

Equalis Group Contract Information Sheet

Contract Information

Awarded Vendor:	Wright Manufacturing, Inc.
Contract Number:	R10-1165D
Effective Date:	July 1, 2024
Initial Term Expiration Date:	June 30, 2027
Renewable Through:	June 30, 2029

Please note: Any renewal letters issued will be posted publicly on the vendor's landing page at equalisgroup.org.

RFP Process Information

RFP Number:	RFP R10-1165
RFP Title:	Grounds Maintenance Equipment and Services
Dates Advertised:	March 28 & April 4, 2024
# of Vendors that Requested RFP:	39
Questions Due:	April 18, 2023
Public Bid Opening Date and Time:	April 26, 2024, 2:00 pm CT #
of Responses Submitted:	7
Number of Awarded Vendors:	4
Date of Board Approval:	June 19, 2024

Evaluation Criteria, as Set Forth in the RFP

Products and Pricing	30 pts
Performance Capability	25 pts
Qualifications and Experience	25 pts
MWBE Status/Programs	10 pts
Commitment to Members	10 pts

Justification for Award to Multiple Respondents

- 1) Region 10 ESC stated clearly in the RFP that multiple vendors could be awarded if multiple awards were determined to be in the best interest of Region 10 and EdTech members.
- 2) The evaluation committee determined that multiple awards were necessary to cover a variety of products and services needed by the national Equalis Group membership.

Any information designated by the vendor as proprietary has been redacted from the contract document that is posted publicly. For any questions regarding this process or this contract, please contact Clint Pechacek, Purchasing Consultant, at clint.pechacek@region10.org, or 972-348-1184.

SECTION THREE: PART A – VENDOR CONTRACT AND GENERAL TERMS AND CONDITIONS

VENDOR CONTRACT AND SIGNATURE FORM

*This Vendor Contract and Signature Form (“Contract”) is made as of July 1, 2024, by and between _____
Wright Manufacturing, Inc. (“Vendor”) and Region 10 Education Service Center (“Region 10 ESC”) for the purchase of Grounds Maintenance Equipment and Services (“the products and services”).*

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 10 ESC, having its principal place of business at **Education Service Center, Region 10, 400 E Spring Valley Rd, Richardson, TX 75081**

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that if agreed to by Region 10 ESC, said exceptions or deviations will be incorporated into the final contract “Vendor Contract.”

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a Member with Region 10 ESC; and it being further understood that Region 10 ESC shall act as the Lead Public Agency with respect to all such purchase agreements. This process may be referred to as “piggybacking”, “cooperative purchasing”, “joint powers”, or other terminology depending on the specific state or agency location.

WHEREAS, Equalis Group has the administrative and legal capacity to administer purchases on behalf of Region 10 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

1. ARTICLE 1 – GENERAL TERMS AND CONDITIONS

- 1.1 Equalis Group shall be afforded all of the rights, privileges and indemnifications afforded to Region 10 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to Equalis Group, including, without limitation, Vendor’s obligation to provide insurance and other indemnifications to Lead Public Agency.
- 1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.
- 1.3 Equalis Group shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

- 1.4 **Customer Support:** The vendor shall provide timely and accurate technical advice and sales support to Region 10 ESC staff, Equalis Group staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

2. ARTICLE 2 – ANTICIPATED TERM OF AGREEMENT

- 2.1 **Term:** The term of the Contract shall commence upon award and shall remain in effect for a period of three (3) years, unless terminated, canceled or extended as otherwise provided herein. The Contractor agrees that Region 10 ESC shall have the right, at its sole option, to renew the Contract for two (2) additional one-year periods or portions thereof. In the event that Region 10 ESC exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.
- 2.2 **Automatic Renewal:** Renewal will take place automatically for one (1) year unless Region 10 ESC gives written notice to the awarded supplier at least ninety (90) days prior to the expiration.

3. ARTICLE 3 – REPRESENTATIONS AND COVENANTS

- 3.1 **Scope:** This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other Members.
- 3.2 **Compliance:** Cooperative Purchasing Agreements between Equalis Group and its Members have been established under state procurement law.
- 3.3 **Vendor's promise:** Vendor agrees all prices, terms, warranties, and benefits granted by Vendor to Members through this contract are comparable to or better than the equivalent terms offered by Vendor to any present customer meeting the same qualifications or requirements.

4. ARTICLE 4 – FORMATION OF CONTRACT

- 4.1 **Vendor contract documents:** Region 10 ESC will review proposed Vendor contract documents. Vendor's contract document shall not become part of Region 10 ESC's contract with vendor unless and until an authorized representative of Region 10 ESC reviews and approves it.
- 4.2 **Form of contract:** The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) to the lowest responsible respondent(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposal. If a vendor submitting a proposal requires Region 10 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.
- 4.3 **Entire Agreement (Parol evidence):** The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.
- 4.4 **Assignment of Contract:** No assignment of contract may be made without the prior written approval of Region 10 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 10 ESC. Awarded vendor is required to notify Region 10 ESC when any material change in operations is made that may adversely affect Members (i.e. awarded vendor bankruptcy, change of ownership, merger, etc.).
- 4.5 **Contract Alterations:** No alterations to the terms of this contract shall be valid or binding unless authorized and signed with a "wet signature" by a Region 10 ESC staff member.
- 4.6 **Order of precedence:** In the event of a conflict in the provisions of the contract as accepted by Region 10 ESC, the following order of precedence shall prevail:

- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.7 **Supplemental Agreements:** The entity participating in the Region 10 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 10 ESC, Equalis Group, its agents, Members and employees shall be made party to any claim for breach of such agreement.

5. ARTICLE 5 – TERMINATION OF CONTRACT

5.1 **Cancellation for cause:** If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract, Region 10 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, participating Member shall retain sole ownership of all data or intellectual property provided to vendor for the performance of services, as well as any material, reports, or data which the participating Member has already paid the vendor for. Vendor shall retain sole ownership of its own intellectual property and may reclaim or otherwise remove access to any material the participating Member has not paid for.. If such event does occur, then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed.

5.2 **Delivery/Service failures:** Region 10 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

- i. Providing material that does not meet the specifications of the contract;
- ii. Providing work and/or material that was not awarded under the contract;
- iii. Failing to adequately perform the services set forth in the scope of work and specifications;
- iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
- v. Failing to make progress in performance of the contract and/or giving Region 10 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
- vi. Performing work or providing services under the contract prior to receiving a purchase order for such work.

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 10 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Failure to deliver goods or services within the time specified or within a reasonable time period as interpreted by the purchasing agent, or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating Member must purchase in an open market, contractor agrees to reimburse the participating Member, within a reasonable time period, for all expenses incurred.

- 5.3 **Force Majeure**: If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

- 5.4 **Cancellation for convenience**: Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 90 business days after the other party receives the notice of cancellation. After the 90th business day all work will cease following completion of final purchase order. Region 10 ESC reserves the right to request additional items not already on contract at any time.

6. ARTICLE 6 – LICENSES

- 6.1 **Duty to keep current license**: Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 10 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.
- 6.2 **Suspension or Debarment**: Vendor shall provide a letter in the proposal notifying Region 10 ESC of any debarment, suspension or other lawful action taken against them by any federal, state, or local government within the last five (5) years that precludes Vendor or its employees from participating in any public procurement activity. The letter shall state the duration of the suspension or action taken, the relevant circumstances and the name of the agency imposing the suspension. Failure to supply or disclose this information may be grounds for cancellation of contract.
- 6.3 **Survival Clause**: All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer/participating Member under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiler shall survive expiration or termination of the Contract.

7. ARTICLE 7 – DELIVERY PROVISIONS

- 7.1 **Delivery**: Vendor shall deliver physical materials purchased on this contract to the participating Member issuing a Purchase Order. Conforming product shall be shipped within the timeframe agreed upon by the participating Member. If delivery is not or cannot be made within the time

specified by the Purchase Order the vendor must receive authorization from the participating Member for the delayed delivery, at which time the participating Member may cancel the order if estimated shipping time is not acceptable.

- 7.2 **Inspection & Acceptance:** If defective or incorrect material is delivered, participating Member may make the determination to return the material to the vendor at no cost to the participating Member. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.
- 7.3 **Responsibility for supplies tendered:** Vendor shall be responsible for the materials or supplies covered by this contract until they are delivered to the designated delivery point.
- 7.4 **Shipping Instructions:** Each case, crate, barrel, package, etc, delivered under this contract must be plainly labeled, securely tagged, and delivered in the place and time designated by the participating Member in their Purchase Order or by other mutual agreement.
- 7.5 **Additional charges:** Unless bought on F.O.B. "shipping point" and Vendor prepays transportation, no delivery charges shall be added to invoices except when express delivery is authorized and substituted on orders for the method specified in the contract. In such cases, the difference between freight or mail and express charges may be added to the invoice.
- 7.6 **Buyer's delays:** Region 10 ESC will not be responsible for any late fees due the prime contractor by the participating Member. The prime contractor will negotiate with the participating Member for the recovery of damages related to expenses incurred by the vendor for a delay for which the Member is responsible, which is unreasonable, and which was not within the contemplation of the parties to the contract between the two parties.

8. ARTICLE 8 – BILLING AND REPORTING

- 8.1 **Payments:** The participating entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.
- 8.2 **Tax Exempt Status:** Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the Vendor.

9. ARTICLE 9 – PRICING

- 9.1 **Market competitive guarantee:** Vendor agrees to provide market competitive pricing, based on the value offered upon award, to Region 10 ESC and its participating public agencies throughout the duration of the contract.
- 9.2 **Price increase:** Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense, Region 10 ESC must be notified immediately. Price increases must be approved by Region 10 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Vendor must honor previous prices for thirty (30) days after approval and written notification from Region 10 ESC if requested.

It is Vendor's responsibility to keep all pricing up to date and on file with Region 10 ESC. All price changes must be provided to Region 10 ESC, using the same format as was accepted in the original contract.

- 9.3 **Additional Charges:** All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

- 9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; and 3) original price is not exceeded after the time-limit. Vendor shall offer Region 10 ESC any published price reduction during the contract period.
- 9.5 **Prevailing Wage:** It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 10 ESC or its Participating Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate Department of Labor for any increase in rates during the term of this contract and adjust wage rates accordingly.
- 9.6 **Administrative Fees:** The Vendor agrees to pay administrative fees to Equalis Group based on the terms set in the Equalis Group Administration Agreement. All pricing submitted to Region 10 shall include the administrative fee to be remitted to Equalis Group by the awarded vendor.
- 9.7 **Price Calculation:** Cost plus a percentage as a primary mechanism to calculate pricing is not allowed. Pricing may either be in the form of line item pricing, defined as a specific individual price on a product or service, or a percentage discount from a verifiable catalog or price list. Other discounts or incentives may be offered.

10. ARTICLE 10 – PRICING AUDIT

- 10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 10 ESC and any participating entity that accesses this Agreement. Equalis Group and Region 10 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 10 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 10 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 10 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 10 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 10 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 10 ESC or Equalis Group.

11. ARTICLE 11 – PROPOSER PRODUCT LINE REQUIREMENTS

- 11.1 **Current products:** Proposals shall be for products and services in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.
- 11.2 **Discontinued products:** If a product or model is discontinued, Vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 11.3 **New products/Services:** New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products

and/or services may be added to avoid competitive procurement requirements. Region 10 ESC may require additions to be submitted with documentation from Participating Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 10 ESC may reject any additions without cause.

- 11.4 **Options**: Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 11.5 **Product line**: Vendors with a published catalog may submit the entire catalog. Region 10 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 10 ESC may reject any addition of equipment options without cause.
- 11.6 **Warranty conditions**: All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.
- 11.7 **Buy American requirement**: Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.
- 11.8 **Domestic preference**: Region 10 ESC prefers the purchase, acquisition, or use of goods, products, or materials produced in the United States.

12. ARTICLE 12 – SITE REQUIREMENTS

- 12.1 **Cleanup**: Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition conducive to the Member's business purpose.
- 12.2 **Site Preparation**: Vendor shall not begin a project for which Participating Member has not prepared the site, unless Vendor does the preparation work at no cost, or until Participating Member includes the cost of site preparation in a purchase order to the contractor. Site preparation includes, but is not limited to moving furniture, moving equipment or obstructions to the work area, installation of wiring for networks or any other necessary pre-installation requirements.
- 12.3 **Registered sex offender restrictions**: For work to be performed at schools, Vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Participating Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge. Vendor is also responsible for ensuring that their employees or contractors who have direct contact with students are properly fingerprinted and background checked in accordance with local state law, if applicable.
- 12.4 **Safety measures**: Vendor shall take all reasonable precautions for the safety of employees on the worksite and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
- 12.5 **Smoking/Tobacco**: Persons working under the contract shall adhere to local tobacco and smoking (including e-cigarettes/vaping) policies. Smoking will only be permitted in posted areas or off premises.

- 12.6 **Stored materials**: Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Participating Member with the application for payment seeking compensation for stored materials. Such materials must be stored and protected in a secure location and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Participating Member as an additional insured upon Participating Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Participating Member and be separated from other materials. Participating Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Participating Member, it shall be the Vendor's responsibility to protect all materials and equipment. Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

- 12.7 **Maintenance Facilities and Support**: It is preferred that each contractor should have maintenance facilities and a support system available for servicing and repair of product and/or equipment. If a third party is to be used to provide maintenance and support to the participating Member, Vendor must notify Region 10 ESC of that third party information. All technicians, applicators, installers shall be fully certified, trained and licensed to perform said duties.

13. ARTICLE 13 – MISCELLANEOUS

- 13.1 **Funding Out Clause**: Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract in the subsequent fiscal year."

- 13.2 **Disclosures**: Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

13.2.1 Vendor has a continuing duty to disclose a complete description of any and all relationships that might be considered a conflict of interest in doing business with Members in Equalis Group.

13.2.2 Vendor affirms that, to the best of his/her knowledge, the offer was arrived at independently, and was submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

- 13.3 **Indemnity**: Vendor shall protect, indemnify, and hold harmless both Region 10 ESC and Equalis Group and its Members, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of Vendor, Vendor employees or Vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with Members. Any litigation involving either Region 10 ESC or Equalis Group, its administrators and employees and agents shall be in a court of competent jurisdiction in Dallas County, Texas. Texas law shall apply to any such suit, without giving effect to its choice of laws provisions. Any litigation involving Equalis Group participating Members shall be in the jurisdiction of the participating Member.

- 13.4 **Franchise Tax:** Vendor hereby certifies that he/she is not currently delinquent in the payment of any required franchise taxes, and shall remain current on any such franchise taxes throughout the term of this contract.
- 13.5 **Marketing:** Vendor agrees to allow Region 10 ESC and Equalis Group to use their name and logo within website, marketing materials and advertisement. Any use of the Region 10 ESC or Equalis Group name and logo or any form of publicity, inclusive of press releases, regarding this contract by Vendor must have prior approval from Region 10 ESC.
- 13.6 **Insurance:** Unless otherwise modified elsewhere in this document, prior to commencing services under this contract for a participating Member, contractor shall procure, provide and maintain during the life of this agreement comprehensive public liability insurance to include course of construction insurance and automobile liability, providing limits of not less than \$1,000,000.00 per occurrence. The insurance form will be an "all risk" type of policy with standard exclusions. Coverage will include temporary structures, scaffolding, temporary office trailers, materials, and equipment. Contractor shall pay for the deductibles required by the insurance provided under this agreement.
- 13.6.1 Certificates of insurance shall be delivered to the Member prior to commencement of work. The insurance company shall be licensed to do business and write the appropriate lines of insurance in the applicable state in which work is being conducted. Vendor shall give the participating entity a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. Vendor shall require all subcontractors performing any work to maintain coverage as specified.
- 13.6.2 Prior to commencing any work under this contract, any subcontractor shall also procure, provide, and maintain, at its own expense until final acceptance of the work performed, insurance coverage in a form acceptable to the prime contractor. All subcontractors shall provide worker's compensation insurance which waives all subrogation rights against the prime contractor and Member.
- 13.7 **Subcontracts/Sub Contractors:** If Vendor serves as prime contractor, it shall not enter into any subcontract subject to this solicitation without prior approval from participating Member. Any/all subcontractors shall abide by the terms and conditions of this contract and the solicitation.
- 13.7.1 No subcontract relationships shall be entered into with a party not licensed to do business in the jurisdiction in which the work will be performed. Contractor must use subcontractors openly, include such arrangements in the proposal, and certify upon request that such use complies with the rules associated with the procurement codes and statutes in the state in which the contractor is conducting business.
- 13.7.2 Contractor agrees to pay subcontractors in a timely manner. Failure to pay subcontractors for work faithfully performed and properly invoiced may result in suspension or termination of this contract. Prior to participating Member's release of final retained amounts, Contractor shall produce verified statements from all subcontractors and material suppliers that those entities have been paid in full amounts due and owing to them.
- 13.8 **Legal Obligations:** It is the Vendor's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulations must be followed even if not specifically identified herein.

[Signatures follow on Signature Form]

PROPOSAL FORM 20: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM

Signature on the Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms and Conditions:

☒ We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

☐ We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 10 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

PROPOSAL FORM 23: VENDOR CONTRACT AND SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

VENDORS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED

Company name **Wright Manufacturing, Inc.**

Address **4600 Wedgewood Blvd Ste X**

City/State/Zip **Frederick, MD 21703-7167**

Telephone No. **301-360-9810 ext. 1913**

Fax No. _____

Email address jakese@wrightmfg.com

Printed name **Jake Segrin**

Position with company **Business Development Manager**

Authorized signature 

Term of contract **July 1, 2024** to **June 30, 2027**

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 10 ESC. Vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.


Jana Melsheimer (Jun 19, 2024 15:34 CDT)

Region 10 ESC Authorized Agent

Jun 19, 2024
Date

Dr. Jana Melsheimer

Print Name

Equalis Group Contract Number **R10-1165D**

**REQUEST FOR PROPOSAL #R10 -1165FOR:
Grounds Maintenance Equipment and Services**

March 28, 2024

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Proposal Form Checklist

The following documents must be submitted with the Proposal

The below documents can be found in Section 2; Proposal Submission and Required Bid Forms and must be submitted with the proposal. Please note Proposal Form 1 is a separate attachment (attachment B)

PROPOSAL PRICING: Attachment B is provided separately in a Microsoft Excel file and is required to complete your price proposal.

☐ PROPOSAL FORM 1: ATTACHMENT B - PRICING

QUESTIONNAIRE & EVALUATION CRITERIA :

☐ PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA

OTHER REQUIRED PROPOSAL FORMS:

- ☐ PROPOSAL FORM 3: CERTIFICATIONS AND LICENSES
- ☐ PROPOSAL FORM 4: CLEAN AIR AND WATER ACT
- ☐ PROPOSAL FORM 5: DEBARMENT NOTICE
- ☐ PROPOSAL FORM 6: LOBBYING CERTIFICATION
- ☐ PROPOSAL FORM 7: CONTRACTOR CERTIFICATION REQUIREMENTS
- ☐ PROPOSAL FORM 8: ANTITRUST CERTIFICATION STATEMENTS
- ☐ PROPOSAL FORM 9: IMPLEMENTATION OF HOUSE BILL 1295
- ☐ PROPOSAL FORM 10: BOYCOTT CERTIFICATION AND TERRORIST STATE CERTIFICATION
- ☐ PROPOSAL FORM 11: RESIDENT CERTIFICATION
- ☐ PROPOSAL FORM 12: FEDERAL FUNDS CERTIFICATION FORM
- ☐ PROPOSAL FORM 13: ADDITIONAL ARIZONA CONTRACTOR REQUIREMENTS
- ☐ PROPOSAL FORM 14: OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25 -24.2)
- ☐ PROPOSAL FORM 15: NON-COLLUSION AFFIDAVIT
- ☐ PROPOSAL FORM 16: AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)
- ☐ PROPOSAL FORM 17: C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
- ☐ PROPOSAL FORM 18: STOCKHOLDER DISCLOSURE CERTIFICATION
- ☐ PROPOSAL FORM 19: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM
- ☐ PROPOSAL FORM 20: EQUALIS GROUP ADMINISTRATION AGREEMENT
- ☐ PROPOSAL FORM 21: OPEN RECORDS POLICY ACKNOWLEDGEMENT AND ACCEPTANCE
- ☐ PROPOSAL FORM 22: VENDOR CONTRACT AND SIGNATURE FORM

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PROPOSAL FORM 1: ATTACHMENT B –PRICING

Pricing should be entered in the attachment B Excel form provided in this RFP packet. Please reference Section 1, Part B, Instructions to Proposers, for more information on how to complete pricing.

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PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA

Instructions:

Respondents should incorporate their questionnaire responses directly into the green cells below. Failure to provide responses in this format may result in the proposal being deemed as non-responsive at the sole discretion of Region 10.

Respondents may incorporate additional documents as part of their response which may be utilized by Region 10 as part of the evaluation. Additional documents must be consolidated as part of this Section 2 at the end of your response. **Vendor responses are strictly limited to 100 total pages (not including Attachment B – Pricing Excel pricesheet).** Vendors who submit more than 30 additional pages may result in the proposal being deemed non-responsive at the sole discretion of Region 10.

Region 10 has associated the evaluation criteria with the question that most closely aligns with that respective evaluation criteria. Region 10 reserves the right at its sole discretion to base its evaluation and specific evaluation criteria on any part of the respondent's proposal.

Evaluation Criteria	Question	Answer
Basic Information		
Required information for notification of RFP results	<i>What is your company's official registered name?</i>	Wright Manufacturing, Inc.
	<i>What is the mailing address of your company's headquarters?</i>	4600 Wedgewood Blvd STE X Frederick, MD 21703-7167
	<i>Who is the main contact for any questions and notifications concerning this RFP response, including notification of award? Provide name, title, email address, and phone number.</i>	Jake Segrin Business Development Manager jakese@wrightmfg.com 301-360-9810 ext. - 1913
Products/Pricing (30 Points)		
Coverage of products and services	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Ability of offered products and services to meet the needs requested in the scope	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Pricing for all available products and services, including warranties if applicable	<i>Does pricing submitted include the required administrative fee?</i>	No, requesting administration fee rate be negotiated and that fee will not be passed along to the purchasing customer.

	<i>Do you offer any other promotions or incentives for customers? If yes, please describe.</i>	Yes, Wright offers a bid assist program for public sector customers at a discount rate of 20% off MSRP as found on https://www.wrightmfg.com/pricing/ .
Ability of Customers to verify that they received contract pricing	<i>Were all products/lines/services and pricing being made available under this contract provided in the attachment B and/or Appendix B, pricing sections?</i>	<p>The full lineup of whole good Wright commercial mowers are available and included in this contract. Pricing does not include applicable sales tax, finance fees, machine setup, or accessory installation, delivery fees and/or parts pricing.</p> <p>Pricing form submitted to reflect and allow any model (new model, engine or deck combination) in, or added to, the lineup throughout the life of the contract to be eligible for the stated Equalis Group discount percentage. A model and price list can be found 24/7 on Wright’s website: https://www.wrightmfg.com/pricing/</p> <p>Autonomous ZK Pricing Exception: Model WSZK72M61G8E2BR is a technologically cutting edge mower that is a supervised autonomous stand-on mower model. That machine is structurally the same as the ZK Stander model but further equipped with technologies such as cameras, computers, obstacle detection sensors, etc. The Autonomous functionality is then powered by a software service agreement with the Greenzie brand. Pricing displayed on Wright price sheet includes the licensing package with the software provider Greenzie for three service years. The full price of the model (mower and included software service agreement) will be eligible for the 22% off Equalis group pricing structure. Once the 3-year service agreement has concluded, a \$200 per month, or \$2,400 per year, service support plan is required in order for the machine to maintain its autonomous functionality. That post three year service support is not included in the pricing structure outlined.</p>
Payment methods	<i>Define your invoicing process and methods of payments you will accept. Please include the overall process for agencies to make payments</i>	<p>Wright sells only through a two-step distribution model. That is defined as Wright selling all finished goods to one of ten US based distribution partners. Wright’s network of independently owned and operated dealers is then setup through joint efforts with the distribution partners. All purchases and payments will be made through the customer’s local Wright dealer.</p> <p>Many dealers will offer various forms of payment options for the customer to select from including paying in full via cash, finance or lease. Customers electing to pay via finance may utilize the available options supported my Wright for the dealers including Western Equipment Finance (finance and lease), or clicklease (lease). These payment structures may be subject to applicable dealer finance fees. If paying via the finance or lease outlet, applications can be completed online or at the customer’s local dealer. Payments of each method will then be submitted to and managed by the applicable finance or lease provider.</p>
Other factors relevant to this section as submitted by the Respondent	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Performance Capability (25 Points)		
Product features and capabilities	<i>Please provide a high-level overview of the products and services being offered and how they address the scope being requested herein.</i>	Wright Manufacturing is an innovative leader in lawn maintenance technology, dedicated to manufacturing the safest, most durable and highest quality lawn equipment in the world. The brand focus is building, testing and perfecting commercial use products. The scope of products and services for this contract available through Wright is limited to the “Commercial

		<p>lawn mowers” section of this solicitation’s scope. The lineup for product offered within this scope include stand-on mowers, walk-behind mowers, riding (sit-down) zero-turn mowers (including option of autonomous operation) and applicable commercial accessories.</p> <p>Accessory availability varies by model but include a trimmer rack holder, mower jack, fire extinguisher and mount, deck block off plate, light pod kit, weight kit, collection bag or bucket, stripe kit, dual wheel kit, airless wheel kit, grass collection kits (side collection or high volume blower powered lawn vacuum systems), or single/dual wheel ride on operator platforms.</p>
	<p><i>Outline applicable quality control and testing measures that ensure durability of your products.</i></p>	<p>Wright’s quality control and testing measures are comprehensive, ensuring the durability of our products through various stages to ensure Wright owners maximize their uptime.</p> <p>Field tests are conducted locally using Wright Testing facilities, encompassing a vast 30-acre area, supplemented by the expansive testing grounds at Frederick airport spanning over 100 acres. These locations allow simulating real-world conditions and gather crucial data on product performance.</p> <p>Customer feedback is prioritized, leveraging insights from local landscapers and customers from regions like Florida for longer season testing. This feedback loop informs R&D’s continuous improvement efforts, ensuring Wright products meet and exceed owner expectations.</p> <p>Rigorous bench testing procedures are employed as well. Products undergo structural fatigue testing on shaker tables, subjecting them to 1 to 4 million cycles to assess their resilience under repeated stress. This testing phase is complemented by CAD Finite Element Analysis (FEA) simulations, enabling R&D to refine structural designs for enhanced durability and performance.</p> <p>All products meet all ANSI testing standards, but Wright will go beyond mere compliance. R&D meticulously evaluate factors such as thrown object resistance, imbalance tolerance, blade impact resistance, tilt stability, braking efficiency, and more. These assessments are supported by a comprehensive checklist curated by a test engineer, ensuring that every aspect of product quality is thoroughly examined.</p> <p>The commitment to quality extends beyond the testing phase. Wright actively monitor warranty data and gather feedback from sales and service channels, channeling this information into our Corrective and Preventive Action (CAPA) system. Essentially, Wright looks at a parts sale (either under warranty or over the counter) as a loss to the customer’s productivity and opportunity to make the product better. This enables R&D to swiftly identify and address any issues that may arise, even outside the typical design cycle, through quality alerts and proactive resolutions. By integrating customer feedback and warranty data into quality management processes, Wright continuously strive to uphold the durability and reliability of our products.</p>

	<p><i>Outline how your products and services compare to those of your competitors.</i></p>	<p>Be it the commercial mowers or their applicable accessories, Wright's mower offering minimize downtime resulting in maximized up-time for the commercial customer counting on their mower, lawn after lawn, day after day, week after week and season after season. Wright prides themselves on being truly the only lawn mower manufacturer with that singular focus of commercial cutting without the presence of homeowner models or other types of commercial use landscape equipment in the product offering. We does this mean for customers purchasing through a GPO such as Equalis Group, it means 100% of Wright's product focus is on machines that these customers will be using</p> <p>With such a focus on commercial customers Wright is able to build features into the mower lineup that will maximize the productivity of the unit, minimize the amount of needed maintenance and drive down the total cost of ownership over the life of the machine.</p> <p>Maintenance based examples include:</p> <ul style="list-style-type: none"> - Minimized or elimination of grease fittings: on competitive machines owners can expect in some cases to have as many as 17 grease fittings with maintenance intervals ranging from 40 hours (about once a week) on components like spindles to 100 hours on components like caster wheel bearings or cutter deck lift arms. - High capacity hydraulic systems: By integrating components like oversized hydraulic oil reservoirs or cooling fans mounted to hydraulic motors, systems will run cooler and maintenance intervals are gapped. This results in Equalis Group Agencies being able to spend more time in the grass cutting with the machine. <p>A major differentiator in Wright's product offering compared to those of our competitors is the inclusion of a supervised Autonomous mower. The Autonomous ZK is a very popular unit among municipalities, and large college campuses as the unit allows properties with many acres to mow to do that job with one operator running two machines. Wright was the first commercial mower brand to offer a machine in this class nearly 5-years ago and has worked very closely with Wright owners who are bid/GPO eligible owners to continue to enhance the machine since its inception.</p> <p>The full focus on commercial use allows the Wright brand to follow the design emphasis of function over form. The brand has no competing segments within its own lineup that pushes the attention needle to design products that have the best color combo, custom thread patterns on the tires with the brand logo or flashy zero function rear spoiler.</p>
	<p><i>Describe availability and lead times for genuine OEM repair parts.</i></p>	<p>As a brand that sells via two-step distribution there are multiple layers of support and availability for machines requiring replacement parts. All distributors require their dealer base to stock a minimum parts inventory in order to remain an active dealer. Parts inventory minimums are based on a quick moving and suggested parts list according to the dealers annual sales volume.</p> <p>In the event a mower requires a replacement part not in the dealers inventory, distribution partners offer next-day parts shipments to their dealer base. The distribution partners follow</p>

		the same parts inventory requirements with Wright Manufacturing that they require of their dealers. Wright requires distributors to stock a sufficient quantity and variety of service parts to achieve a fill rate of 95% for same-day availability. In the event a part is not available in inventory at the dealership or distribution level, it will be shippable by Wright within two business days within most cases.
	<i>Describe performance capabilities of electric power options compared to gasoline/diesel counterparts including run/charge times.</i>	Wright's product offering does not presently include any electric powered options. Research and Development work have been performed in the space of electrification of Wright mowers but the high manufacture costs, limited performance capabilities (mostly battery life) and current demand levels have not made electrification a viable option within the Wright lineup.
	<i>List the number and location of offices or service centers for all states being proposed in solicitation. Additionally, if your company does not offer all products and services in all 50 states, please describe any geographical limitations on any product or service offered.</i>	<p>Wright Manufacturing designs, builds and supports the distributor, dealer and owner network out of a single headquarters in Frederick, Maryland.</p> <p>The 10 United States based distribution partners have 15+ warehouse and office facilities throughout supporting the network of over 600 independently owned and operated dealerships.</p> <p>Dealership and distribution support can be found in all states excluding the state of California as Wright does not offer any products that can be purchased in the state due to emissions and electric powered unit requirements.</p>
	<i>Outline any value-added capabilities not already addressed.</i>	By operating as a two-step brand, Wright leverages its in-market warehousing and full support staff to provide customers with swift turnaround times for whole goods, accessories, parts, and technical support. Supported by over 600 Wright dealers, who receive secondary support from distribution staff, the company ensures rapid responses to all sales and service-related needs. This network enables a rapid response team to engage directly with in-market customers, providing hands-on assistance with mowers at a faster rate than our corporate team could achieve alone.
Lifecycle costs and value retention	<i>Describe how your organization stays relevant with product innovation.</i>	<p>The Wright brand can trace its roots to the term innovation. Originally being founded as a landscape company utilizing commercial walk behind mowers, the innovation started with creating the first ride on wheeled platform attachment (Velke Sulky) in the 1980's. This cutting edge innovation was only further enhanced when the solution was integrated into the mower itself resulting in the industries first ever stand-on lawn mower. This machine was not only revolutionary but carried some significant patents with Quad-control steering levers, having a floating engine deck to improve machine balance and stability as well as an operator position in regards to the rear axle of the machine.</p> <p>Presently the stand-on mower market is the largest growing segment of the commercial mower space, stealing category market share from traditional sit-down riding zero-turn mowers and walk-behind mowers. Wright has continued throughout its history, created new category segments as a leader rather than follower. Some of these pioneering efforts include:</p>

		<ul style="list-style-type: none"> - 2017 - Offering the first dual-wheel (dual drive wheels on each side of the machine, 4 total drive tires) mower which allowed customers greater hillside stability while allowing more areas to be mowed rather than string trimmed. - 2020: Producing the industry's first Autonomous ZK Stand-On mower which addresses the real challenge this industry faces with labor shortages <p>Wright's production system is built on the Lean Manufacturing philosophy, which means a culture of Everybody-Everyday working on continuous improvement of our products, processes, and people development. This foundation serves to support our ability to manufacture the highest quality products with the best value to cost ratio for our customers. Our Lean product development process also supports an ability to rapidly bring whole new products as well as product improvements to the market on a continual basis.</p>
	<i>Describe how your products retain residual value over its lifecycle.</i>	<p>With the commercial only focus, Wright expects their machines to be run hard in non-ideal conditions. Many of the value added features mentioned with respect to the cost of ownership/maintenance costs also attribute to increased residual values for Wright machines.</p> <p>A key example of this explained is the hydraulic system on various models. The combination of high capacity hydraulic oil reservoirs, pump mounted cooling fans and steel cut internal gears lower the needed maintenance events, lower the overall cost of hydraulic maintenance of the hydro system, and extends the life of the hydro system. All this produces a slower depreciation rate which can be identified by the higher used resale value of the brand compared to many competitors in the industry.</p>
Service capabilities and operating costs	<i>Describe any mobile service truck and on-site repair capabilities.</i>	<p>All service on Wright mowers are conducted by Wright's network of authorized independently owned and operated dealerships. Dealers have parts stocking requirement to ensure Wright owners maximize their uptime. There are select dealers throughout the country that offer services such as onsite parts lockers to high volume customers. Other dealers in areas are able to conduct on trailer repairs based on the nature of the required repair.</p> <p>Ultimately, the average Wright and outdoor power equipment dealer is best equipped to diagnose and repair machines in their facilities with the proper diagnosis tools, machine lifts, mechanic tools, etc. With a relationship established between the selling and servicing dealer and the agency, special considerations and agreements can be discussed in order to best serve the agency in their service needs. Dealerships often work with landscape customers and/or agencies that would qualify for the Equalis Group whom have onsite mechanics and service teams.</p>
	<i>Outline typical operating, fuel and maintenance costs.</i>	

[illegible]

		(TM) where Wright's distribution field sales team receives training on new products and solutions, alongside insights into resolved field issues. An abundant supply of educational resources is made available through Ed Wright's (brand owner and CEO) YouTube channel, offering valuable tutorials and information on product usage and troubleshooting. Service Schools, have also been conducted with distribution and dealer partners to better equip them with the knowledge and tools to serve their customers.
Customer service/problem resolution	<i>Describe your company's Customer Service Department (hours of operation, how you resolve issues, number of service centers, etc.).</i>	<p>Wright's Customer Service Department is dedicated to promptly addressing all inquiries and issues to ensure a seamless experience for our valued customers. With a multi-tiered approach, we offer specialized support through our 600+ Dealer Service Specialists and Distributor Service Specialists, ensuring tailored assistance for specific needs. Customers also have direct access to our Wright Service Specialists via phone at (301) 360-9810 during our business hours, Monday through Friday from 8 am to 5 pm. Wright's commitment to proximity and efficiency is evident in our Service department's location within our R&D facility, facilitating close collaboration and swift resolution of customer needs. Whether it's troubleshooting, technical assistance, or general inquiries, our team is poised to deliver personalized support and solutions to meet our customers' needs effectively.</p> <p>In addition to the internal service support, the two-step distribution approach only further enhances Wright's ability to service customer needs. There is a regional service and support team located within the ten regionally based distribution centers. That paired with the technically trained territory managers on the sales side allow rapid in field response to customer's needs. Service related needs that come in via Wright's website get directly forwarded to the service team both at Wright and within the distributor to ensure a more rapid response should issues arise. Equipping everyone in the field with the technical know-how is a vital part of Wright's support plan.</p>
Financial condition of vendor	<i>Demonstrate your financial strength and stability with meaningful data. This could include, but is not limited to, such items as financial statements, SEC filings, credit & bond ratings, letters of credit, and detailed reference letters</i>	Financial letters of recommendation from Sheffield Financial included as an addendum attachment in the contract submission.
	<i>What was your annual sales volume over last three (3) years?</i>	Sales information will not be furnished as a privately held company.
History of meeting products and services deadlines	<i>Outline the process timeline for product pickup, delivery and any other applicable capabilities not already addressed.</i>	<p>As outlined with the mention of Wright selling through the two-step distribution model, all levels of the dealer network carry product inventory. Dealers will stage machines in their inventory differently, but if not already out on the dealership showroom floor, an available machine can be setup and ready for pickup or delivery the same day in most cases or within 24 to 48 hours.</p> <p>If a desired machine is not presently at the dealership level at the time of order, agencies can expect a transfer time of 2-3 days if coming from the dealer's distributor or 7 to 10 days if coming from Wright's inventory or assembly build.</p>
Other factors relevant to this section as submitted by the Respondent	<i>Describe the capacity of your company to provide management reports, i.e.</i>	Wright is a very data heavy organization that uses mountains of data to shape our business direction. Be it diving deep into looking at where our dealer locator searches are happening

	<i>consolidated billing by location, time and attendance reports, etc. for each eligible agency</i>	to shape where we need to focus our dealer/market development efforts or producing one of the highest product registration rates in the industry, data is what drive our organization. With that in mind we can very easily produce reports and informational deep dives for the dealer, distributor or owner network when the data is not confidential to the organization and will help them succeed in their business. In addition to that, if there is data that is captured but no presently in a digestible form, we have on staff IT and programmers capable of producing automated data reporting for various departments and stakeholders.
	<i>Provide your safety record, safety rating, EMR and worker's compensation rate where available.</i>	<p>OSHA rate for 2023 was 4.3.</p> <p>Wright voluntary works with MOSH. MOSH's mission is to promote and assure workplace safety and health while reducing workplace fatalities, injuries and illnesses. MOSH achieves its mission through various means, including inspections, consultation services, compliance assistance, outreach, education, and cooperative programs. By accomplishing our mission MOSH saves lives, enhances the quality of life of working people, and contributes to the economic vitality of the State.</p> <p>This voluntary involvements with other local manufacturers and business includes bi-yearly safety reviews with the state to continue to push workplace safety in the state of Maryland forward. The proactive effort helps Wright continue to drive it's workplace safety efforts forward.</p>
Qualification and Experience (25 Points)		
Respondent reputation in the marketplace	<i>Provide a link to your company's website</i>	https://www.wrightmfg.com/
	<i>Please provide a brief history of your company, including the year it was established.</i>	Wright Manufacturing, began manufacturing lawn mowers in 1997 and has been an innovative leader in lawn maintenance technology, dedicated to manufacturing the safest, most durable and highest quality lawn equipment in the world. Since its inception, the company has revolutionized commercial lawn maintenance with products such as the industry-leading Grass Gobbler™ and its revolutionary line of stand-on mowers. As a testament to our innovation, Wright's engineering teams have received over 50 U.S. patents with more pending future approval.
Past relationship with Region 10 ESC and/or Region 10 ESC members	<i>Have you worked with Region 10 in the past? If so, provide the timeframe and main contact for that work?</i>	Have no prior experience working with Region 10.
Experience and qualification of key employees	<i>Please provide contact information and resumes for the person(s) who will be responsible for the following areas. Region 10 requests contacts to cover the following:</i> <ul style="list-style-type: none"> * Executive Support * Account Manager * Contract Manager * Marketing 	<p>Account Manager, Contract Manager, Marketing and Reporting:</p> <p>Jake Segrin Business Development Manager Email: jakese@wrightmfg.com Phone: 301-360-9810 ext. 1913</p> <p>Executive Support:</p> <p>Dennis Opalacz Vice President of Sale Email: denniso@wrightmfg.com</p>

	<i>* Billing, reporting & Accounts Payable</i>	Phone: 301-360-9810 ext. 1912 Billing and Accounts Payable: Nathali Gallardo AP Specialist Email: apinvoice@wrightmfg.com Phone: 410-360-9810
Past experience working with the public sector	<i>What are your overall public sector sales, excluding Federal Government, for last three (3) years?</i>	Sales information will not be furnished as a privately held company. Worth noting as called out in responses to other sections, dating back to October of 2023, Wright has created 2 new sales roles within the organization (Vice President of Sales and Business Development Manager). Historically, Wright has performed fair within the public sector space but has not aggressively pushed from the corporate level, as the main push has come from the distribution and dealer level. This added investment with roles filled by individuals with extensive sales and marketing background with the OPE space, especially as it relates to public sector sales showcases to corporate initiative to increase the growth rate of Wright's public sector business.
	<i>What is your strategy to increase market share in the public sector?</i>	Adding group purchasing organization efforts like Equalis Group is a major part of our strategy moving forward. The trend we see and hear from territory managers in the field is the continued push towards this procurement method and an increase in agencies abandoning the state contract means of procurement. With that added emphasis to the Wright brand a strong marketing and promotional push mixed in with proper training to the salesforce will power our public sector growth. The Equalis Group member list can be utilized (within the means and terms of the contract in a non-spam way) as a target market list for informing members of the new opportunity to purchase and meet their grounds care needs. Wright marketing intends to partner closely with the assigned rep to produce collateral and a messaging calendar/plan to inform those current, and future group members. For targeting the non-member public sector leads, Wright is producing a marketing content calendar with segments of that content dedicated towards the public sector. The Wright brand leans heavy into the use of video with platforms like Loom and YouTube where we produce informative and promotional materials for the products and programs. Dedicated videos with public sector testimonials are on the radar to build the promotional toolbox out and populate a public sector section on Wright's website. Wright has an event heavy strategy within the outdoor power equipment space with attendance at many industry events big and small where decision makers are present. Outside of attending and displaying product at the large tradeshow in the industry, Wright often participates in small thought leader type events. That strategy has worked well and is a pivotal part of our efforts in the public space to participate in those events put on for the public sector such as NAFA. In a relationship focused industry, being and supporting the organizations that the public sector customers participate in will play a significant role.

		The Business Development Manager role also focuses in on providing deep dive target market reports for the field sales teams. A point of those studies and reports include target customer reports of the distribution and dealer level sales teams in their outside sales efforts.
Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors	<i>Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.</i>	Wright Manufacturing has not be involved in any litigation, bankruptcy or reorganization.
Minimum of 5 public sector customer references relating to the products and services within this RFP	<i>Provide a minimum of five (5) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide references for K12, Higher Education, City/County and State entities. Provide the entity; contact name & title; city & state; phone number; years serviced; description of services; and annual volume</i>	<p>Entity name: Georgia Southern University</p> <ul style="list-style-type: none"> • Contact Name and Title: Michael Carr – Grounds Supervisor • City and State: Savannah, Georgia • Phone Number: 912-344-2918 • Description of Services: Purchase of the following mowers (2) WSKZ72 Autonomous <p>Entity name: Niagara Frontier Transportation Authority</p> <ul style="list-style-type: none"> • Contact Name and Title: Eric Witt – Maintenance Supervisor • City and State: Cheektowaga, New York • Phone Number: 716-361-9247 • Description of Services: Purchase of the following mowers (1) WS52 72 (1) WS36 <p>Entity name: City of Gulf Breeze</p> <ul style="list-style-type: none"> • Contact Name and Title: Clifton Wells – Public Works • City and State: Gulf Breeze, Florida • Phone Number: 850-934-5108 • Description of Services: Purchase of the following mowers (1) WZXT 72 (2) WZXT61 (1) WZXT 52 (1) WZK52 <p>Entity name: City of Northport</p> <ul style="list-style-type: none"> • Contact Name and Title: Ben Rodriguez • City and State: Northport, Alabama • Phone Number: 205-339-7000 • Description of Services: Purchase of the following mowers (3) WZXT72 <p>Entity name: City of Muscle Shoals</p> <ul style="list-style-type: none"> • Contact Name and Title: Ken Grisham • City and State: Muscle Shoals, Alabama • Phone Number: 256-386-9250 • Description of Services: Purchase of the following mowers (1) WSB32 <p>Entity name: Alabama Institute for the Deaf and Blind</p> <ul style="list-style-type: none"> • Contact Name and Title: Reedie Martin – Grounds Supervisor • City and State: Talladega, Alabama

		<ul style="list-style-type: none"> • Phone Number: 256-493-4722 • Description of Services: Purchase of the following mowers (1) WSK72 Autonomous <p>Entity name: Penn State Stone Valley</p> <ul style="list-style-type: none"> • Contact Name and Title: Josh Wyre – Grounds Supervisor • City and State: Petersburg, Pennsylvania • Phone Number: 814-360-8837 • Description of Services: Purchase of the following mowers (1) WSK61
Company profile and capabilities	<p><i>Do you plan to sell to customers directly, use resellers or subcontractors, or a combination of both? If you intend to use resellers and/or subcontractors, describe your process for ensuring that resellers and subcontractors comply with the pricing and terms of the contract.</i></p>	<p>Wright manufactures and only sells through two-step distribution. By definition, Wright will sell to our network ten US based distributors who stock wholegoods, accessories and parts and in turn distribute Wright mowers through their established network of independently owned and operated outdoor power equipment dealers that service all customers. The registration rate for Wright products is in the upper 95% range as dealer sales incentives are dependent on product getting registered. Every machine sold under a GPO contract is classified as such at the time of registration and the dealer is required to upload the purchase order showcasing the sell price of the machine. This will allow our contract manager to audit the purchase orders and take corrective measures if pricing is inaccurate.</p> <p>As a preventative measure, all dealers receive price files found in various locations online and in their sales and marketing program. This price file is and will continue to be readily available and will display the applicable GPO price.</p> <p>A marketing approach has also been considered to implement where contract members submit to the dealer a sort of Equalis Qualifying Agency Certificate. The approach has been discussed as a potential collaborative piece with Region 10/ Equalis Group marketing and sales team for use by the agency partners. The collateral can include but is not limited to; information showcasing the agencies membership to the Equalis Group, this membership ensures pricing of 22% off list price for the Wright brand. A QR code to watch a pre-recorded video walk through of the program by the Wright Business Development Manager with their contact information available for the agency or dealership the product is being procured through.</p> <p>With Wright also producing an easy to find pricing file on the brands website (a page that consistently ranks in the top 3 in terms of web traffic) agency members can easily audit their quoted pricing.</p>
Exhibited understanding of cooperative purchasing	No answer is required. Region 10 will utilize your overall response to this questionnaire to make this determination. Previous experience with cooperatives is not necessary to score well for this criterion.	
Other factors relevant to this section as submitted by the Respondent	<p><i>If your company is a privately held organization, please indicate if the company is owned or operated by anyone who has been convicted of a felony. If yes,</i></p>	Wright is a privately held organization and is not owned or operated by anyone who is a convicted felon.

	<i>a detailed explanation of the names and conviction is required.</i>	
	Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services. These will be provided in the space provided in Form 3. No answer is required here.	
MWBE Status and/or Program Capabilities (10 Points)		
MWBE status, subcontractor plan, and/or joint venture program	<i>Please indicate whether you hold any diversity certifications, including, but not limited to MWBE, SBE, DBE, DVBE, HUB, or HUBZone</i>	Not Applicable.
	<i>Do you currently have a diversity program in place, such as a Mentor Protégé Program or subcontractor program? If you have a diversity program, please describe it and indicate whether you plan to offer your program or partnership through Equalis Group?</i>	Not Applicable.
	Please attach any certifications you have as part of your response to Form 3.	
Good faith efforts to involve MWBE subcontractors in response	<i>Did your company contact MWBEs or minority chambers of commerce by telephone, written correspondence, or trade associations at least one week before the due date of this RFP to provide information relevant to this opportunity and to determine whether any MWBEs were interested in subcontracting and/or joint ventures?</i>	Not Applicable.
Demonstrated ongoing MWBE program	<i>Outline your subcontractor strategy and efforts your organization takes to include MWBE subcontractors in future work, including but not limited to efforts to reach out to individual MWBE businesses, minority chambers of commerce, and other minority business and trade associations.</i>	Not Applicable.
Commitment to Service Equalis Group Members (10 Points)		
Marketing plan, capability, and commitment	<i>Detail how your organization plans to market and promote this contract upon award, including how this contract will fit into your organization's current go-to-market strategy in the public sector.</i>	<p>Promotional approaches, suggestions and thoughts are shown but not limited to the following tactics below:</p> <p>Post Training Support Material: Training the sales teams (both at dealer and distribution level) is a pivotal first step to marketing the contract. An important element to ensure retention and post training success is creating marketing collateral for the sales force to utilize. Wright intends to approach this collaboratively with the assigned Region 10 / Equalis Group contract rep to develop leave behind pieces for both distributor TM-to-dealer messaging, and distributor TM or dealer sales-to-Equalis Group agency/prospect member.</p>

		<p>Web Messaging: Contract information will be posted on two separate Wright managed webpages. WIN is Wright’s dealer portal where warranty claims are filed, products are registered or where dealers can access document such as sales memos, announcements, technical documents, etc. Posting of contract details and scheduled trainings on the contract with live within WIN so the sales force keeps the GPO sales tool top of mind. Included within the marketing material section on the dealer site will be pre-sized and created marketing collateral for the distribution or dealer base to utilize in their respective sales and marketing initiatives.</p> <p>Wrightmfg.com is Wright’s customer facing website. Contract information will be housed on an easily accessible new landing page dedicated to Wright’s public sector business. Contract information and purchasing process will be outlined for existing Equalis Group agency members. Outbound links for public sector agencies directing them how to sign up for Equalis Group will be included as well.</p> <p>Social Media Messaging: Wright maintains a very active YouTube channel, Facebook page and Instagram account. The Wright sales team is also highly active on the LinkedIn platform. Upon contract award, Wright sales and marketing will integrate contract messaging into the marketing content calendar for promotion across the various social media platforms. A video introduction piece of contact by Wright’s Business Development Manager will be a pivotal piece of marketing collateral utilized in the marketing efforts.</p> <p>Existing Public Sector Customers: Outreach to existing bid-assist owners will be done to inform those going through a standard bid process of the new tool for them to bring ease to their Wright procurement efforts. An initial email blast to those owners will be conducted with additional potential for email/direct mail drip campaigns to any future bid-assist customer that purchased Wright mowers.</p>
	<p><i>Detail how your organization will train your sales force and customer service representatives on this contract to ensure that they can competently and consistently present the contract to public agency customers and answer any questions they might have concerning it.</i></p>	<p>Wright has multiple means of communication that is leveraged to educate the sales force of important business initiatives. The following methods will be utilized to promote the Equalis Group contract to all levels of the Wright network:</p> <ul style="list-style-type: none"> - On a yearly basis Wright conducts in person sales meetings with sales managers in June and a separate territory manager meeting in August. With Wright being awarding of the Equalis Group contract, information on the contract and a formal training will be integrated into the meeting. Historically, there has been an option for vendors to attend and present at these meetings as well and Wright would be open to integrating Equalis Group reps directly into the meetings as well. - Wright has implemented the use of pdf Sales Memos for distribution of key sales updates to both the dealer and distributor sales network. Information and general training on an awarded contract will distributed via these means with a supporting Loom walk through video by the Wright Business Development Manager. This memo will live on the Wright dealer portal for future reference and training.

		<ul style="list-style-type: none"> - Multiple times throughout the year Dealer Tours are conducted at the Wright Manufacturing facilities. As part of the dealer tours a general company update on service, sales and marketing is presented to the dealer base. A successful awarded contract will be integrated into the dealer tour presentation.
	<i>Acknowledge that your organization agrees to provide its company logo(s) to Region 10 ESC and Equalis Group and agrees to provide permission for reproduction of such logo in marketing communications and promotions</i>	Request acknowledged. Wright also produces a brand standards document that can be provided and is interested, willing and able to collaborate on any marketing and promotional efforts to grow the contract.
Ability to manage a cooperative contract	<i>Describe the capacity of your company to report monthly sales through this agreement to Equalis Group.</i>	Wright has an industry leading product registration rate and is cutting edge with respect to its technology infrastructure. This allows the team to pull an endless amount of reports on demand. With an awarded contract, dealers will have the ability to classify any transaction to Equalis Group customers as such. Should Equalis Group require reporting of agency members numbers for each transaction as an example, that input can be made to be a required when machines are being registered in the Wright system.
	<i>Identify any contracts with other cooperative or government group purchasing organizations of which your company is currently a part of:</i>	Wright does not currently belong to any other GPO's but have doubled down on the importance of them with recent hiring's. The addition of the Vice President of Sales and Business Development Manager position was a pivotal move in solidifying that direction. Filling the roles with individuals with a wealth of experience in the GPO space during their time with a competitive brand showcases the corporate initiative to grow this segment of business.
Commitment to supporting agencies to utilize the contract	<i>If awarded a contract, how would you approach agencies in regards to this contract? Please indicate how this would work for both new customers to your organization, as well as existing.</i>	Be it a new or existing customer, Wright's business approach is to support Wright Owners in growing their businesses. GPO's afford the sales team to not only sell product to qualifying customers, but offers them a solution to bring an added level of productivity to the GPO customer. For customers that are in a position that requires a bid process, GPO's offer a great solution to ensure those agencies get the product they need at a competitive price. A key strategy with existing bid customers is to educate them, whether the bid is won or lost by Wright, that a solution for them is available the next time they have to procure their machines. In Wright's sales teams past experience with GPO's, we were able to convey to the sales force that half the sale with these customer types is selling that purchasing solution. The Equalis contract will be sold the same way by the sales team educating current and potential customers about the benefits the GPO affords the procurement officer.
Other factors relevant to this section as submitted by the Respondent	<i>Provide the number of sales representatives which will work on this contract and where the sales representatives are located.</i>	<p>Each Wright distributor has their own sales team that serves and supports their respective Wright dealer base within their assigned territories. Below is a breakdown of the sales force for each Wright distributor where reps all live within their respective markets:</p> <ul style="list-style-type: none"> - PACE: Sales Manager – Jason Fox with 18 regional sales territory managers - OED: Sales Manager – Rob Zucker with 10 regional sales territory managers - Midwest: Sales Manager – Tom Berberich with 4 regional sales territory managers - LLJ: Sales Manager - Scott Fritchie with 2 regional sales territory managers - KPM: Sales Manager – David Dollard with 8 regional sales territory managers - Keen: Sales Manager – Bill Burke Jr. with 4 regional sales territory managers

		<ul style="list-style-type: none">- GW: Sales Manager – Chris Moras with 1 regional sales territory manager- EDM: Sales Manager – Joe McLean with 3 regional sales territory managers- Smith: Sales Manager – James Riley with 2 regional sales territory managers

PROPOSAL FORM 3: CERTIFICATIONS AND LICENSES

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.


PROPOSAL FORM 4: CLEAN AIR WATER ACT

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: **Wright Manufacturing, Inc.**

Title of Authorized Representative: **Business Development Manager**

Mailing Address: **4600 Wedgewood Blvd STE X. Frederick, MD 21703-7167**

Signature: 

PROPOSAL FORM 5: DEBARMENT NOTICE

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: **Wright Manufacturing, Inc.**

Title of Authorized Representative: **Business Development Manager**

Mailing Address: **4600 Wedgewood Blvd STE X. Frederick, MD 21703-7167**

Signature: 

PROPOSAL FORM 6: LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.



Signature of Respondent

4-17-2024

Date

Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 10 ESC Participating entities in which work is being performed.

Fingerprint & Criminal Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.



Signature of Respondent

4-17-2024

Date

PROPOSAL FORM 8: ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- (2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- (3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
- (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

VENDOR Wright Manufacturing, Inc.

ADDRESS 4600 Wedgewood Blvd STE X
Frederick, MD 21703-7167

PHONE (301)-360-9810 ext-1913

FAX _____

RESPONDANT



Signature

Jake Segrin

Printed Name

Business Development Manager

Position with Company

AUTHORIZING OFFICIAL



Signature

John Foran

Printed Name

President

Position with Company

PROPOSAL FORM 9: IMPLEMENTATION OF HOUSE BILL 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.


The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm


PROPOSAL FORM 10: BOYCOTT CERTIFICATION AND TERRORIST STATE CERTIFICATION

BOYCOTT CERTIFICATION

Respondent must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.


Does vendor agree? 
(Initials of Authorized Representative)

Respondent must certify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Respondent must also certify that it does not boycott energy companies; and will not boycott energy companies during the term of the contract.

Does vendor agree? 
(Initials of Authorized Representative)

TERRORIST STATE CERTIFICATION

In accordance with Texas Government Code, Chapter 2252, Subchapter F, REGION 10 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of any agreement, the respondent certifies to REGION 10 ESC that it is not a listed company under any of those Texas Government Code provisions. Responders must voluntarily and knowingly acknowledge and agree that any agreement shall be null and void should facts arise leading the REGION 10 ESC to believe that the respondent was a listed company at the time of this procurement.

Does vendor agree? 
(Initials of Authorized Representative)

PROPOSAL FORM 11: RESIDENT CERTIFICATION

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view. In order for a proposal to be considered, the following information must be provided. Failure to complete may result in rejection of the proposal:

As defined by Texas House Bill 602, a "nonresident Bidder" means a Bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

Texas or Non-Texas Resident

- ☐ I certify that my company is a "resident Bidder"
- ☒ I certify that my company qualifies as a "nonresident Bidder"

If you qualify as a "nonresident Bidder," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.)

Wright Manufacturing, Inc.	4600 Wedgewood BLVD STEX.	
Company Name	Address	
Frederick	MD	21703-7167
City	State	Zip

PROPOSAL FORM 1 2: FEDERAL FUNDS CERTIFICATION FORM

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). All Vendors submitting proposals must complete this Federal Funds Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to participating agencies for their use while considering their purchasing options when using federal grant funds. Participating agencies may also require Vendors to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a vendor fails to complete any item in this form, Region 10 ESC will consider the Vendor's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any Contract award will be subject to Region 10 ESC General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, participating agency ancillary contract, or Member Construction Contract agreed upon by Vendor and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the Region 10 ESC Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.


Does vendor agree? _____ 

(Initials of Authorized Representative)

2. Termination for Cause or Convenience:

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best

interest of participating agency to do so. Offeror will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does vendor agree? 

(Initials of Authorized Representative)

3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

Does vendor agree? 

(Initials of Authorized Representative)

4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all participating agency prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? *JS*
(Initials of Authorized Representative)

5. Contract Work Hours and Safety Standards Act:

Where applicable, for all participating agency contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? *JS*
(Initials of Authorized Representative)

6. Right to Inventions Made Under a Contract or Agreement:

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.

Does vendor agree? *JS*
(Initials of Authorized Representative)

7. Clean Air Act and Federal Water Pollution Control Act:

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended –Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.


Does vendor agree? *JS*

(Initials of Authorized Representative)

8. Debarment and Suspension:

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.


Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all participating agencies with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree? _____ 

(Initials of Authorized Representative)

9. Byrd Anti-Lobbying Amendment:

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).


Does vendor agree? _____ 

(Initials of Authorized Representative)

10. Procurement of Recovered Materials:


For participating agency purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery,

and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree? 
(Initials of Authorized Representative)


11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of \$150,000, a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a participating agency, Vendor agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.

Does vendor agree? 
(Initials of Authorized Representative)


12. Domestic Preference

Vendor must be prepared to provide a comprehensive list of the number of goods, products, and/or materials (including but not limited to iron, aluminum, steel, cement, and other manufactured products) being used for specific purchase orders under the contract award which were produced in the United States upon request to Region 10 ESC or any Equalis member who intends to use this contract with federal funds.

Does vendor agree? 
(Initials of Authorized Representative)

13. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does vendor agree? 
(Initials of Authorized Representative)

14. General Compliance and Cooperation with Participating Agencies:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a participating agency, it shall make a good faith effort to work with participating agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does vendor agree? JS

(Initials of Authorized Representative)

15. Applicability to Subcontractors

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does vendor agree? JS

(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Wright Manufacturing, Inc.

Company Name

JS

Signature of Authorized Company Official

Jake Segrin

Printed Name

Business Development Manager

Title

4-17-2024

Date

PROPOSAL FORM 13: FEMA REQUIREMENTS

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the “Uniform Guidance” or “EDGAR” requirements). Additionally, Appendix II to Part 200 authorizes FEMA to require or recommend additional provisions for contracts.

All respondents submitting proposals must complete this FEMA Recommended Contract Provisions Form regarding respondent’s willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using FEMA funds. This completed form will be made available to Members for their use while considering their purchasing options when using FEMA grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract’s general terms and conditions, to address the member’s specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Respondent should certify Respondent’s agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, Region 10 ESC will consider the respondent’s response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Supplier Partner using federal funds.


1. Access to Records

For All Procurements

The Winning Supplier agrees to provide the participating agency, the pass-through entity (if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.


The Winning Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Winning Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

Does Respondent agree? 
(Initials of Authorized Representative)

For Contracts Entered into After August 1, 2017 Under a Major Disaster or Emergency Declaration

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the participating agency, and the Winning Supplier acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.”

Does Respondent agree? 
(Initials of Authorized Representative)

2. Changes

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may depend on the nature of the contract and the procured item(s) or service(s). The participating agency should also consult their servicing legal counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)

3. Use of DHS Seal, Logo, and Flags

The Winning Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)

4. Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding

This is an acknowledgement that when FEMA financial assistance is used to fund all or a portion of the participating agency's contract with the Winning Supplier, the Winning Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)

5. No Obligation by Federal Government

The federal government is not a party to this or any contract resulting from this or future procurements with the participating agencies and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)

6. Program Fraud and False or Fraudulent Statements or Related Acts

The Winning Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)


7. Affirmative Socioeconomic Steps

If subcontracts are to be let, the Winning Supplier is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Does Respondent agree? ~~RS~~
(Initials of Authorized Representative)

8. License and Delivery of Works Subject to Copyright and Data Rights

The Winning Supplier grants to the participating agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Winning Supplier will identify such data and grant to the participating agency or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Winning Supplier will deliver to the participating agency data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of the non-federal entity).

Does Respondent agree? 
(Initials of Authorized Representative)

PROPOSAL FORM 1 4: ADDITIONAL ARIZONA CONTRACTOR REQUIREMENTS

AZ Compliance with Federal and state requirements: Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

AZ Compliance with workforce requirements: Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, "...every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program" Region 10 ESC reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. Region 10 ESC and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

AZ Contractor Employee Work Eligibility: By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. Region 10 ESC and/or Region 10 ESC members may request verification of compliance from any contractor or sub contractor performing work under this contract. Region 10 ESC and Region 10 ESC members reserve the right to confirm compliance. In the event that Region 10 ESC or Region 10 ESC members suspect or find that any contractor or subcontractor is not in compliance, Region 10 ESC may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.


AZ Non-Compliance: All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal, state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed on costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

Registered Sex Offender Restrictions (Arizona): For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Region 10 ESC member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Offshore Performance of Work Prohibited: Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

Terrorism Country Divestments: In accordance with A.R.S. 35-392, Region 10 ESC and Region 10 ESC members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

	4-17-2024
Signature of Respondent	Date

PROPOSAL FORM 16: NON-COLLUSION AFFIDAVIT

Company Name: Wright Manufacturing, Inc.
Street: 4600 Wedgewood Blvd Ste X
City, State, Zip Code: Frederick, MD 21703-7167

State of New Jersey

County of Harris

I, Jake Segrin of the West Bend
Name City

in the County of Washington, State of Wisconsin of
full age, being duly sworn according to law on my oath depose and say that:

I am the Business Development Manager of the firm of Wright Manufacturing, Inc.
Title Company Name

the Respondent making the Proposal for the goods, services or public work specified under the Harrison Township Board of Education attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the Harrison Township Board of Education relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Wright Manufacturing, Inc.
Company Name

[Signature] Business Development Manager
Authorized Signature & Title

Subscribed and sworn before me

this 23rd day of April, 20 04

[Signature]
Notary Public of New Jersey
My commission expires , 20

SEAL

CYNTHIA L ZABRISKIE
Commission # 2429844
Notary Public, State of New Jersey
My Commission Expires
February 06, 2028

PROPOSAL FORM 1 7: AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)

Company Name: Wright Manufacturing, Inc.

Street: 4600 Wedgewood Blvd Ste X

City, State, Zip Code: Frederick, MD 21703-7167

Bid Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval _____
OR
2. A photo copy of their Certificate of Employee Information Report _____
OR
3. A complete Affirmative Action Employee Information Report (AA302) _____ X

Public Work – Over \$50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form _____
AA201-A upon receipt from the Harrison Township Board of Education

B. Approved Federal or New Jersey Plan – certificate enclosed _____

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.



Business Development Manager

Authorized Signature and Title

4-17-2024

Date

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color,

national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

A handwritten signature in black ink, appearing to be "J. K. S.", is written over a horizontal line.

Signature of Procurement Agent

PROPOSAL FORM 18: C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.**

What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html They will be updated from time-to-time as necessary.
 - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d) The form may be used “as-is”, subject to edits as described herein.
 - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

1. any State, county, or municipal committee of a political party
2. any legislative leadership committee*
3. any continuing political committee (a.k.a., political action committee)
4. any candidate committee of a candidate for, or holder of, an elective office:
 1. of the public entity awarding the contract
 2. of that county in which that public entity is located
 3. of another public entity within that county
 4. or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

5. individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
6. all principals, partners, officers, or directors of the business entity or their spouses
7. any subsidiaries directly or indirectly controlled by the business entity
8. IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor’s submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

* N.J.S.A. 19:44A-3(s): “The term “legislative leadership committee” means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker

Continuation Page

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

Page ____ of ____

Vendor Name: **Wright Manufacturing, Inc.**

[illegible]☐ Check here if the information is continued on subsequent page(s)

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

PROPOSAL FORM 20: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM

Signature on the Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms and Conditions:

☒ We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

☐ We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 10 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

Requirements for Master Agreement To be administered by Equalis Group

Attachment A, Equalis Group Administrative Agreement is used in administering Master Agreements with Region 10 and is preferred by Equalis Group. Redlined copies of this agreement should not be submitted with the response. Should a respondent be recommended for award, this agreement will be negotiated and executed between Equalis Group and the respondent. **Respondents must select one of the following options for submitting their response.**

- ☐ Respondent agrees to all terms and conditions outlined in each of the Administration Agreement.
- ☒ Respondent wishes to negotiate directly with Equalis Group on terms and conditions outlined in the Administration Agreement. Negotiations will commence after sealed Proposals are opened and Region 10 has determined the respondent met all requirements in their response and may be eligible for award.

PROPOSAL FORM 22: OPEN RECORDS POLICY ACKNOWLEDGEMENT AND ACCEPTANCE

OPEN RECORDS POLICY ACKNOWLEDGMENT AND ACCEPTANCE

Be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by Chapter 552 of the Texas Government Code.

Because contracts are awarded by a Texas governmental entity, all responses submitted are subject to release as public information after contracts are executed. If a Respondent believes that its response, or parts of its response, may be exempted from disclosure to the public, the Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempted from disclosure. In addition, the Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Respondent must provide this information on the "Acknowledgement and Acceptance to Region 10 ESC's Public Information Act Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 10 ESC must provide the OAG with the information requested in order for the OAG to render an opinion. In such circumstances, Respondent will be notified in writing that the material has been requested and delivered to the OAG. Respondent will have an opportunity to make arguments to the OAG in writing regarding the exception(s) to the TPIA that permit the information to be withheld from public disclosure. Respondents are advised that such arguments to the OAG must be specific and well-reasoned--vague and general claims to confidentiality by the Respondent are generally not acceptable to the OAG. Once the OAG opinion is received by Region 10 ESC, Region 10 ESC must comply with the opinions of the OAG. Region 10 ESC assumes no responsibility for asserting legal arguments on behalf of any Respondent. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

Signature below certifies complete acceptance of Region 10 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary). Check one of the following responses to the Acknowledgment and Acceptance of Region 10 ESC's Open Records Policy below:

☐ We acknowledge Region 10 ESC's Public Information Act policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)

☒ We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

- Page 10 and Page 11: Entire answer to question "Outline typical operating, fuel and maintenance costs." Entirety of response contains results from highly proprietary Wright and competitive mower studies and analysis of Wright performance data as compared to other machines in the industry.
- Form 15 (page 41): Entire form. Ownership information of privately held company to remain private.
- Form 19 (page 51): Entire form. Ownership information of privately held company to remain private.
- Addendum 1 (page 57): Sheffield Reference Letter: Information contains confidential financial information.
- Addendum 3 (page 58& 59): Affirmative Action Plan: Information contains private company employee information.

(Note: Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).)

4/17/2024

Date


Business Development Manager
Authorized Signature & Title

PROPOSAL FORM 23: VENDOR CONTRACT AND SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

VENDORS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED

Company name **Wright Manufacturing, Inc.**

Address **4600 Wedgewood Blvd Ste X**

City/State/Zip **Frederick, MD 21703-7167**

Telephone No. **301-360-9810 ext. 1913**

Fax No. _____

Email address jakese@wrightmfg.com

Printed name **Jake Segrin**

Position with company **Business Development Manager**

Authorized signature 

Term of contract **July 1, 2024** to **June 30, 2027**

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 10 ESC. Vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.


Jana Melsheimer (Jun 19, 2024 15:34 CDT)

Region 10 ESC Authorized Agent

Jun 19, 2024
Date

Dr. Jana Melsheimer

Print Name

Equalis Group Contract Number **R10-1165D**

Addendum 3

CERTIFICATE OF INTERESTED PARTIES			FORM 1295																					
			1 of 1																					
Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.			OFFICE USE ONLY																					
1 Name of business entity filing form, and the city, state and country of the business entity's place of business. Wright Manufacturing, Inc. Frederick, MD United States			CERTIFICATION OF FILING Certificate Number: 2024-1148870 Date Filed: 04/18/2024 Date Acknowledged:																					
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed. Region 10 - Equalis Group																								
3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract. R10-1165 Commercial Lawn Mowers																								
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; padding: 2px;">Controlling</th> <th style="text-align: center; padding: 2px;">Intermediary</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"></td> <td style="text-align: center; padding: 5px;">X</td> </tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> <tr><td style="text-align: center; padding: 5px;"></td><td style="text-align: center; padding: 5px;"></td></tr> </tbody> </table>		Controlling	Intermediary		X																
Controlling	Intermediary																							
	X																							
	Segrin, Jake	West Bend, WI United States																						
5 Check only if there is NO Interested Party. <input type="checkbox"/>																								
6 UNSWORN DECLARATION My name is <u>Jake Segrin</u> , and my date of birth is <u>11/10/1990</u> . My address is <u>2604 Upper Forest Lane</u> , <u>West Bend</u> , <u>WI</u> , <u>53090</u> , <u>USA</u> . <div style="display: flex; justify-content: space-between; font-size: small;"> (street) (city) (state) (zip code) (country) </div> I declare under penalty of perjury that the foregoing is true and correct. Executed in <u>Morris</u> County, State of <u>New Jersey</u> , on the <u>23</u> day of <u>April</u> , 20 <u>24</u> . <div style="display: flex; justify-content: space-between; font-size: small;"> (month) (year) </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; text-align: center; width: 200px;"> CYNTHIA L ZABRISKIE Commission # 2429844 Notary Public, State of New Jersey My Commission Expires February 05, 2028 </div> <div style="margin-left: 20px;"> Signature of authorized agent of contracting business entity (Declarant) </div> </div>																								



Did you sign the vendor contract and signature form ? **If not, your Proposal will be rejected**.

Region 10 will negotiate any exceptions and both parties will agree upon which exceptions will be accepted or altered

before the Region 10 board votes to accept or reject the proposals.