

RFP R10-1165 Questions and Answers

Below are all questions and answers for this RFP. The deadline for questions has passed. Deadline for submitting proposals is April 26, 2024 at 2 pm CDT.

Equipment Question

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| <i>Question</i> |
| Does this include all types of grounds maintenance equipment even those powered by a tractor or skid steer through a driveline, or hydraulics? Our equipment is PTO driven or hydraulic driven from a tractor or skid steer. |
| <i>Answer</i> |
| Yes. |

PO Question

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| <i>Question</i> |
| Like with other cooperative contracts we hold the PO's may be made out to our dealers. Our dealers will invoice the customer and the customer pays our dealer. Then we settle with our dealers for reporting of the sales. With this contract can PO's be made out to our dealers as well since we already have a process that they understand and works for reporting? |
| <i>Answer</i> |
| Yes, however, vendors must submit a list of dealers authorized to sell under a potential contract so that Region 10 may verify contract activity for members if requested. |

Submission of bid

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| <i>Question</i> |
| I have downloaded the forms and I am working on filling them out. When I am ready to submit, I am not sure how that is to be done? Do I attach them on this website under this proposal or do I email them to someone. Can you clarify? thanks, |

Answer

Vendors must submit their response in the Bonfire portal. If you have technical issues uploading documents in the portal, please contact Bonfire for support.

Response criteria

Question

If you are a small business can you respond to this solicitation?. I see there are a lot of things regarding stock holders and public sector references if your company does meet those requirements can they still respond to the solicitation?

Answer

As stated in article 4.3 of Section 1 in the Scope, companies do not have to be national in scope to respond to this RFP. Region 10 has multi-awarded smaller regional companies in the past to get national coverage with local businesses. Small businesses can compete for award on our RFPs. However, Region 10 does factor experience with public agencies into evaluations as outlined in the evaluation criteria. So while it is not disqualifying, vendors who do not have public sector references can expect to lose some points on their evaluation.

Question not clear

Question

The following question within the Performance and Capabilities section is not clear on what the actual ask is: "Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency" We outline in other questions that our company sells through two-step distribution and the agencies will be purchasing through independently owned dealerships but are not certain what types of reports Wright or the dealers would need to be providing the agencies buying off this contract? Root of the question is looking for more definition behind the term Management Reports. Thank you.

Answer

Management Reports should be understood to mean any reporting your company provides or can provide to customers upon request related to the products and services your company and

affiliates provide. These may include consolidated billing reports, time and attendance reports, inventory reports, routine maintenance reports, etc.

Confirmation a Notary Being Needed

Question

We'd like to confirm PROPOSAL FORM 16: NON-COLLUSION AFFIDAVIT is calling for a notary signature and that notary can come from any state rather than being required to be a State of New Jersey Notary

Answer

Proposal Form 16 is a New Jersey specific form for vendors wishing to do business in New Jersey. While an out-of-state notary will not disqualify vendors for the bid overall, Region 10 does encourage vendors to have a New Jersey notary notarize the New Jersey specific proposal forms if they intend to do business in New Jersey to ensure compliance with state and local requirements there.