



February 9, 2024

AssetWorks LLC (Facilities Division)
Trey Drake, General Manager
2441 Nacogdoches Road, PMB 535
San Antonio, TX 78217

Re: RFP # R10-1114 Facilities Management and CMMS Software Solutions

Dear Mr. Drake:

Thank you for your partnership with Region 10 ESC. Per Section 2.1 of the General Terms and Conditions of your contract # R10-1114A, the contract is due for automatic renewal on May 1, 2024.

This letter is to inform you that it is Region 10 ESC's intent to renew the contract for two years on that date, bringing the next expiration date to April 30, 2026.

If your company wishes to decline this renewal, please respond to this letter no later than (10) business days after receipt of this letter. Please contact me if you have any questions or concerns.

Regards,

Clint Pechacek

Clint Pechacek
Purchasing Consultant