

## BID FORM 1: THE ADJUSTMENT FACTORS

**CONTRACT #/TRADE:** COG-2141-MC5-A Mechanical

**CONTRACTOR NAME:** The Brewer-Garrett Company

**GEOGRAPHIC AREA:** Region 5 – Eastern Michigan

The Contractor shall perform the Tasks and pay all Administrative Fees required by each individual Purchase Order issued pursuant to this using the following Adjustment Factors:

1. Normal Working Hours Prevailing Wage: 7:00am to 4:00pm Monday to Friday, except holidays. Contractor shall perform Tasks during Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:

1.A Adjustment Factor With  
Administrative Fees:

1	.	2	1	1	6
---	---	---	---	---	---

(Specify to four decimal places)

2. Other Than Normal Working Hours Prevailing Wage: 4:00pm to 7:00am Monday to Friday, and any time Saturday, Sunday and Holidays. Contractor shall perform Tasks during Other Than Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:

2.A Adjustment Factor With  
Administrative Fees:

1	.	2	4	2	7
---	---	---	---	---	---

(Specify to four decimal places)

3. Normal Working Hours Non-Prevailing Wage: 7:00am to 4:00pm Monday to Friday, except holidays. Contractor shall perform Tasks during Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:

3.A Adjustment Factor With  
Administrative Fees:

1	.	1	9	7	5
---	---	---	---	---	---

(Specify to four decimal places)

4. Other Than Normal Working Hours Non-Prevailing Wage: 4:00pm to 7:00am Monday to Friday, and any time Saturday, Sunday and Holidays. Contractor shall perform Tasks during Other Than Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:

4.A Adjustment Factor With  
Administrative Fees:

1	.	2	2	8	5
---	---	---	---	---	---

(Specify to four decimal places)

5. Non Pre-priced Adjustment Factor: To be applied to Work deemed not to be included in the CTC but within the general scope of the work:

5.A Adjustment Factor With  
Administrative Fees:

1	.	2	7	1	6
---	---	---	---	---	---

6. Combined Adjustment Factor: (From Line 11 Bid Form 2)

1	.	2	1	9	6
---	---	---	---	---	---

(See Bid Form 2 for calculation procedure)

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**NOTICE** - The attention of Bidders is particularly called to the fact that, unless the Bid is made in strict conformity with the directions given, it may be considered non-responsive and may be rejected. The Bidder must fill in all boxes and blanks.

Before submitting this bid, the Bidder is directed to the Construction Task Catalog to review the explanation of the costs included in the Unit Prices and in the Adjustment Factors. Except for a Non Pre-priced Task, the only compensation to be paid to a Contractor will be the total of the Unit Prices multiplied by the quantities multiplied by the Adjustment Factor. No additional payments of any kind whatsoever will be made. All costs not included in the Unit Prices must be part of the Adjustment Factors.

- **The Other Than Normal Working Hours Adjustment Factors must be equal to or higher than the Normal Working Hours Adjustment Factors.**

CCOG and EQUALIS GROUP RESERVE THE RIGHT TO REVISE ALL ARITHMETIC ERRORS IN CALCULATIONS FOR CORRECTNESS.

## BID FORM 2: CALCULATION OF THE COMBINED ADJUSTMENT FACTOR

CONTRACT #/TRADE: COG-2141-MC5-A Mechanical

CONTRACTOR NAME: The Brewer-Garrett Company

GEOGRAPHICAL REGION: Region 5 – Eastern Michigan

The following formula has been developed for the sole purpose of evaluating bids and awarding.

Each bidder must complete the following calculation.

Line 1.	Normal Working Hours Prevailing Wage (1.A)	<u>1.2116</u>
Line 2.	Multiply Line 1 by .60	<u>0.7270</u>
Line 3.	Other Than Normal Working Hours Prevailing Wage (2.A)	<u>1.2427</u>
Line 4.	Multiply Line 3 by .15	<u>0.1864</u>
Line 5.	Normal Working Hours Non-Prevailing Wage (3.A)	<u>1.1975</u>
Line 6.	Multiply Line 5 by .10	<u>1.1198</u>
Line 7.	Other Than Normal Working Hours Non-Prevailing Wage (4.A)	<u>1.2285</u>
Line 8.	Multiply Line 7 by .10	<u>0.1229</u>
Line 9.	Adjustment Factor for Non Pre-priced Tasks (5.A)	<u>1.2716</u>
Line 10.	Multiply Line 9 by .05	<u>0.0636</u>
Line 11:	Summation of lines 2, 4, 6, 8 and 10) (Combined Adjustment Factor)	<u>1.2196</u>

Transfer the number on line 11 to the space provided in line 6 for the Combined Adjustment Factor on Bid Form 1.

*Instructions To Bidder: Specify lines 1 through 11 to four (4) decimal places. Use conventional rounding methodology (i.e., if the number in the 5<sup>th</sup> decimal place is 0-4, the number in the 4<sup>th</sup> decimal remains unchanged; if the number in the 5<sup>th</sup> decimal place is 5-9, the number in the 4<sup>th</sup> decimal is rounded upward).*

*Note To Bidder: The weights in lines 2, 4, 6, 8 and 10 above are for the purpose of calculating a Combined Adjustment Factor only. No assurances are made by CCOG that Work will be ordered under the Agreement in a distribution consistent with the weighted percentages above. The Combined Adjustment Factor is only used for the purpose of determining the lowest Bidder.*

*When submitting Price Proposals related to specific Purchase Orders, the Bidder shall utilize one or more of the Adjustment Factors applicable to the Work being performed provided in lines 1, 3, 5, 7, and 9 as applicable, on the Bid Form 2 above.*

## BID FORM 3: COMPANY PROFILE INFORMATION/QUESTIONNAIRE

1. ***Provide your company's official registered name/legal name?***

The Brewer-Garrett Company

2. ***Provide your companies Federal Tax ID # or Social Security #:***

Tax ID: 34-0836142

3. ***Provide your corporate address, and if different provide your bidder remittance address:***

***Corporate Address:*** 6800 Eastland Rd.  
Middleburg Heights, OH 44130

***Remittance Address:*** Same as above  
\_\_\_\_\_  
\_\_\_\_\_

4. ***Provide information below on your company's representative/contact person authorized to answer questions regarding your submitted bid response:***

***Name:*** Tadhq O'Crowley

***Title:*** Design-Build Business Development Manager

***Office Phone #:*** 440-971-0521

***Cell Phone #:*** 330-904-6728

***Email:*** [tocrowley@brewer-garrett.com](mailto:tocrowley@brewer-garrett.com)

5. ***Provide information on your company's representative/contact person authorized to address contractual issues, including the authority to execute a contract and to whom legal notices regarding contract termination or breach should be sent:***

***Name:*** Jeffrey Zellers

***Title:*** Vice President

***Office Phone #:*** 440-971-0505

***Cell Phone #:*** 440-759-3611

***Email:*** [jzellers@brewer-garrett.com](mailto:jzellers@brewer-garrett.com)

6. ***Please provide a brief history of your company, including the year it was established:***

Established in 1959, BG began as a small design-build firm with big ideas and innovative solutions for the mechanical marketplace. Within a year, BG nearly doubled its revenue, gaining traction through large contracts like Niagara Power and respected industry awards such as “Contractor of the Year.” In the years since, we have continued building a strong business based on quick responses, quality work, and customer satisfaction.

BG has provided design-build solutions for more than 60 years. Our extensive in-house team enables us to co-author fast-tracked, comprehensive, and customized design-build solutions that guarantee no change orders. These capabilities, coupled with a team of in-house engineers, estimators, controls, commissioning agents, and project managers have allowed us to execute over \$1.5 billion of design-build construction projects.

7. ***What was your annual construction volume over last three (3) years?***

BG has averaged \$62.75 million in construction volume over the last three years.

8. ***What are your overall public sector sales, excluding Federal Government, for last three (3) years?***

BG averages \$40.48 million per year in public sector sales over the last three years.

9. ***What is your strategy to increase market share in the public sector?***

Nearly 90% of the projects BG has completed over the past 60 years have been within the public sector. As a result of this experience, combined with the fact that BG developed and is currently implementing a market share growth plan for the State of Michigan, we believe that we can provide significant value to the State of Michigan’s public entities. BG will have multiple sales professionals that will be focused on building relationships and identifying opportunities in the State of Michigan.

10. ***What differentiates your company from competitors in the public sector?***

Turnkey Solutions:

BG provides its customers with the resources of over 250 professionals. Our service starts at project inception and continues throughout the design, construction, training, service, and any energy auditing periods. During these phases, our team will be available to provide the necessary support for a turn-key project. In the typical construction approach, sometimes there are gaps in continuity as the job transitions from design to construction to maintenance and auditing. With BG, these potential gaps in continuity are eliminated. Our team will work closely with the customer and will be engaged throughout the life of any project.

In-House Resources:

BG’s in-house team includes project managers, estimators, design engineers, energy engineers, and controls experts. This collection of skillsets all retained by a single firm creates a streamlined project team. As a result, BG can provide a more thorough and customized solution while also guaranteeing no change orders (excluding customer-initiated change of scope). The in-house team’s cost benefits include:

**In-House Development Engineering** —BG self-performs all development engineering (mechanical, electrical, and energy). Conversely, other ESCOs are often required to hire third party engineering firms for the development and execution of construction documents. This requirement adds an unnecessary layer of markup to the contract. BG’s in-house engineering team eliminates this unnecessary markup.

**In-House Design Engineers** —BG engineers stamp their own drawings to safeguard control over project cost, design, and implementation. Further, this guarantees that the customer receives accurate timelines- a key component of BG’s cost-effective project implementation.

**In-House Controls Team** — BG self-performs all BAS/EMCS project scope in an ESPC. BG’s team can interface with any building automation system and overlay a non-proprietary, open-source platform that provides flexibility in future customer operations. This allows BG to act as a liaison between the client and the controls provider to ensure unnecessary scope is eliminated from the project. Our controls team regularly communicates with engineers and project managers to be sure that system features and settings align with all installed ECMs.

**In-House O&M Capabilities** — BG has an in-house service and operations team that has routinely staffed, serviced, and maintained customers’ facilities for the past 60 years. This O&M expertise provides operational knowledge that benefits all facets of construction planning. This additional resource available to the BG construction personnel helps reduce construction risks and ultimately lowers ECM implementation costs.

11. **Diversity program - Do you currently have a diversity program or any diversity partners that you do business with?**

☒ Yes  
☐ No

- a. ***If the answer is yes, do you plan to offer your program or partnership through Equalis Group?***

☒ Yes  
☐ No

10. ***Provide your safety record, safety rating, EMR and worker’s compensation rate where available.***

BG's safety record, EMR, and Workers compensation rates are attached to the following pages. Additionally, BG's safety performance numbers for the past six years are included below. The jump in the TRIR in 2022 was due to minor incidents, medical only claims, that were due to sprains and strains. We expect these numbers to drop with the implementation of stretching and flexing prior to workers beginning their day on site.

	2017	2018	2019	2020	2021	2022
<b>TRIR</b>	2.19	0.51	2.08	0.89	0.87	3.9
<b>LWCIR</b>	1.10	0	0.42	0.44	0	0.87
<b>DART</b>	1.10	0	1.66	0.44	0	0.87
<b>Fatality</b>	0	0	0	0	0	0
<b>Work Hrs.</b>	364,510	388,727	480,714	450,500	460,711	459,651
<b>EMR</b>	0.97	0.99	0.58	0.53	0.57	0.57

**Industry Average 2021**

Industry Avg, TRIR 3.5  
 Industry Avg, LWCIR 1.4  
 Industry Avg, DART 2.1

## Log of Work-Related Injuries and Illnesses

Year 2020



**Last Update: 12/31/2020**

Form approved OMB no. 1218-0176

Establishment name The Brewer-Garrett CompanyCity Middleburg Heights State Ohio

### Identify the person

### Describe the case

### Classify the case

Enter the number of days the injured or ill worker was:

Check the "injury" column or choose one type of illness:

(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	(M) Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses:
								Job transfer or restriction	Other record-able cases								
						(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
001-20	XXXXXXX	HVAC Tech	1/27/2020	Cleveland	The employee suffered a strain of the fascia and tendon of the left hip in a vehicle accident.				X			X					
002-20	XXXXXXX	GSA Tech	9/22/2020	Anthony J. Celebrezze Bldg Sub-Basement Room 10	Employee sprained left knee while stepping off a scissor lift.		X			11	27	X					
														</			

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2020



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>11</u>	<u>27</u>
(K)	(L)

### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>2</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment Information

Your establishment name The Brewer-Garrett Company

Street 6800 Eastland Road

City Middleburg Heights State Ohio Zip 44130

Industry description (e.g., Manufacture of motor truck trailers)  
Engineering Contractor

Standard Industrial Classification (SIC), if known (e.g., SIC 3716)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)  
2 3 8 2 2 0

### Employment Information

Annual average number of employees 283

Total hours worked by all employees last year 450,500

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
Company executive

440-243-3535  
Phone

President  
Title

1/5/2021  
Date

## Log of Work-Related Injuries and Illnesses

Year 2021

**U.S. Department of Labor**  
Occupational Safety and Health Administration



Form approved OMB no. 1218-0176

City Middleburg Heights State Ohio

[illegible]

**Be sure to transfer these totals to the Summary page (Form 300A) before you post it.**

Page 1 of 1

Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
(1)	(2)	(3)	(4)	(5)	(6)

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2021



U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

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### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>0</u>	<u>0</u>
(K)	(L)

### Injury and Illness Types

Total number of...			
(M)			
(1) Injury	<u>2</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name The Brewer-Garrett Company

Street 6800 Eastland Road

City Middleburg Heights State OH Zip 44130

Industry description (e.g., Manufacture of motor truck trailers)  
Engineering Contractor

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 8 2 2 0

### Employment information

Annual average number of employees 288

Total hours worked by all employees last year 460,711

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

[Signature]  
Company executive

President  
Title

440-243-3535  
Phone

1-6-2022  
Date

# OSHA's Form 300 (Rev. 01/2004)

## Log of Work-Related Injuries and Illnesses

**Attention:** This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 2022

**U.S. Department of Labor**  
Occupational Safety and Health Administration



You must record information about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR 1904.8 through 1904.12. Feel free to use two lines for a single case if you need to. You must complete an injury and illness incident report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.

Last Update: 12/31/2022

Form approved OMB no. 1218-0176

Establishment name The Brewer-Garrett Company

City Middleburg Heights State Ohio

Identify the person				Describe the case		Classify the case											
(A) Case No.	(B) Employee's Name	(C) Job Title (e.g., Welder)	(D) Date of injury or onset of illness (mo./day)	(E) Where the event occurred (e.g. Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on right forearm from acetylene torch)	CHECK ONLY ONE box for each case based on the most serious outcome for that case:				Enter the number of days the injured or ill worker was:		Check the "injury" column or choose one type of illness:					
						Death	Days away from work	Remained at work		Away From Work (days)	On job transfer or restriction (days)	(M) Injury	Skin Disorder	Respiratory Condition	Poisoning	Hearing Loss	All other illnesses
						(G)	(H)	Job transfer or restriction	Other recordable cases	(K)	(L)	(1)	(2)	(3)	(4)	(5)	(6)
001-22	XXXXXXX	IFS Tech	1/31/2022	Central State University Maint. Shop	Cut to lip and swollen right cheek bone from tripping on parking block. Received stitches in lip and ice for swelling on cheek.		X			4		X					
002-22	XXXXXXX	Electrician	3/30/2022	Nordson Corporation	Laceration to left thumb from grabbing metal hanger above ceiling tile grid. Received 4-5 stitches to close wound.				X			X					
003-22	XXXXXXX	Sheetmetal	4/11/2022	Frontage Laboratories	Worker was setting up an extension ladder when gust of wind blew and worker held onto the ladder to keep from falling over and strained left hamstring.				X			X					
004-22	XXXXXXX	IFS Tech	5/4/2022	Anthony J. Celebrezzee Building	Worker extended his arm to push open a door when he felt a pain in his wrist that resulted in an unspecified sprain.				X			X					
005-22	XXXXXXX	IFS Tech	5/23/2022	Rooftop at Intralot in Strongsville	Worker was cleaning coils with coil cleaner spray when the wind picked up and blew a small amount into his eyes resulting in a corneal abrasion		X			5		X					
006-22	XXXXXXX	Controls Tech	8/3/2022	IT Room at Lorain Community College	Worker fell from 8 ft step ladder onto corner of a table below the ladder. Worker suffered upper and lower back pain.				X			X					
007-22	XXXXXXX	Service Tech	8/8/2022	Rooftop at Skylift Inc. in Lorain	Worker was servicing a chiller unit and opened the chiller unit door and propped the door up next to him. When the fan of the chiller was shut down it jolted the door and knocked it over onto the service technicians arm. Worker suffered a right biceps strain.				X			X					
008-22	XXXXXXX	Service Tech	8/9/2022	Mechanical room at Bunge in Belvue	Worker was servicing a compressor and stepped up onto the work platform surrounding the compressor. As the worker made his first step he felt a pop in left calf muscle. Worker suffered a calf strain.				X			X					
009-22	XXXXXXX	Service Tech	9/29/2022	Mechanical room at Tri-C Metro Campus	Working on a ladder, the worker reached under a piece of ductwork to pull it toward him and felt pain in his left elbow. Worker suffered a left biceps strain.				X			X					
<b>Page totals</b>						0	2	0	7	9	0	9	0	0	0	0	0

Be sure to transfer these totals to the Summary page (Form 300A) before you post it.

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

# OSHA's Form 300A (Rev. 01/2004)

## Summary of Work-Related Injuries and Illnesses

Year 2022

U.S. Department of Labor  
Occupational Safety and Health Administration  
Form approved OMB no. 1218-0178

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

### Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
<u>0</u>	<u>2</u>	<u>0</u>	<u>7</u>
(G)	(H)	(I)	(J)

### Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
<u>9</u>	<u>0</u>
(K)	(L)

### Injury and Illness Types

Total number of... (M)			
(1) Injury	<u>9</u>	(4) Poisoning	<u>0</u>
(2) Skin Disorder	<u>0</u>	(5) Hearing Loss	<u>0</u>
(3) Respiratory Condition	<u>0</u>	(6) All Other Illnesses	<u>0</u>

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send the completed forms to this office.

### Establishment information

Your establishment name The Brewer-Garrett Company

Street 6800 Eastland Road

City Middleburg Heights State OH Zip 44130

Industry description (e.g., Manufacture of motor truck trailers)  
Engineering Contractor

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

2 3 8 2 2 0

### Employment information

Annual average number of employees 235

Total hours worked by all employees last year 459,651

### Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Scott A. Garrett  
Company executive

President  
Title

440-243-3535  
Phone

1-10-2023  
Date



**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215-2256

Governor **Mike DeWine**  
Administrator/CEO **Stephanie B. McCloud**

www.bwc.ohio.gov  
1-800-644-6292

July 6, 2022

BREWER GARRETT CO  
6800 EASTLAND RD  
MIDDLEBRG HTS OH 44130  
RE: EMR History

Greetings,

Please find your experience modifier history (EMR) details below. If you should have any further questions, please feel free to contact me.

**Employer: BREWER GARRETT CO**

**Policy #: 327377-0**

**OhioBWC - Employer - Service: (Experience modifier history) - Details**

**Current policy coverage status:** Reinstated - Full Payment Received

**Coverage effective date:** 09/15/2021

Policy period	7/1/22 - 7/1/23	7/1/21 - 7/1/22	7/1/20 - 7/1/21	7/1/19 - 7/1/20	7/1/18 - 7/1/19	7/1/17 - 7/1/18	7/1/16 - 7/1/17	7/1/15 - 7/1/16	1/1/15 - 7/1/15	7/1/14 - 1/1/15
Published EM	0.57	0.57	0.53	0.58	0.99	0.97	0.99	0.99	0.61	0.61
EM cap	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Current EM	0.57	0.57	0.53	0.58	0.92	0.90	0.99	0.99	0.61	0.62
EM cap	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Rating plan	GROUP	GROUP	GROUP	GROUP	GRTR0	GRTR0	GRTR0	EXP	GROUP	GROUP
Discount programs	DFSP	DFSP ISSP	DFSP ISSP	DFSP	DFSP	DFSP		DFSP	DFSP ISSP	DFSP ISSP

Sincerely,

Gina Jackson  
Employer Service Specialist  
Bureau of Workers Compensation  
[Gina.j.1@bwc.state.oh.us](mailto:Gina.j.1@bwc.state.oh.us)  
(216) 570-6822



**Bureau of Workers'  
Compensation**

30 W. Spring St.  
Columbus, OH 43215

**Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer  
00327377

BREWER GARRETT CO  
6800 EASTLAND RD  
MIDDLEBRG HTS OH 44130-2426

Period Specified Below  
07/01/2022 to 07/01/2023



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by: BWC

*Stephanie McCloud*

Administrator/CEO

You can reproduce this certificate as needed.

**Ohio Bureau of Workers' Compensation**

**Required Posting**

Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol, marihuana or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol, marihuana or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers'  
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation.

# State construction contractor look-up

## Results

**Policy number**

327377-0

**Company name**

BREWER GARRETT CO

**Construction contractor status**

APPROVED

**Construction contractor status date**

5/26/2017

Search again

**Note:** BWC has designed this database for those responsible for ensuring that a construction contractor or subcontractor has a drug-free program that complies with HB 80 for any State of Ohio public improvement project. A contractor, subcontractor or lower-tier subcontractor in an APPROVED status has agreed to implement or has implemented a BWC-approved drug-free program (Drug-Free Safety or comparable program) which makes the company compliant with the mandate of the Ohio legislature through HB 80. While state contracting authorities are expected to review this database for the most current information, you may print this as verification of your current status.

## BID FORM 4: DIVERSITY VENDOR CERTIFICATION PARTICIPATION

Diversity Vendor Certification Participation - It is the policy of some Members participating in Equalis Group to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disabled veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Respondents shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

- a. Minority Women Business Enterprise  
Respondent certifies that this firm is an MWBE ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_
- b. Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)  
Respondent certifies that this firm is a SBE or DBE ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_
- c. Disabled Veterans Business Enterprise (DVBE)  
Respondent certifies that this firm is an DVBE ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_
- d. Historically Underutilized Businesses (HUB)  
Respondent certifies that this firm is an HUB ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_
- e. Historically Underutilized Business Zone Enterprise (HUBZone)  
Respondent certifies that this firm is an HUBZone ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_
- f. Other  
Respondent certifies that this firm is a recognized diversity certificate holder ☐ Yes ☒ No  
List certifying agency: \_\_\_\_\_

## BID FORM 5: BONDING CAPACITY STATEMENT

**Provide a letter from your bonding company setting forth your company's available bonding capacity and availability and confirming that, if required, your company could provide labor and material payment bonds and performance bonds for certain projects up to the bonding capacity.**

Please see the following pages for the Brewer-Garrett Company's Bonding Capacity Statement.

February 23, 2023

The Cooperative Council of Governments  
On Behalf of Equalis Group  
6001 Cochran Road, Suite 333  
Cleveland, OH 44139

**Re:**       **Contractor:**    **The Brewer-Garrett Company**  
             **Project:**       **Job Order Contracting Services for Michigan (IFB#COG-2141)**  
             **Surety:**        **The Cincinnati Insurance Company/2022 A. M. Best Rating: A+ XV**

To Whom It May Concern:

By way of introduction, the associates of Hotaling & Associates Agency, Inc. have been servicing the Risk Management and Surety requirements of The Brewer-Garrett Company for the past 32 years. We have genuinely enjoyed an excellent relationship over that period, and we highly recommend our contractor/client for your favorable consideration of any project that you may propose.

The Brewer-Garrett Company has successfully completed numerous multi-million-dollar projects and we are both impressed and confident in the scope of their expertise. The Brewer-Garrett Company's Surety, The Cincinnati Insurance Company, (2022 A.M. Best Rating A+, XV) has been providing surety bonds for The Brewer-Garrett Company since 1991. The Cincinnati Insurance Company has written various Performance & Payment/Contract Bonds and Energy Savings Guaranty Bonds for The Brewer-Garrett Company covering specific projects more than \$40,000,000 with work programs more than \$70,000,000 and bid bonds for projects as large as \$90,000,000. As of this writing, the client/principal remains in excellent standing with Cincinnati Insurance Company.

Should a Performance & Payment Bond and/or Energy Savings Guaranty Bond be required on any projects, The Cincinnati Insurance Company would be more than willing to consider same. Any specific request for bonds is between The Brewer-Garrett Company and their Surety and will be underwritten on its own merit, subject to review and satisfaction of the construction contract as well as evidence of complete financing. Cincinnati Insurance Company has approved and written surety bonds like the ones required in this scope.

Should you have any questions, please feel free to contact the undersigned individual.

Respectfully yours,

*Robert T. Hotaling*

Robert T. Hotaling  
President - Hotaling & Associates Agency, Inc.  
Attorney-In-Fact – The Cincinnati Insurance Company

RTH/ch



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hotaling & Associates Agency, Inc. 8803 Brecksville Road, Suite 7-211 Brecksville, OH 44141	<b>CONTACT NAME:</b> Robert Hotaling	<b>FAX (A/C, No):</b>	
	<b>PHONE (A/C, No, Ext):</b> 216 447-1004	<b>E-MAIL ADDRESS:</b> hotaling_r@hotmailgassoc.com	
<b>INSURED</b> The Brewer-Garrett Company 6800 Eastland Road  Middleburg Heights OH 44130	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Liberty Mutual Fire Insurance Company		23035
	<b>INSURER B:</b> First Liberty Insurance Corporation		33588
	<b>INSURER C:</b> Liberty Insurance Corporation		42404
	<b>INSURER D:</b> Pacific Insurance Company, LTD		10046
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Underground incl. XCU GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			TB2-Z51-291519-023	01/01/23	01/01/24	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AS6-Z51-291519-013	01/01/23	01/01/24	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			TH7-Z51-291519-043	01/01/23	01/01/24	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC2-Z51-291519-033 Ohio Employers Liab All States Workers Comp incl MI	01/01/23	01/01/24	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<b>Contractor's Professional &amp; Pollution Liability Cov.</b>			45 CPI GA 9947	01/01/23	01/01/24	\$5,000,000 per claim/\$10,000,000 agg \$25,000 SIR - E&O \$5,000,000 per claim/\$5,000,000 agg \$25,000 SIR - Pollution

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

With respect to: Job Order Contracting Services in the State of Michigan; IFB# COG-2141

Additional Insured Status and any other required coverages can be implemented upon award of contract

30 Days Written Notice of Cancellation/10 days Written Notice of Cancellation for Non Payment

## CERTIFICATE HOLDER

## CANCELLATION

The Cooperative Council of Governments  
On Behalf of Equalis Group  
6001 Cochran Road, Suite 333  
Cleveland, OH 44139

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Robert T. Hotaling*

## BID FORM 6: MANAGEMENT PERSONNEL

Please provide contact information and resumes for the person(s) who will be responsible for the following areas.

### **Executive Contact**

Contact Person: Jeffrey Zellers

Title: Vice President

Company: the Brewer-Garrett Company

Address: 6800 Eastland Rd.

City: Middleburg Heights State: OH Zip: 44130

Phone: 440-971-0505 Fax: 440-243-9993

Email: jzellers@brewer-garrett.com

### **Account Manager / Sales Lead**

Contact Person: Tadhg O'Crowley

Title: Design-Build Business Development Manager

Company: the Brewer-Garrett Company

Address: 6800 Eastland Rd.

City: Middleburg Heights State: OH Zip: 44130

Phone: 440-971-0521 Fax: 440-243-9993

Email: 330-904-6728

### **Contract Management (if different than the Sales Lead)**

Contact Person: Tadhg O'Crowley

Title: Design-Build Business Development Manager

Company: the Brewer-Garrett Company

Address: 6800 Eastland Rd.

City: Middleburg Heights State: OH Zip: 44130

Phone: 440-971-0521 Fax: 440-243-9993

Email: tocrowley@brewer-garrett.com

**Billing & Reporting/Accounts Payable**

Contact Person: Billy Lawless

Title: Controller

Company: the Brewer-Garrett Company

Address: 6800 Eastland Rd.

City: Middleburg Heights State: OH Zip: 44130

Phone: 440-971-0512 Fax: 440-243-9993

Email: blawless@brewer-garrett.com

**Marketing**

Contact Person: Brian Hyland

Title: Proposal and Branding Manager

Company: the Brewer-Garrett Company

Address: 6800 Eastland Rd.

City: Middleburg Heights State: OH Zip: 44130

Phone: 440-971-0508 Fax: 440-243-9993

Email: bhyland@brewer-garrett.com



# TADHG O'CROWLEY

*Design-Build Manager*

**e.** [tocrowley@brewer-garrett.com](mailto:tocrowley@brewer-garrett.com)

**p.** 440.243.3535

**a.** 6800 Eastland Rd,  
Middleburg Heights, OH 44130

**18** years of  
experience

**10 YEARS w/ BG**

## EDUCATION

**B.Eng.** Mechanical  
Engineering  
*Dublin Institute of  
Technology*

## CERTIFICATIONS

Professional Engineer  
(PE)

Leadership in Energy  
& Environmental  
Design Accredited  
Professional (LEED AP)

## MEMBERSHIPS

President  
*Northeast Ohio  
Chapter of Cogence  
Alliance*

## ROLE RESPONSIBILITIES

Tadhg focuses on ensuring that the goals and vision are achieved while leading the conceptual design process and the oversight of the project execution. He is responsible for producing design documents and assists customers in resolving HVAC&R equipment technical issues at their facilities. Tadhg is experienced in the mechanical engineering field of developing detailed design of HVAC systems for schools, offices, healthcare facilities, sports stadiums, gymnasiums, swimming pools, military facilities, and aircraft hangars.

## PROJECTS

### COMMERCIAL

- Beck Center for the Arts, Design-Build HVAC Upgrades
- Charleston Town Center Mall, Phases I, II, & III
- Playhouse Square, Ohio, Allen, & Hanna Theatre Renovations, Design-Assist Service
- Terminal Tower, Alternative to District Energy Solution
- Westin Hotel, Design-Build & Energy Conservation Services

### HEALTHCARE

- Fulton County HC, Comprehensive Infrastructure Improvement Project

### HIGHER EDUCATION

- Case Western Reserve University, Maltz PA Center, Design-Assist for HVAC Services
- Central State University, Energy Conservation Program
- KSU, Campus Classroom, Lab., Auxiliary Buildings & Utility Assets, ECP, Phases I & II
- The University of Akron, Energy Conservation Program
- Tri-C, Service & Energy Conservation Program, Phases I, II, III, & Amendment III

### K-12

- Cardinal Local School District, HB 264, Energy Conservation Program
- Cleveland Metropolitan School District, William Cullen Bryant ES, Design-Build Project
- Columbus City SD, "Operation: Fix-It," HB 153, Design-Build, Phases I, II, IV, VII, & North HS
- Conneaut Area City SD, HB 264, Energy Conservation Program & Professional Services
- Medina City SD, High School Rec. Center, Combined Heat & Power Design-Build Project

### LOCAL GOVERNMENT

- Marion Correctional Institution, Energy Conservation Services



# JEFF ZELLERS

*Vice President*

*e.* [jzellers@brewer-garrett.com](mailto:jzellers@brewer-garrett.com)  
*p.* 440.243.3535  
*a.* 6800 Eastland Rd,  
Middleburg Heights, OH 44130

**42** years of  
experience

**42 YEARS** w/ **BG**

## EDUCATION

**BS** Industrial  
Technology  
*Ball State University*

## CERTIFICATIONS

State of Ohio  
Contractor's License:  
Heating, Ventilation, &  
Air Conditioning  
(HVAC), Refrigeration,  
Hydronics, &  
Plumbing

General Services  
Administration  
Security Clearance,  
Homeland Security  
Presidential Directive  
12 (**GSA HSPD-12**)

## ROLE RESPONSIBILITIES

Jeff focuses on contract execution and ensuring resource commitment throughout each project. He coordinates the efforts of engineering, energy services, construction support service maintenance, and accounting. Jeff assembles the team of in-house professionals who are best suited for each specific project and develops the correct and cost-effective solutions for customers. He ensures that BG projects not only meet but exceed the expectations of our clients.

## PROJECTS

### COMMERCIAL

- Beck Center for the Arts, Design-Build HVAC Upgrades
- Galleria & Tower at Erieview, Central Boiler, Chiller Plant, & Facilities Service Program
- Playhouse Square, Ohio, Allen, & Hanna Theatre Renovations, Design-Assist Services
- Terminal Tower, Alternative to District Energy Solution
- Westin Hotel, Design-Build & Energy Conservation Services

### HEALTHCARE

- Fulton County HC, Comprehensive Infrastructure Improvement Project
- Hocking Valley Community Hospital, Energy Conservation Project
- Lutheran Hospital, Central Boiler & Chiller Plant Upgrades
- MedCentral Health System, Chilled Water Plant Renovation
- St. Vincent Charity Medical Center, Boiler Plant Renovation

### HIGHER EDUCATION

- Case Western Reserve University, Maltz PA Center, Design-Assist for HVAC Services
- Central State University, Energy Conservation Program
- KSU, Campus Classroom, Lab., Auxiliary Buildings & Utility Assets ECP, Phases I & II
- Tri-C, Service & Energy Conservation Program, Phases I, II, III, & Amendment III
- The University of Akron, Energy Conservation Program

### K-12

- CMSD, HB 153, Franklin D. Roosevelt Academy, Design-Build Project
- CMSD, HB 153, Wilbur-Wright & William Cullen Bryant, Design-Build Project
- Edison Local School District, HB 153, Design-Build Project
- Medina City School District, HB 264, Energy Conservation Program & Professional Services

### LOCAL GOVERNMENT

- Chillicothe Correctional Institution, Energy Conservation Services
- City of Brooklyn, HB 300, Energy Conservation Program
- City of Kent, HB 300/420, Energy Conservation Program
- City of North Olmsted, Recreation Center, Lighting Retrofit
- Cuyahoga County, HB 300, Energy Conservation Program



**8** years of  
experience

**2 YEARS w/ BG**

## EDUCATION

**BSBA** Accounting  
*University of  
Dayton*

## CERTIFICATIONS

Certified Public  
Accountant (**CPA**)

# BILLY LAWLESS

*Corporate Controller*

**e.** blawless@brewer-garrett.com  
**p.** 440.243.3535  
**a.** 6800 Eastland Rd,  
Middleburg Heights, OH 44130

## ROLE RESPONSIBILITIES

Billy is responsible for the monthly preparation, monitoring, and distribution of various operational reports for the BG construction and service divisions. He maintains the integrity and security of the financial reporting systems while managing the various responsibilities of the accounting department, such as accounts receivable, accounts payable, and job costing. Billy is also responsible for maintaining relationships with BG's bank, CPA firm, and insurance advisor.

## PROJECTS

### HIGHER EDUCATION

- Tri-C, College-Wide Infrastructure Maintenance HVAC Package
- Kent State University, College of Podiatric Medicine, Energy Conservation Project

### FEDERAL

- U.S. Army Corps of Engineers, Energy Savings Performance Contract (ESPC) ENABLE

### STATE/LOCAL GOVERNMENT

- Ohio Facilities Construction Committee (OFCC) Rhodes Tower – Design-Build Project
- City of Toledo, Municipal Courthouse Renovations

### COMMERCIAL

- Swagelok Global Headquarters
- Xellia Pharmaceuticals, Phase II Renovation Project

### K-12

- Columbus City Schools, "Operation: Fix-it," Phase VIII, HVAC Renovations, D-B
- Columbus City Schools, "Operation: Fix-it," Phase IX, HVAC Renovations, D-B
- Wa-Nee Community Schools, Energy Conservation Project
- Wayne County BOE (WV), Energy Conservation Project
- Shamokin Schools, Energy Conservation Project



**7** years of  
experience

**7 YEARS w/ BG**

## EDUCATION

BS Marketing  
Cleveland State  
University

# BRIAN HYLAND

*Proposal & Branding Manager*

**e.** bhyland@brewer-garrett.com

**p.** 440.243.3535

**a.** 6800 Eastland Rd,  
Middleburg Heights, OH 44130

## JOB SUMMARY

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As the Proposal and Branding Manager, Brian plays a major role in providing direct sales support to the business development team. Brian is responsible for resource coordination to successfully complete all branding initiatives, proposal generation, and sales support functions for potential clients in order to generate new business. He leads a team that welcomes and encourages new ideas and innovations; working closely with both executives and associates. He assists with strategically positioning Brewer-Garrett's creative solutions that best fit and exceed the expectations and outcomes of a potential client.

## ESSENTIAL FUNCTIONS

---

- Oversees and manages all proposal production by evaluating opportunities and assigning resources that provide coordination of proposal process including:
  - *Coordination of project-specific information, development of content, and meeting all essential guidelines and target dates*
- Manages workload of the proposal and branding team that prepares and manages the development and execution of responses to Sources Sought, Invitation for Bid (IFB), Statement of Qualifications (SOQ), Request for Qualifications (RFQ), Request for Proposal (RFP), and presentations for all Brewer-Garrett solutions:
  - *Reviews and interprets solicitation documents*
  - *Conducts kick-off meetings with bid team members*
  - *Assembles and populates proposals (ensuring they are both accurate and compliant)*
- Oversees and manages all branding initiatives including visual concepts for marketing materials utilizing graphic design computer software to communicate sales driven objectives (both print and digital materials that maintain cohesive branding across all platforms including newsletters, flyers, blogs, ads, case studies, resumes, graphics for proposal use, etc.)
- Collaborates with sales team and executive team as part of the go/no-go process to develop strategic solutions including positioning Brewer-Garrett's brand in the marketplace and defining company differentiators
- Utilizes market research to analyze proposals and stay current with evolving market trends
- Responsible for working in a collaborative effort to support all departments with their projects simultaneously
- Oversee company website and all social media sites (LinkedIn, Twitter, Facebook, YouTube, etc.)

## BID FORM 7: REFERENCES AND EXPERIENCE QUESTIONNAIRE

Provide a minimum of five (5) customer references for product and/or services of similar scope dating within the past 3 years. Please try to provide references for K12, Higher Education, City/County and State entities. Provide the following information for each reference:

### 1.) Lorain County Community College (LCCC)

**a) Entity Name**

Lorain County Community College (LCCC)

**b) Contact Name and Title**

Leo Mahoney, Physical Plant Operations Director

**c) City and State**

Elyria, OH

**d) Phone Number**

440-365-5222 x7218

**e) Years Serviced**

2019 - 2021

**f) Description of Services**

Northeast Ohio's Lorain County Community College (LCCC) is in Elyria, Ohio. It was founded in 1963 and was the first community college in Ohio to have a permanent campus. The college offers associate degrees and certificates, but students are also able to earn bachelor's and master's degrees through partnerships that LCCC has with other Ohio universities. The college was the first in Ohio to have such a program.

LCCC decided to pursue a college-wide energy conservation and management program that would cover over 1.3 million square feet of the campus. This program helped to reduce operational costs as new equipment was more efficient, had a longer lifespan, and required less maintenance.

BG decentralized the central steam plant in order to convert to local hot water boilers. This eliminated the inefficiencies and the loss of water from converting steam. It also enables the school to plan for the future, as a decentralized campus provides flexibility to be installed anywhere.

BG optimized and upgraded the chilled water plant. Variable Frequency Drives (VFDs) were installed on the chilled water and condenser water pumps to allow the water movement to match the volume required by the end-users. It also allows the pumps to slow and save energy when the chillers are not operating at full load.

BG enhanced and upgraded the building automation system (BAS) as the previous system was no longer supported by Trane. A failure on the old system would have been catastrophic. BG incorporated a non-proprietary and fully open-protocol system with our 360 Analytics software that provides real time energy and equipment trends, identifies faults, and prioritizes opportunities for improvements.

**g) Annual Volume**

\$16,324,388 (total value)

## **2.) Shamokin Area School District**

**a) Entity Name**

Shamokin Area School District

**b) Contact Name and Title**

Dave Petrovich, Facility Manager

**c) City and State**

Coal Township, PA

**d) Phone Number**

570-259-1609

**e) Years Serviced**

2021 - 2022

**f) Description of Services**

The Shamokin Area School District is a public school district located in Coal Township, PA, and has a population of nearly 2,200 students. The district requested a design-build, energy conservation project that would address areas throughout the elementary school and the combined middle school and high school. Brewer-Garrett developed a comprehensive plan to execute all requested and recommended capital improvements in a cost-effective manner that utilized a streamlined approach with extensive preconstruction planning.

BG expanded the chilled water system to increase cooling and pumping capacity in order to provide cooling to areas within the middle/high school. Much of the space had previously been conditioned by heat recovery units (HRUs) located on the roof that were past their ASHRAE life expectancy. The HRUs were replaced with new units to accommodate heating hot water and chilled water for their heating and cooling needs.

BG updated the heating hot water plant at the elementary school with new, fully condensing hot water boilers to meet heating demands. The boilers utilize natural gas as their primary fuel source; however, one of the existing boilers was left to serve as an emergency fuel oil backup. Two new building pumps with variable frequency drives (VFDs) were also installed to control the heating hot water flow throughout the facility.

BG performed building envelope upgrades throughout both facilities. Both schools experienced energy leaks through exterior doors and equipment causing higher energy usage to heat and cool. Door sweeps were added to exterior doors and windowpanes were resealed along with exterior electrical and mechanical penetrations.

BG conducted numerous interior and exterior lighting retrofits and upgrades. This included converting exterior metal arc and security lighting to LEDs. At the elementary school, LED tubes were installed to replace the T8 lighting in the classrooms. This was a significant savings as the existing lamps consumed energy at a higher rate, costing the school thousands of dollars a year in energy.

**g) Annual Volume**

\$9,517,323 (total value)

### **3.) Eastpointe Community Schools**

**a) Entity Name**

Eastpointe Community Schools

**b) Contact Name and Title**

Robert Carlesso, Executive Director of Business Operations

**c) City and State**

Eastpointe, MI

**d) Phone Number**

586-533-3016

**e) Years Serviced**

2021 - 2022

**f) Description of Services**

Eastpointe Community Schools is a public school district located in Eastpointe, Michigan. The District has roughly 3,500 students spread across eight (8) schools. In 2021, Eastpointe Community Schools released a request for proposal (RFP) requesting a guaranteed energy savings performance contract to address mechanical, electrical, lighting, automation, and HVAC improvements. This program helped to save energy and reduce related costs throughout four (4) buildings encompassing 433,460 square feet.

BG refurbished four (4) heating and ventilation units at three (3) elementary schools and one (1) early learning center. This Energy Conservation Measure (ECM) saved significant costs as The District did not have to purchase new units. Two (2) packaged terminal air conditioners (PTAC) and five (5) unit ventilators were replaced at the high school.

BG upgraded the heating hot water plant at the elementary schools and early learning centers with two (2) new fully condensing hot water boilers to meet the heating demands of the building. The boilers at all three (3) elementary schools had an unconventional piping arrangement leaving all three (3) boilers to have an inconsistent inlet water temperature. A supply and return header were installed off the existing piping to ensure the same inlet water temperature was supplied to each new boiler. Controlling the inlet water temperature in condensing hot water boilers allows the boiler to operate more efficiently. The new boilers were set up to utilize existing natural gas as its primary fuel source. In addition, two (2) new building pumps with independent variable frequency drives (VFD) were installed to control heating hot water flow throughout the facility.

BG enhanced the building automation system (BAS) by installing a new BACnet communication trunk in the early learning center for increased temperature control. The communication trunk was tied into all the new equipment as well as the remaining major mechanical systems.

BG upgraded the lighting system at the District's Operations Center. Dated T-8's, incandescent bulbs, and metal halide suspended fixtures and wall packs were converted to LEDs. This provided the District with significant savings and decreased the life-cycle cost of the system. These improvements reduced utility costs and provided consistent and adequate lighting throughout the facility.

**g) Annual Volume**

\$1,479,229 (total value)

#### **4.) Wayne County Schools**

**a) Entity Name**

Wayne County Schools

**b) Contact Name and Title**

Todd Alexander, Superintendent

**c) City and State**

Wayne County, WV

**d) Phone Number**

304-272-5116 x324

**e) Years Serviced**

2020 - 2021

**f) Description of Services**

Wayne County Schools (WCS) is one of the largest school districts in West Virginia, with roughly 6,800 students situated across 18 buildings. Through the School Building Authority of West Virginia, the Wayne County Board of Education (WCBOE) issued a request for proposals to implement critical HVAC infrastructure and energy improvements for the 2021 school year. Using a performance contracting delivery model, WCBOE aims to fund \$6.2 million-worth of deferred maintenance projects through the savings accrued by these improvements. After performing technical energy audits of WCS facilities and identifying solutions that would reduce energy and related costs to the County, BG was competitively selected to upgrade 18 facilities.

BG executed district-wide facility improvements such as replacing poorly insulated windows and retrofitting outdated interior/exterior lighting with high efficiency technologies. We also targeted buildings with urgent maintenance needs such as a High School experiencing system failures.

- To improve student comfort in the gymnasium, cafeteria, and auditorium, BG will perform a complete HVAC renovation at the high school, a building with volatile, 40-year-old heating and cooling systems.
- The project's guaranteed savings will also allow WCS to expand their transportation facility, an undersized garage incapable of housing the District's now 90-passenger buses.

BG worked closely with WCBOE to co-author a project that addresses the County's goals and objectives without exceeding its finite budget. The savings generated by the project will either meet or exceed the District's annual debt service and, by the end of a 15-year period, return \$331,530 to their improvement's fund.

BG furnished WCS with an accurate, guaranteed maximum price at the time of our proposal. This means we will issue zero change orders based on scope and will assume all risk on behalf of the District—including any schedule changes that may occur as students transition in and out of virtual learning.

BG will partner with WCS to empower students to pursuit a degree in a stem-related discipline or a career in the construction trades.

**g) Annual Volume**

\$6,200,000 (total contract)

## 5.) Wa-Nee Community Schools

**a) Entity Name**

Wa-Nee Community Schools

**b) Contact Name and Title**

Scot Croner, Superintendent

**c) City and State**

Nappanee, IN

**d) Phone Number**

574-773-3131

**e) Years Serviced**

2020 - 2021

**f) Description of Services**

Wa-Nee Community Schools is a K-12 School District located in Nappanee, Indiana with roughly 3,000 students situated across six (6) buildings. Wa-Nee issued a request for proposals to implement critical HVAC infrastructure, air purification and energy improvements for the 2021 school year. Using a performance contracting delivery model, Wa-Nee funded \$7.7 million worth of deferred maintenance projects through the savings accrued by these improvements. After performing technical energy audits of school facilities and identifying solutions that would reduce energy and related costs to the District, Brewer-Garrett (BG) was competitively selected to upgrade all three (3) district buildings.

BG executed facility improvements and indoor air quality upgrades such as Bi-Polar Ionization, Building Envelope, Lighting Retrofits and new HVAC Equipment over a total of 461,000 ft<sup>2</sup>.

- To improve student comfort in all classrooms, BG performed complete HVAC renovations at the High School and Elementary School. These buildings had aging and unreliable heating and cooling systems.
- The project's upgrades will increase the life of District Buildings while improving the overall learning environment for students.

BG worked closely with Wa-Nee Community Schools to co-author a project that addressed the District's goals and objectives. Through multiple site visits and project development efforts, BG provided the District with unique and cost-effective solutions that earned their selection.

BG furnished Wa-Nee with an accurate, guaranteed maximum price at the time of our proposal. This means zero change orders based on scope and assumed all risk on behalf of the District — including any schedule changes that may have occurred as students transitioned in and out of virtual learning.

**g) Annual Volume**

\$7,700,000 (total contract)

## Questions:

1. Identify any contracts with other cooperative or government group purchasing organizations of which your company is currently a part of:

Cooperative/GPO Name

Contract Number

N/A

N/A

2. Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

Copies of BG's current licenses, registrations, and certifications issued by federal, state, or local agencies are included on the following pages.

3. If applicable describe your company's past experience with Job Order Contracting and include specific examples of other cooperatives and public agencies where you have performed these services.

BG does not have specific examples of experience with job order contracting. However, In the past, BG has been apart of a similar COG purchasing program with the Ohio Schools Council. Additionally, BG is also part of a Multi Award Contract (MAC) with the Ohio Department of Administration Services (ODAS). Although similar, this is not a Job Order Contracting program.

4. Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.

N/A

5. Felony Conviction Notice – Please check applicable box:

- ☐ A publicly held corporation; therefore, this reporting requirement is not applicable
- ☒ Is not owned or operated by anyone who has been convicted of a felony.
- ☐ Is owned or operated by the following individual(s) who has/have been convicted of a felony.

\*If the 3<sup>rd</sup> box is checked a detailed explanation of the names and convictions must be attached.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

ERIC BETZ

LICENSE NO.	EXPIRATION DATE	
6201310455	10/14/2023	21287091026

ERIC BETZ  
6800 EASTLAND  
MIDDLEBURG HTS, OH 44130

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

FUTURE CONTACTS:  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR  
ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

ERIC BETZ

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRIAN PATRICK CHAMBERS

LICENSE NO.	EXPIRATION DATE	
6201309249	12/14/2024	22325131131

BRIAN PATRICK CHAMBERS  
6800 EASTLAND ROAD  
MIDDLEBURG HEIGHTS, OH 44130

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
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LICENSEE, ITS AGENTS OR EMPLOYEES.

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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRIAN PATRICK CHAMBERS

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRYAN J SCHRITZ

LICENSE NO.	EXPIRATION DATE	
6201310724	01/18/2024	2218170140

BRYAN J SCHRITZ  
6439 RIVER CORNERS RD  
SPENCER, OH 44275

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

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REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRYAN J SCHRITZ



# *Certificate of Partnership*

Presented to

## The Brewer-Garrett Company

by the United States Environmental Protection Agency Combined Heat and Power Partnership in recognition of efforts to improve the environmental performance of the United States energy supply system by supporting combined heat and power.



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Matt Clouse, Chief, Energy Supply and Industry Branch  
Climate Protection Partnerships Division  
United States Environmental Protection Agency





## Certificate of Accreditation

This is to certify that

### The Brewer-Garrett Company

has participated in the Accreditation Program and Review and has been recognized by the National Association of Energy Service Companies to be an Accredited Energy Service Company (ESCO).

A handwritten signature in black ink, appearing to read "Charles K. McGinnis", written over a horizontal line.

Charles K. McGinnis  
Chairman

A handwritten signature in black ink, appearing to read "T. D. Unruh", written over a horizontal line.

Timothy D. Unruh  
Executive Director

**June 2020**

Certification of Accreditation covers a period of 36 months from date of issuance.

Accredited since 2018.



11060905-AP-BD+C

CREDENTIAL ID

25 SEP 2017

ISSUED

24 SEP 2019

VALID THROUGH

GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

**David Fisher**

HAS ATTAINED THE DESIGNATION OF

**LEED AP<sup>®</sup> Building Design +  
Construction**

by demonstrating the knowledge and understanding of  
green building practices and principles needed to support  
the use of the LEED green building program.

A handwritten signature in black ink, reading 'Mahesh Ramanujan'.

MAHESH RAMANUJAN  
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL  
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.



**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>Hydronics</b> CONTRACTOR'S LICENSE	Sheryl Maxfield Director
Ohio License # 47288		Expiration Date: 12/23/2023
<b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> <b>EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

This is YOUR license. Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for any projects performed under this license.

Mike DeWine Governor	<b>Hydronics</b> CONTRACTOR'S LICENSE <b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> EMPLOYEE Ohio License# 47288 Expiration Date: <b>December 23, 2023</b>	Sheryl Maxfield Director
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

LICENSE MUST BE POSTED ON JOB SITE

LICENSE MUST BE POSTED ON JOB SITE



**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>Refrigeration</b> <b>CONTRACTOR'S LICENSE</b>	Sheryl Maxfield Director
Ohio License # 47288		Expiration Date: 12/23/2023
<b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> <b>EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

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Mike DeWine Governor	<b>Refrigeration</b> <b>CONTRACTOR'S LICENSE</b> <b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> <b>EMPLOYEE</b> Ohio License# 47288 Expiration Date: <b>December 23, 2023</b>	Sheryl Maxfield Director
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**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>HVAC CONTRACTOR'S LICENSE</b>	Sheryl Maxfield Director
Ohio License # 47288	Expiration Date: 12/23/2023	
<b>BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

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Mike DeWine Governor	Sheryl Maxfield Director
<b>HVAC CONTRACTOR'S LICENSE BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE</b>	
Ohio License# <b>47288</b>	
Expiration Date: <b>December 23, 2023</b>	
<i>Carol Ross</i> Carol A. Ross Board Secretary	<i>William Koester</i> William Koester Administrative Chairperson





*hereby certifies that*

***Domenic Paoletti, LEED AP, CEM***  
***Heapy Engineering (Columbus)***

*has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG*

***Certified Commissioning Authority***

*Registration number: 615-1340 . This certificate, valid only for the year 2020, is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.*



---

Justin F. Garner, P.E., CxA  
Certification Council Chair



**RECOGNIZED PROGRAM**

MEETS U.S. DEPARTMENT  
OF ENERGY GUIDELINES



ISO/IEC 17024  
Personnel Certification  
Program #1215

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Ray Bert  
ACG Executive Director



# GREEN BUILDING CERTIFICATION INSTITUTE

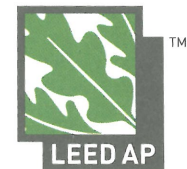
HEREBY CERTIFIES THAT

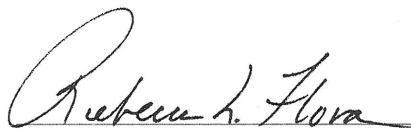
## Joseph A. Ziska

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.





Chairman

May 9, 2008

Date Issued



S. Richard Fedrizzi, President and CEO



# GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

## H. Kelly Tisdale

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



*Vicki L. Flaherty*

Chairman

November 9, 2006

Date Issued

*Peter Templeton*

Peter Templeton, President



# GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

## Todd Glyde

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

June 29, 2009

Date Issued

Peter Templeton, President



# U.S. Green Building Council

HEREBY CERTIFIES THAT

**Meg Webster (Bair)**

HAS ACHIEVED THE DESIGNATION OF

**LEED® ACCREDITED PROFESSIONAL**

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.

Chairman

Date Issued  
November 9, 2006

S. Richard Fedrizzi, President, CEO and Founding Chairman

# The U. S. Green Building Council

hereby certifies that

## Ted Howell

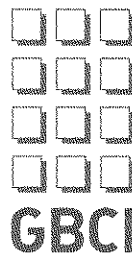
has successfully demonstrated knowledge of the  
green building design and construction industry and the  
Leadership in Energy and Environmental Design (LEED™) 2.0  
Green Building Rating System, Resources and Process required  
to be awarded the title of

## LEED™ 2.0 Accredited Professional



Steven Winter, Chairman

Christine Ervin, President & CEO



# GREEN BUILDING CERTIFICATION INSTITUTE

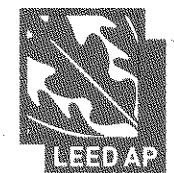
HEREBY CERTIFIES THAT

## Eric Betz

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

April 3, 2009

Date Issued

Peter Templeton, President

## BID FORM 8: AGREEMENT TO WORK IN ALL REGIONS IN THE STATE

There are times that a Contractor may need to perform work for certain Members that have facilities in areas outside of the Geographic Region. By acknowledging your acceptance below, you are saying that you will consider performing work in such areas in the State or other States. The Contractor will use the awarded CTC and adjustment factor proposed. If a contractor holds multiple contracts when performing work outside an awarded Region the contractor will use the contract that results in the lowest price for the Member. The Contractor will have the option to decline Projects outside of the Geographic Region.

Please circle your intention below:

☒ **Yes** We agree to consider working in areas outside of the Geographic Region.

☐ **No** We will NOT consider working outside of the Geographic Region.

Signature

The Proposer shall acknowledge this bid by signing and completing the spaces provided below:

Name of Proposer: the Brewer-Garrett Company

City/State/Zip: Middleburg Heights, OH 44130

Telephone No.: 440-243-3535

If a partnership, names and addresses of partners:

N/A

### Notarized

Subscribed and sworn to before me this 6<sup>th</sup> day of March, 2023

Notary Public in and for the County of Cuyahoga

State of Ohio

My commission expires: July 31, 2025

Signature: [Signature]



DEBRA M LESAR  
Notary Public  
State of Ohio  
My Comm. Expires  
July 31, 2025

## BID FORM 9: FEDERAL FUNDS CERTIFICATION FORM

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). All Vendors submitting bids must complete this Federal Funds Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to participating agencies for their use while considering their purchasing options when using federal grant funds. Participating agencies may also require Vendors to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

**For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form.** If a vendor fails to complete any item in this form, CCOG and Equalis Group will consider the Vendor's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Vendor using federal funds.

### 1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any Contract award will be subject to CCOG General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, participating agency ancillary contract, or Member Construction Contract agreed upon by Vendor and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the CCOG Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a bid, you agree to these Vendor violation and breach of contract terms.

Does vendor agree Does Bidder agree?     JLZ    

(Initials of Authorized Representative)

### 2. Termination for Cause or Convenience:

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet

schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Offeror will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does Bidder agree? JSZ  
(Initials of Authorized Representative)

### 3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

Does Bidder agree? JSZ  
(Initials of Authorized Representative)

### 4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all participating agency prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at [www.wdol.gov](http://www.wdol.gov). Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does Bidder agree?                     JLZ                      
(Initials of Authorized Representative)

**5. Contract Work Hours and Safety Standards Act:**

Where applicable, for all participating agency contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does Bidder agree?                     JLZ                      
(Initials of Authorized Representative)

**6. Right to Inventions Made Under a Contract or Agreement:**

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.

Does Bidder agree?                     JLZ                      
(Initials of Authorized Representative)

**7. Clean Air Act and Federal Water Pollution Control Act:**

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended –Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations

issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

#### **8. Debarment and Suspension:**

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all participating agencies with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

#### **9. Byrd Anti-Lobbying Amendment:**

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

#### 10. Procurement of Recovered Materials:

For participating agency purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does Bidder agree?     JLZ      
(Initials of Authorized Representative)

#### 11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of \$150,000, a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a participating agency, Vendor agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.

Does Bidder agree?     JLZ      
(Initials of Authorized Representative)

#### 12. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does Bidder agree?     JLZ      
(Initials of Authorized Representative)

### 13. Domestic preferences for procurements

For participating agency purchases utilizing Federal funds, Bidder agrees to provide proof, where applicable, that the materials, including but not limited to, iron, aluminum, steel, cement, and other manufactured products are produced in the United States.

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

### 14. General Compliance and Cooperation with Participating Agencies:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a participating agency, it shall make a good faith effort to work with participating agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

### 15. Applicability to Subcontractors

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Bidder agree? JLZ  
(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Authorized  
signature:

Printed Name: Jeffrey Zellers  
Company Name: The Brewer-Garrett Company  
Mailing Address: 6800 Eastland Rd.  
Middleburg Heights, OH 44130  
Job Title: Vice President

## BID FORM 10: REQUIRED LICENSE AND CERTIFICATIONS

Copies of BG's relevant licenses and certifications are included on the following pages.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

ERIC BETZ

LICENSE NO.	EXPIRATION DATE	
6201310455	10/14/2023	21287091026

ERIC BETZ  
6800 EASTLAND  
MIDDLEBURG HTS, OH 44130

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

FUTURE CONTACTS:  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR  
ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

ERIC BETZ

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRIAN PATRICK CHAMBERS

LICENSE NO.	EXPIRATION DATE	
6201309249	12/14/2024	22325131131

BRIAN PATRICK CHAMBERS  
6800 EASTLAND ROAD  
MIDDLEBURG HEIGHTS, OH 44130

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

FUTURE CONTACTS:  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR  
ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRIAN PATRICK CHAMBERS

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRYAN J SCHRITZ

LICENSE NO.	EXPIRATION DATE	
6201310724	01/18/2024	2218170140

BRYAN J SCHRITZ  
6439 RIVER CORNERS RD  
SPENCER, OH 44275

COMPLAINT INFORMATION:  
THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

FUTURE CONTACTS:  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR  
ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
PROFESSIONAL ENGINEER LICENSE

BRYAN J SCHRITZ



# *Certificate of Partnership*

Presented to

## The Brewer-Garrett Company

by the United States Environmental Protection Agency Combined Heat and Power Partnership in recognition of efforts to improve the environmental performance of the United States energy supply system by supporting combined heat and power.



---

Matt Clouse, Chief, Energy Supply and Industry Branch  
Climate Protection Partnerships Division  
United States Environmental Protection Agency





## Certificate of Accreditation

This is to certify that

### The Brewer-Garrett Company

has participated in the Accreditation Program and Review and has been recognized by the National Association of Energy Service Companies to be an Accredited Energy Service Company (ESCO).

A handwritten signature in black ink, appearing to read "Charles K. McGinnis", written over a horizontal line.

Charles K. McGinnis  
Chairman

A handwritten signature in black ink, appearing to read "T. D. Unruh", written over a horizontal line.

Timothy D. Unruh  
Executive Director

**June 2020**

Certification of Accreditation covers a period of 36 months from date of issuance.

Accredited since 2018.



11060905-AP-BD+C

CREDENTIAL ID

25 SEP 2017

ISSUED

24 SEP 2019

VALID THROUGH

GREEN BUSINESS CERTIFICATION INC. CERTIFIES THAT

**David Fisher**

HAS ATTAINED THE DESIGNATION OF

**LEED AP<sup>®</sup> Building Design +  
Construction**

by demonstrating the knowledge and understanding of  
green building practices and principles needed to support  
the use of the LEED green building program.

A handwritten signature in black ink, reading 'Mahesh Ramanujan'.

MAHESH RAMANUJAN  
PRESIDENT & CEO, U.S. GREEN BUILDING COUNCIL  
PRESIDENT & CEO, GREEN BUSINESS CERTIFICATION INC.



**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>Hydronics</b> CONTRACTOR'S LICENSE	Sheryl Maxfield Director
Ohio License # 47288		Expiration Date: 12/23/2023
<b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> <b>EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

This is YOUR license. Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for any projects performed under this license.

Mike DeWine Governor	<b>Hydronics</b> CONTRACTOR'S LICENSE <b>BRIAN P CHAMBERS</b> <b>THE BREWER GARRETT CO</b> EMPLOYEE Ohio License# 47288 Expiration Date: <b>December 23, 2023</b>	Sheryl Maxfield Director
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

LICENSE MUST BE POSTED ON JOB SITE

LICENSE MUST BE POSTED ON JOB SITE



**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>Refrigeration CONTRACTOR'S LICENSE</b>	Sheryl Maxfield Director
Ohio License # 47288		Expiration Date: 12/23/2023
<b>BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

This is YOUR license. Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for any projects performed under this license.

Mike DeWine Governor	<b>Refrigeration CONTRACTOR'S LICENSE BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE Ohio License# 47288 Expiration Date: December 23, 2023</b>	Sheryl Maxfield Director
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

LICENSE MUST BE POSTED ON JOB SITE



**Department  
of Commerce**

Division of Industrial Compliance  
Ohio Construction Industry  
Licensing Board O.C.I.L.B.

Mike DeWine  
Sheryl Maxfield

BRIAN P CHAMBERS  
22647 Vine Ct  
Rocky River, OH 44116-3768

Mike DeWine Governor	<b>HVAC CONTRACTOR'S LICENSE</b>	Sheryl Maxfield Director
Ohio License # 47288	Expiration Date: 12/23/2023	
<b>BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE</b>		
<i>Carol Ross</i> Carol A. Ross Board Secretary		<i>William Koester</i> William Koester Administrative Chairperson

This is YOUR license. Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for any projects performed under this license.

Mike DeWine Governor	Sheryl Maxfield Director
<b>HVAC CONTRACTOR'S LICENSE BRIAN P CHAMBERS THE BREWER GARRETT CO EMPLOYEE</b>	
Ohio License# <b>47288</b>	
Expiration Date: <b>December 23, 2023</b>	
<i>Carol Ross</i> Carol A. Ross Board Secretary	<i>William Koester</i> William Koester Administrative Chairperson





*hereby certifies that*

***Domenic Paoletti, LEED AP, CEM***  
***Heapy Engineering (Columbus)***

*has met all prerequisites demonstrating independence and the technical, management, and communications skills required to implement the commissioning process in new and existing buildings, and passed the necessary examination to be awarded this certificate in recognition of their qualifications as an ACG*

***Certified Commissioning Authority***

*Registration number: 615-1340 . This certificate, valid only for the year 2020, is renewable on an annual basis upon meeting all requirements noted in the CxA Candidate Handbook.*



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Justin F. Garner, P.E., CxA  
Certification Council Chair

---

Ray Bert  
ACG Executive Director



**RECOGNIZED PROGRAM**

MEETS U.S. DEPARTMENT  
OF ENERGY GUIDELINES



ISO/IEC 17024  
Personnel Certification  
Program #1215



# GREEN BUILDING CERTIFICATION INSTITUTE

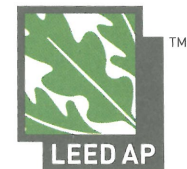
HEREBY CERTIFIES THAT

## Joseph A. Ziska

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

May 9, 2008

Date Issued

S. Richard Fedrizzi, President and CEO



# GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

## H. Kelly Tisdale

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



*Vicki L. Flaherty*

Chairman

November 9, 2006

Date Issued

*Peter Templeton*

Peter Templeton, President



# GREEN BUILDING CERTIFICATION INSTITUTE

HEREBY CERTIFIES THAT

## Todd Glyde

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

June 29, 2009

Date Issued

Peter Templeton, President



# U.S. Green Building Council

HEREBY CERTIFIES THAT

**Meg Webster (Bair)**

HAS ACHIEVED THE DESIGNATION OF

**LEED® ACCREDITED PROFESSIONAL**

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.

Chairman

Date Issued  
November 9, 2006

S. Richard Fedrizzi, President, CEO and Founding Chairman

# The U. S. Green Building Council

hereby certifies that

## Ted Howell

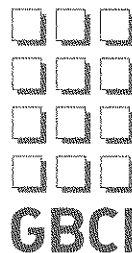
has successfully demonstrated knowledge of the  
green building design and construction industry and the  
Leadership in Energy and Environmental Design (LEED™) 2.0  
Green Building Rating System, Resources and Process required  
to be awarded the title of

## LEED™ 2.0 Accredited Professional



Steven Winter, Chairman

Christine Ervin, President & CEO



# GREEN BUILDING CERTIFICATION INSTITUTE

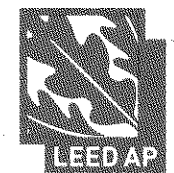
HEREBY CERTIFIES THAT

## Eric Betz

HAS ACHIEVED THE DESIGNATION OF

### LEED® ACCREDITED PROFESSIONAL

BY DEMONSTRATING THE KNOWLEDGE OF GREEN BUILDING PRACTICE  
REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY  
AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™.



Chairman

**April 3, 2009**

Date Issued

Peter Templeton, President

## BID FORM 11: DEBARMENT NOTICE

I, the Bidder, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: the Brewer-Garrett Company

Title of Authorized Representative: Jeffrey Zellers, Vice President

Mailing Address: 6800 Eastland Rd., Middleburg Heights, OH 44130


Signature: \_\_\_\_\_

## BID FORM 12: LOBBYING AND BOYCOTT CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

  
\_\_\_\_\_  
Signature of Respondent

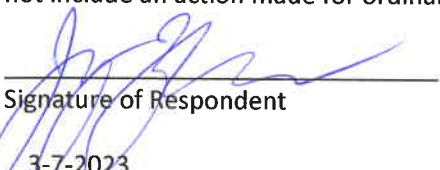
3-7-2023

\_\_\_\_\_  
Date

---

### Boycott Certification

Bidder must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

  
\_\_\_\_\_  
Signature of Respondent

3-7-2023

\_\_\_\_\_  
Date

## BID FORM 13: MANDATORY SUPPLIER CERTIFICATIONS

CCOG may not enter into contracts with any suppliers who have been found to be ineligible for state contracts under specific federal or Ohio statutes or regulations. Bidders responding to any CCOG IFB MUST certify that they are NOT ineligible by signing each of the statements below. **Failure to provide proper affirming signature on any of these statements will result in a Bidder's proposal being deemed nonresponsive to this RFP.**

I, **Jeffrey Zellers**, hereby certify and affirm that **Brewer-Garrett** has not been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by the United States Department of Labor, the United States Department of Health and Human Services, or any other federal department or agency as set forth in 29 CFR Part 98, or 45 CFR Part 76, or other applicable statutes.

### **AND**

I, **Jeffrey Zellers**, hereby certify and affirm that **Brewer-Garrett** is in compliance with all federal, state, and local laws, rules, and regulations, including but not limited to the Occupational Safety and Health Act and the Ohio Bureau of Employment Services and the following:

- Not penalized or debarred from any public contracts or falsified certified payroll records or any other violation of the Fair Labor Standards Act in the last three (3) years;
- Not found to have violated any worker's compensation law within the last three (3) years;
- Not violated any employee discrimination law within the last three (3) years;
- Not have been found to have committed more than one (1) willful or repeated OSHA violation of a safety standard (*as opposed to a record keeping or administrative standard*) in the last three (3) years;
- Not have an Experience Modification Rating of greater than 1.5 (a penalty-rated employer) with respect to the Bureau of Workers' Compensation risk assessment rating; and
- Not have failed to file any required tax returns or failed to pay any required taxes to any governmental entity within the past three (3) years.

### **AND**

I, **Jeffrey Zellers**, hereby certify and affirm that **Brewer-Garrett** is not on the list established by the Ohio Secretary of State, pursuant to **ORC Section 121.23**, which identifies persons and businesses with more than one unfair labor practice contempt of court finding against them.

### **AND**

I, **Jeffrey Zellers**, hereby certify and affirm that **Brewer-Garrett** either is not subject to a finding for recovery under **ORC Section 9.24**, or has taken appropriate remedial steps required under that statute to resolve any findings for recovery, or otherwise qualifies under that section to enter into contracts with CCOG.

I, Jeffrey Zellers, hereby affirm that this proposal accurately represents the capabilities and qualifications of Brewer-Garrett, and I hereby affirm that the cost(s) proposed to CCOG for the performance of services and/or provision of goods covered in this proposal in response to this CCOG IFB is a firm fixed price structure as described in the Cost Proposal, inclusive of all incidental as well as primary costs. *(Failure to provide the proper affirming signature on this item may result in the disqualification of your proposal.)*



\_\_\_\_\_  
Signature of Respondent

\_\_\_\_\_  
3-7-2023

\_\_\_\_\_  
Date

## BID FORM 14: CONTRACTOR CERTIFICATION REQUIREMENTS

### 1. *Contractor's Employment Eligibility*

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the CCOG Participating entities in which work is being performed.

### 2. *Fingerprint & Criminal Background Checks*

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

  
3-7-2023

## BID FORM 15: UNRESOLVED FINDINGS FOR RECOVERY

**O.R.C. Chapter 9.24** prohibits CCOG from awarding a contract to any entity against whom the Auditor of State has issued a finding for recovery, if such finding for recovery is “unresolved” at the time of award. By submitting a proposal, a Bidder warrants that it is not now, and will not become, subject to an “unresolved” finding for recovery under **O.R.C. Chapter 9.24** prior to the award of any contract arising out of this RFP, without notifying CCOG of such finding. The Proposal Review Team will not evaluate a proposal from any Bidder whose name, or the name of any of the subcontractors proposed by the Bidder, appears on the website of the Auditor of the State of Ohio as having an “unresolved” finding for recovery.

Is your company the subject of any unresolved findings for recoveries?

- ☐ Yes  
☒ No

  
\_\_\_\_\_  
Signature of Respondent

3-7-2023  
\_\_\_\_\_  
Date

## BID FORM 16: MANDATORY DISCLOSURES

### 1. **Mandatory Contract Performance Disclosure.**

Disclose whether your company's performance and/or the performance of any of the proposed subcontractor(s) under contracts for the provision of products and services that are the same or similar to those to be provided for the Program which is the subject of this RFP has resulted in any formal claims for breach of those contracts. For purposes of this disclosure, "**formal claims**" means any claims for breach that have been filed as a lawsuit in any court, submitted for arbitration (whether voluntary or involuntary, binding or not), or assigned to mediation. For any such claims disclosed, fully explain the details of those claims, including the allegations regarding all alleged breaches, any written or legal action resulting from those allegations, and the results of any litigation, arbitration, or mediation regarding those claims, including terms of any settlement. While disclosure of any formal claims will not automatically disqualify a Bidder from consideration, at the sole discretion of Equalis Group, such claims and a review of the background details may result in a rejection of a Bidder's proposal. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Bidder's performance of the work, and the best interests of Members.

Provide statement here. Insert statement here.


Brewer-Garrett was the claimant in an arbitration wherein Brewer-Garrett's chief claim, as a subcontractor, was the substantial default of the general contractor's payment obligations (The Brewer-Garrett Company vs. Venergy group, LLC, American Arbitration Association Case No. 01-21-002-6297, filed 4/8/21). The matter was arbitrated, and Brewer-Garrett received a favorable award in the amount of \$725,7333.87.

Brewer-Garrett was the plaintiff in a lawsuit in which the defendant (owner) filed a counterclaim and a third party (subcontractor) joined the lawsuit and filed a claim against Brewer-Garrett. (The Brewer-Garrett Company vs. Youngstown Stambaugh Hotel LLC, et al, Mahoning County Common Pleas Court Case No. 18CV2233, filed 8/27/18). Brewer-Garrett's claim against the owner was \$1,080,031.00 for breach of contract and unjust enrichment due to non-payment. The owner claimed defective work and various chargebacks against Brewer-Garrett. Brewer-Garrett and the Owner settled for \$860,290.00 paid to Brewer-Garrett. The subcontractor claimed \$385,163.00 for breach of contract and unjust enrichment due to non-payment. Brewer-Garrett claimed defective work, chargebacks, and improperly documented change order work. Brewer-Garrett and the subcontractor settled for \$144,829.00 paid to the subcontractor.

### 2. **Mandatory Disclosure of Governmental Investigations.**

Indicate whether your company and/or any of the proposed subcontractor(s) has been the subject of any adverse regulatory or adverse administrative governmental action (federal, state, or local) with respect to your company's performance of services similar to those described in this RFP. If any such instances are disclosed, Bidders must fully explain, in detail, the nature of the governmental action, the allegations that led to the governmental action, and the results of the governmental action including any legal action that was taken against the Bidder by the governmental agency. While disclosure of any governmental action will not automatically disqualify a Bidder from consideration, such governmental action and a review of the background details may result in a rejection of the Bidder's proposal at Group's sole discretion. Equalis Group will make this decision based on the Proposal Review Team's determination of the seriousness of the claims, the potential impact that the behavior that led to the claims could have on the Bidder's performance of the work, and the best interests of Members.

Provide statement here. N/A

  
\_\_\_\_\_  
Signature of Respondent

3-7-2023  
\_\_\_\_\_  
Date

## BID FORM 17: MASTER AGREEMENT SIGNATURE FORM

**BIDDERS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE TO BE CONSIDERED FOR AWARD.**

The undersigned hereby proposes and agrees to furnish Products & Services in strict compliance with the terms, specifications, and conditions contained within this RFP and the Master Agreement at the prices proposed within the submitted proposal unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Bidder and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Company Name the Brewer-Garrett Company  
Address 6800 Eastland Rd.  
City/State/Zip Middleburg Heights, OH 44130  
Phone Number 440-971-0505  
Email Address jzellers@brewer-garrett.com  
Printed Name Jeffrey L. Zellers  
Job Title Vice President

Authorized Signature

### Initial Term of the Master Agreement

Contract Effective Date: April 1, 2023  
Contract Expiration Date: March 31, 2025  
Contract Number: \_\_\_\_\_

*(Note: Contract Number will be applied prior to CCOG and Equalis Group countersigning this document.)*

The Cooperative Council of Governments, Inc.  
6001 Cochran Road, Suite 333  
Cleveland, Ohio 44139

Equalis Group, LLC.  
5550 Granite Parkway, Suite 298  
Plano, Texas 75024

By: \_\_\_\_\_  
Name: Scott A. Morgan  
As: CCOG Board President  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Eric Merkle  
As: EVP, Procurement & Operations  
Date: \_\_\_\_\_