



June 29, 2021

Jeremy Hill  
VP of Operations  
RoofConnect Logistics, Inc. dba RoofConnect  
44 Grant 65  
Sheridan, Arkansas 72150

**RE: Notice of Intent to Award Contract, #COG-2118G, to RoofConnect Logistics, Inc. dba RoofConnect ("RoofConnect") in response to ITB # COG-2118, Open Market Job Order Contracting Services in the State of Ohio**

Dear Jeremy:

On behalf of Equalis Group and The Cooperative Council of Governments, thank you for your interest and participation in this invitation to bid ("ITB") process to develop Equalis Group's Open Market Job Order Contracting Services in the State of Ohio (the "**Program**"). After careful review and scoring of the proposals submitted on June 16, 2021, it is the decision of the Proposal Review Team that your organization's proposals are the lowest, responsive, and responsible proposal for the following contract opportunities:

Job Order Contracting Number	Trade Services	Region
COG-2118-RC01-B	Roofing	1
COG-2118-RC02-B	Roofing	2
COG-2118-RC03-B	Roofing	3
COG-2118-RC04-B	Roofing	4
COG-2118-RC05-B	Roofing	5

As a result, it is the intent of The Cooperative Council of Governments, Inc. to award this cooperative purchasing contract to RoofConnect.<sup>1</sup>

As the lowest, responsive, and responsible proposer, your proposals included the lowest Combined Adjustment Factor for their respective contract opportunities and responded to the ITB specifications in all material aspects and contains no irregularities or deviations from those specifications which we deem would materially and/or substantively affect the quality of the proposal, designate your proposal unresponsive or disqualified, or provide RoofConnect with an unfair competitive advantage.

Equalis Group and RoofConnect must now finalize and reach agreement regarding the Master Agreement contract terms and conditions. The Master Agreement contract award and final agreement will be presented to the CCOG Board of Directors for ratification on behalf of Equalis Group. Upon execution of the Master Agreement, Equalis Group and RoofConnect will be authorized to proceed under the terms of that

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<sup>1</sup> Please be advised that this Intent to Award Notice is subject to the execution of a written contract and, as a result, does not constitute the formation of a contract and/or binding agreement between The Cooperative Council of Governments, Inc., Equalis Group, and RoofConnect. If RoofConnect fails to execute a contract with The Cooperative Council of Governments, Inc. and Equalis Group then The Cooperative Council of Governments, Inc. may revoke this award and award the contract to the next lowest responsive and responsible bidder. Additionally, The Cooperative Council of Governments, Inc. reserves the right to cancel this Notice of Intent to Award at any time prior to the execution of a written contract.



contract and provide services contracted to current and future Equalis Group members in accordance with the terms, conditions, and pricing as set forth and negotiated pursuant to the ITB.<sup>2</sup>

If you have any questions or concerns, please contact me immediately.

Sincerely,

*David Robbins*

David Robbins, Director of Product Development

c: 330.328.9552 | o: 216.478.1070

e: DRobbins@EqualisGroup.org

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<sup>2</sup> ANY PARTY SEEKING TO PROTEST THIS NOTICE OF INTENT TO AWARD MUST SUBMIT A WRITTEN PROTEST IN ACCORDANCE WITH SECTION 6.1 OF ITB #COG-2118.