the features and benefits provided by Global's products and sales programs. Global responds to and fulfills all such requests as promptly as possible.

Global will leverage our considerable experience and resources to fully satisfy and fulfill member needs nationwide. Global's US network of eighteen (18) strategically located distribution centers and twenty-eight (28) showrooms supports dedicated territory managers that are backed by area, regional and national accounts managers, all of whom are directly guided and governed by our executive team. Global's territorial coverage includes all 50 states and concentrates accordingly in major metro markets and logistically advantageous locations.

Global's sales team includes Territory Managers, Area Sales Vice Presidents, Regional Sales Manager, A+D Managers, Healthcare Market Managers, GSA Specialists, Product Managers; and dedicated National Accounts Managers. Global's field teams are directly supported by our corporate assets, dozens of Customer Service representatives with robust resources, and our Executive Management group. Immediately upon execution of an agreement, Global will provide all of its sales and support teams and authorized servicing dealers with the appropriate details and approved marketing materials to support, sell and fulfill the new contract's requirements. Correspondence directly from our contract management and executive teams will notify all department heads, directors, managers and their staffs, as well as our manufacturing liaisons, distribution center managers and staff, sales managers, and all of our authorized



servicing dealers. Global will immediately update our contract-specific websites and literature accordingly and promote the new contract nationwide through print, online and personal outreach efforts.

Through all of our resources, we will educate members on the contract's details. Global welcomes opportunities to discuss new member outreach efforts or communication plans at any time. Global's extensive catalog of value-oriented, budget-conscious products provides solutions for a wide variety of members, users and locations. Our go-to-market strategies capitalize on our breadth of line, speed to market and member-focused support capabilities. Global is extremely well positioned to meet the unique requirements and tight deadlines. Global is growing and public sector, education & non-profit customers are important components of that growth. We adjust our operational and service capabilities as the unique demands of these organizations evolve. We have tailored and up-scaled our strategies to meet changing requirements and increased demands, and will continue to do so to ensure our mutual success on a long-term basis.

Looking ahead, Global will support our GPO marketing strategies in several ways, including but not limited to continued investments in customer-focused product development, our contract-specific training programs and sales incentives. We may also reorganize or reallocate corporate resources to better serve Equalis members as their unique needs are recognized. Global welcomes candid discussions on opportunities, marketing strategies and/or training relative to entire markets or individual members.

RETURN TO QUESTIONNAIRE

37. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

[REDACTED]

[REDACTED]

[REDACTED]



Global and our nationwide network of authorized servicing dealers are capable of fulfilling all necessary services, including but not limited to product representation, specification, design, measurement-taking, repair, refurbishment, cleaning, relocation, reconfiguration, storage, delivery & installation, asset & project management and other support services upon request. With over forty years of experience successfully managing commercial furniture delivery & installation nationwide, our assets and resources are uniquely qualified to fulfill all Equalis member requirements to complete satisfaction. The longevity of our success is a testament to our continued dedication to providing excellent service and complete customer satisfaction.



Global also has an in-house specification department which members may utilize to check product/project specs and pricing, as well as provide layouts, bills of materials, line art and product renderings as needed. Global supports a variety of electronic catalogs and specification tools commonly used by furniture specifiers, A+D firms and interior designers.

The customization capabilities of Global's manufacturing teams can provide nearly anything a member may need or desire, including but not limited to one-off color combinations on individual units, logo embroidery, Customer's Own Material (COM) upholstery, made-to-measure casegoods sizing, and color-matched paint.

[RETURN TO QUESTIONNAIRE](#)

Certification 40932

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-NOV-2019** to **15-NOV-2022**

**GLOBAL FURNITURE GROUP
17 WEST STOW ROAD
MARLTON**

NJ 08053



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer

Calculation of Your Experience Modification

This Experience Rating Form provides detailed information about the calculation of your experience modification. Experience rating is a state-mandated merit rating program established in the California Insurance Code. The specific rules and guidelines are contained in the *California Workers' Compensation Experience Rating Plan—1995* (Experience Rating Plan). The primary purpose of experience rating is to reduce workplace injuries by providing a direct financial incentive for workplace safety. To accomplish this goal, the experience rating system compares an employer's history of claims against others in its industry that are of similar size. This comparison based on an employer's own claim history is used in determining the premium the employer pays.

Experience rating uses past experience to forecast future losses. An increase in an experience modification is not intended to collect additional premium to recoup the cost of claims that were filed in past years. Rather, it uses an individual employer's loss history as a predictor of what might be expected in the future. An employer that is experience rated will have an experience modification, which is expressed as a percentage on the bottom of this Experience Rating Form. An experience modification below 100% reflects better than the industry average claim history while an experience modification over 100% reflects worse than the industry average claim history. Insurers must apply the issued experience modification in their premium computation, but can also apply other debits and credits to determine the final premium to be charged.

Data Used for Experience Rating and the Experience Period

With few exceptions, the payrolls and losses arising from all policies incepting within the experience period as reported by the insurer are used in the calculation of your experience modification.

The experience period is defined in the Experience Rating Plan as a 3-year time period that commences 4 years and 9 months prior and terminates 1 year and 9 months prior to the date for which an experience modification is to be established. The actual experience period used to calculate this experience modification is shown in the heading of the Experience Rating Form.

About the Experience Rating Form

This form shows the payrolls for each applicable classification and the claims reported by the insurer and used in the experience modification calculation. This data is reported to the WCIRB in accordance with the *California Workers' Compensation Uniform Statistical Reporting Plan—1995* (Reporting Plan).

The Experience Rating Form is divided into four main sections: Heading, Summary of Payroll and Expected Losses, Summary of Claims and Actual Losses, and Rating Procedure.

Heading

Your company name, address and other business names that are included on your insurance policy are captured from the policy information page. This section also includes the date the experience modification is effective and the date the Experience Rating Form was issued to the insurer. If a previously published experience modification was revised, the rerate number and reason are included in this section.

Summary of Payroll and Expected Losses

This section reflects the payrolls reported by the insurer for each applicable classification. The payrolls shown reflect audited payrolls, which result from the final audits conducted by the insurer. The expected losses for each classification are derived from the reported payrolls for that classification and the corresponding expected loss rate approved by the California Insurance Commissioner. Your expected excess losses are the portion of the expected losses that is, on average, above the primary threshold (see Summary of Claims and Actual Losses) that applies to your business. Your expected losses and expected excess losses are used to calculate your experience modification.

Summary of Claims and Actual Losses

This section reflects the losses on claims reported by the insurer for each policy included in the experience period.

The actual loss shown for each reported claim represents the total incurred loss value of the claim. This includes the actual loss amount paid and, for claims that were open when the loss information was provided, a loss amount reserved by the insurer for future expected loss payments. (Loss adjustment expenses are not included.) The loss amounts generally reflect the insurer's most recently reported valuation of the incurred loss value as required pursuant to the Reporting Plan prior to the effective date of the experience modification.

The actual primary loss shown for each claim is the dollar amount of the actual loss of each claim that is used in the experience modification calculation. For most claims, it is the loss amount of each claim up to your primary threshold less \$250. (Your primary threshold is shown on the top line of this section and is based on the size of your business as measured by your total expected losses.) If the actual loss of the claim is \$250 or less, it is not used in the experience modification calculation. Your actual primary losses are used to calculate your experience modification.

Rating Procedure

This section reflects the calculation of the experience modification. The rating procedure and the information used in calculating the experience modification are detailed in the Experience Rating Plan. Your experience modification is determined as the ratio of the sum of your actual primary losses and expected excess losses compared to your expected losses. This section also shows the loss-free rating which is the experience modification that would have been calculated if no claims were incurred during the experience period or if the only claims incurred were for \$250 or less. When there is only a single claim in the experience period in excess of \$250, the experience modification is limited to be no higher than 25 percentage points above the loss-free rating.

Find Out More

The WCIRB website contains free information for employers regarding the California workers' compensation system—including the [Online Guide to Workers' Compensation](#), [Frequently Asked Questions](#), and [Education on Demand](#) online learning modules. See the [Employer/Policyholder](#) section on www.wcirb.com.

About the WCIRB

The Workers' Compensation Insurance Rating Bureau of California is a licensed rating organization and is the California Insurance Commissioner's designated statistical agent. To accurately measure the cost of providing workers' compensation benefits, the WCIRB performs a number of functions, including collection of coverage and loss data on every workers' compensation insurance policy, inspections of insured businesses, and test audits of insurer policy audits.

The WCIRB also provides free educational information to employers, agents and brokers, and insurers regarding the California workers' compensation insurance market. The WCIRB is a private, nonprofit association of licensed workers' compensation insurers. No state money is used to fund WCIRB operations.

Global Industries, Inc., a part of the Global Furniture Group, is a worldwide manufacturer and distributor of office, healthcare, education, and specialty markets furniture and related ergonomic accessories.

We welcome the opportunity to provide details on Global's Environmental Commitment. Additionally, a majority of environmental information can be located on our website:

<https://www.globalfurnituregroup.com/workplace/company/environmental-commitment>

At Global, we believe we have a responsibility to safeguard the environment in the course of manufacturing and doing business. This is one of the reasons we created the Global Group Environmental Committee, to keep us focused on manufacturing high-quality products at a great price and in a sustainable manner. Global has reduced our consumption of electricity and eliminated the use of CFCs and HCFCs in all our manufacturing processes. Across the organization, we recycle 88% of our waste production. Global's patented, industry-first, wood/polymer molding technology diverts tons of waste per day from the landfill. Our cardboard packing utilizes recycled material, and wherever possible, we flat pack to reduce shipping volume and minimize our carbon footprint. Our non-hazardous powder-coat paint process reclaims overspray with minimal discharge to the environment.

A constantly expanding textile offering, woven from recycled polyester, is an environmental option with little or no up-charge to the customer. We recycle more than 100 tons of fabric, which is recycled through various voluntary programs and partners. Before governments developed environmental protection legislation, we were setting our own standards for sustainable practices, developing new technologies and using reclaimed materials to safeguard the environment.

From design through to manufacturing, at Global we pay particular attention to reducing the impact of our product packaging, the use of recycled and recyclable materials and production processes that minimize energy consumption. Our belief is that a better product is also a green product.

Global utilizes various programs in order to accomplish our target goals in waste reductions. Our products are designed based on our Design for the Environment program, which promotes environmentally sound decisions at every step of the process. This translates into having more than 200 product series certified under level and Greenguard.

Global formed a partnership with Echoes in the Attic, an eco-retailer who uses textile scraps in their handbag and pillow designs, thus creating an entirely new infrastructure that hadn't existed before. Our material components are 100% recyclable, and more than 1,000 Environmental Data Sheets have been created to show recycled content of the components that form our products as well as LEED credits.

Global's Certificates are always available through a variety of channels within our main public facing website, www.globalfurnituregroup.com in addition to the BIFMA and Level websites provided.

PREFERRED MATERIALS
—
environmentally



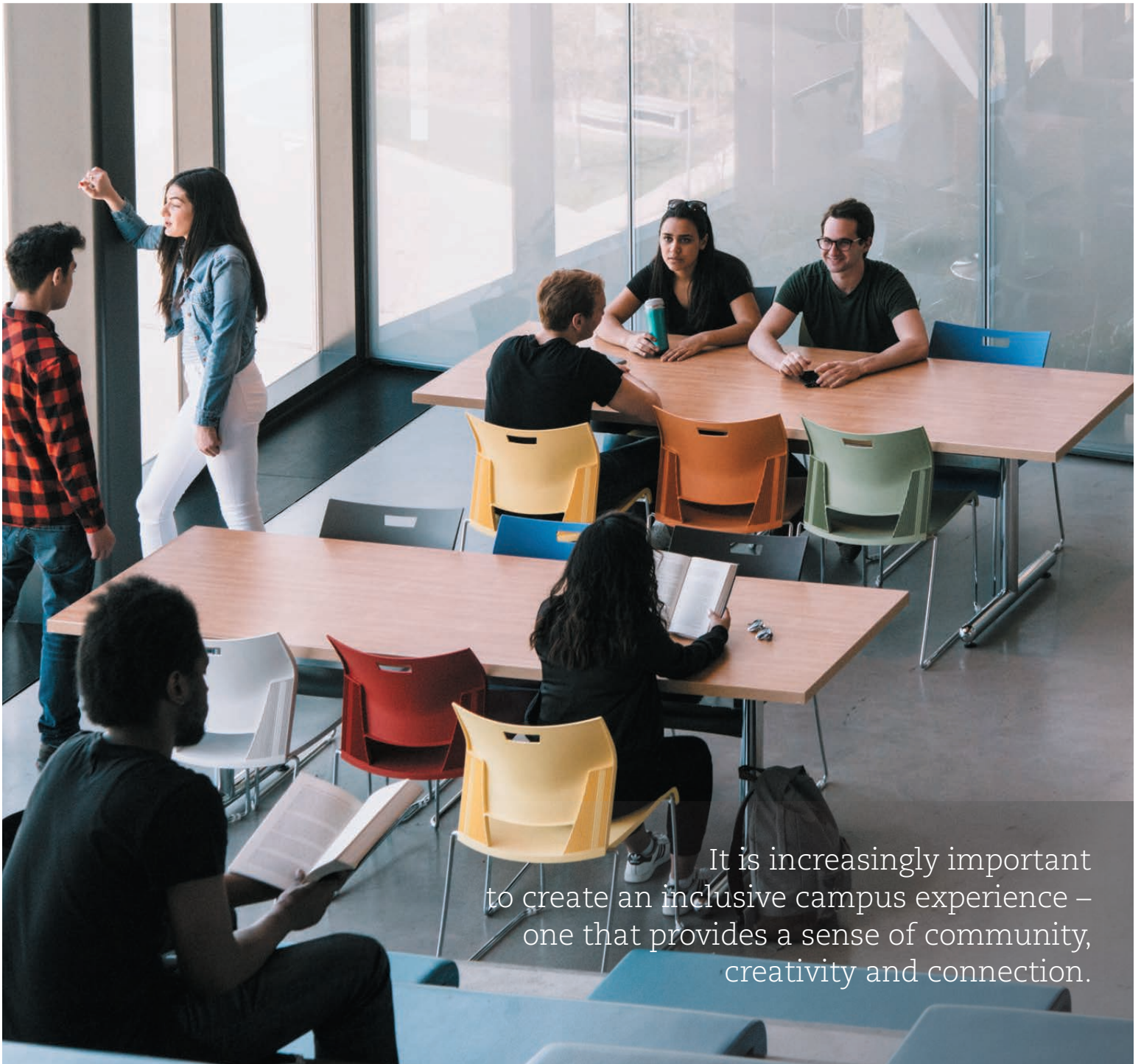
a better learning environment

education




A better learning environment.

Today's higher education spaces are expected to perform in ways we never would have imagined a decade ago. The pressure is on to effectively invest resources into physical spaces that not only meet the needs of 21st century learners, but also help attract and retain the best students and staff.



It is increasingly important to create an inclusive campus experience – one that provides a sense of community, creativity and connection.



Supporting learning wherever it happens.

Today's spaces need to be flexible and multi-functional to meet the reality of educational environments. This reality dictates that the spaces we design are:

Diverse

Multi-functional and flexible spaces are the new standard. Classrooms are shifting and reconfiguring throughout the day to support different ways of learning. Technology has enabled learning to happen anywhere. As a result, areas outside the classroom, like hallways and lobbies, now perform double duty as study areas and lounges.

Optimized

Institutions are finding ways to fit more people in less space, creating spaces that comfortably accommodate both commuting and resident students and staff throughout the day.

Inclusive

Spaces must support a diversity of student and staff needs. From increased and varied power and data access to support

technology, to intuitive and adjustable furniture that accommodates a range of user needs, sizes and abilities, institutions need to ensure access to learning for all.

A comprehensive portfolio

Our broad range of education furniture supports different learning styles across a spectrum of spaces including classrooms, lecture halls, learning commons, lobbies, atriums, cafeterias, administrative and faculty areas.

Global products are designed to meet the complex and unique needs of the higher education landscape including the ability to:

- Flex and reconfigure to meet changing and diverse needs
- Support the integration of technology
- Facilitate learning outside the classroom
- Endure the heavy use of its users
- Encourage connection and collaboration wherever it happens

Learning spaces:

Classrooms, lecture halls, media labs

Responding to new ways of learning

New and emerging learning models are shaping how we design and use spaces. The pedagogy of active learning is transforming classrooms into interactive spaces that encourage creativity and promote collaboration. Technology is also influencing the way in which we teach and learn. Laptops have replaced notebooks, while projectors, microphones and video cameras can regularly be found inside the classroom, creating a fully connected experience.

Learning spaces now need to be as flexible as ever. In order to fully engage students in learning, they need to transition between lecture, group study, presentation, discussion and individual work time.

Flexible furniture that meets a spectrum of learning styles

Global offers an extensive range of mobile, adjustable and reconfigurable table options that can shift and flex while supporting individual comfort and ergonomics requirements. Tables and desks are also available with desk height access to power and data to support the technology and accessibility needs.

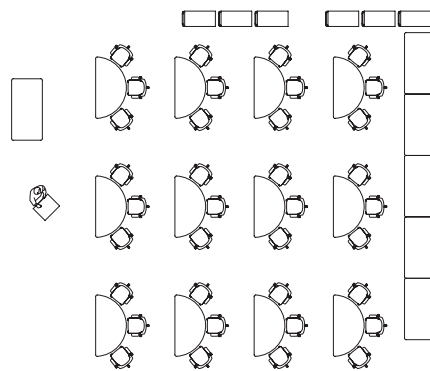


In order to fully engage students in learning they need to transition between lecture, group study, presentation, discussion and individual work time.

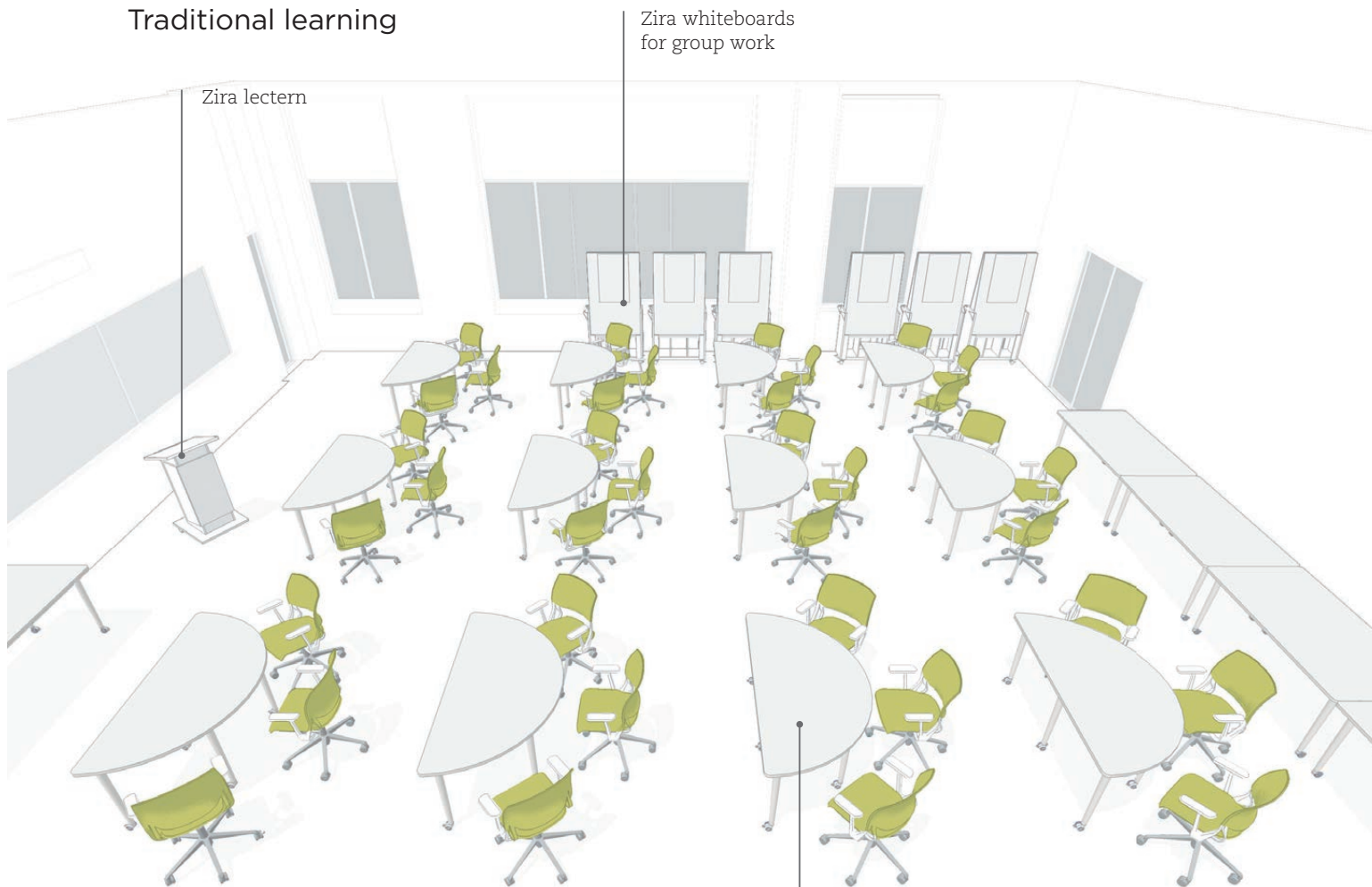
Learning spaces:

The flexible classroom

Global supports flexible spaces that respond to the needs of different learning styles throughout the course of a day. Morphing from a traditional classroom space, our **Bungee** and **Bungee SL** tables can easily and quickly be reconfigured to support group work or meetings – ensuring you are able to maximize a room's usage all day long



Traditional learning



Zira whiteboards for group work

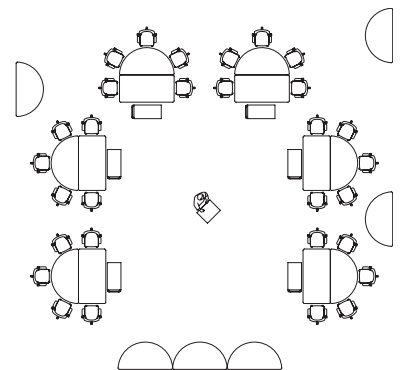
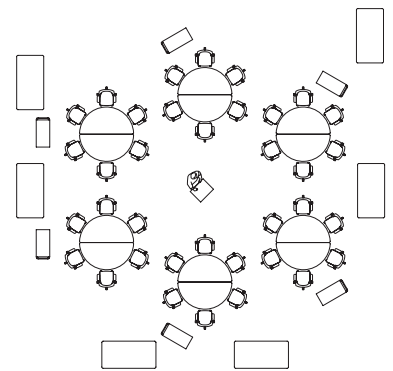
Zira lectern

Bungee tables align snugly when grouped together

Learning spaces:

The flexible classroom

Active learning/group work



Common spaces:

Learning commons, reception, lounge and cafeterias

Creating centers of collaboration

The spaces outside the classroom are working harder and harder. Not only do they help define the campus' culture and character, they must fulfill a variety of functions. Learning is no longer restricted to the classroom – it now extends to every corner of the campus. Lobbies, atriums and hallways are working double duty as casual learning spaces that encourage serendipitous interactions. Libraries are becoming learning commons, requiring areas for group work rather than just individual study. Students also need spaces throughout the day where they can dwell when not engaged in class or group work.

Fostering community and connection

Reimagined spaces bring with them unique challenges. Managing technology and acoustics, providing varying levels of privacy or community, and creating a feeling of comfort for students and staff all need to be considered. Global's extensive range of lounge, guest and meeting chairs create comfortable and casual places to meet, interact or plug-and-play while balancing privacy and openness. We also offer a range of desking and table solutions – from fully powered benching systems to individual study carrels and meeting tables that support technology in both personal and group settings.

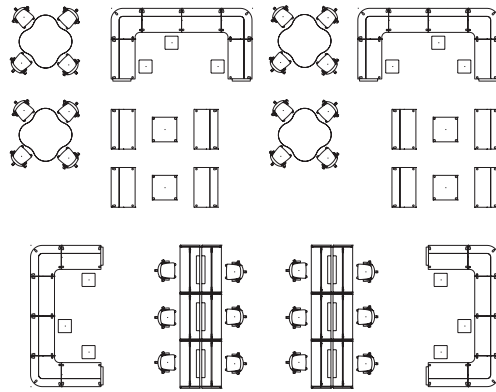


Learning is no longer restricted to the classroom – it now extends to every corner of the campus. Lobbies, atriums and hallways are working double duty as casual learning spaces that encourage serendipitous interactions.

Common spaces:

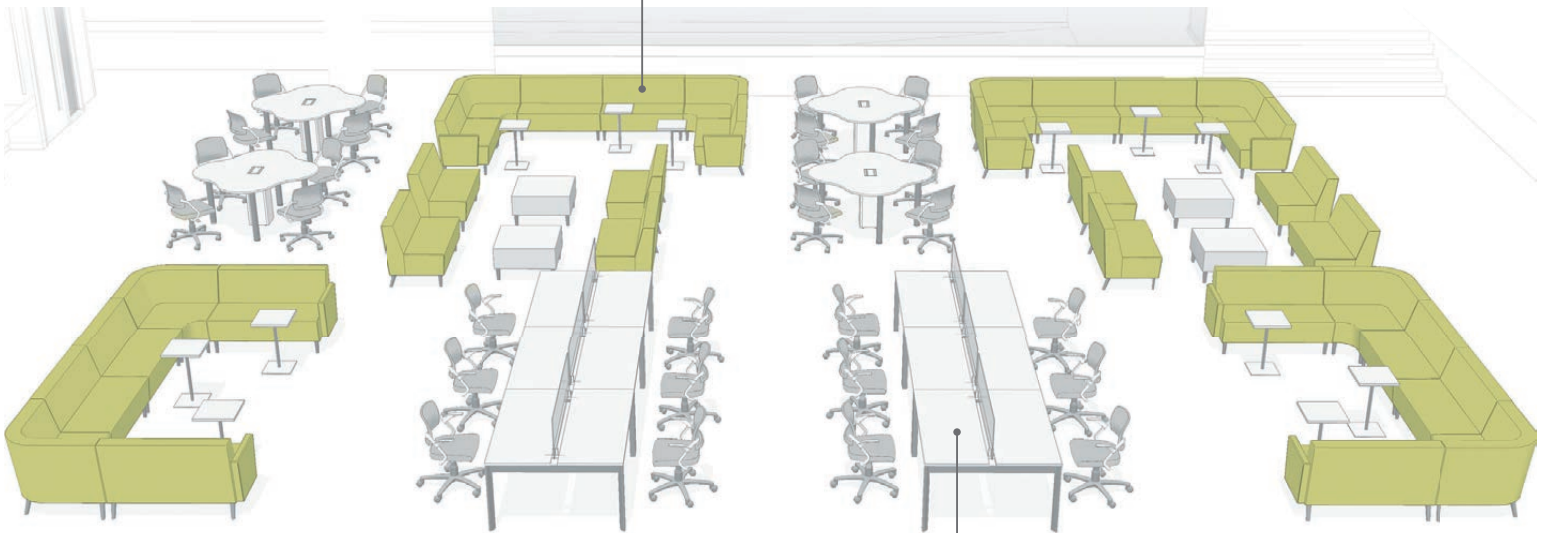
Learning commons

Global's River lounge seating collection and Bridges II desking solutions easily provide varying levels of power, data and privacy required in lounge areas and learning commons.



Group and individual work

River lounge seating includes USB and power ports enabling users to plug-and-play; high backs provide acoustic privacy in public places



Bridges II benching with power and data capabilities for computer labs; desk height screens provide visual privacy without blocking light

Office spaces:

Administrative areas, faculty offices

Doing more with less

Office spaces are changing too. Rising real estate costs, multi-generational workforces and new ways of working are affecting how we approach the office landscape. From traditional, closed-office environments to hybrid spaces, these office environments now include plug-and-play touchdown spaces, collaborative areas and bookable meeting spaces to meet the diverse needs of the people who inhabit them.

Flexibility for the future of work

Office spaces need to support the diversity of work being performed while enhancing the productivity and wellbeing of the space's users. Our range of freestanding tables, desks and systems components can be combined to create a flexible footprint that is easy to personalize and quick to respond to changes. We can help you do more in less space to streamline costs without sacrificing performance, comfort or your design aesthetic.

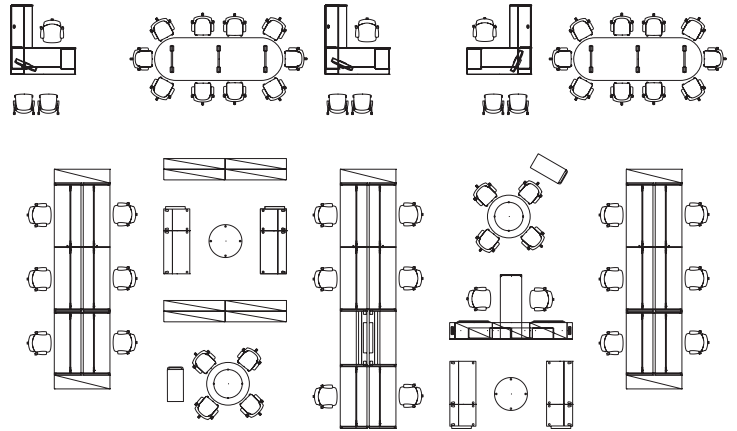


Office spaces need to support the diversity of work being performed in addition to enhancing the productivity and wellbeing of the space's users.

Office spaces:

Administrative areas,
faculty offices

From faculty offices to administrative areas, Global's Zira products enable a range of workplace planning – from open plan benching to enclosed private offices, all while maintaining a consistent look. Bridges II provides opportunities for collaboration, casual meetings and touchdown spaces.



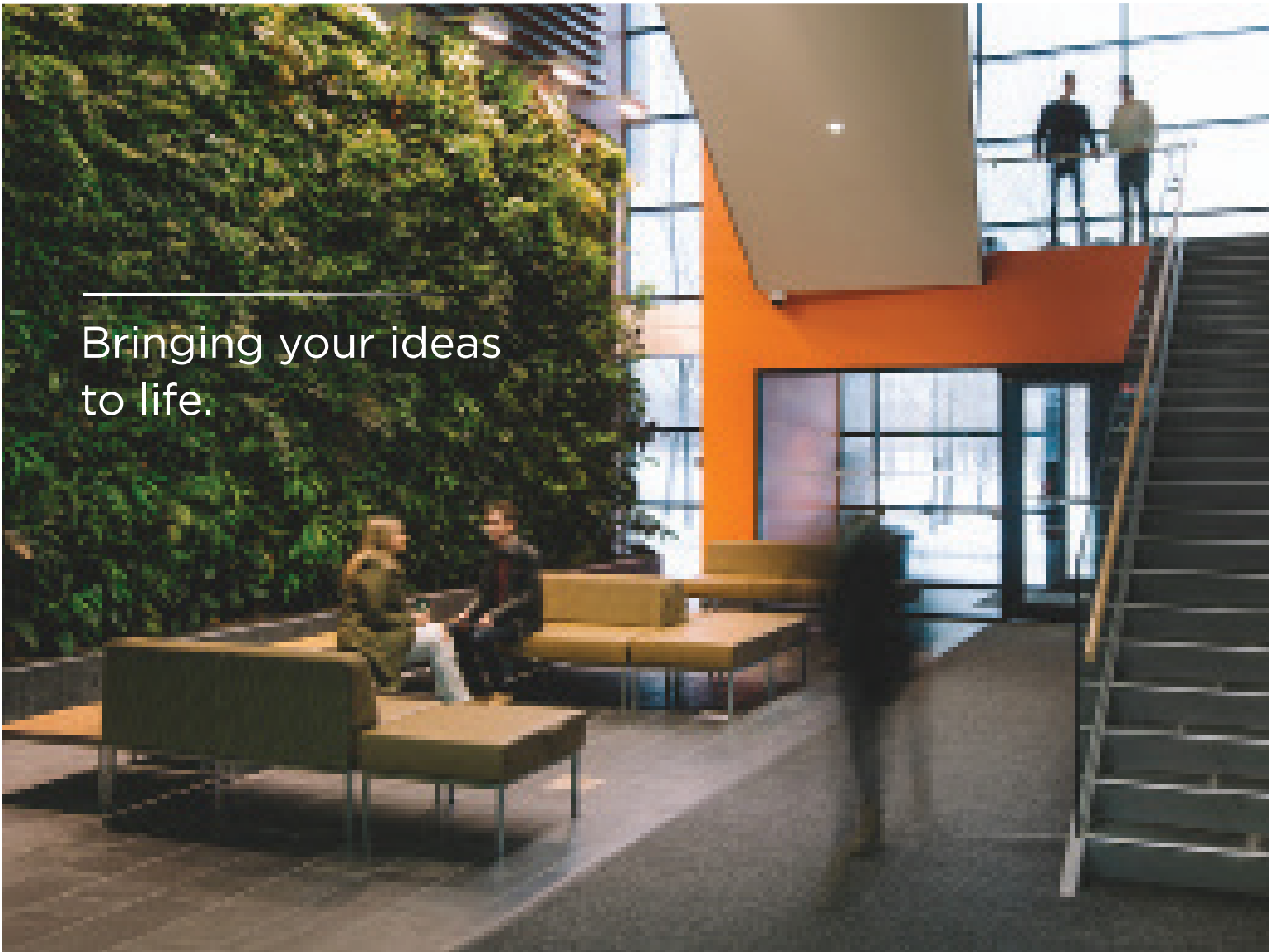
Collaborative and private workspaces

Zira offers enhanced filing and storage options for papers and books



Bridges II benching maximizes space efficiency and promotes collaboration

Casual spaces for meetings and group work



Bringing your ideas
to life.



We bring your ideas to life without compromising quality or sustainability. Our hands-on manufacturing approach enables us to modify standard products, create custom products and work with a range of materials and finishes within standard timeframes and costs. This is backed by our comprehensive warranty, service and maintenance programs, ensuring your investment will stand the test of time.

The largest manufacturing and distribution network in North America supports our comprehensive product portfolio. We have more than 35 showrooms in key markets that are supported by an extensive dealer network. This provides unmatched coverage, access and responsiveness wherever you are.



U.S.A.
 Global Furniture Group
 17 West Stow Road P.O. Box 562
 Marlton New Jersey U.S.A. 08053
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 Fax (856) 596-5684

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 Sales & Marketing: Tel (1-877) 446-2251
 Customer Service: Fax (800) 361-3182
 Government Customer Service: Fax (416) 739-6319

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ATLANTA

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Distribution Center

TAMPA

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FT. LAUDERDALE

Showroom +
Distribution Center

HOUSTON

Showroom +
Distribution Center

28 showrooms throughout the United States

Global US Headquarters/Distribution Center

17 West Stow Road, P.O. Box 562
Marlton, New Jersey U.S.A. 08053
T (856) 596-3390
T (800) 220-1900
F (856) 596-5684

Showrooms

Atlanta

10 10th Street
Suite 150
Atlanta, GA 30309

Boston

One Harbor Street
Suite 104
Boston, MA 02210

Chicago

The Merchandise Mart
222 Merchandise Mart Plaza
10th Floor, Suite 1035
Chicago, IL 60654

Detroit Area

25925 Telegraph Road
Suite 145
Southfield, MI 48034

Ft. Lauderdale

Las Olas City Centre
401 East Las Olas Blvd.
Suite 230
Ft. Lauderdale, FL 33301

New York City

386 Park Avenue South
7th floor
New York, NY 10016

New Jersey - Southern

119 Greentree Road
Marlton, NJ 08053

Philadelphia

1735 Market Street
38th Floor
Philadelphia, PA 19103

Phoenix

4675 E Cotton Center Blvd.
Suite 165
Phoenix, AZ 85040

St. Louis

5 Document Drive
St. Louis, MO 63114

Washington, DC

1130 Connecticut Avenue
10th Floor, Suite 1000
Washington, DC 20036

Distribution Centers

Atlanta Area

2124 Evergreen Blvd.
Duluth, GA 30096

Baltimore Area

Troy Hill Corporate Center
7030 Troy Hill Drive
Elkridge, MD 21075

Boston Area

19 Connector Road
Unit 1
Andover, MA 01810

Chicago Area

1879 Internationale Blvd.
Glendale Heights, IL 60139

Cincinnati Area

8712 LeSaint Drive
Fairfield, OH 45014

Dallas Area

2025 West Beltline Road
#100
Carrollton, TX 75006

Denver Area

16401 East 33rd Drive
Suite 50
Aurora, CO 80011

Ft. Lauderdale Area

560 Sawgrass Corp. Pkwy
Sunrise, FL 33325

Houston Area

7865 Northcourt Road
Building D, Suite 200
Houston, TX 77040

Los Angeles Area

12320 Bloomfield Avenue
Unit A
Santa Fe Springs, CA 90670

Minneapolis Area

2000 Freeway Boulevard
Brooklyn Center, MN 55430

New Orleans Area

901 South Labarre Road
Suite 201
Metairie, LA 70001

San Antonio Area

6950 Alamo Downs Pkwy
Suite 100
San Antonio, TX 78238

San Francisco Area

44091 Nobel Drive
Fremont, CA 94538

Seattle Area

Oakdale Commerce Ctr.
820 Southwest 34th Street
Building W7, Suite A
Renton, WA 98057

Kansas City Area

11617 West 81st Street
Lenexa, KS 66214

Tampa Area

10351 Windhorst Road
Tampa, FL 33619



Orion Registrar, Inc.

Thorough and Fair Auditing

Certificate of Certification

Orion Registrar, Inc. - USA

This is to certify that the Quality Management System of:

**Global Furniture Group
560 Supertest Road
Downsview, ON M3J 2M6*
Canada**

Has been assessed by Orion Registrar and found to be in compliance with the following Quality Standard:

ISO 9001:2015

The Quality Management System is applicable to:

**The Design, Manufacture and Distribution of
Workplace, Education, and Healthcare
Seating Products**

The Certification period is from

July 26, 2018 to December 18, 2020

This certification is subject to the company maintaining its system to the required standard and applicable exceptions, which will be monitored by Orion.

Client ID: 00124-00001 Certificate ID: Q0000180-3
IAF Code(s): 23

For Additional Campuses See Appendix
*Central Function Site




Paul M. Burck
Paul M. Burck, President

8/8/2018

Date





Orion Registrar, Inc.

Thorough and Fair Auditing

Certificate of Certification

Orion Registrar, Inc. - USA

This is to certify the Quality Management System of:

**Global Wood Group
1300 Flint Road
Toronto, Ontario M3J 2J7*
Canada**

Has been assessed by Orion Registrar and found to be in compliance with the following Quality Standard:

ISO 9001:2015

The Quality Management System is applicable to:

Design and Manufacture of Wood and Wood Laminate Office Furniture and Casegoods including those with Aluminum, Acrylic and Extruded Plastic Products.

This Scope is Applicable to All Sites

The Certification period is from

August 28, 2018 to October 14, 2020

This certification is subject to the company maintaining its system to the required standard, and applicable exceptions, which will be monitored by Orion.

Client ID: 00003-00001 Certificate ID: Q0000002-9

IAF Code(s): 23

For Additional Site See Appendix

*Central Function Site




Paul M. Burck 8/30/2018
Paul M. Burck, President Date





Orion Registrar, Inc.

Thorough and Fair Auditing

Certificate of Certification

Orion Registrar, Inc. - USA

This is to certify the Environmental Management System of:

**Global Furniture Group
560 Supertest Road
Downsview, ON M3J 2M6
Canada**

*Has been assessed by Orion Registrar and found to be in compliance
with the following Environmental Management Standard:*

ISO 14001:2015

The Environmental Management System is applicable to:

**The Design, Manufacture and Distribution of
Workplace, Education, and Healthcare
Seating Products**

The Certification period is from

October 12, 2017 to December 18, 2020

*This certification is subject to the company maintaining
its system to the required standard, and applicable exceptions,
which will be monitored by Orion.*

Client ID: 00124-00001 Certificate ID: Q0000181-2
IAF Code(s): 23

For Additional Campuses See Appendix
*Central Function Site




Paul M. Burck 10/13/2017
Paul M. Burck, President *Date*





Orion Registrar, Inc.

Thorough and Fair Auditing

Additional Campuses - Appendix

Client ID: 00124 Certificate ID: Q0000181-2

ISO 14001:2015

Campus 2	226 Supertest Road Downsview, ON M3J 2M2 Canada	Same as Central Function Site
Campus 3	580 Supertest Road Downsview, ON M3J 2M7 Canada	Same as Central Function Site
Campus 4	596 Supertest Road Downsview, ON M3J 2M5 Canada	Same as Central Function Site
Campus 5	900 Flint Road Downsview, ON M3J 2J5 Canada	Same as Central Function Site
Campus 6	1350 Flint Road Downsview, ON M3J 2J7 Canada	Same as Central Function Site
Campus 7	800 Alness Street Downsview, ON M3J 2H5 Canada	Same as Central Function Site
Campus 8	850 Alness Street Downsview, ON M3J 2Y7 Canada	Same as Central Function Site
Campus 9	900 Alness Street Downsview, ON M3J 2M6 Canada	Same as Central Function Site
Campus 10	920 Alness Street Downsview, ON M3J 2H7 Canada	Same as Central Function Site




 Paul M. Burck, President

10/13/2017

Date



7502 W. 80th Avenue, Suite 225 ▼ Arvada, Colorado 80003 ▼ 303-456-6010 ▼ FAX 303-456-6681 ▼ www.orion4value.com

To authenticate this certificate, please visit: <http://www.orion4value.com/about-orion/registered-companies/>



Orion Registrar, Inc.

Thorough and Fair Auditing

Additional Campuses - Appendix

Client ID: 00124 Certificate ID: Q0000181-2

ISO 14001:2015

Campus 11	940 Alness Street Downsview, ON M3J 2R9 Canada	Same as Central Function Site
Campus 12	960 Alness Street Downsview, ON M3J 2S1 Canada	Same as Central Function Site
Campus 13	980 Alness Street Downsview, ON M3J 2S2 Canada	Same as Central Function Site
Campus 14	1240 Alness Street Downsview, ON M3J 2J7 Canada	Same as Central Function Site
Campus 15	177A Snidercroft Road Concord, ON L4K 2J8 Canada	Same as Central Function Site
Campus 16	830 Alness Street Downsview, ON M3J 2H5 Canada	Same as Central Function Site
Campus 17	834 Alness Street Downsview, ON M3J 2Y6 Canada	Same as Central Function Site




Paul M. Burck 10/13/2017
Paul M. Burck, President Date



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To authenticate this certificate, please visit: <http://www.orion4value.com/about-orion/registered-companies/>



Orion Registrar, Inc.

Thorough and Fair Auditing

Certificate of Certification

Orion Registrar, Inc. - USA

This is to certify the Environmental Management System of:

**Global Wood Group
1300 Flint Road
Toronto, Ontario M3J 2J7*
Canada**

*Has been assessed by Orion Registrar and found to be in compliance
with the following Environmental Management Standard:*

ISO 14001:2015

The Environmental Management System is applicable to:

**Design and Manufacture of Wood and Wood Laminate
Office Furniture and Caseworks including those with
Aluminum, Acrylic and Extruded Plastic Products.**

The Certification period is from

August 28, 2018 to October 14, 2020

*This certification is subject to the company maintaining its system to the
required standard, and applicable exceptions, which will be monitored by Orion.*

Client ID: 00003-00001 Certificate ID: Q0000003-9

IAF Code(s): 23

For Additional Site See Appendix

*Central Function Site




Paul M. Burck 8/30/2018
Paul M. Burck, President Date





Orion Registrar, Inc.
Thorough and Fair Auditing

Certificate of Certification

This is to certify that the Energy Management System of:

Global Wood Concepts Ltd.
1300 Flint Road
Toronto, ON M3J 2J7 Canada

Has been assessed by Orion Registrar and found to be in compliance with the following Energy Management Standard:

ISO 50001:2011

The Energy Management System is applicable to:

**Design and Manufacture of Wood and Wood Laminate,
Office Furniture and Casegoods including those with
Aluminum, Acrylic and Extruded Plastic Components
and Supports and Extruded Plastics Products.**

The Certification period is from

September 13, 2019 to September 5, 2022

This certification is subject to the company maintaining its Energy Management System to the required standard and applicable exceptions, which will be monitored by Orion.

Client ID: 3407

Certificate ID: 1017120




Paul M. Burck, President September 17, 2019
Date

don't worry... we've got you covered

You can feel good about your decision to buy Global furniture. We have you covered so you can enjoy your purchase without worrying about future quality issues.

What's covered under the Global Lifetime Warranty?

Global's Lifetime Warranty covers seating, desks, tables, panels, metal storage and filing...everything you would need in a contract work environment covered for the life of the product.

NO WORRIES on plastic components, casters, glides, pneumatic cylinders, arm structures, arm caps and bases.

NO WORRIES on drawer slides, trays, locks, keys, metal legs and grommets.

NO WORRIES on panel frames, edges and work surfaces.

What if I need more information?

Consult the current Global list price book or simply contact Global CustomerCare at 800.220.1900.



no
worries



don't worry... we've got you covered

Global warrants that all commercial products are free from defects in material and workmanship, for the life of the product, to the original purchaser. Global will repair or replace, at Global's option, as the sole remedy for any defect covered by the warranty. The warranty applies to products manufactured after January 1, 2011.

General Commercial Seating

Global's warranty for general commercial seating covers all chair components including pneumatic cylinders, bases, casters, glides, frames, arms, plastic seats, backs and other structural components.

Exceptions to the warranty for general commercial seating are as follows:

Foam, textiles (as sampled on Global branded and Alliance partner textile program cards), mesh material and electrical devices, are warranted for five (5) years.

Control mechanism are warranted for twelve (12) years.

The warranty applies to single shift, standard commercial usage, defined as standard eight (8) hour day, forty (40) hour week for users weighing up to 300 pounds.

Heavy Duty Seating

Global offers products designed for multiple shift applications (24 hours a day / 7 days a week) and larger individuals weighing up to 350 and/or 500 pounds (depending on series and/or model). Global warrants these products for twelve (12) years to the original purchaser. All components (including control mechanisms, pneumatic cylinders, bases, glides, frames, arms, plastic seats/backs, etc.) are covered for 24/7 applications to the warranty. The exceptions are foam textiles, mesh and electrical devices which are covered for five (5) years. Textiles on these products must exceed 100,000 double rubs for the textile portion of the warranty to apply. Heavy Duty product series that apply under this warranty currently include: Concorde Executive 24 Hour, Dexter/Dexter+, G1 Ergo Select TS, Granada TS, Granada Deluxe TS, Malaga TS, Obusforme Comfort TS, River HT, Robust, Saxon, Truform TS, Vion TS.

Textiles

Global warrants Global branded textiles and Alliance partner carded textile programs inclusive of fabrics, vinyls and leather products for five (5) years. Alliance partner carded textile programs are currently with ArcCom, Momentum, Maharam, Mayer, KnollTextiles, Designtex, Ultrafabrics, LDI, Stinson, Luum Textiles and GreenHides. Global does not warrant COM (Customer Own Materials) or GPM (Global Purchased Materials) that are customer specified materials, or graded-in and purchased by Global for a customer. For GPM/graded-in or COM products, please contact the textile supplier for performance information and warranty details.

Seating Warranty Summary

General Commercial Seating
Warranty.....Lifetime
Use Time.....8 hrs / 5 days wk
Foam, Textiles, Mesh.....5 Years
Electrical Devices.....5 Years
Control Mechanisms.....12 Years

Heavy Duty Seating
Warranty.....12 Years
Use Time.....24 hrs / 7 days wk
Foam, Textiles, Mesh.....5 Years
Electrical Devices.....5 Years

LIFETIME
warranty



a lifetime of value...

Files, Desks, Modular Furniture, Tables, Panels + Accessories

Global warrants all components of metal storage and filing, laminate and wood veneer desks, laminate and wood veneer tables, metal leg components and panels for the lifetime of the product to the original purchaser.

Exceptions to the warranty for files, desks, tables and panels are as follows:

Electrical devices, panel and tackboard textiles, adjustable keyboard mechanisms/lecterns/coat trees and task lights are warranted for five (5) years.

Folding tables (laminate and Lite Lift II models) are warranted for one (1) year.

Files, Desks, Modular Furniture, Tables, Panels + Accessories Warranty Summary

Metal Storage and Filing
Warranty.....Lifetime

Laminate/Wood Veneer Desks
and Modular Furniture
Warranty.....Lifetime
Tackboard Textiles5 Years
Electrical Devices.....5 Years
Task Lights.....5 Years

Boardroom, Conference
and Training Tables
Warranty.....Lifetime
Electrical Devices.....5 Years

Panels
Warranty.....Lifetime
Panels Textiles5 Years
Electrical Devices.....5 Years
Task Lights.....5 Years

Coat Racks and Lecterns
Warranty.....5 Years

Folding Tables (Laminate and Molded)
Warranty.....1 Year

Global's Warranty DOES NOT APPLY (for any product category) to the following:

Failures due to wear and tear

Failures which result from negligence, abuse, accident of misuse

Failure to apply, install or maintain products according to Global's written instructions and warnings

Modifications, attachments or repair methods not approved by Global

Damage caused by a carrier in transit, or delivery/installation contractors

The matching of colors, grains or textures (wood, leather, etc.) of natural materials and color matching of textiles

Products exposed to extreme hot or cold temperatures or excessively dry or humid environments

Colorfastness or the matching of color of textiles

Damage by markings or staining; damage by sharp objects or imprinting from instruments

Damage to textiles or laminate and wood surfaces/edges from exposure to sunlight (including UV rays)

Products used for rental purposes

Global's warranty does not cover the cost of transportation or labor. Repair or replacement will be at Global's option.

Global makes no warranty that any of its products are suitable for any particular purpose and makes no other warranties, express or implied, other than those set out here. As codes and standards vary from one jurisdiction to another, reference to compliance are solely for convenience and without any representation as to accuracy or suitability. Users must verify the suitability of such information or product for their specific application. In no event shall Global be liable in either tort or contract for any loss or direct, incidental, consequential or exemplary damages.

Global's warranty applies to products sold within the United States of America, Mexico and the Commonwealth of Puerto Rico and Canada.

LIFETIME
warranty



roots stories

corporate
responsibility report
2017



our roots in sustainability



Joel Feldberg, CEO

In 1966, my father, Saul founded Global with a singular vision: to build a furniture company that sets the standard for service, quality and value in our industry. From the beginning, we have worked to simultaneously minimize our impact on the planet and maximize our positive impact in the community in which we operate. We have achieved this through our creative recycling efforts, the development of unique technologies for upcycling our own and our community's waste, and by continuously raising our standards for our locally owned supply chain and manufacturing facilities in the areas of the environment, health and safety. Now, we have grown into one of North America's largest manufacturers of furniture for workplace, education and healthcare environments. Our customers and employees who might remember when Global was the new kid on the block would not believe the variety, design and breadth of product we offer today.

I am inspired by the integrity, honesty, dedication and commitment demonstrated by our employees every day. I know it is their efforts that

both root us and propel us forward. We have not lost the entrepreneurial spirit embedded by my father in this company. This enables us to customize and refine our efforts within each of our locations in order to push sustainability forward in ways that make the most sense for the individual facility and the organization as a whole.

We are now starting another chapter in our long and proud story. The world is changing and so is our company. We will continue to identify areas where we can set new standards and exceed expectations for embedding sustainability within our organization, our products and our community. We do this because it is not only the right thing to do; it also makes good business sense.

Sincerely
Joel Feldberg, CEO

A handwritten signature in black ink, appearing to read 'Joel'.

contents

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introduction

In this report we share with you our story of building a more sustainable company and future for our employees, customers and partners. Our efforts to sustain the earth, air and water have been integrated into our entire corporate culture, at all levels, in all operations and extend back to before governments developed environmental legislation.

Along with our methodology for sustainable development, we share our progress and accomplishments, highlighting the creativity and efforts of our employees. Together as a team, we will continue to push each other and ourselves to do better.



ensuring transparency + accountability

Ensuring transparency and accountability is the cornerstone of our approach and philosophy. We have implemented and adhere to the industry-recognized standards that ensure the most rigorous compliance requirements and are subject to continuous improvement initiatives and regular external audits.

These standards provide the framework for our efforts and the foundation for a holistic approach towards industry-relevant sustainability issues. Using these standards, we are able to create baselines and develop key performance indicators to monitor our progress and push our objectives and targets further.



SA8000

Certification for the fair treatment of workers worldwide and promotes better labour and human rights conditions across the supply chain

ISO 14001

Establishes a framework to manage and reduce the immediate and long-term environmental impacts of our products, services and processes

ISO 18001

Improves employee safety, reduces workplace risks and creates better, safer working conditions

ISO 50001

Develops an energy management system that helps us conserve resources and tackle climate change by using energy more efficiently

Forest Stewardship Council (FSC)

Certification ensures wood comes from responsibly managed forests

Design for Environment (DfE)

To embed sustainability throughout the lifecycle of our products

BIFMA Level 2 & 3

Certification for environmental and social performance

Lifecycle Assessment (LCA)

Identifies our product footprint from cradle to grave

GREENGUARD

Certification of our products for cleaner indoor air

LEED

Alignment for greener buildings

Healthier Hospitals

Allows hospitals to specify furniture that minimizes exposure to harmful chemicals

our methodology

Our methodology for affecting the most change is to identify and implement sustainable practices and reporting throughout our entire value chain. Within our value chain we have identified key areas and prioritized our efforts in the following areas:

1. **research + development**
2. **supply chain management**
3. **production processes**
4. **logistics + transportation**
5. **product specification + utilization**
6. **recycling + end-of-life management**

Focusing our efforts in these key areas allows us to create a better workplace and a healthier environment for both our employees and our customers.



1. research + development

A significant percentage of a product's lifecycle environmental impact is determined at the design stage. Considering these impacts at the earliest stages of a product's development enables us to create sustainable solutions that meet the needs of our customers without sacrificing safety, quality, design or cost.



1. research + development

Global Test Facility

Investment in our in-house testing facility, certified by the Standard Council of Canada (SCC), allows us to create custom testing protocols to best evaluate the function, safety, durability and structural integrity of our products for our customers. By monitoring test results on an ongoing basis within this facility, we gain unique insight into the product development process. We are able to test as we design and engineer, facilitating an iterative process that produces higher quality product with a longer lifecycle. Further, we share this knowledge and insight to develop new and improved standards with the entire industry through membership and participation in relevant organizational boards such as the Business and Institutional Furniture Manufacturers Association (BIFMA), the Canadian General Standards Board (CGSB) and the Canadian Standards Association (CSA).

Design for Environment (DfE)

Our DfE checklist considers the potential environmental, health and safety impacts of a furniture product. Our cross-functional teams are challenged to incorporate renewable, recycled and biodegradable materials, recyclability, water management, energy efficiency, responsible packaging, human and ecosystem health and end-of-life management into each of our products.

Design for Durability

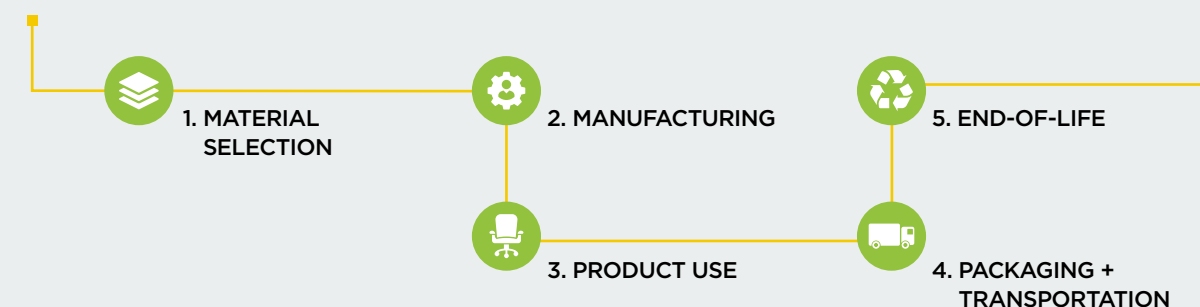
Our integrated approach ensures products are designed and manufactured for longevity and relevance. Products are developed to be repeatedly handled, serviced and repaired as needed. The use of standardized components facilitates maintenance and reassembly. We test all our products throughout the development cycle to verify their engineered safety and reliability prior to production.

ISO 17025
Certification Global's testing facility received from the Standards Council of Canada

≈ **30%**
Bio-based materials in our Green edging and Green T-molding

Design for Environment (DfE)

Our DfE checklist considers the potential environmental, health and safety impacts of a furniture product across 5 categories:





Sustainability Highlights:

Beyond PVC-free

Polyvinyl chloride (PVC) has become a source of concern due to the potential long-term human health and environmental dangers presented by the plasticizers it contains. Working to minimize or eliminate the use of plasticizers in our products, we have developed a unique bio-based alternative for our edgebanding. Bio-based products are derived from plants and other renewable agricultural, marine and forestry materials, and provide an alternative to conventional petroleum derived products. Global is currently the only contract office furniture manufacturer to have USDA BioPreferred® status for our Green T-molding and Green edgebanding. It is an open line available to the rest of the industry and currently standard on our Global Wood products.

40+

Considerations included
in DfE checklist



2. supply chain management

We own most of our supply chain, affording us the control to push safety, health and environmental initiatives beyond minimum requirements. Almost 30 of our affiliate supply companies, including our corporate headquarters, are located within a 25 km radius of the Greater Toronto Area (GTA), allowing us direct oversight of their operations. Not only can we mandate the removal of unsustainable materials from our production process, we can also control the speed at which we do it while minimizing our carbon footprint via transportation and shipping efficiencies.



2. supply chain management

Supplier Code of Ethics

85% of the raw materials used for manufacturing products at Global have been sourced and purchased within North America. Of that 85%, 75% is sourced and purchased within the GTA. For the remaining 15% of materials we source outside our supply chain, we utilize a robust supplier audit process to ensure the standards of outside vendors meet the same Social Accountability (SA8000) standard we apply to ourselves. In addition to compliance with applicable laws, all external Global suppliers are expected to report on their practices pertaining to:

- Safe and healthy workplaces
- Fair and reasonable labor practices
- Management of manufacturing operations to minimize environmental impact

Global validates that these requirements are being met through site-checks of select supplier facilities, ensuring our high standards are being met.

Transparency and Responsible Sourcing

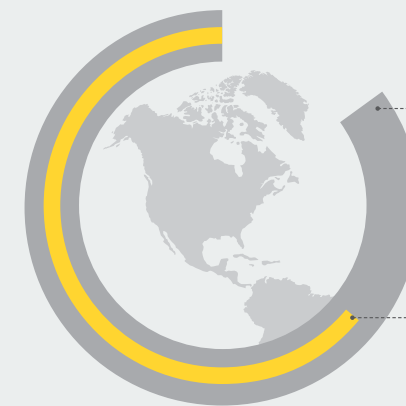
Global uses a variety of raw materials within our manufacturing process. It is important to ensure these materials are extracted in ways that do not negatively impact the environment or communities from which they are sourced. That means not buying natural resources such as tantalum, tin, tungsten and gold from universally recognized geo-political areas of conflict. It also means providing our customers with options for sustainable materials like Forest Stewardship Council (FSC) certified wood.

1,800

Number of chemicals of concern screened for in our supplier assessments

100 parts per million

Level we are tracking our materials to



85%

Percentage of our raw materials sourced and purchased within North America

75%

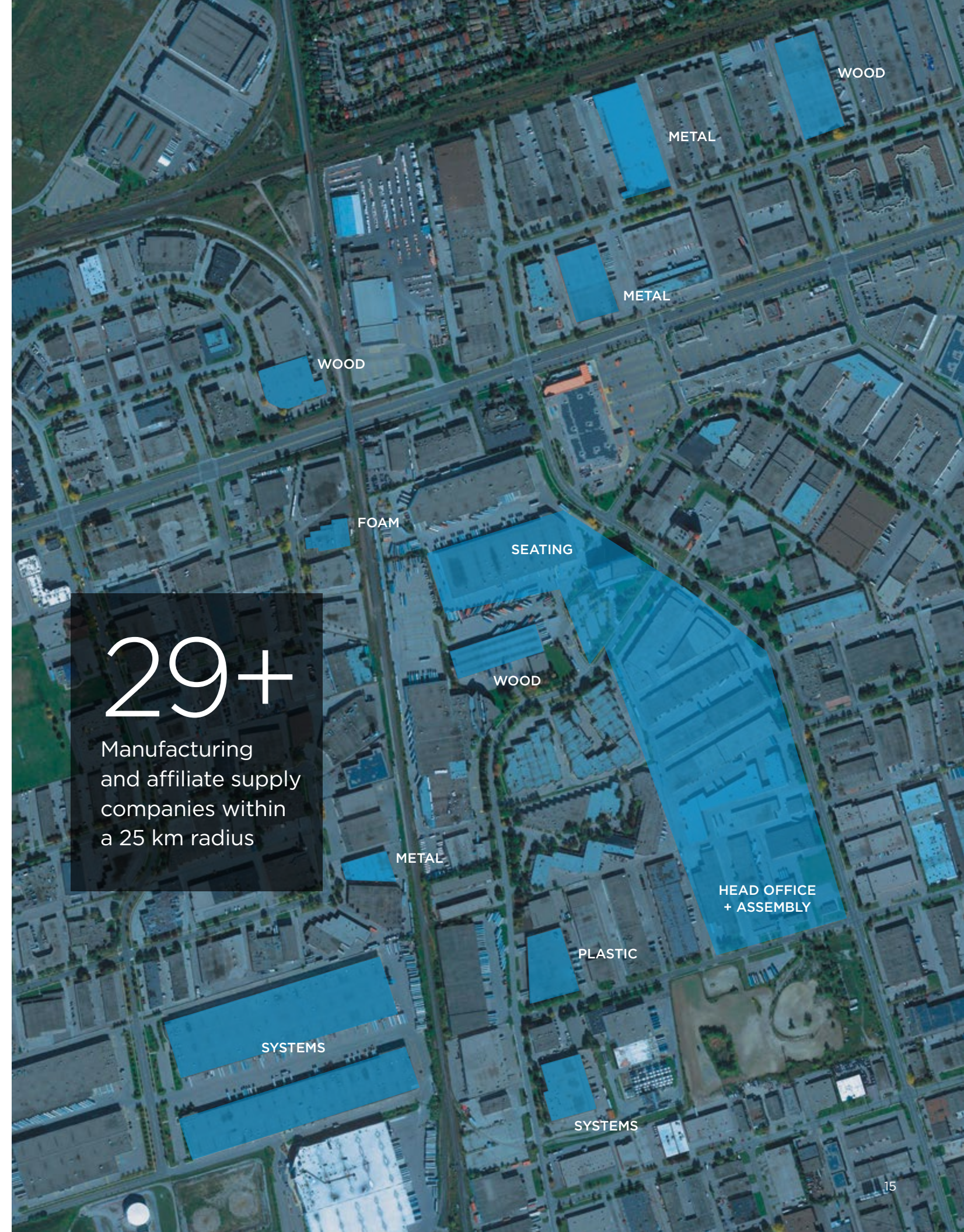
Percentage of our raw materials sourced and purchased within the GTA



Sustainability Highlights:

Increasing Transparency

We are working with our suppliers to trace and assess the make-up of every material used in our products down to 100 parts per million. Using the data provided by our suppliers, we strive to minimize, reduce and eliminate chemicals of concern from both the manufacturing process and the final product. This is part of the larger goal to ensure our products contribute to healthier workplaces for everyone.



3. production processes

More than 70% of everything we sell is made in-house. With over 29 just-in-time manufacturing and product assembly plants, we have the ability to respond, customize and deliver high-quality products to our customers with ease and efficiency.



3. production processes

Baselines and Tracking

We apply internationally recognized management systems in order to track key performance indicators against baselines, and continuously monitor our environmental impact across each division and at every plant. Tracking and analyzing our performance enables us to identify and implement initiatives that reduce our environmental impact and improve efficiency to benefit our triple bottom line – good for people, planet and profit.

Chemicals of Concern

We have developed a strategy to improve public and environmental health by reducing the use of materials and processes with significant lifecycle impact. By developing a master list of more than 1,800 chemicals of concern, we can work towards reduction

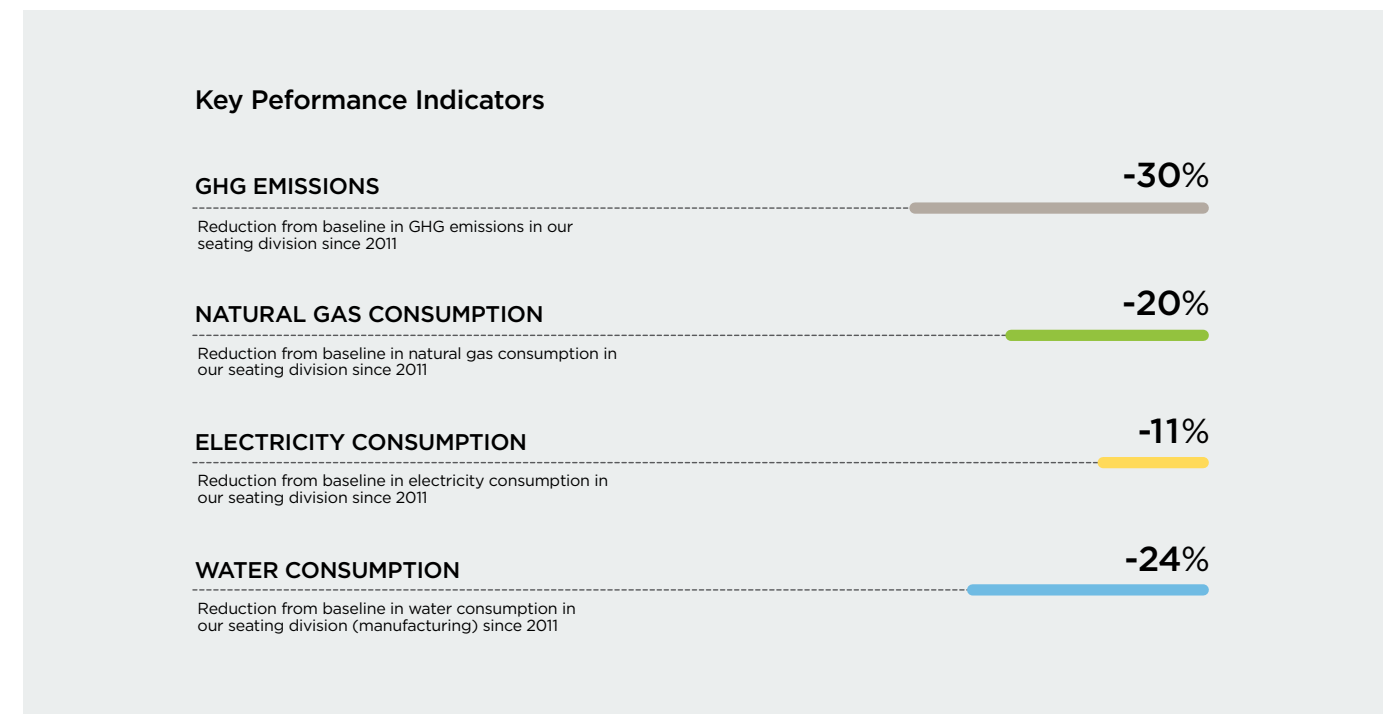
and/or elimination. Our master list is aligned with BIFMA level/Annex B, ROHS Reach, Conflict Minerals, Cradle 2 Cradle, Prop 65, Declare Red List, and Healthier Hospitals Healthy Interiors and includes chemicals such as TRIS, formaldehyde, perfluorinated compounds (PFC), polyvinyl chloride (PVC), antimicrobials and flame-retardants that we are actively working to reduce or eliminate in our products.

Air Quality

Our products are GREENGUARD certified for low chemical emissions, thus improving the quality of the air in which our products are used.

9,649
days combined
No lost time across
12 manufacturing &
warehouse facilities

first
Manufacturer to
remove formaldehyde
from glue in our
Wood division





Sustainability Highlights:

Safer Glue

Close to 20 years ago, we were the first manufacturer in Canada to switch from urea-formaldehyde glue to water-based PVA glue in our wood veneer products. Working with our supplier over a six-month period we helped adapt a formaldehyde-free version of the glue that was appropriate for the contract furniture market, enabling us to adhere veneer to particle board substrates without sacrificing quality or durability. The positive effects of this collaborative effort are multi-fold; not only did we implement a safer, less toxic glue; we were able to share our knowledge with others, including another leading furniture manufacturers that we competed with – all this to benefit everyone. Now we are also able to wash our glue press with water and reuse the run-off to create brine that is used to melt snow around our facilities in winter.

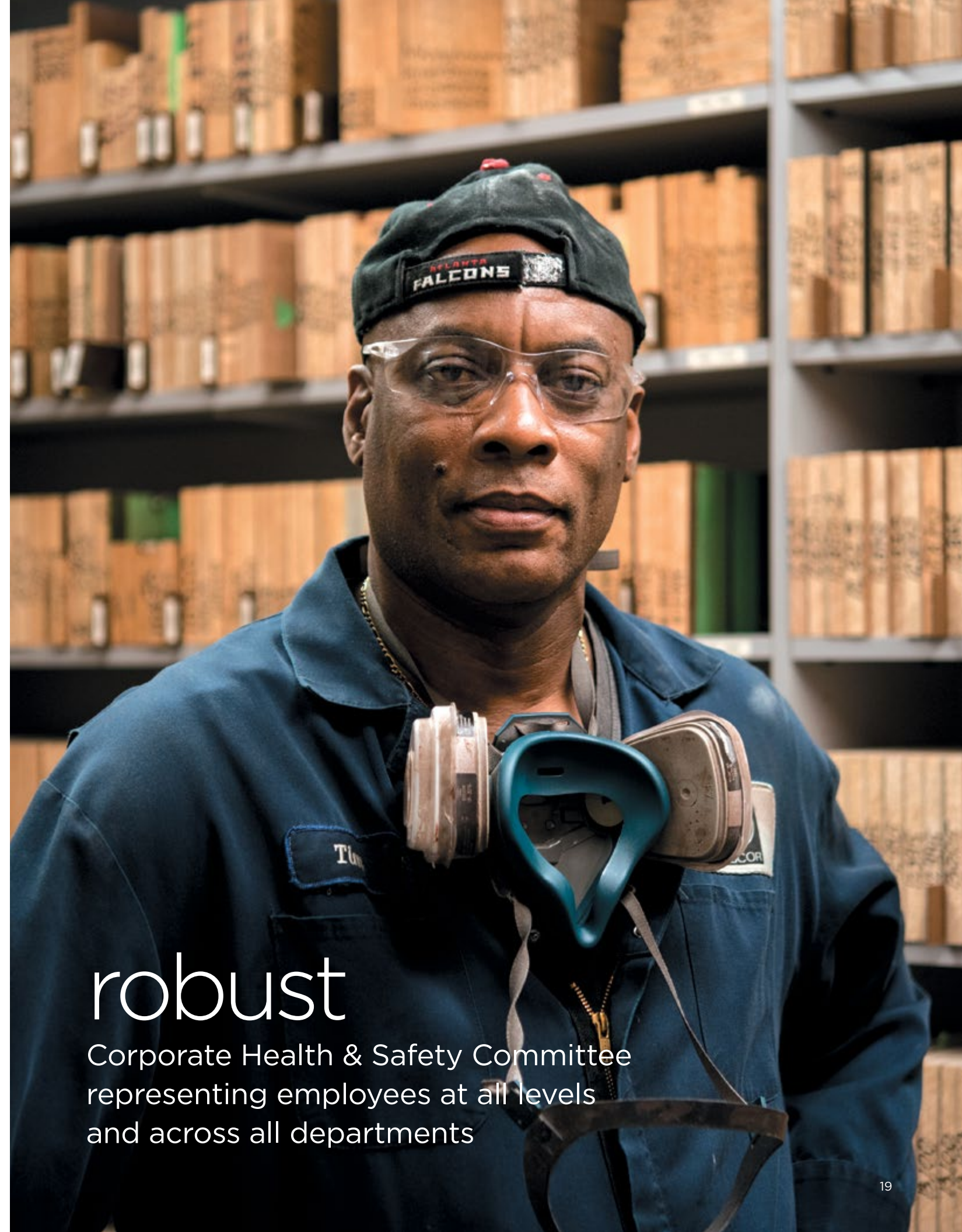
Safer Workplaces

By adopting a health and safety program that is proactive, as opposed to reactive, we have gone beyond simply tracking lost time, to fostering a work environment that promotes and encourages the reporting of workplace “near misses”. Adopting a health and safety program that is focused on prevention has enabled us to achieve results that exceed industry norms across targeted facilities. A highly engaged Joint Health and Safety Committee (JHSC) consisting of more than 20 certified members aids in the development of preventative workplace measures to keep our employees healthy and safe across all our facilities.



Award Winning Efficiency

Our Global Wood division is dedicated to improving energy efficiency. They have previously received the Canadian Industry Program For Conservation (CIPEC Leadership Award in the category of Integrated Energy Efficiency Strategy. CIPEC’s role across all industrial sectors in Canada is to promote the adoption of energy-efficient technologies and practices and to recognize and reward those Canadian industries that lead the way in reducing energy costs and improving productivity.



robust

Corporate Health & Safety Committee
representing employees at all levels
and across all departments

4. logistics + transportation

We have the largest distribution network in North America, including more than 40 showroom and distribution centers and vehicle fleets that we control. This network enables us to ship product locally, saving our customers time and money. Since the majority of our manufacturing occurs in a centralized location we are able to plan and schedule customer requirements to full load utilization by using our cross dock facility, consolidating loads. This means we have 100% capacity on all inbound and outbound truck loads.



4. logistics + transportation

Reducing Packaging

Packaging impacts the environment throughout its entire lifecycle, including raw material usage, transportation and waste disposal. We perform International Safe Transit Associate (ISTA) testing to determine the best strategy for eliminating material waste and optimizing freight efficiency. We flat pack product whenever possible to maximize efficiencies in transportation. Items such as panels and chairs are blanket wrapped to reduce packaging, ensuring our product arrives damage-free. All of our cardboard packaging contains a minimum of 80% recycled material.

Efficient Transportation

We use Smart Ship software to manage the packing of trailers and shipping routes, allowing us more efficient planning of our transport process. Higher-space utilization and optimized routes decrease the transport mileage, reduce fuel consumption and reduce carbon dioxide emissions associated with ground transportation.

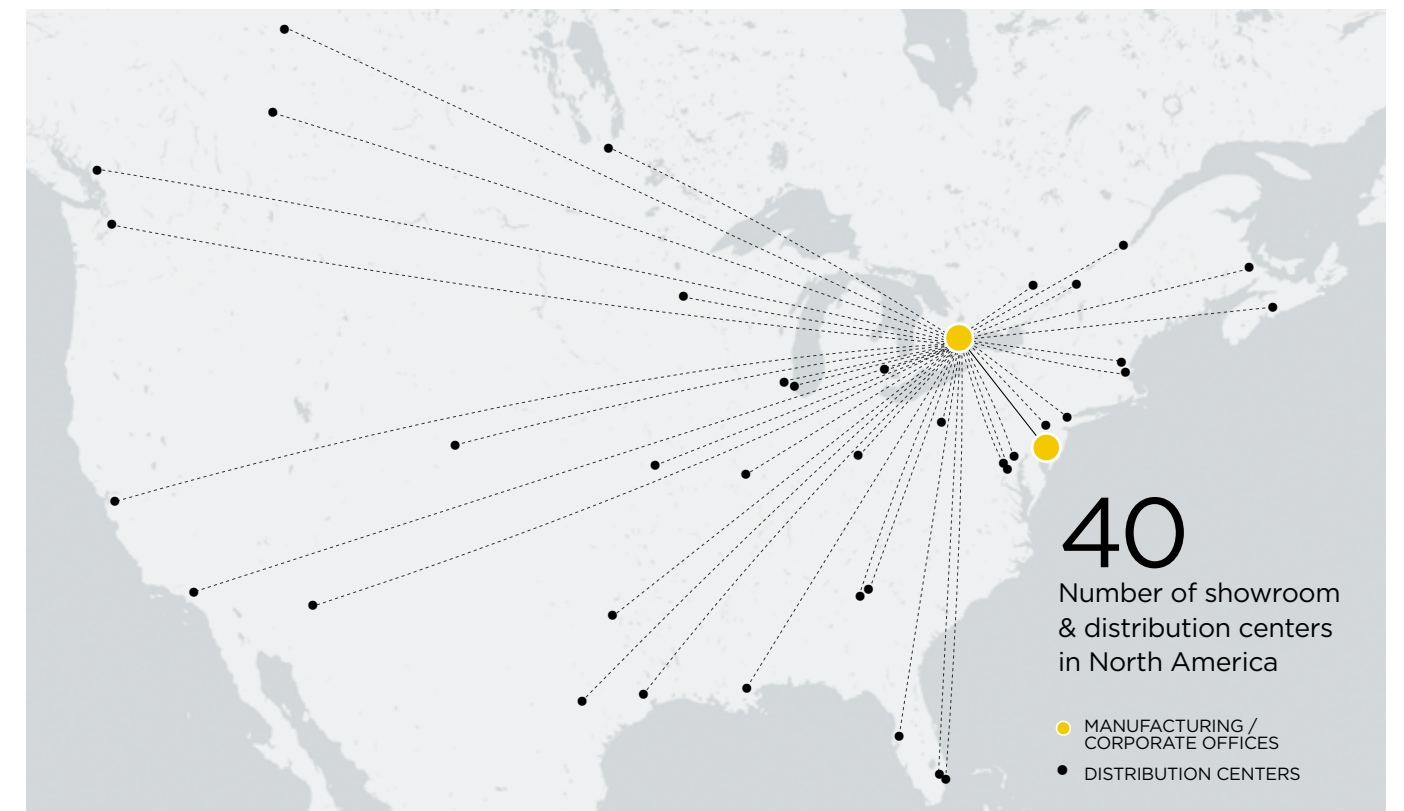
hub + spoke

Methodology used to get us closer to the farthest places first, reducing mileage, fuel and carbon emissions

1.6 mpg

Improvement in our trucks' fuel mileage over the past 15 years*

*US division





Sustainability Highlights:

Socking it to Packaging

Concerned with the amount of packaging used during the shipping process, we created custom fit “socks” from fabric scraps to protect painted frames during transport. These socks, which are returned to our facilities for reuse after shipping, eliminate the need for paper packaging and the glue used to manufacture the packaging. Socks are tailor-made to fit individual components and product lines, providing better protection during transit and reducing potential shipping damage.



80%

Minimum amount of recycled material
in our cardboard packaging

5. product specification + utilization

Taking a more restorative approach to the built environment, we are expanding our efforts to include methodologies for actively improving environmental health and human wellbeing.



5. product specification + utilization

Supporting LEED

We have more than 1,800 Environmental Data Sheets (EDS) published on our website, highlighting how our products help customers meet LEED criteria through GREENGUARD certification, recycled content, materials chemistry and other initiatives. We also support the advancement of knowledge through promotion of LEED Accredited Professionals (LEED AP) within our organization, who support our employees, partners and customers with input on how our furniture contributes towards LEED certification.

WELL Alignment

We are in the process of aligning our products with the WELL Building Standard to support a more human-centered approach to building design.

Ergonomics & Mobility

Global is actively involved in shaping standards and education through industry leadership and knowledge sharing. We are a key player in developing ergonomics guidelines for the ANSI/BIFMA standard. We also provide continuing education courses (CEUs) on the role of ergonomics within the built environment and the importance of active workplace design.

1,800

Environmental Data Sheets (EDS) published on our website

100%

Product lines containing GREENGUARD certified options



360

Number of Level certified seating products we offer





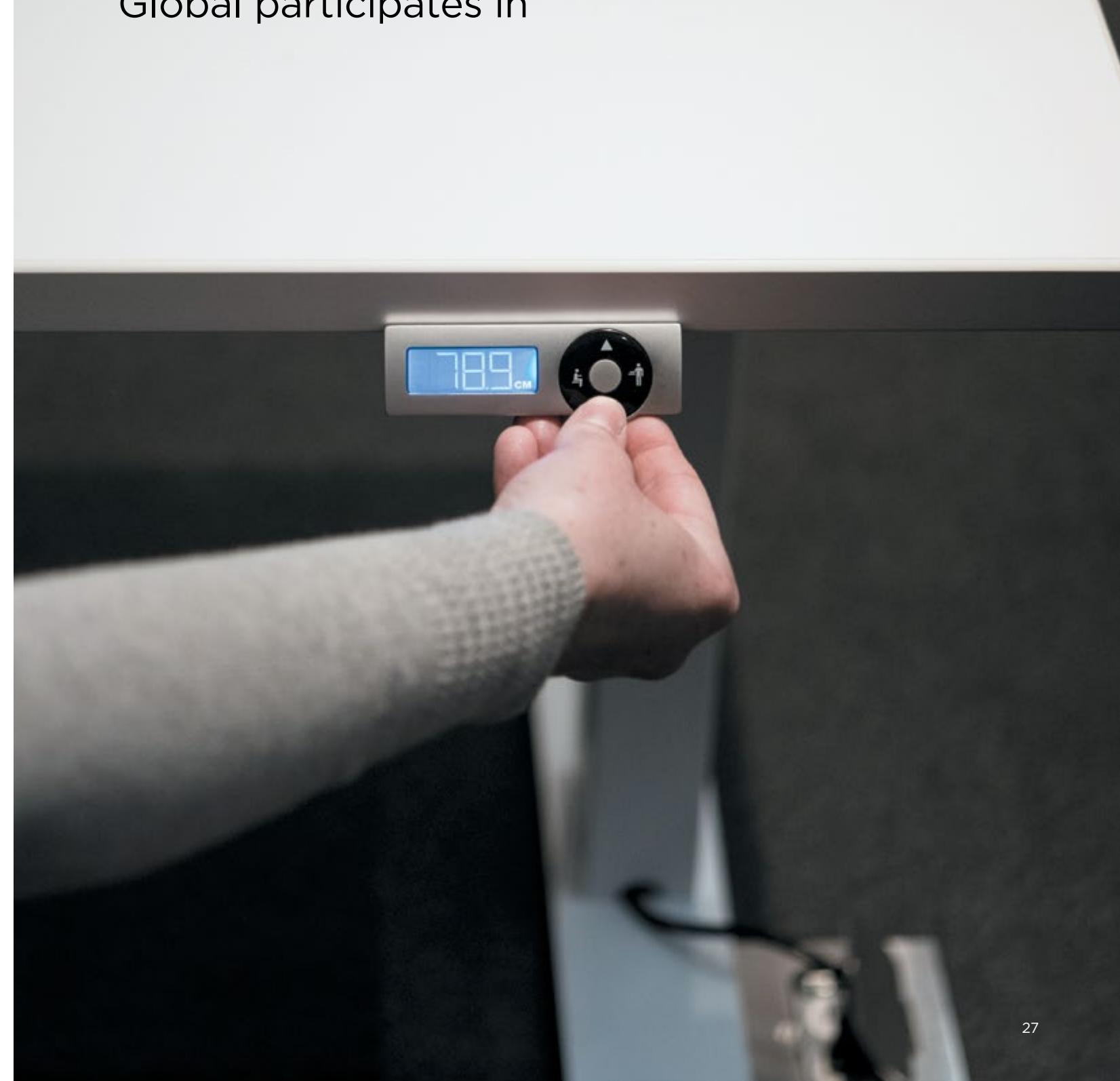
Sustainability Highlights:

Creating Benchmarks

As the Chair of the CSA Technical Committee on Office Ergonomics, our ergonomist, Lucy Hart (pictured right), helped write the ergonomics guidelines developed by the Canadian Standards Association (CSA). A seminal document, it sets the benchmark for many ergonomics standards by considering the entire functional workplace, not just the chair at the desk. Lucy continues to guide ergonomics efforts at Global, while helping the industry raise the bar for creating healthy workplaces.

22

Industry standards committees
Global participates in



6. recycling + end-of-life management

We analyze the resources used at Global to ensure that virtually all waste produced during manufacturing, as well as resources used in products, are reclaimed and reused. This closed-loop manufacturing approach has enabled us to divert 100% of our manufacturing waste from landfill. While Global's products are designed for durability via modular and flexible design and non-obsolescence policies, we provide a range of options to disassemble, reuse, recycle or dispose of product responsibly at the end of its life.



RT Technologies




Global was committed to recycling long before it became standard industry practice. In 1993, we established our own recycling facility, RT Technologies, which employs a proprietary technology that combines wood and plastic waste from our facilities and others within our community. This new composite material is injection molded and redeployed back into our products, from panels to chair components. Not only does this make our products more sustainable, but it is also a very strong material, that creates a more durable product for our customers. This innovative reclamation technology enables us to divert 7.5 tons of plastic and wood waste per day from landfill, which translates into over 3,500 US tons/year. In fact, this technology has been so successful that RT is expanding its reach and capabilities to include rubber industry waste to the tune of over 3,000,000 lbs. per year up-cycled into retail items like garden and home products.

Extending Product Life

Working with our dealer network and a collection of national and international organizations, we can help our customers determine the best lifecycle channel for furniture that has reached the end of its useful life within their facilities. This includes options to resell, donate, recycle and/or dispose of redundant product in socially and environmentally responsible ways. This process ensures resold furniture provides financial returns, donated furniture is matched to local and international charities (tax receipts can be provided), recycled components enter appropriate streams and disposed materials can be matched with carbon offset purchases. Reporting is also provided to measure the results and impact of each action taken

3 million lbs.
Amount of rubber processed into home/garden products like floor tiles

100%
Percentage of obsolete electronic equipment recycled*
*Systems division

<p>75% Amount of aluminum produced that is still in use at our systems division</p> 	<p>recycled kraft-paper honeycomb What our panel interiors are made of</p> 	<p>90 tonnes Amount of textiles Echoes in the Attic has upcycled since inception</p> 
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Sustainability Highlights:



Turning Scrap into Style

A significant aspect of our textile recycling program includes our partnership with the local eco-retailer, Echoes in the Attic™. This partnership was inspired by the handywork of our skilled seamstresses and their initiative to sew handbags for family and friends from textile scraps generated in Global's seating facility. Their handywork inspired management to reach out to Echoes in the Attic, a local retailer that upcycles discarded textiles into beautiful, small batch, eco-bags. To date, we have helped Echoes in the Attic divert 90 tonnes of fabric scraps since the program's inception (160,000 lbs.).



11,800,000 lbs.
Plastic and wood upcycled yearly

community + employees

We continuously build and enhance our inclusive culture, creating an environment where each of us feels safe, engaged and valued.

Engaging Employees

Our Quality Starts with Me program supports initiatives on a team level through the implementation of Quality Circles. The Circles meet once a month and are comprised of employees from the shop floor all the way up to management. Their objective is to develop solutions to identified quality issues. Our Quality Circle initiative has empowered every employee along the production line to be directly accountable for the quality of the product. They are able to reject any part or component at any stage of the production or assembly process that does not meet their standards, raising the bar for quality control.

Promoting Ability

We feel our greatest resources can be found within the company, which is why we emphasize internal promotion. Employees are valued based on their potential within the company, regardless of background. They are

given the opportunity and resources to grow within the organization based on their performance and work ethic.

Industry Leadership

Through membership and participation in relevant organizational boards like BIFMA and the American National Standards Institute (ANSI), we engage in dialogue with the industry to develop new and improved standards for sustainability. We are also an active participant in projects with Partners in Project Green, an organization that brings like-minded organizations together to talk about sustainability issues, share creative ideas and success stories, and collaborate on green business initiatives that create real value. By collaborating with our competitors, we share contacts, resources and knowledge to push forward sustainability within our industry. It is not just about sales, it is about doing what is right for the planet and for future generations.



60+

Nationalities represented in our manufacturing and office facilities

Yoga + Ping Pong

Some of the activities we have organized to relieve stress

University of Waterloo

Local university we have partnered with to mentor students

100

Number of charities supported by Global in 2017

Inclusiveness

The foundation of employee programs to create a rich and diverse workplace

Giving Back

The company and our employees consistently donate time, money and product to a broad range of charitable causes worldwide. Ideas for directing our donations come from every level of the company, in keeping with the spirit of individual initiative and cultural diversity.

Mentoring Students

Through our internship programs, students gain valuable industry related experience and skills under the tutelage of Global mentors, while Global benefits from the students' fresh perspectives, new ideas and approaches to problem solving.



Lifelong Learning

Saharat "Golfe" Lasanasut began his career at Global in one of our U.S. distribution warehouses. He exemplifies our strategy for employee advancement. With a desire to move into order entry/customer support, Golfe was able to take advantage of Global's two days of paid professional development time. This allowed him to complete the required training to thrive in this new position. Giving all employees - office and warehousing - in our U.S. division paid time to undertake professional development courses such as software skills, leadership and management training at local community colleges, ensures our employees remain engaged in their work and enables us to promote from within.



Fun, Fitness + Fellowship

The Global Social Committee started small with a handful of employees organizing lunches every three months. It has since grown into a formal planning committee that organizes a myriad of employee activities including yoga, charitable runs, fitness challenges and more. The committee provides employees with the opportunity to interact and socialize outside of their immediate work responsibilities. These activities often extend beyond work hours, a testament to the strong connections this committee has fostered.

Pictured left to right: **Manon Gagne**, Director of Operations and **Jennifer Brennan**, Executive Assistant, Colleagues + Founders, Global Social Committee

rooted in the future

The success of our sustainability program is founded on long-term thinking and accountability. As we look to the future, we continue to explore new ways to manufacture products more sustainably at every step along the value chain, while ensuring our employees have an accessible, safe and healthy work environment free from violence and harassment. We achieved our target of 100% of manufacturing waste diversion from landfill in 2015 at our seating division, and are working towards significant reductions in our natural resource consumption, greenhouse gas emissions (GHG) and volatile organic compounds (VOC). We continually strive to achieve zero lost time accidents through our rigorous safety and training programs.

We are both proud of our achievements and humbled by the work yet to be done. We continue to push forward our efforts to remove harmful materials from within our supply chain and seek out new ways to further align relevant facility-specific initiatives across all divisions. By supporting the passion and initiative of our people, we will continue to challenge our existing programs, looking for ways to better our environmental health and safety performance and improve the places in which we all work and live. This will be our way forward and our path to continued success.



From left to right:
Dan McGarry
Senior Divisional
HR Manager
Karen Worthy
Director, Quality and
Environmental
Heather Sherman
Director, Environmental
Health and Safety
Nina Khatib
Quality Assurance/
Environmental Health
and Safety Manager



globalfurnituregroup.com

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Customer Service: Fax (800) 361-3182
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Fax (416) 667-1821

ATTACHMENT A: Requirements for Lead Agency Agreement To be administered by Equalis Group

The following exhibits are used in evaluating and administering Lead Agency Agreements and are preferred by Equalis Group. Redlined copies of the exhibits should not be submitted with the response. Should a respondent be recommended for award, these exhibits will be negotiated and executed between Equalis Group and the respondent. **Respondents must select one of the following options for submitting their response and submit this page only.**

- Respondent agrees to all terms and conditions outlined in each of the following exhibits
 - Respondent wishes to negotiate directly with Equalis Group on terms and conditions outlined in each of the following exhibits. Negotiations will commence after sealed bids are opened and Region 10 has determined the respondent met all requirements in their response and may be eligible for award.
-
- Equalis Group Exhibit A – EQUALIS GROUP RESPONSE FOR LEAD AGENCY AGREEMENT
 - Equalis Group Exhibit B – EQUALIS GROUP ADMINISTRATION AGREEMENT
 - Equalis Group Exhibit C – EQUALIS GROUP MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT
 - Equalis Group Exhibit D – EQUALIS GROUP CONTRACT SALES REPORTING TEMPLATE
Equalis Group