



ADDENDUM #1

Open Market Job Order Contracting Services in the State of Ohio

RFP # COG-2118

Issued By:

***The Cooperative Council of Governments
On Behalf of Equalis Group***

This Addendum #1 amends the Request for Proposal (RFP) for Open Market Job Order Contracting Services in the State of Ohio (“**Addendum**”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum #1 is hereby issued to make to incorporate the following Questions and Answers to be part of the above titled solicitation document:

Question 1
Is this information recorded and how will someone be able to access it?
Answer 1
A recording of the Pre-Bid Meeting will be posted on Equalis Group’s Bonfire procurement portal for both the Open Market and Set Aside solicitations.

Question 2

What if we have more questions? Who do we ask?

Answer 2

All questions should be sent through Bonfire's Opportunity Q&A feature within the solicitations page. The deadline for submitting question is June 2 at 5pm ET. More information is provided at minute 58 of the pre-bid meeting recording.

Question 3

We are a manufacturing representative for a number of roofing products. If I want to get in and look at specifications, would I just go to Equalis Group's Bonfire page?

Answer 3

Download the CTC and technical specifications on the Equalis Group's solicitation page.

Question 4

Is there a way to get a list of Equalis Group members?

Answer 4

Equalis Group does not make their membership list available to the public. It is only accessible to other Members and Awarded Suppliers.

Question 5

Will there be multiple contractors awarded per Zone?

Answer 5

Yes. The number of contracts awarded per trade is identified in solicitation tables provided in **Section 1** of procurement documents. It is important to pay particularly close attention to how you prepare and submit bids for each trade and geography in order for a Bidder to be eligible for all three awards. See the supplement information provided below for clarification on this requirement.

When preparing Bid Form 1 and Bid Form 2, to be considered for each contract set aside for award within a region and trade, **BIDDER MUST SUBMIT A COPY OF BID FORM 1 AND BID FORM 2 FOR EACH OF THE AVAILABLE CONTRACTS IN THAT REGION.**

For example, there are three available contracts for plumbing trade services in each of the geographic regions. To be considered for each contract award, Bidder's must submit three copies of Bid Form 1 and Bid Form 2. The contract # and geographic areas you are submitting your bid towards must be clearly marked on Bid Form 1 and 2.

Bidders will only be eligible to receive one contract award within each trade region.

Scenario 1: If a Bidder intends to submit a proposal for a plumbing contract in Region 1 only, a bidder would only be required to submit the following Bid Form 1 and 2 documents to be considered for each of the three potential contracts available:

1. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-A
2. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-B
3. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-C
4. One copy of Bid Form 3 though 13

Scenario 2: If a Bidder intends to submit a proposal for each of plumbing contracts available in each region a Bidder would submit the follow documents:

5. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-A
6. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-B
7. Bid Form 1 & 2 – Region 1, Contract Number COG-2118-PC01-C
8. Bid Form 1 & 2 – Region 2, Contract Number COG-2118-PC02-A
9. Bid Form 1 & 2 – Region 2, Contract Number COG-2118-PC02-B
10. Bid Form 1 & 2 – Region 2, Contract Number COG-2118-PC02-C
11. Bid Form 1 & 2 – Region 3, Contract Number COG-2118-PC03-A
12. Bid Form 1 & 2 – Region 3, Contract Number COG-2118-PC03-B
13. Bid Form 1 & 2 – Region 3, Contract Number COG-2118-PC03-C
14. Bid Form 1 & 2 – Region 4, Contract Number COG-2118-PC04-A
15. Bid Form 1 & 2 – Region 4, Contract Number COG-2118-PC04-B
16. Bid Form 1 & 2 – Region 4, Contract Number COG-2118-PC04-C
17. Bid Form 1 & 2 – Region 5, Contract Number COG-2118-PC05-A
18. Bid Form 1 & 2 – Region 5, Contract Number COG-2118-PC05-B
19. Bid Form 1 & 2 – Region 5, Contract Number COG-2118-PC05-C
20. One copy of Bid Form 3 though 13

Question 6

Does this apply to time and material reimbursable work?

Answer 6

No.

Question 7

If my services do not fall under these two current bids, is there a way to get the pricing information for the services we do provide into the system so they are ready to go if an opportunity does come up?

Answer 7

If it is a specialty trade, we recommend networking with the awarded suppliers so they are aware of what services provide.

Question 8

In the bid package there are two sets of terms of conditions. One is the Master Agreement, and the other are related to Job Order Contracting. How do these complement each other?

Answer 8

The Master Agreement is the piggybackable contract or the contract vehicle that identifies the products and services a public agency is able to access and buy without being required to conduct a bid or RFP.

There are additional terms and conditions related specifically to the performance of trade work through this contract. The Master Agreement is related to accessing products and services and the JOC terms and conditions is related to the trades work being performed.

Question 9

We are successfully awarded a contract, will the CCOG Member notify us of the agreement, or will the member notify us?

Answer 9

Awarded Suppliers work with our business development team to identify opportunities but sometimes those opportunities are also brought directly to the contractor. For any opportunity, you will go through five step job order process. Regardless of where the opportunity comes from, you will go through the 5-step process and Gordian will have visibility to it.

Question 10

Do we have to pay the Administrative Fee before we get paid?

Answer 10

No.



ADDENDUM #2

Open Market Job Order Contracting Services in the State of Ohio

ITB # COG-2118

Issued By:
The Cooperative Council of Governments
On Behalf of Equalis Group

June 3, 2021

This Addendum #2 amends the Invitation to Bid (ITB) for Open Market Job Order Contracting Services in the State of Ohio (“**Addendum**”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

This Addendum #2 is hereby issued to incorporate the following questions and answers from the Q&A Period into the solicitation’s documentation:

Question 11
Please confirm it is the intent to make five awards for every region unless fewer bids are received.
Answer 11
It is our intention to offer contracts for all available contract opportunities. To see the number of contracts set aside for each region and category of trade, please refer to Solicitation Tables provided on page 15 of the RFP Section One under Part C – Bid Formats and Submission.

Question 12
Will projects be competed among selected contractors?

Answer 12

It is not the intent to compete awarded contractors on a project by project basis. The assignment of work is at the sole discretion of the Equalis Group Member. Contractor's adjustment factors, performance history and ability to perform the work will be considered in determining the distribution of work.

Question 13

Will awardees on the set-aside JOC be eligible to receive project assignments through the open market JOC or do they have to have been awarded a contract under open market?

Answer 13

Selection of using a set aside or open market contract is at the sole discretion of the Equalis Group Member.

Question 14

May members request to use awardees from other regions? For example, if our firm received an award in Region 3 but a member organization in Region 2 would like to use our firm to perform their construction needs, may they do so?

Answer 14

Contractors will primarily work in the Bid Region designated. However, if both parties agree, the contractor may work in another Bid Region. If a contractor holds multiple contracts, when performing work outside the Bid Regions the contractor will use the contract that results in the lowest price for the Equalis Group Member.

Question 15

Are there any limits to the size of projects members may procure through this contract?

Answer 15

These contracts will be for use on projects that require repair, enlargement, improvement, or demolition of an already-existing building or structure. There is no limit to the project cost under the contracts awarded through this solicitation.

Question 16

Can a contractor bid on both Open market and Set Aside or just one or the other?

Answer 16

Qualified contractors can bid on both opportunities.

Question 17

We intend to bid mechanical / HVAC construction for all 5 zones. On the solicitation Table there are two contract numbers ("A" & "B") per zone for Mechanical / HVAC. Do we submit a bid for both contract numbers?

Answer 17

Yes, bidders must complete and submit separate bid Forms 1 & 2 (Section Two, Bid Submission and Required Forms) for each individual contract and geographic region they are bidding.

Question 18

When I go to download the documents for the open marker JOC opportunity, there is a problem. Specifically, the document titled Section 2: Bid Submission & Required Forms, is for the set aside, not the open market.

Answer 18

The file has been replaced with the appropriate file Open Marketing document.

Question 19

With the continuing increases in equipment and commodity prices how will this be handled within Gordian. Annual increases are one thing that can be planned for, but we are in many cases seeing monthly increases. Will adjustments be able to be made?

Answer 19

Given the recent volatility in the market communication with the local Gordian Representative and the Equalis Member are a key factor in resolving these types of situations. Pricing spikes or fluctuations will be handled on a project by project basis.