

The Power Of Cooperative Purchasing For Your Organization



Who is Equalis Group?

Equalis Group is a Member-Driven, Supplier-Centric organization that embodies the power of partnership. Equalis Group operates with the guiding principle that when the objectives of buyers and sellers are aligned, sustainable value is created, transcending that of the typical short-term transactional relationship. With this differentiated approach, Equalis Group is not just a cooperative purchasing organization; we are a family.

We leverage Equalis Group members' combined buying power to command better pricing and favorable contract

terms from suppliers. We develop and administer a diverse portfolio of cooperative purchasing contracts that cover a wide range of products and services and provide our members with the ability to buy with confidence through our nationally solicited, competitive contract awards.

Each extensively vetted contract award in our rapidly growing portfolio provides our members with the ability to configure the solution that best meets their individual needs while achieving the lowest Total Cost of Ownership.

Time Saved through Equalis Group = More Resources for You to Invest

How many hours and over how many weeks or months does your team invest in a typical solicitation process? How many solicitations does your organization issue each year? How much time and effort can your organization save by leveraging Equalis Group's competitively solicited portfolio of contracts? In what ways can you re-invest that saved time and energy to fulfill your organization's purpose?

Your Solicitation Process Today



Your Implementation Process with Equalis Group



Become a Member of Equalis Group

If you are not already a member, you can join Equalis Group in just minutes and immediately access our portfolio of cooperative purchasing contracts. Simply visit www.equalisgroup.org/member-registration to get started. There are no dues, fees, or obligations.

Helping You Save Time and Money



ODP Business Solutions & Equalis Group Competitively Solicited Contract Vehicle

ODP Business Solutions Contract Highlights

- An all-inclusive product and service offering extending beyond traditional office and school supplies. Equalis Group members may also purchase:

Paper	Toner
Copy/Print/Finishing	Furniture
Technology	Breakroom Items
Janitorial Supplies	Promotional Products

- Aggressive discounts on a Master Core List of over 1,400 of the most frequently purchased office and school supply items.
- A highly flexible and configurable cooperative agreement, including the built-in ability for each Equalis Group member to establish a Custom Core List with aggressive pricing on an unlimited number of items they purchase most frequently.
- Free next day delivery on catalog items, with no minimum order size and no small order fee.

ODP Business Solutions is in Your Corner

As Office Depot Business Solutions Division, we've always worked closely with our customers to deliver products and services that make an impact on your bottom line. In May 2022, we reemerged as a B2B-focused organization with a new name - ODP Business Solutions - to better reflect that close collaboration. We're evolving, because we know the landscape of work is evolving - and this evolution will allow us to be more agile, more flexible, and more innovative in how we focus on businesses like yours - all while bringing over 30 years of knowledge and experience to the table.

Save Time... we've done the procurement work so you don't have to.

Save Money... your dollar goes further with the collective buying power of Equalis Group.

Buy with Confidence... through this nationally solicited, competitive cooperative contract award.

A powerful office supplies solution for every organization.

Contract #: OS-1010

Get Started



We help you achieve your procurement goals while **Saving Time, Saving Money & Buying with Confidence.** Email Engage@EqualisGroup.org or visit EqualisGroup.org/Map to connect with your dedicated Member Engagement Representative today.

Equalis Group & ODP Business Solutions: Agreement Quick Facts

A powerful office supplies solution for every organization.

Contract Number: OS-1010



Annual Spend Rebate

- 1% rebate on qualifying Spend of at least \$2,500.
- Rebate percentage will increase as the amount of Spend going through the Equalis Group & ODP Business Solutions agreement increases.

“Spend” refers to the cumulative paid-for purchases under the Equalis & ODP Business Solutions Program, net of taxes, shipping costs, returns, discounts, credits, employee purchases under any type of purchasing program, postage, shipping, and mailing services, noncatalog technology items, gift cards, and warranties.

Master Core List

Master Core List: 1,400+ items extending beyond traditional office supplies, also including:

- Paper/Copy/Print/Finishing.
- Janitorial Supplies/Breakroom Items.
- Furniture.
- Technology.
- Promotional Products.

“Master Core” items include the most frequently purchased items nationwide in each category above.

Custom Core List

- Equalis Group members can establish a Custom Core List, which may be updated quarterly, with aggressive pricing on items they purchase most frequently.
- There are no limitations to the number or types of items that can be added to each member’s Custom Core List.

Non-core List Items

- 20% discount on the 2,500-item Business Select Catalog (BSC), the most commonly purchased items nationwide.
- 10% discount on the 9,000-item Business Solution Division (BSD) Catalog, the next most commonly purchased items nationwide.

“Contract Pricing” Hold Period

- 12-month pricing hold period for all master core and custom core items.
- 3-month pricing hold period on paper and toner.

Equalis Group reviews and approves any proposed price changes and provides advance notice to program participants of any approved price changes.

Employee Pricing Program

- Equalis Group & ODP Business Solutions discounts may be extended for personal purchases to employees, family, and friends.

Delivery

- Free next day delivery on catalog items.
- No minimum order size.
- No small order fee.

Payment Terms

- Net thirty (30) billing.
- Consolidated monthly billing available.

Return Policy

- Thirty (30) day return limit for replacements or full refunds on in-stock items.
- Fourteen (14) day return limit for furniture, computers, and business machines for exchanges or full refunds.

No returns or exchanges on special order products, including items not stocked in one of ODP Business Solutions’s warehouses and/or indicated as “special order”.

Contact ODP Business Solutions

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