

October 19, 2023

Bruce Webster  
Director, Institutional  
Tradesmen International, LLC  
9760 Shepard Road  
Macedonia, OH, 44056

**RE: Notice of Award Contract, #COG-2148D, to Tradesmen International, LLC in response to RFP #COG-2148 for Staffing Services.**

Dear Bruce:

On behalf of Equalis Group and The Cooperative Council of Governments, thank you for your interest and participation in this Request for Proposal (“**RFP**”) process to develop Equalis Group’s staffing services program. After careful review and scoring of the proposals submitted, it is the decision of The Cooperative Council of Governments, Inc. (the “**CCOG**”) that your organization’s proposal is one of the responsible respondent(s) whose proposal is most advantageous to CCOG, with price and other factors considered. As a result, CCOG has issued the award of this cooperative purchasing contract to Tradesmen International, LLC.

Accompanying this Award Letter is the fully executed Master Agreement. The Master Agreement contract award and final agreement will be presented to the CCOG Board of Directors for ratification on behalf of Equalis Group. With the completion of Master Agreement and Administration Agreement, Equalis Group and Tradesmen International, LLC will be authorized to proceed under the terms of that contract and provide the goods and/or services contracted to current and future Equalis Group members in accordance with the terms, conditions, and pricing as set forth and negotiated pursuant to the RFP.<sup>1</sup>

If you have any questions or concerns, please contact me immediately.

Sincerely,

*David Robbins*

David Robbins - Director of Procurement, Equalis Group  
c: 330.328.9552 | o: 216.478.1070  
e: DRobbins@EqualisGroup.org

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<sup>1</sup> ANY PARTY SEEKING TO PROTEST THIS NOTICE OF INTENT TO AWARD MUST SUBMIT A WRITTEN PROTEST IN ACCORDANCE WITH RFP #COG-2148.