

Equalis Group Contract Information Sheet

Contract Information

Awarded Vendor:	Facilitech, Inc. DBA Business Interiors
Contract Number:	R10-1176E
Effective Date:	July 1, 2025
Initial Term Expiration Date:	June 30, 2028
Renewable Through:	June 30, 2030

RFP Process Information

RFP Number:	RFP R10-1176
RFP Title:	Furniture and Storage Related Products and Services
Dates Advertised:	March 7 & 15, 2025
# of Vendors that Requested RFP:	189
Questions Due:	March 27, 2024
Amendments Issued:	March 22 & April 7, 2025
Public Bid Opening Date and Time:	April 17, 2025, 2:00 pm CT
# of Responses Submitted:	53
Number of Awarded Vendors:	19
Date of Board Approval:	June 18, 2025

Evaluation Criteria

Products/Pricing (35 Points)
Performance Capability (25 Points)
Qualifications and Experience (25 Points)
Commitment to Members (15 Points)

Summary

Region 10 Education Service Center solicited RFP R10-1176 in accordance with Texas State procurement laws as outlined in TEC 44.031. As stated in the RFP, this solicitation was to result in one or more cooperative (commonly known as “piggybackable”) contacts for use by Equalis Group members in addition to Region 10 ESC. In reviewing responses, Region 10 ESC determined that a multiple award was justified to satisfy the needs outlined in the RFP for the national Equalis membership.

Contract Features:

- There is no fee to public agencies for membership in Equalis Group or the usage of Equalis Group contracts.
- This procurement followed all the guidelines of 2 CFR 200 (commonly known as Uniform Guidance or “EDGAR” requirements in Texas), which explicitly encourages the use of cooperative purchasing to increase efficiencies (2 CFR 200.318e). Agencies using the contract should still conduct their own Cost/Price Analysis in compliance with 2 CFR 200.324a.
- In order to utilize the contract, agencies must reference the contract on their PO or other official purchase documentation to connect their individual purchase with Region 10’s public competitive solicitation process.

For any questions or concerns, please contact:

Clint Pechacek, Purchasing Consultant, clint.pechacek@region10.org, 972-348-1184

Your Local Equalis Representative: [Find them here](#)

SECTION THREE: PART A – VENDOR CONTRACT AND GENERAL TERMS AND CONDITIONS

VENDOR CONTRACT AND SIGNATURE FORM

*This Vendor Contract and Signature Form ("Contract") is made as of July 1, 2025, by and between _____
Facilitech, Inc. DBA Business Interiors ("Vendor") and Region 10 Education Service Center ("Region 10 ESC") for the purchase of Furniture and Storage Related Products and Services ("the products and services").*

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 10 ESC, having its principal place of business at **Education Service Center, Region 10, 400 E Spring Valley Rd, Richardson, TX 75081**

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that if agreed to by Region 10 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a Member with Region 10 ESC; and it being further understood that Region 10 ESC shall act as the Lead Public Agency with respect to all such purchase agreements. This process may be referred to as "piggybacking", "cooperative purchasing", "joint powers", or other terminology depending on the specific state or agency location.

WHEREAS, Equalis Group has the administrative and legal capacity to administer purchases on behalf of Region 10 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

1. ARTICLE 1 – GENERAL TERMS AND CONDITIONS

- 1.1 Equalis Group shall be afforded all of the rights, privileges and indemnifications afforded to Region 10 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to Equalis Group, including, without limitation, Vendor's obligation to provide insurance and other indemnifications to Lead Public Agency.
- 1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.
- 1.3 Equalis Group shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

- 1.4 **Customer Support:** The vendor shall provide timely and accurate technical advice and sales support to Region 10 ESC staff, Equalis Group staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

2. ARTICLE 2 – ANTICIPATED TERM OF AGREEMENT

- 2.1 **Term:** The term of the Contract shall commence upon award and shall remain in effect for a period of three (3) years, unless terminated, canceled or extended as otherwise provided herein. The Contractor agrees that Region 10 ESC shall have the right, at its sole option, to renew the Contract for two (2) additional one-year periods or portions thereof. In the event that Region 10 ESC exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the possible exception of price and minor scope additions and/or deletions.
- 2.2 **Automatic Renewal:** Renewal will take place automatically for one (1) year unless Region 10 ESC gives written notice to the awarded supplier at least ninety (90) days prior to the expiration.

3. ARTICLE 3 – REPRESENTATIONS AND COVENANTS

- 3.1 **Scope:** This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other Members.
- 3.2 **Compliance:** Cooperative Purchasing Agreements between Equalis Group and its Members have been established under state procurement law.
- 3.3 **Vendor's promise:** Vendor agrees all prices, terms, warranties, and benefits granted by Vendor to Members through this contract are comparable to or better than the equivalent terms offered by Vendor to any present customer meeting the same qualifications or requirements.

4. ARTICLE 4 – FORMATION OF CONTRACT

- 4.1 **Vendor contract documents:** Region 10 ESC will review proposed Vendor contract documents. Vendor's contract document shall not become part of Region 10 ESC's contract with vendor unless and until an authorized representative of Region 10 ESC reviews and approves it.
- 4.2 **Form of contract:** The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) to the lowest responsible respondent(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposal. If a vendor submitting a proposal requires Region 10 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.
- 4.3 **Entire Agreement (Parol evidence):** The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.
- 4.4 **Assignment of Contract:** No assignment of contract may be made without the prior written approval of Region 10 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 10 ESC. Awarded vendor is required to notify Region 10 ESC when any material change in operations is made that may adversely affect Members (i.e. awarded vendor bankruptcy, change of ownership, merger, etc.).
- 4.5 **Contract Alterations:** No alterations to the terms of this contract shall be valid or binding unless authorized and signed with a "wet signature" by a Region 10 ESC staff member.
- 4.6 **Order of precedence:** In the event of a conflict in the provisions of the contract as accepted by Region 10 ESC, the following order of precedence shall prevail:

- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.7 **Supplemental Agreements:** The entity participating in the Region 10 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 10 ESC, Equalis Group, its agents, Members and employees shall be made party to any claim for breach of such agreement.

5. ARTICLE 5 – TERMINATION OF CONTRACT

5.1 **Cancellation for cause:** If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract, Region 10 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, participating Member shall retain sole ownership of all data or intellectual property provided to vendor for the performance of services, as well as any material, reports, or data which the participating Member has already paid the vendor for. Vendor shall retain sole ownership of its own intellectual property and may reclaim or otherwise remove access to any material the participating Member has not paid for. If such event does occur, then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed.

5.2 **Delivery/Service failures:** Region 10 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

- i. Providing material that does not meet the specifications of the contract;
- ii. Providing work and/or material that was not awarded under the contract;
- iii. Failing to adequately perform the services set forth in the scope of work and specifications;
- iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
- v. Failing to make progress in performance of the contract and/or giving Region 10 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
- vi. Performing work or providing services under the contract prior to receiving a purchase order for such work.

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 10 ESC. Failure to adequately address all issues of concern may result in contract cancellation. Failure to deliver goods or services within the time specified or within a reasonable time period as interpreted by the purchasing agent, or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated.

5.3 **Force Majeure:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence

of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty

- 5.4 **Cancellation for convenience:** Either party may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 90 business days after the other party receives the notice of cancellation. After the 90th business day all work will cease following completion of final purchase order. Region 10 ESC reserves the right to request additional items not already on contract at any time.

6. ARTICLE 6 – LICENSES

- 6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 10 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.
- 6.2 **Suspension or Debarment:** Vendor shall provide a letter in the proposal notifying Region 10 ESC of any debarment, suspension or other lawful action taken against them by any federal, state, or local government within the last five (5) years that precludes Vendor or its employees from participating in any public procurement activity. The letter shall state the duration of the suspension or action taken, the relevant circumstances and the name of the agency imposing the suspension. Failure to supply or disclose this information may be grounds for cancellation of contract.
- 6.3 **Survival Clause:** All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer/participating Member under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiler shall survive expiration or termination of the Contract.

7. ARTICLE 7 – DELIVERY PROVISIONS

- 7.1 **Delivery:** Vendor shall deliver physical materials purchased on this contract to the participating Member issuing a Purchase Order. Conforming product shall be shipped within the timeframe agreed upon by the participating Member. If delivery is not or cannot be made within the time specified by the Purchase Order the vendor must receive authorization from the participating Member for the delayed delivery, at which time the participating Member may cancel the order if estimated shipping time is not acceptable.

- 7.2 **Inspection & Acceptance:** If defective or incorrect material is delivered, participating Member may make the determination to return the material to the vendor at no cost to the participating Member. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.
- 7.3 **Responsibility for supplies tendered:** Vendor shall be responsible for the materials or supplies covered by this contract until they are delivered to the designated delivery point.
- 7.4 **Shipping Instructions:** Each case, crate, barrel, package, etc, delivered under this contract must be plainly labeled, securely tagged, and delivered in the place and time designated by the participating Member in their Purchase Order or by other mutual agreement.
- 7.5 **Additional charges:** Unless bought on F.O.B. "shipping point" and Vendor prepays transportation, no delivery charges shall be added to invoices except when express delivery is authorized and substituted on orders for the method specified in the contract. In such cases, the difference between freight or mail and express charges may be added to the invoice.
- 7.6 **Buyer's delays:** Region 10 ESC will not be responsible for any late fees due the prime contractor by the participating Member. The prime contractor will negotiate with the participating Member for the recovery of damages related to expenses incurred by the vendor for a delay for which the Member is responsible, which is unreasonable, and which was not within the contemplation of the parties to the contract between the two parties.

8. ARTICLE 8 – BILLING AND REPORTING

- 8.1 **Payments:** The participating entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.
- 8.2 **Tax Exempt Status:** Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the Vendor.

9. ARTICLE 9 – PRICING

- 9.1 **Market competitive guarantee:** Vendor agrees to provide market competitive pricing, based on the value offered upon award, to Region 10 ESC and its participating public agencies throughout the duration of the contract.
- 9.2 **Price increase:** Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense, Region 10 ESC must be notified immediately. Price increases must be approved by Region 10 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.
- Vendor must honor previous prices for thirty (30) days after approval and written notification from Region 10 ESC if requested.

It is Vendor's responsibility to keep all pricing up to date and on file with Region 10 ESC. All price changes must be provided to Region 10 ESC, using the same format as was accepted in the original contract.

- 9.3 **Additional Charges:** All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.
- 9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than

thirty (30) days; and 3) original price is not exceeded after the time-limit. Vendor shall offer Region 10 ESC any published price reduction during the contract period.

- 9.5 **Prevailing Wage:** It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 10 ESC or its Participating Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate Department of Labor for any increase in rates during the term of this contract and adjust wage rates accordingly.
- 9.6 **Administrative Fees:** The Vendor agrees to pay administrative fees to Equalis Group based on the terms set in the Equalis Group Administration Agreement. All pricing submitted to Region 10 shall include the administrative fee to be remitted to Equalis Group by the awarded vendor.
- 9.7 **Price Calculation:** Cost plus a percentage as a primary mechanism to calculate pricing is not allowed. Pricing may either be in the form of line item pricing, defined as a specific individual price on a product or service, or a percentage discount from a verifiable catalog or price list. Other discounts or incentives may be offered.

10. ARTICLE 10 – PRICING AUDIT

- 10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 10 ESC and any participating entity that accesses this Agreement. Equalis Group and Region 10 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 10 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 10 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 10 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 10 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 10 ESC may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 10 ESC or Equalis Group.

11. ARTICLE 11 – PROPOSER PRODUCT LINE REQUIREMENTS

- 11.1 **Current products:** Proposals shall be for products and services in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.
- 11.2 **Discontinued products:** If a product or model is discontinued, Vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
- 11.3 **New products/Services:** New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 10 ESC may require additions to be submitted with documentation from Participating Members demonstrating

an interest in, or a potential requirement for, the new product or service. Region 10 ESC may reject any additions without cause.

- 11.4 **Options**: Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.
- 11.5 **Product line**: Vendors with a published catalog may submit the entire catalog. Region 10 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 10 ESC may reject any addition of equipment options without cause.
- 11.6 **Warranty conditions**: All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.
- 11.7 **Buy American requirement**: Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.
- 11.8 **Domestic preference**: Region 10 ESC prefers the purchase, acquisition, or use of goods, products, or materials produced in the United States.

12. ARTICLE 12 – SITE REQUIREMENTS

- 12.1 **Cleanup**: Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition conducive to the Member's business purpose.
- 12.2 **Site Preparation**: Vendor shall not begin a project for which Participating Member has not prepared the site, unless Vendor does the preparation work at no cost, or until Participating Member includes the cost of site preparation in a purchase order to the contractor. Site preparation includes, but is not limited to moving furniture, moving equipment or obstructions to the work area, installation of wiring for networks or any other necessary pre-installation requirements.
- 12.3 **Registered sex offender restrictions**: For work to be performed at schools, Vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Participating Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge. Vendor is also responsible for ensuring that their employees or contractors who have direct contact with students are properly fingerprinted and background checked in accordance with local state law, if applicable.
- 12.4 **Safety measures**: Vendor shall take all reasonable precautions for the safety of employees on the worksite and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.
- 12.5 **Smoking/Tobacco**: Persons working under the contract shall adhere to local tobacco and smoking (including e-cigarettes/vaping) policies. Smoking will only be permitted in posted areas or off premises.
- 12.6 **Stored materials**: Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or

some other location, for installation at a later date. An inventory of the stored materials must be provided to Participating Member with the application for payment seeking compensation for stored materials. Such materials must be stored and protected in a secure location and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Participating Member as an additional insured upon Participating Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Participating Member and be separated from other materials. Participating Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Participating Member, it shall be the Vendor's responsibility to protect all materials and equipment. Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

- 12.7 **Maintenance Facilities and Support**: It is preferred that each contractor should have maintenance facilities and a support system available for servicing and repair of product and/or equipment. If a third party is to be used to provide maintenance and support to the participating Member, Vendor must notify Region 10 ESC of that third party information. All technicians, applicators, installers shall be fully certified, trained and licensed to perform said duties.

13. ARTICLE 13 – MISCELLANEOUS

- 13.1 **Funding Out Clause**: Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:
"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract in the subsequent fiscal year."
- 13.2 **Disclosures**: Vendor affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.
- 13.2.1 Vendor has a continuing duty to disclose a complete description of any and all relationships that might be considered a conflict of interest in doing business with Members in Equalis Group.
- 13.2.2 Vendor affirms that, to the best of his/her knowledge, the offer was arrived at independently, and was submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.
- 13.3 **Indemnity**: Vendor shall protect, indemnify, and hold harmless both Region 10 ESC and Equalis Group and its Members, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of Vendor, Vendor employees or Vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with Members. Any litigation involving either Region 10 ESC or Equalis Group, its administrators and employees and agents shall be in a court of competent jurisdiction in Dallas County, Texas. Texas law shall apply to any such suit, without giving effect to its choice of laws provisions. Any litigation involving Equalis Group participating Members shall be in the jurisdiction of the participating Member.

- 13.4 **Franchise Tax:** Vendor hereby certifies that he/she is not currently delinquent in the payment of any required franchise taxes, and shall remain current on any such franchise taxes throughout the term of this contract.
- 13.5 **Marketing:** Vendor agrees to allow Region 10 ESC and Equalis Group to use their name and logo within website, marketing materials and advertisement. Any use of the Region 10 ESC or Equalis Group name and logo or any form of publicity, inclusive of press releases, regarding this contract by Vendor must have prior approval from Region 10 ESC.
- 13.6 **Insurance:** Unless otherwise modified elsewhere in this document, prior to commencing services under this contract for a participating Member, contractor shall procure, provide and maintain during the life of this agreement comprehensive public liability insurance to include course of construction insurance and automobile liability, providing limits of not less than \$1,000,000.00 per occurrence. The insurance form will be an “all risk” type of policy with standard exclusions. Coverage will include temporary structures, scaffolding, temporary office trailers, materials, and equipment. Contractor shall pay for the deductibles required by the insurance provided under this agreement.
- 13.6.1 Certificates of insurance shall be delivered to the Member prior to commencement of work. The insurance company shall be licensed to do business and write the appropriate lines of insurance in the applicable state in which work is being conducted. Vendor shall give the participating entity a minimum of ten (10) days’ notice prior to any modifications or cancellation of policies. Vendor shall require all subcontractors performing any work to maintain coverage as specified.
- 13.6.2 Prior to commencing any work under this contract, any subcontractor shall also procure, provide, and maintain, at its own expense until final acceptance of the work performed, insurance coverage in a form acceptable to the prime contractor. All subcontractors shall provide worker’s compensation insurance which waives all subrogation rights against the prime contractor and Member.
- 13.7 **Subcontracts/Sub Contractors:** If Vendor serves as prime contractor, it shall not enter into any subcontract subject to this solicitation without prior approval from participating Member. Any/all subcontractors shall abide by the terms and conditions of this contract and the solicitation.
- 13.7.1 No subcontract relationships shall be entered into with a party not licensed to do business in the jurisdiction in which the work will be performed. Contractor must use subcontractors openly, include such arrangements in the proposal, and certify upon request that such use complies with the rules associated with the procurement codes and statutes in the state in which the contractor is conducting business.
- 13.7.2 Contractor agrees to pay subcontractors in a timely manner. Failure to pay subcontractors for work faithfully performed and properly invoiced may result in suspension or termination of this contract. Prior to participating Member’s release of final retained amounts, Contractor shall produce verified statements from all subcontractors and material suppliers that those entities have been paid in full amounts due and owing to them.
- 13.8 **Legal Obligations:** It is the Vendor’s responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulations must be followed even if not specifically identified herein.

[Signatures follow on Signature Form]

PROPOSAL FORM 20: GENERAL TERMS AND CONDITIONS ACCEPTANCE FORM

Signature on the Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms and Conditions:

X We take no exceptions/deviations to the general terms and conditions

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

☐ We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additions terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below:

(Note: Unacceptable exceptions shall remove your proposal from consideration for award. Region 10 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final.)

PROPOSAL FORM 23: VENDOR CONTRACT AND SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

VENDORS MUST SUBMIT THIS FORM COMPLETED AND SIGNED TO BE CONSIDERED

Prices are guaranteed: **120 days**

Company name	Business Interiors
Address	<u>1111 Valley View Lane</u>
City/State/Zip	<u>Irving, Texas 75061</u>
Telephone No.	<u>817-858-2079</u>
Email address	<u>mparis@businessinteriors.com</u>
Printed name	Mary Arnett
Position with company	<u>CFO</u>
Acknowledgement of Amendments 1 & 2 (Initial)	<i>MA</i>
Authorized signature	<i>Mary Arnett</i>

Term of contract July 1, 2025 to June 30, 2028

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 10 ESC. Vendor shall honor all administrative fees for any sales made based on the contract whether renewed or not.

Rickey Williams

Region 10 ESC Authorized Agent

06/19/2025

Date

Dr. Rickey Williams

Print Name

R10-1176E

Equalis Group Contract Number _____



 **Business Interiors**



 **Business Interiors**

04.15.25

Region 10 ESC
Clint Pechacek
400 E. Spring Valley Rd.
Richardson, Texas 75081
RE: R10-1176 Furniture and Storage Related Products and Services

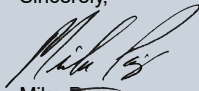
Clint Pechacek:

Thank you for the opportunity to present this proposal for the Equalis Group Contract. We are diligent in providing the best value options with a high-level of customer service. In this way, Business Interiors is a dependable partner with just over 100 employees. We have a long history of helping Companies and School Districts meet their business objectives and deadlines.

An experienced and qualified team is ready to get started. Backed by a network of specialized service teams, we will meet and exceed your expectations. Business Interiors is committed and structured to assist Region 10 and Equalis Group in achieving optimum results.

I look forward to this opportunity to provide furniture solutions and services to Region 10 and all ISDs by utilizing this Equalis Group Contract.

Sincerely,



Mike Paris
469.328.8780
mparis@businessinteriors.com

Meet The Team >

Bid Response >

Company Overview >

Customer References >

Service Capabilities >

Product Diversity >

Project Team

Mike Paris

Education Sales Specialist



INDUSTRY EXPERIENCE
40+Years

Mike Paris has spent his entire professional career in the contract furniture industry. Mike started out installing furniture for several years. He then moved into Project Management where he excelled for 15 years before moving into the role of Education Sales Specialist and Account Management. Mike has spent all of his career in Dallas working for a major Steelcase Dealer. At Business Interiors, Mike focuses on Education, K-12 and Higher Education, as he has for the past 10 years. He uses his unique combination of skills to provide our customers the highest level of service and an understanding of the entire project process from identification of the opportunity to the project close. His knowledge of our industry, allows Mike to help guide our customers throughout the process and help them to avoid pitfalls. Mike's unique combination of experience helps differentiate him from other furniture sales people.

Sandra Ramirez

Project Coordinator



INDUSTRY EXPERIENCE
25+ Years

As a project coordinator, Sandra's responsibilities include product specification, quoting, tracking, scheduling, problem solving and customer service. Sandra works closely with all team members from specification through punch-list resolution to ensure a successful project completion. She handles requests and concerns from customers, resolves and assists in minimizing issues, stays abreast of all phases of a project and ensures that the customer is well informed.

Sandra is a bilingual professional with strong customer service and team building skills. Sandra has worked on numerous projects consisting of both corporate and education.

Sandra has always worked hard and done what is best for the company and the clients she serves.

Don Watts

Project Manager



INDUSTRY EXPERIENCE
36 Years

The Project Manager is responsible for all logistical aspects of project including; confirmation of product application, scheduling of product deliveries with the product manufacturer to satisfy the project schedule, jobsite management, labor planning / scheduling, communications / cooperation with the General Contractor and other trades. He represents Business Interiors in all project construction / progress meetings with the General Contractor and provides progress and summary reports.

BI's Project Manager will work closely with the Project Sales Manager to provide complete direction to team and insure complete communications. The Project Manager will attend all scheduled meeting in addition to being on the jobsite regularly.

Projects: Forney ISD, Crandall ISD, USAA, Boka Powell, Prudential, McMurry University.

Project Team

Sally Smith

President



INDUSTRY EXPERIENCE
29 Years

Sally Smith is responsible for sales growth and profitability of Business Interiors. She works closely with company managers of all business lines as well as strategic account executives to ensure employee development, maintaining client relationships, increasing market share, ensuring revenue and profit goals are achieved, and managing processes and cost effectiveness. Sally began with Business Interiors in 1993 as a Business Development Manager and served as Vice-President of Sales for ten years prior to becoming President. Smith is a graduate of Texas A&M University.

Kathy White

Principal / Chief Executive Officer / Owner



INDUSTRY EXPERIENCE
40 Years

Kathy White maintains the financial and operational strength of Business Interiors. She balances market conditions, vendor relationships and financial expectations with the internal goals of employee retention, customer satisfaction and process efficiencies. Active in the Women's Business Council – Southwest, White was awarded WBE Volunteer of the Year for 2011 and received national recognition in 2008 by Women's Business Enterprise National Council as a WBE Outstanding Business Woman Star.

Kathy began her career at KPMG in audit. She joined Business Interiors in 1982. White is a graduate of the University of Colorado.

REQUEST FOR PROPOSAL FOR FURNITURE AND STORAGE RELATED PRODUCTS AND SERVICES

EDUCATION SERVICE CENTER, REGION 10

400 E Spring Valley Rd
Richardson, TX 75081
Telephone: (972) 348-1184



AMENDMENT 1

Original publication date	03/07/2025
Publication date of Amendment	03/21/2025
Product or service	Furniture and Storage Related Products and Services
RFP #	R10-1176
Proposal due date	04/17/2025
Proposal submittal location	https://region10.bonfirehub.com/portal/?tab=login
Principle contract officer	Mr. Clint Pechacek Purchasing Consultant
Public opening location	Region 10 ESC 400 E. Spring Valley Rd. Richardson, TX 75081

Education Service Center, Region 10 ("Region 10 ESC") is issuing this amendment to RFP R10-1176 for Furniture and Storage Related Products and Services in order to:

1. Amend the instructions regard page limitation at the top of the Questionnaire (page 5 of Section 2 of the RFP). Changes are highlighted.
2. Add a Manufacturer's Letter Affidavit to the required forms in Section 2 of the RFP.

The amended pages and an updated signature page follow. This amendment does not alter any other details of the RFP, including all due dates and times. The schedule for this RFP will remain as shown below:

Event	Date:
Deadline for questions	03/27/2025 @ 4 pm CDT
Issue Addendum/a (if required)	03/28/2025
Proposal Due Date	04/17/2025 @ 2pm CDT
Approval from Region 10 ESC	06/18/2025
Contract Effective Date	07/01/2025

Vendors who do not submit a signed contract signature page will be eliminated from consideration.

PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA

Instructions:

Respondents should incorporate their questionnaire responses directly into the green cells below. Failure to provide responses in this format may result in the proposal being deemed as non-responsive at the sole discretion of Region 10.

Respondents may incorporate additional documents as part of their response which may be utilized by Region 10 as part of the evaluation. Additional documents must be consolidated as part of this Section 2 at the end of your response. **Vendor responses are strictly limited to 150 total pages (not including Attachment B – Pricing Excel pricesheet).**

Region 10 has associated the evaluation criteria with the question that most closely aligns with that respective evaluation criteria. Region 10 reserves the right at its sole discretion to base its evaluation and specific evaluation criteria on any part of the respondent's proposal.

PROPOSAL FORM 24: MANUFACTURER LETTER AFFIDAVIT

Respondents should indicate below whether they manufacture all the products offered in their proposal or if they operate as an authorized reseller, dealer, distributor, or manufacturer's representative for any products offered in their proposal.

Respondents submitting proposals as an authorized reseller, dealer, distributor, or manufacturer's representative shall indicate that they are able, upon request, to provide a letter from the manufacturer certifying that Respondent is an actual authorized reseller, dealer, distributor, or manufacturer's representative for that manufacturer and that the Respondent is authorized to submit a proposal for that product, and which guarantees that if the Respondent should fail to satisfactorily fulfill any obligations established as a result of the award of contract, the manufacturer will either assume the Respondent's obligations or arrange for fulfillment through another competent dealer to complete the balance of the project.

Manufacturer letters will be requested from vendors being considered for award before final recommendations are made to the board. Failure to provide manufacturer letters may result in a respondent being eliminated from consideration for award.

Check one of the following:

- ☐ Our company manufactures all products offered in this response
- ☒ Our company operates as an authorized reseller, dealer, distributor, or manufacturer's representative and will provide the required letter from every manufacturer represented upon request from Region 10 ESC. I understand that failure to provide said letters may result in my response being rejected in part or in whole, and that misrepresentation of manufacturer consent may result in termination of any resulting contract for cause.

REQUEST FOR PROPOSAL FOR FURNITURE AND STORAGE RELATED PRODUCTS AND SERVICES

EDUCATION SERVICE CENTER, REGION 10

400 E Spring Valley Rd
Richardson, TX 75081
Telephone: (972) 348-1184



AMENDMENT 2

Original publication date	03/07/2025
Publication date of Amendment	03/21/2025
Product or service	Furniture and Storage Related Products and Services
RFP #	R10-1176
Proposal due date	04/17/2025
Proposal submittal location	https://region10.bonfirehub.com/portal/?tab=login
Principle contract officer	Mr. Clint Pechacek Purchasing Consultant
Public opening location	Region 10 ESC 400 E. Spring Valley Rd. Richardson, TX 75081

Education Service Center, Region 10 ("Region 10 ESC") is issuing this amendment to RFP R10-11176 for Furniture and Storage Related Products and Services in order to:

1. To change the evaluation criteria listed in Section 1, 10.2 Evaluation Process to remove "HUB Status and/or Outreach" from the evaluation criteria.
2. To increase the points assigned to Products/Pricing and Commitment to Members by 5 points each in the same section.
3. To remove "HUB Status and/or Outreach" questions from the Questionnaire.
4. To remove the request for HUB certifications from Proposal Form 3.
5. To add additional language to Proposal Form 12: Federal Forms and Proposal Form 13: FEMA Requirements.
6. To clarify that Proposal Form 17 is a current requirement of the state of New Jersey and is included for vendors who wish to comply with New Jersey law. Vendors will not be removed from consideration if they choose not to submit this form, but New Jersey members may not be able to use vendors who do not complete it. However, this form is not a Region 10 form, nor a Region 10 requirement, and is optional.

The amended pages and an updated signature page follow. This amendment does not alter any other details of the RFP, including all due dates and times. The schedule for this RFP will remain as shown below:

Event	Date:
Deadline for questions	03/27/2025 @ 4 pm CDT
Issue Addendum/a (if required)	03/28/2025
Proposal Due Date	04/17/2025 @ 2pm CDT
Approval from Region 10 ESC	06/18/2025
Contract Effective Date	07/01/2025

Vendors who do not submit a signed contract signature page will be eliminated from consideration.

The following shall replace Section 1, subsection 10.2 Evaluation Process in its entirety. (pgs 14-15 of Section 1).

10.2 Evaluation Process: In evaluating the responses the following predetermined criteria is considered:

Products/Pricing (35 Points)

- Coverage of products and services
- Ability of offered products and services to meet the needs requested in the scope
- Competitive pricing for all available products and services, including warranties if applicable
- Ability of Customers to verify that they received contract pricing
- Payment methods
- Other factors relevant to this section as submitted by the Respondent

Performance Capability (25 Points)

- Product and service features and capabilities
- Customer implementation and project management
- Maintenance services and staff qualifications
- Integration with other platforms
- Quality control and compliance
- Customer service/problem resolution
- Financial condition of vendor
- History of meeting products and services deadlines
- Other factors relevant to this section as submitted by the Respondent

Qualification and Experience (25 Points)

- Respondent reputation in the marketplace
- Past relationship with Region 10 ESC and/or Region 10 ESC members
- Experience and qualification of key employees
- Past experience working with the public sector
- Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors
- Minimum of 5 public sector customer references relating to the products and services within this RFP
- Company profile and capabilities
- Exhibited understanding of cooperative purchasing
- Certifications in the Industry
- Other factors relevant to this section as submitted by the Respondent

Commitment to Service Equalis Group Members (15 Points)

- Marketing plan, capability, and commitment
- Ability to manage a cooperative contract
- Commitment to supporting agencies to utilize the contract
- Other factors relevant to this section as submitted by the Respondent

The following should replace the questionnaire in Section 2 in its entirety.

1. PROPOSAL FORM 2: QUESTIONNAIRE & EVALUATION CRITERIA

Instructions:

Respondents should incorporate their questionnaire responses directly into the green cells below. Failure to provide responses in this format may result in the proposal being deemed as non-responsive at the sole discretion of Region 10.

Respondents may incorporate additional documents as part of their response which may be utilized by Region 10 as part of the evaluation. Additional documents must be consolidated as part of this Section 2 at the end of your response. **Vendor responses are strictly limited to 100 total pages (not including Attachment B – Pricing Excel pricesheet).** Vendors who submit more than 30 additional pages may result in the proposal being deemed non-responsive at the sole discretion of Region 10.

Region 10 has associated the evaluation criteria with the question that most closely aligns with that respective evaluation criteria. Region 10 reserves the right at its sole discretion to base its evaluation and specific evaluation criteria on any part of the respondent's proposal.

Evaluation Criteria		Question	Answer
Basic Information			
Required information for notification of RFP results		What is your company's official registered name?	Facilitech, Inc. dba Business Interiors
		What is the mailing address of your company's headquarters?	1111 Valley View Lane, Irving Texas 75061
		Who is the main contact for any questions and notifications concerning this RFP response, including notification of award? Provide name, title, email address, and phone number.	Mike Paris, Education Sales Specialist, mparis@businessinteriors.com, 817-858-2079
Products/Pricing (35 Points)			
Coverage of products and services		No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Ability of offered products and services to meet the needs requested in the scope Competitive pricing for all available products and services, including warranties if applicable		No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
		Does pricing submitted include the required administrative fee?	Yes
		Please provide your proposed administrative fee percentage or structure.	No Fees

	<i>The administrative fee is normally calculated as a percentage of the total spend for agencies accessing product and services through the Master Agreement and is typically between two percent (2%) to three percent (3%). In some categories, a flat fee or another fee structure may be acceptable.</i>	
	<i>Do you offer any other promotions or incentives for customers? If yes, please describe.</i>	No
Ability of Customers to verify that they received contract pricing	<i>Were all products/lines/services and pricing being made available under this contract provided in the attachment B and/or Appendix B, pricing sections, including shipping, installation, and other peripheral costs/fees?</i>	Yes
Payment methods	<i>Define your invoicing process and methods of payments you will accept. Please include the overall process for agencies to make payments</i>	Invoices are generated and sent to customers once products and delivered and services are performed. Our terms are net 30 days. Payments are accepted via check, ACH Transfer or Credit Card
Other factors relevant to this section as submitted by the Respondent	No answer is required. Region 10 will utilize your overall response and the products/services provided in Attachment B to make this determination	
Performance Capability (25 Points)		
Product and service features and capabilities	<i>Please provide a high-level overview of the products and services being offered and how they address the scope being requested herein.</i>	Business Interiors (also referred to as BI) provides products for all areas of all Schools, Administration and Training Facilities. BI has a portfolio of products that can address any furniture and related services related to Corporate, Healthcare, Higher Education and Pre-K-12 Education.
	<i>Outline how your products and services compare to those of your competitors.</i>	Our products are superior in that we partner with high integrity manufacturers that offer extensive warranties. Our services are exceptional as our employees are our #1 asset and are trained to provide the very highest quality service in the industry.
	<i>Describe any customization capabilities offered for standard product lines.</i>	Allot of our manufacturers offer some custom capabilities. Those custom items would be quoted on an individual bases based on the standard product list prices with any additional upcharges clearly stated on the quote.
	<i>Outline your digital design and visualization capabilities including digital rendering options.</i>	Business Interiors uses CET as our Design tool with full capability of renderings. We can do "live design" with customers when required.
	<i>List the number and location of offices or service centers for all states being proposed in solicitation. Additionally, if your company does not offer all products and services in all 50 states, please</i>	BI has one location in Irving, Texas. However, we have the capabilities to offer our products and services Nationwide. Our main focus is Texas.

	<i>describe any geographical limitations on any product or service offered.</i> <i>Outline any value-added capabilities not already addressed.</i>	BI is a full service furniture dealership offering Design, Project Management, Delivery and Installation along with a complete in-house Move Services division. We also have an in-house Pre-Owned furniture division.
Customer Implementation and project management	<i>Outline project management methodologies from initial assessment to final installation.</i> <i>Outline what ongoing training and consulting support is available to customers.</i>	Our Project Managers are integrated into a project prior to inception of a project. They coordinate with all parties involved including all in-house BI team members, customer contacts and construction personnel. Our PMs track all punch items thru completion. Once a project is completed BI offers training on how to utilize the products provided.
Maintenance services and staff qualifications	<i>Outline your preventative maintenance program for the offered products and services.</i> <i>Identify certifications and qualifications required by installation and maintenance staff.</i> <i>Outline any warranty programs offered including term length and coverage details.</i>	All of our products are covered under the manufacturer's warranties. BI manages the process and provides repair service to any covered warranty issues. Our installation crews are trained on the installation of all types of furniture products. All warranties are provided by our trusted manufacturers on all their products. If there is an issue resulting from the installation of any products BI will repair at no charge to the customer. We offer no online ordering capabilities. All orders require a PO be sent to BI via email or fax.
Integration with other platforms	<i>Outline any online ordering system applications and integration capabilities with existing systems.</i>	
Quality control and compliance	<i>Identify relative quality control processes in place including material selection, testing protocols, and compliance with industry standards.</i> <i>Identify measures taken to stay current with technological advancements and integration into product lines.</i> <i>Outline all applicable product certifications currently held such as BIFMA or ADA.</i> <i>Describe initiatives in place to address environmental impact measures such as product recycling, refurbishment, and disposal at end of life.</i>	Our trusted manufacturers have their own quality control processes and testing protocols. Our manufacturers offer training periodically to keep BI up to date on all offerings. Most of our manufacturers are BIFMA certified and comply with all guidelines within our industry. A good majority of our manufactures product projects that have recycled materials integrated within a good portion of their products. BI offers refurbished furniture along with new and Pre-Owned furniture BI has 2 customer service technicians and one Customer Service Administrative person. Hours of service are 7am – 4pm Monday – Friday. Our Service Techs are trained touch up capabilities and minor repairs. BI has a strong balance sheet, which we can share under separate cover as requested. BI has a \$4 mil line of credit with a zero balance currently.
Customer service/problem resolution	<i>Describe your company's Customer Service Department (hours of operation, how you resolve issues, number of service centers, etc.).</i>	
Financial condition of vendor	<i>Demonstrate your financial strength and stability with meaningful data. This could include, but is not limited to, such items as financial statements, SEC filings, credit &</i>	

	<i>bond ratings, letters of credit, and detailed reference letters</i>	
	<i>What was your annual sales volume over last three (3) years?</i>	2024-\$104 mil, 2023-\$95 mil, 2022-\$75 mil.
History of meeting products and services deadlines	<i>Outline the process timeline for product pickup, delivery and any other applicable capabilities not already addressed.</i>	BI has an 80,000 sq ft warehouse capable of housing incoming products and outgoing products. We also provide customer storage when required. Once products are received into our warehouse delivery tickets are produced and orders are scheduled for delivery.
Other factors relevant to this section as submitted by the Respondent	<i>Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency</i>	BI can provide mgmt. reporting from our business and out labor job costing systems.
	<i>Provide your safety record, safety rating, EMR and worker's compensation rate where available.</i>	EMR as of 12/1/2024 is 0.70. Our work comp rate is blended between four job classification codes.
Qualification and Experience (25 Points)		
Respondent reputation in the marketplace	<i>Provide a link to your company's website</i> <i>Please provide a brief history of your company, including the year it was established.</i>	www.businessinteriors.com Established in 1970. Business Interiors is a family-owned company from inception to now. BI is owned by Kathy White. BI was started by her Mother in 1970.
Past relationship with Region 10 ESC and/or Region 10 ESC members	<i>Have you worked with Region 10 in the past? If so, provide the timeframe and main contact for that work?</i>	Yes. Business Interiors has worked with providing furniture and related services to Region 10 since 2019. Our main contact is Bruno Arreola.
Experience and qualification of key employees	<i>Please provide contact information and resumes for the person(s) who will be responsible for the following areas. Region 10 requests contacts to cover the following:</i> * Executive Support * Account Manager * Contract Manager * Marketing * Billing, reporting & Accounts Payable	Please see attached Business Interiors Company Overview with BIOS for all key employees.
Past experience working with the public sector	<i>What are your overall public sector sales, excluding Federal Government, for last three (3) years?</i> <i>What is your strategy to increase market share in the public sector?</i>	2024-\$30 mil, 2023-\$29 mil, 2022-\$17 mil.
Past litigation, bankruptcy, reorganization, state investigations of entity or current officers and directors	<i>Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.</i>	Continue to be able to provide the Equalis Group Coop Contract to our customers. This will enhance our opportunity for continued sales growth in Education. None
Minimum of 5 public sector customer references relating to the products and services within this RFP	<i>Provide a minimum of five (5) customer references for product and/or services of similar scope dating within the past 3</i>	Please see attached Business Interiors Company Overview for customer references.

	<i>years. Please try to provide references for K12, Higher Education, City/County and State entities. Provide the entity, contact name & title; city & state; phone number; years serviced; description of services; and annual volume</i>	
Company profile and capabilities	<i>Do you plan to sell to customers directly, use resellers or subcontractors, or a combination of both? If you intend to use resellers and/or subcontractors, describe your process for ensuring that resellers and subcontractors comply with the pricing and terms of the contract.</i>	Business Interiors is a reseller so yes, we will be selling to customers directly. We will be utilizing our Equalis Group contract pricing.
Exhibited understanding of cooperative purchasing	No answer is required. Region 10 will utilize your overall response to this questionnaire to make this determination. Previous experience with cooperatives is not necessary to score well for this criterion.	Previous experience
Other factors relevant to this section as submitted by the Respondent	<i>If your company is a privately held organization, please indicate if the company is owned or operated by anyone who has been convicted of a felony. If yes, a detailed explanation of the names and conviction is required.</i> Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services. These will be provided in the space provided in Form 3. No answer is required here.	Our company is not owned or operated by anyone that has been convicted of a felony.
Commitment to Service Equalis Group Members (15 Points)		
Marketing plan, capability, and commitment	<i>Detail how your organization plans to market and promote this contract upon award, including how this contract will fit into your organization's current go-to-market strategy in the public sector.</i>	Our marketing material states our Equalis Group contract award. We will utilize this contract in order to provide full-service solutions.
	<i>Detail how your organization will train your sales force and customer service representatives on this contract to ensure that they can competently and consistently present the contract to public agency customers and answer any questions they might have concerning it.</i>	Mike Paris will be our point person responsible for informing our employees on the use of this contract and how to utilize it.
	<i>Acknowledge that your organization agrees to provide its company logo(s) to Region 10 ESC and Equalis Group and agrees to provide permission for reproduction of such logo in marketing communications and promotions</i>	Yes, we agree to provide our company logo and its use for Region 10 marketing.

Ability to manage a cooperative contract	<i>Describe the capacity of your company to report monthly sales through this agreement to Equalis Group.</i> <i>Define the specific, step-by-step process for your sales and/or quote generation team to tie a quote, proposal, invoice, and/or purchase order to the Equalis cooperative contract in your Customer Relationship Management ("CRM"), sales system, or Enterprise Resource Planning ("ERP") system. Include any individuals and/or teams involved in this process.</i> <i>Identify any contracts with other cooperative or government group purchasing organizations of which your company is currently a part of:</i>	Our CFO will report monthly sales to Equalis Group as she has thru the duration of the recent past contract period. All quotes that utilize the Equalis Group contract will specifically state in the instructions of the quote that Equalis Group Contract is utilized and indicate our Equalis Group contract number. On each line item of the quote we have a sales code "EQ" that indicates that line is tied to the Equalis Group contract. That enables us to generate monthly reports for the purpose of reporting sales to Equalis Group.
Commitment to supporting agencies to utilize the contract	<i>If awarded a contract, how would you approach agencies in regards to this contract? Please indicate how this would work for both new customers to your organization, as well as existing.</i>	BI utilized Coop contracts that our manufacturers are awarded. We are an authorized dealer for these manufacturers capable of utilizing their coop contract. A sampling of other contracts utilized are Omnia Partners, E&I, Sourcewell, TIPS. Since we have already been awarded the previous Equalis Group contract we know which of our customer are signed up for and utilize this contract. For new customers that may not be signed up for this contract we contact our Equalis Group representative so they can assist with getting our customer signed up so they can utilize our contract.
Other factors relevant to this section as submitted by the Respondent	<i>Provide the number of sales representatives which will work on this contract and where the sales representatives are located.</i>	All our sales representatives have the potential to utilize this contract. All are located in our Irving, Texas office. We currently have 10 sales representatives.

The following should replace Proposal Form 3 in its entirety.

PROPOSAL FORM 3: CERTIFICATIONS AND LICENSES

Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications.



Department of the Treasury
Internal Revenue Service
Cincinnati, OH 45999

In reply refer to: 0248631799
Apr 22, 2016 LTR 147C
75-2253859

FACILITECH INC
BUSINESS INTERIORS
1111 VALLEY VIEW LN
IRVING TX 75061-6008 115

Taxpayer Identification Number: 75-2253859

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of April 22nd, 2016.

Your Employer Identification Number (EIN) is 75-2253859. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our customer service department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

/s/ Mark A. Hahn
1000196011
Customer Service Representative

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

WINNING SUPPLIER

By: Mary Arnett

Name: MARY ARNETT

Title: VP-FINANCE

Date: 4/9/2025

EQUALIS GROUP, LLC

By: _____

Name: _____

Title: _____

Date: _____

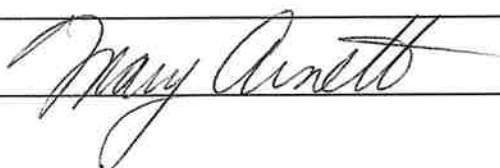
PROPOSAL FORM 4: CLEAN AIR WATER ACT

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: Business Interiors

Title of Authorized Representative: CFO

Mailing Address: 1111 Valley View Lane, Irving, Texas 75061

Signature: 

PROPOSAL FORM 5: DEBARMENT NOTICE

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: Business Interiors

Title of Authorized Representative: CFO

Mailing Address: 1111 Valley View Lane, Irving, Texas 75061

Signature: 

PROPOSAL FORM 6: LOBBYING CERTIFICATION

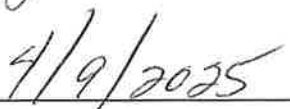
Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.



Signature of Respondent



Date

PROPOSAL FORM 7: CONTRACTOR CERTIFICATION REQUIREMENTS

Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 10 ESC Participating entities in which work is being performed.

Fingerprint & Criminal Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.



Signature of Respondent



Date

PROPOSAL FORM 8: ANTITRUST CERTIFICATION STATEMENTS
(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

- (1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;
- (2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;
- (3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and
- (4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

VENDOR Business Interiors

ADDRESS 1111 Valley View Lane, Irving, Texas
75061

PHONE 817-858-2079

FAX 817-858-2020

RESPONDANT



Signature

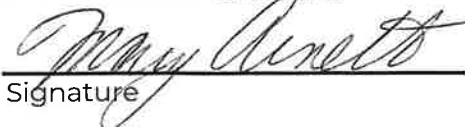
Mike Paris

Printed Name

Education Sales Specialist

Position with Company

AUTHORIZING OFFICIAL



Signature

MARY ARNETT

Printed Name

VP-FINANCE

Position with Company

PROPOSAL FORM 9: IMPLEMENTATION OF HOUSE BILL 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Facilitech, Inc DBA Business Interiors
Irving, TX United States

Certificate Number:
2025-1293312

Date Filed:
04/09/2025

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Region 10 ESC

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP #R10-1176
Furniture and Storage Related Products and Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	White, Kathy	Irving, TX United States	X	

5 Check only if there is NO Interested Party. ☐

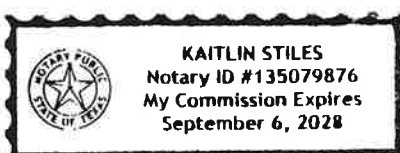
6 UNSWORN DECLARATION

My name is MARY ARNETT, and my date of birth is _____.

My address is 1111 VALLEY VIEW LN, IRVING, TX, 75061, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in DALLAS County, State of TX, on the 9 day of APR, 2025.
(month) (year)



Kaitlin Stiles
4/9/2025

Mary Arnett
Signature of authorized agent of contracting business entity
(Declarant)

PROPOSAL FORM 10: BOYCOTT CERTIFICATION AND RELATIONSHIPS WITH FOREIGN ENTITIES CERTIFICATION

BOYCOTT CERTIFICATION

Respondent must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does vendor agree? MA
(Initials of Authorized Representative)

Respondent must certify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Respondent must also certify that it does not boycott energy companies; and will not boycott energy companies during the term of the contract.

Does vendor agree? MA
(Initials of Authorized Representative)

RELATIONSHIPS WITH FOREIGN ENTITIES CERTIFICATION

In accordance with the Texas Government Code, §§2252.152–2252.154, a contractor must certify that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, the government of Iran, the government of Sudan, or a foreign organization designated as a foreign terrorist organization by the U.S. Secretary of State.

In accordance with the Texas Government Code, Chapter 2275, a governmental entity cannot enter into a contract or other agreement relating to critical infrastructure in Texas with a company that is owned or controlled by individuals, any company, or headquartered in China, Iran, North Korea, Russia, or a designated country, even if company is publicly traded. "Critical infrastructure" means a communication infrastructure system, cybersecurity system, electric grid, hazardous waste treatment system, or water treatment facility. "Cybersecurity" means the measures taken to protect a computer, computer network, computer system, or other technology infrastructure against unauthorized use or access.

Does vendor agree? MA
(Initials of Authorized Representative)

PROPOSAL FORM 11: RESIDENT CERTIFICATION

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view. In order for a proposal to be considered, the following information must be provided. Failure to complete may result in rejection of the proposal:

As defined by Texas House Bill 602, a "nonresident Bidder" means a Bidder whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

Texas or Non-Texas Resident

☒ I certify that my company is a "**resident Bidder**"

☐ I certify that my company qualifies as a "**nonresident Bidder**"

If you qualify as a "nonresident Bidder," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.)

BUSINESS INTERIORS 1111 VALLEY VIEW LN Compan
y Name Address
IRVING TX 75061 City
State Zip

The following should replace Proposal Form 12 in its entirety. Changes have been highlighted.

PROPOSAL FORM 12: FEDERAL FUNDS CERTIFICATION FORM

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). All Vendors submitting proposals must complete this Federal Funds Certification Form regarding Vendor's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using federal grant funds. This completed form will be made available to participating agencies for their use while considering their purchasing options when using federal grant funds. Participating agencies may also require Vendors to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a vendor fails to complete any item in this form, Region 10 ESC will consider the Vendor's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any Contract award will be subject to Region 10 ESC General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, participating agency ancillary contract, or Member Construction Contract agreed upon by Vendor and the participating agency which must be consistent with and protect the participating agency at least to the same extent as the Region 10 ESC Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.

Does vendor agree? _____



(Initials of Authorized Representative)

2. Termination for Cause or Convenience:

When a participating agency expends federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Offeror in the event Offeror fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. participating agency also reserves the right to terminate the contract immediately, with written notice to offeror, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating

agency to do so. Offeror will be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other offerors when it is in participating agency's best interest.

Does vendor agree? MA

(Initials of Authorized Representative)

3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60 and to the extent allowed by Title VI of the Civil Rights Act of 1964 and applicable executive orders, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

Does vendor agree? MA

(Initials of Authorized Representative)

4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all participating agency prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? MA

(Initials of Authorized Representative)

5. Contract Work Hours and Safety Standards Act:

Where applicable, for all participating agency contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? ma
(Initials of Authorized Representative)

6. Right to Inventions Made Under a Contract or Agreement:

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.

Does vendor agree? ma
(Initials of Authorized Representative)

7. Clean Air Act and Federal Water Pollution Control Act:

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does vendor agree? ma
(Initials of Authorized Representative)

8. Debarment and Suspension:

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in

accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all participating agencies with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree? ma
(Initials of Authorized Representative)

9. Byrd Anti-Lobbying Amendment:

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Does vendor agree? ma
(Initials of Authorized Representative)

10. Procurement of Recovered Materials:

For participating agency purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree? ma
(Initials of Authorized Representative)

11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of \$150,000, a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a participating agency, Vendor agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the participating agency shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.

Does vendor agree? MA
(Initials of Authorized Representative)

12. Domestic Preference

Vendor must be prepared to provide a comprehensive list of the number of goods, products, and/or materials (including but not limited to iron, aluminum, steel, cement, and other manufactured products) being used for specific purchase orders under the contract award which were produced in the United States upon request to Region 10 ESC or any Equalis member who intends to use this contract with federal funds.

Does vendor agree? MA
(Initials of Authorized Representative)

13. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

Vendor agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does vendor agree? MA
(Initials of Authorized Representative)

14. General Compliance and Cooperation with Participating Agencies:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a participating agency, it shall make a good faith effort to work with participating agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Does vendor agree? MA
(Initials of Authorized Representative)

15. Applicability to Subcontractors

Offeror agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does vendor agree? MA

(Initials of Authorized Representative)

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

____Business Interiors____

Company Name

Mary Arnett

Signature of Authorized Company Official

Printed Name

____Mary Arnett____

Title

____CFO____

Date

4/9/2025

The following should replace Proposal Form 13 in its entirety. Changes have been highlighted.

PROPOSAL FORM 13: FEMA REQUIREMENTS

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). Additionally, Appendix II to Part 200 authorizes FEMA to require or recommend additional provisions for contracts.

All respondents submitting proposals must complete this FEMA Recommended Contract Provisions Form regarding respondent's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using FEMA funds. This completed form will be made available to Members for their use while considering their purchasing options when using FEMA grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Respondent should certify Respondent's agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, Region 10 ESC will consider the respondent's response to be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the Supplier Partner using federal funds.

1. Access to Records

For All Procurements

The Winning Supplier agrees to provide the participating agency, the pass-through entity (if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

The Winning Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Winning Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

Does Respondent agree? 
(Initials of Authorized Representative)

For Contracts Entered into After August 1, 2017 Under a Major Disaster or Emergency Declaration

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the participating agency, and the Winning Supplier acknowledge and agree that no language in this contract is intended to

prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.”

Does Respondent agree? MA
(Initials of Authorized Representative)

2. Changes

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may depend on the nature of the contract and the procured item(s) or service(s). The participating agency should also consult their servicing legal counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

Does Respondent agree? MA
(Initials of Authorized Representative)

3. Use of DHS Seal, Logo, and Flags

The Winning Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

Does Respondent agree? MA
(Initials of Authorized Representative)

4. Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding

This is an acknowledgement that when FEMA financial assistance is used to fund all or a portion of the participating agency’s contract with the Winning Supplier, the Winning Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Does Respondent agree? MA
(Initials of Authorized Representative)

5. No Obligation by Federal Government

The federal government is not a party to this or any contract resulting from this or future procurements with the participating agencies and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

Does Respondent agree? MA
(Initials of Authorized Representative)

6. Program Fraud and False or Fraudulent Statements or Related Acts

The Winning Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor’s actions pertaining to this contract.

Does Respondent agree? MA
(Initials of Authorized Representative)

7. Compliance with 2 CFR 200.321(b)(1)-(5)

If subcontracts are to be let, the Winning Supplier is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to the extent required and/or allowed by Federal law.

Does Respondent agree? MA
(Initials of Authorized Representative)

8. License and Delivery of Works Subject to Copyright and Data Rights

The Winning Supplier grants to the participating agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Winning Supplier will identify such data and grant to the participating agency or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Winning Supplier will deliver to the participating agency data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of the non-federal entity).

Does Respondent agree? MA
(Initials of Authorized Representative)

PROPOSAL FORM 14: ADDITIONAL ARIZONA CONTRACTOR REQUIREMENTS

AZ Compliance with Federal and state requirements: Contractor agrees when working on any federally assisted projects with more than \$2,000.00 in labor costs, to comply with all federal and state requirements, as well as Equal Opportunity Employment requirements and all other federal and state laws, statutes, etc. Contractor agrees to post wage rates at the work site and submit a copy of their payroll to the member for their files. Contractor must retain records for three years to allow the federal grantor agency access to these records, upon demand. Contractor also agrees to comply with the Arizona Executive Order 75-5, as amended by Executive Order 99-4.

When working on contracts funded with Federal Grant monies, contractor additionally agrees to comply with the administrative requirements for grants, and cooperative agreements to state, local and federally recognized Indian Tribal Governments.

AZ Compliance with workforce requirements: Pursuant to ARS 41-4401, Contractor and subcontractor(s) warrant their compliance with all federal and state immigration laws and regulations that relate to their employees, and compliance with ARS 23-214 subsection A, which states, "...every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program" Region 10 ESC reserves the right to cancel or suspend the use of any contract for violations of immigration laws and regulations. Region 10 ESC and its members reserve the right to inspect the papers of any contractor or subcontract employee who works under this contract to ensure compliance with the warranty above.

AZ Contractor Employee Work Eligibility: By entering into this contract, contractor agrees and warrants compliance with A.R.S. 41-4401, A.R.S. 23-214, the Federal Immigration and Nationality Act (FINA), and all other Federal immigration laws and regulations. Region 10 ESC and/or Region 10 ESC members may request verification of compliance from any contractor or sub contractor performing work under this contract. Region 10 ESC and Region 10 ESC members reserve the right to confirm compliance. In the event that Region 10 ESC or Region 10 ESC members suspect or find that any contractor or subcontractor is not in compliance, Region 10 ESC may pursue any and all remedies allowed by law, including but not limited to suspension of work, termination of contract, suspension and/or debarment of the contractor. All cost associated with any legal action will be the responsibility of the contractor.

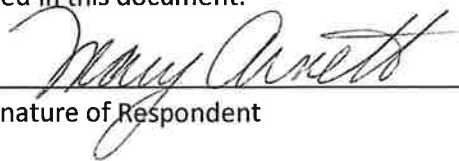
AZ Non-Compliance: All federally assisted contracts to members that exceed \$10,000.00 may be terminated by the federal grantee for noncompliance by contractor. In projects that are not federally funded, Respondent must agree to meet any federal, state or local requirements as necessary. In addition, if compliance with the federal regulations increases the contract costs beyond the agreed on costs in this solicitation, the additional costs may only apply to the portion of the work paid by the federal grantee.

Registered Sex Offender Restrictions (Arizona): For work to be performed at an Arizona school, contractor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are present, or reasonably expected to be present. Contractor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Region 10 ESC member's discretion. Contractor must identify any additional costs associated with compliance to this term. If no costs are specified, compliance with this term will be provided at no additional charge.

Offshore Performance of Work Prohibited: Due to security and identity protection concerns, direct services under this contract shall be performed within the borders of the United States.

Terrorism Country Divestments: In accordance with A.R.S. 35-392, Region 10 ESC and Region 10 ESC members are prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the contract, contractor warrants compliance with the Export Administration Act.

The undersigned hereby accepts and agrees to comply with all statutory compliance and notice requirements listed in this document.

	
_____ Signature of Respondent	_____ Date

PROPOSAL FORM 15: OWNERSHIP DISCLOSURE FORM (N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the Respondent shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: Business Interiors

Street: 1111 Valley View Lane

City, State, Zip Code: Irving, Texas 75061

Complete as appropriate:

I _____, certify that I am the sole owner of _____, that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I _____, a partner in _____, do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I MARY ARNETT, an authorized representative of BUSINESS INTERIORS, a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate none.)

Name	Address	Interest
KATHY WHITE	1111 VALLEY VIEW LN IRVING, TX 75061	80%

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Mary Arnett
Authorized Signature and Title

4/9/2025
Date

PROPOSAL FORM 16: NON-COLLUSION AFFIDAVIT

Company Name: BUSINESS INTERIORS
Street: 111 VALLEY VIEW LN
City, State, Zip Code: IRVING, TX 75061

State of ~~New Jersey~~ TX

County of DALLAS

I, MARY ARNETT of the IRVING
Name City

in the County of DALLAS, State of TX of full
age, being duly sworn according to law on my oath depose and say that:

I am the VP-FINANCE of the firm of BUSINESS INTERIORS
Title Company Name

the Respondent making the Proposal for the goods, services or public work specified under the Harrison Township Board of Education attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the Harrison Township Board of Education relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

BUSINESS INTERIORS
Company Name

Mary Arnett VP-FINANCE
Authorized Signature & Title

Subscribed and sworn before me

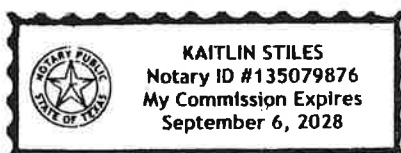
this 9 day of APRIL, 2025

Kaitlin Stiles

Notary Public of ~~New Jersey~~ TX

My commission expires 9/6, 2028

SEAL



NOT REQUIRED

PROPOSAL FORM 17: AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, C.127)

Company Name: _____

Street: _____

City, State, Zip Code: _____

Bid Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval _____
OR
2. A photo copy of their Certificate of Employee Information Report _____
OR
3. A complete Affirmative Action Employee Information Report (AA302) _____

Public Work – Over \$50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form _____
AA201-A upon receipt from the Harrison Township Board of Education

B. Approved Federal or New Jersey Plan – certificate enclosed _____

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

Authorized Signature and Title

Date

P.L. 1995, c. 127 (N.J.A.C. 17:27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or

sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals,

consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Signature of Procurement Agent

PROPOSAL FORM 18: C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.**

What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a) The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html They will be updated from time-to-time as necessary.
 - b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d) The form may be used “as-is”, subject to edits as described herein.
 - e) The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a “fair and open” process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

1. any State, county, or municipal committee of a political party
2. any legislative leadership committee*
3. any continuing political committee (a.k.a., political action committee)
4. any candidate committee of a candidate for, or holder of, an elective office:
 1. of the public entity awarding the contract
 2. of that county in which that public entity is located
 3. of another public entity within that county
 4. or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

5. individuals with an “interest” ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
6. all principals, partners, officers, or directors of the business entity or their spouses
7. any subsidiaries directly or indirectly controlled by the business entity
8. IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, “a contribution by that person’s spouse or child, residing therewith, shall be deemed to be a contribution by the business entity.” [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor’s responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor’s submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

* N.J.S.A. 19:44A-3(s): “The term “legislative leadership committee” means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker

of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures.”

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	BUSINESS INTERIORS		
Address:	1111 VALLEY VIEW LN		
City:	IRVING	State:	TX Zip: 75061

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.


Signature

MARY ARNETT
Printed Name

VP-FINANCE
Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
NONE			\$

☐ Check here if the information is continued on subsequent page(s)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Page ____ of ____

[illegible]

Page 40 of 47

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED, CUSTOMIZABLE FORM.

PROPOSAL FORM 19: STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership

☐ Sole Proprietorship

☐ Limited Liability Partnership

☒ Corporation

☐ Limited Partnership

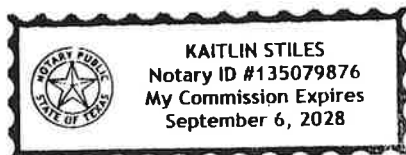
☐ Limited Liability Corporation

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: <u>KATHY WHITE</u>	Name:
Home Address: <u>1111 VALLEY VIEW LN</u> <u>IRVING, TX 75061</u>	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Subscribed and sworn before me this <u>9</u> day of <u>APRIL</u> , <u>2025</u>	
(Notary Public) <u>[Signature]</u>	<u>[Signature]</u> (Affiant)
My Commission expires: <u>9/6/2028</u>	<u>MARY ARNETT, VP-FINANCE</u> (Print name & title of affiant)
	(Corporate Seal)



PROPOSAL FORM 21: EQUALIS GROUP ADMINISTRATION AGREEMENT

Requirements for Master Agreement To be administered by Equalis Group

Attachment A, Equalis Group Administrative Agreement is used in administering Master Agreements with Region 10 and is preferred by Equalis Group. Redlined copies of this agreement should not be submitted with the response. Should a respondent be recommended for award, this agreement will be negotiated and executed between Equalis Group and the respondent. **Respondents must select one of the following options for submitting their response.**

- ☒ x Respondent agrees to all terms and conditions outlined in each of the Administration Agreement.
- ☐ Respondent wishes to negotiate directly with Equalis Group on terms and conditions outlined in the Administration Agreement. Negotiations will commence after sealed Proposals are opened and Region 10 has determined the respondent met all requirements in their response and may be eligible for award.

PROPOSAL FORM 22: OPEN RECORDS POLICY ACKNOWLEDGEMENT AND ACCEPTANCE
OPEN RECORDS POLICY ACKNOWLEDGMENT AND ACCEPTANCE

Be advised that all information and documents submitted will be subject to the Public Information Act requirements governed by Chapter 552 of the Texas Government Code.

Because contracts are awarded by a Texas governmental entity, all responses submitted are subject to release as public information after contracts are executed. If a Respondent believes that its response, or parts of its response, may be exempted from disclosure to the public, the Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempted from disclosure. In addition, the Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Respondent must provide this information on the "Acknowledgement and Acceptance to Region 10 ESC's Public Information Act Policy" form found on the next page of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 10 ESC must provide the OAG with the information requested in order for the OAG to render an opinion. In such circumstances, Respondent will be notified in writing that the material has been requested and delivered to the OAG. Respondent will have an opportunity to make arguments to the OAG in writing regarding the exception(s) to the TPIA that permit the information to be withheld from public disclosure. Respondents are advised that such arguments to the OAG must be specific and well-reasoned--vague and general claims to confidentiality by the Respondent are generally not acceptable to the OAG. Once the OAG opinion is received by Region 10 ESC, Region 10 ESC must comply with the opinions of the OAG. Region 10 ESC assumes no responsibility for asserting legal arguments on behalf of any Respondent. Respondents are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

Signature below certifies complete acceptance of Region 10 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary). Check one of the following responses to the Acknowledgment and Acceptance of Region 10 ESC's Open Records Policy below:

☒ We acknowledge Region 10 ESC's Public Information Act policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

(Note: All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.)

☐ We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

(Note: Respondent must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Respondent must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).)

4/9/2025
Date

Mary Anneth VP-FINANCE
Authorized Signature & Title



March 31, 2025

Equalis Group Contract
RFP #R10-1176 Furniture and Storage Related Products and Services

Re: Letter of Authorization for Business Interiors, Irving TX

To whom it May Concern,

Business Interiors is an authorized dealer in good standing with 2/90 Sign Systems and can market, sell, and install our products for the above-mentioned contract.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathleen Antor", written in a cursive style.

Kathleen Antor
Corporate Sales Manager
kathyantor@290signs.com
Direct Tel 616.656.4323 | Main Tel 616.656.4310

cc: Sean Cronan, Cronan, 2/90 Regional Sales Representative



April 1, 2025

Business Interiors
1111 Valley View Lane
Irving, TX 75061

RE: Authorized Dealer Letter

To whom it may concern,

Please accept this correspondence as confirmation that Business Interiors is an authorized servicing dealer approved to represent, specify, sell, and service all products. This dealer is responsive, responsible, and in good standing with our firm.

This being the case, we support them and do grant them permission to add their company as an authorized agent (to include: service, warranty, specification, installation, etc.) on our behalf for the duration of the Equalis contract.

Please feel free to contact me if you have any questions or concerns regarding this correspondence.

Regards,

A handwritten signature in black ink that reads "Doug Bowen". The signature is fluid and cursive, with the first name "Doug" and last name "Bowen" clearly distinguishable.

Doug Bowen
Senior Vice President of Sales
(978)562-7500
dbowen@ais-inc.com



February 25, 2025

Chuck Bowering
Regional Sales Director
Allseating Corporation
781-857-8361
chuck@allseating.com

Mr. Mike Paris
Education Sales Specialist
Business Interiors
1111 Valley View Lane
Irving, TX 75061

RE: Authorized Dealer Status for Business Interiors

To Whom It May Concern:

This letter confirms that Business Interiors is an authorized Allseating reseller in good standing. Business Interiors is authorized to sell, service, install, and repair Allseating products.

Sincerely,

A handwritten signature in blue ink, appearing to be "CB", with a long horizontal flourish extending to the right.

Chuck Bowering



April 9, 2025

Equalis Group
5540 Granite Pkwy., Ste 200
Plano, TX 75024

RE: Letter of Authorization for Business Interiors
Bid R10-1176 – Furniture and Storage Related Products and Services

To Whom it May Concern:

This letter is to confirm the business listed below is an authorized dealer for Amcase, Inc. and is authorized to sell all product lines, on behalf of Amcase, Inc., to their clients.

Business Interiors
1111 Valley View Lane
Irving, TX 75061

Should you have further questions or require further clarification please do not hesitate to contact me.

Regards,

A handwritten signature in dark ink that reads 'Marianne M. LeSage'.

Marianne M. LeSage



April 10, 2025

To Whom it May Concern,

I am writing on behalf of AMQ Solutions to confirm that Business Interiors is a registered dealer and in good standing with AMQ Solutions.

Business Interiors is authorized to sell our products in our catalog if awarded the Equalis Group Coop contract.

Thank you,

Dana Loyd, AMQ

April 2, 2025

Re: Equalis Group Contract Business Interiors

To Whom It May Concern:

Please accept this letter as confirmation that Business Interiors is an authorized dealer for all products manufactured by Arcadia and Encore. Business Interiors is a dealer for our entire product line and is not limited in any way.

As an authorized distributor, Business Interiors may sell our products under the terms of their agreement with the Equalis Group Contract.

Please don't hesitate to reach out should you have any questions or require further assistance.

Sincerely,

Lindsay Thornburg
Regional Sales Manager
Email: lindsayt@arcadiacontract.com
Mobile: 303-564-5999



Date: 03/27/25

To: Equalis Group Contract

To Whom It May Concern:

Please accept this letter as **Benchmark Contract Furniture's** confirmation that Business Interiors is an Authorized Dealer approved to represent, specify, sell, and service all new products for the Equalis Group Contract.

Please feel free to contact me if you have any questions or concerns regarding this correspondence.

Sincerely,
Karen Schindler
Director of Independent Agents
Benchmark Contract Furniture
904-246-5060
kschindler@benchmarkcontractfurniture.com



April 10, 2025

RE: Authorized Dealer Letter for Business Interiors Equalis Group Contract

To Whom It May Concern:

This letter is to confirm that Business Interiors is an authorized dealer in good standing with Boss Design and, thereby authorized to market, sell, distribute, and supply our entire product line for the above-mentioned solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

Cami Bond

Sales Support Manager
Boss Design
Office: 336-889-9400
Mobile: 336-259-2477



April 6, 2025

Equalis Group Contract

RE: Manufacturer Letter of Authorization for Business Interiors

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing with Cabot Wrenn and, thereby authorized to market, sell, distribute, and supply our entire product line for the above-mentioned solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

Jason Williams
Contract & International Manager
RHF Family
Century Furniture, Hancock & Moore, Highland House,
Maitland Smith, Jessica Charles, Cabot Wrenn
Ph: (828) 326-8236
Jwilliams@centuryfurniture.com



Innovate. Create. Repeat.



March 27, 2025

Equalis Group Contract

RE: Manufacturer Letter of Authorization for Business Interiors
Equalis Group Contract

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for Custom Educational Furnishings (CEF) and, thereby authorized to market, sell, distribute, and supply our entire product line for the above-mentioned solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

Bret J. Doyle

Bret Doyle
Regional Sales Manager – CEF
bret@cefinc.com
832-832-0638



Claridge

PRODUCTS AND EQUIPMENT, INCORPORATED

805 Cottonwood Rd Annex 3
HARRISON, ARKANSAS 72601
E-MAIL: claridge@claridgeproducts.com

PHONE: 870-743-2200
(800)434-4610
FAX: 870-743-1908

March 17, 2025

Business Interiors
1111 Valley View Lane
Irving TX 75061

Tel (469).328.8780
mparis@businessinteriors.com
Business Interiors - Full Service Contract Furniture Dealer

Subject: Equalis Group Region 10

To whom it may concern,

Business Interiors is an authorized dealer in good standing for Claridge Products & Equipment LLC and, thereby authorized to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

A handwritten signature in black ink, appearing to read "Beth McGrew", with a long horizontal flourish extending to the right.

Beth McGrew
V.P. of Sales

CLARIDGE PRODUCTS AND EQUIPMENT, INC.



HumanDesign® Group

April 11, 2025

RE: Equalis Group Contract, Letter of Authorization

To Whom It May Concern,

This letter certifies that Business Interiors is an authorized dealer in good standing with Dauphin. As an authorized dealer, Business Interiors is permitted to resell and distribute Dauphin products on the Equalis Group Contract.

Additionally, Business Interiors is authorized to provide installation services, warranty service work, and maintenance services for the entire line of Dauphin products.

For further information, please feel free to contact Angela Smith at angela.smith@dauphin.com or 973-833-1337. Alternatively, you can visit our website at www.Dauphin.com. Thank you for your interest in our products.

Sincerely,

A handwritten signature in black ink, appearing to read "Angela Smith".

Angela Smith
Contract Manager
angela.smith@dauphin.com
973-833-1337



DEKKO



furnlite
BY DEKKO

April 4th, 2025

Regarding:

Equalis Group Coop Contract Bid

To Whom this may concern,

This letter is to inform you that Business Interiors located in Texas is an authorized to sell and service Dekko power & data products.

Dekko offers electrical solutions such as power and charging data systems for office, education, healthcare and collaborative environments.

For more information about Dekko, please visit www.Dekko.com. Details of the warranty can be found at www.dekko.com/files/ECA_Warranty_Policy.pdf

If you have any questions, please feel free to call or contact me anytime.

Sincerely,

Ronald D Redding

Ronald Redding
Region Sales Manager – Dealer Channel, Dekko Power & Data
p: 260.205.0692 | rredding@dekko.com

www.dekko.com

DESIGN BRAND PARTNERS

683 Daniel Webster HWY
Unit 101 & 102
Merrimack NH 03054
Tel. 603.232.3490

April 3, 2025

Re: Equalis Group Contract – Business Interiors

To Whom It May Concern,

This letter serves as formal confirmation that Business Interiors is an authorized dealer for all products distributed by Design Brand Partners Inc. Business Interiors has full access to our entire product line without any limitations.

As an authorized distributor, Business Interiors is permitted to sell our products in accordance with the terms of its agreement with the Equalis Group Contract.

Please feel free to contact us if you have any questions or require further assistance.

Sincerely,


Michael Brandt
CEO

mib@designbrandpartner.com



11800, Laurentien blvd., Saint-Laurent, QC H4K 2E1
Tel:(514) 336-7780 • Fax:(514) 745-2640 • E-Mail: info@dor-val.ca

Letter of Authorization

April 1, 2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Dor-Val Mfg. Ltd. products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,

Gino Pacifico
Inside Sales
Dor-Val Mfg Ltd.
800-561-7780 x319
[G.Pacifico@Dor-Val .ca](mailto:G.Pacifico@Dor-Val.ca)

April 3, 2025

Re: Authorized Dealer letter for Business Interiors

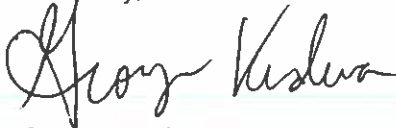
This letter shall serve as confirmation that Business Interiors is an authorized dealer for Enwork.

Business Interiors is a dealer authorized to provide installation service, warranty service work and/or maintenance service work. Business Interiors is a dealer for our entire product line and not restricted in any way.

As an authorized dealer, Business Interiors may sell Enwork products under the terms of their agreement with the Equalis Group Contract.

Please do not hesitate to contact me if you have any questions or concerns.

Sincerely,



George Kudwa
Inside Sales Manager
616-600-3083
gkudwa@enwork.com



ERG International
361 Bernoulli Circle
Oxnard, CA 93030

March 31st, 2025

Business Interiors
1111 Valley View Lane
Irving, TX 75061

RE: Letter of Authorization

To Whom It May Concern:

Please let this letter reflect that Business Interiors based in Irving, TX is an authorized dealer in good standing for ERG International and, thereby authorized to ERG International and, thereby authorized to purchase, sell, install and service our products nationwide using the Equalis Contract.

As always, thank you for your support of ERG International, don't hesitate to reach out to me directly with any other questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Hammond", written over a faint horizontal line.

Brian Hammond
Regional Sales Manager
BrianH@ERGinternational.com



1789 Norwood Avenue
Itasca, IL 60143
1-630-893-1600
fellowes.com

June 28, 2023

State of Arizona

RE: Region 10 ESC Bid for Equalis Cooperative Contract

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for Fellowes and, thereby authorized to market, sell, distribute, and supply the below Fellowes products nationally for the above-referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said products.

- Workspace
- Modular Walls
- Furniture
- Air Quality Management

If you have any questions, please feel free to contact me directly at 812.661.0599 or by email at amaxey@fellowes.com.

Sincerely,

Amy Maxey

Director, Vertical Markets | Phone: [812.661.0599](tel:812.661.0599) | AMaxey@fellowes.com | www.fellowes.com



March 27, 2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors
Region 10 ESC RFP # R10-1176
Furniture and Storage Related Products & Services

To Whom It May Concern:

Business Interiors of Irving, TX is an authorized dealer in good standing with Fomcore LLC, and thereby authorized to market, sell, distribute, and supply our entire product line **within the State of Texas** for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink that reads "CPiomelli".

Charity Piomelli
Contracts Manager
Email: cpiomelli@fomcore.com



April 2, 2025

Re: Equalis Group Contract Business Interiors

To Whom It May Concern:

Please accept this letter as confirmation that Business Interiors is an authorized dealer for products manufactured by Formaspace Technical Furniture. Business Interiors is a dealer for all product lines and has no limitations to the Formaspace catalog.

As an authorized distributor, Business Interiors may sell our products under the terms of their agreement with the Equalis Group Contract.

Please don't hesitate to reach out should you have any questions or require further assistance.

Sincerely,

Corey Hutchins

Chief Operating Officer

Email: Corey.Hutchins@formaspace.com

Cell: 972.754.3910



April 4, 2025

Re: Equalis Group Contract Business Interiors

To Whom it May Concern:

This letter shall serve as confirmation that Business Interiors is an authorized dealer for Fulbright & Company, and Fulbright Glass Boards. Business Interiors is a dealer for our entire product line and is not limited in any way.

As an authorized dealer, Business Interiors may sell our products under the terms of their agreement with the Equalis Group Contract.

If you have any questions, please feel free to contact me or our local representative Rick Bennet at 214.808.9909

Regards,

Chase Fulbright
Vice President

22420 Rothwood Road, Spring, TX 77389
281.353.1288 (office), 281.357.4954 (fax)
chase@fulbrightco.com



04/08/2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors
 Region 10 ESC
 RFP #
 Request for Proposal for Furniture and Storage Related Products & Services

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for FUNC and, thereby authorized to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

Ellen Velazquez

Ellen Velazquez
Project Manager
4435 Spring Valley Road
Dallas, Texas 75244
469.209.3346



April 4, 2025

RE: Letter of Authorization:

**Equalis Group Contract RFP # R10-1176
Furniture and Storage Related Products and Services**

**Business Interiors
1111 Valley View Lane
Irving, TX 75061**

To Whom It May Concern:

Please be advised that the aforementioned dealer is in "Good Standing" with our firm. This being the case, I support their application for the contract listed above, and do hereby grant them permission to add their company as an authorized agent (to include service, warranty, installation, etc.) on our behalf.

If I can be of further assistance, or if you have any questions, please do not hesitate to contact me directly.

Regards,

A handwritten signature in blue ink, appearing to read 'Kevin Johnson'.

Kevin Johnson
Vice President of Sales



March 27, 2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors – Irving, TX
Region 10 ESC
RFP # R10-1176
Request for Proposal for Furniture and Storage Related Products & Services

To Whom It May Concern:

Business Interiors – Irving, TX, is an authorized dealer in good standing for Great Openings and, therefore, is authorized to market, sell, distribute, and supply our entire product line nationally in accordance with the above-referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Great Openings is an SBE Small Business Enterprise.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Shane Pung

Shane Pung
National Sales Manager
spung@greatopenings.com
D: 231-845-3177
C: 231-690-0414

go



328 Moravian Valley Rd.
PO Box 339
Waunakee, WI 53597-0339
www.gressco.com

Toll-Free: 800-345-3480
Phone: 608-849-6300
Fax: 608-849-6304
Email: info@gresscoltd.com

4/15/2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Gressco Ltd products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,

National Sales Manager
GRESSCO
328 Moravian Valley Road
Waunakee, WI 53597
O: 1-800-345-3480 Ex.33
C: 608-960-1253
Stefanie@gresscoltd.com



April 2, 2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors
Region 10 ESC
RFP # R10-1176
Request for Proposal for Furniture and Storage Related Products & Services

To Whom It May Concern:

This letter is to certify that **Business Interiors** is an Authorized Dealer in Good Standing with Groupe Lacasse. **Business Interiors** is authorized market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Ben Wagenmaker".

Ben Wagenmaker
Government Contract Administrator
Groupe Lacasse LLC
Ph: 888-522-2773 x1142 | Fax: 800-461-2643
Email: ben.w@groupelacasse.com



April 10, 2025

Ref: Equalis Group Cooperative Purchasing Contract

To Whom it May Concern:

This letter is to certify that Business Interiors of Irving, Texas is a dealer in good standing with Human Active Technology and is authorized and approved dealer to quote, sell and service Human Active Technology products for the Equalis Group Cooperative Purchasing Contract. Please note that monitor arms are excluded from this contract.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin McClelland".

Kevin McClelland
Chief Financial Officer



April 4, 2025

Equalis Group Contract

RE: Letter of authorization for Business Interiors to sell Hi5 Furniture on Equalis Group Contract

To Whom it May Concern,

Business Interiors is an authorized dealer in good standing with Hi5 Furniture and is authorized to sell and service our entire product line on the above mentioned contract. This authority includes providing installation, service, warranty, and maintenance services for Hi5 product.

Please feel free to contact me should you have any questions.

Best Regards,

A handwritten signature in black ink that reads "Billy Yates". The signature is written in a cursive, flowing style.

Billy Yates
VP Sales
Hi5 Furniture, Inc.

Hi5FURNITURE.COM

Hi5 Furniture, Inc. 4304 NW Mattox Road Riverside, MO 64150
816-774-4050 Main Line 816-817-4910 Fax Line

HOMECREST™

OUTDOOR LIVING

1250 Homecrest Avenue • Wadena, MN 56482 • 877-599-4803 • Fax: 218-631-2609 • info@homecrest.com • www.homecrest.com

April 7, 2025

RE: Letter of Authorization for Equalis Group

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Homecrest Outdoor Living products under the Equalis Group Contract administered by Region 10 ESC. Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Manufacturer's information below:

Homecrest Outdoor Living
1250 Homecrest Ave, SE
Wadena, MN 56482
218-631-1000

Thank you



Mark Bottemiller
Vice President of Sales
Homecrest Outdoor Living
mbottemiller@homecrest.com
218-631-1000



Make your space work.

April 10, 2025

RE: Dealer Authorization

To Whom This May Concern:

This letter certifies that Business Interiors, located in Irving, Texas, is a fully authorized dealer for The HON Company. Business Interiors has access to the full line of HON Company product, manufactured by The HON Company. Business Interiors is authorized to sell, install and service our products on the Equalis contract.

Should you have further questions or need more information, please do not hesitate to reach out.

Sincerely,

Sherri Hunt

Sales Operations Manager

SalesOpsTeam@honcompany.com



Letter of Authorization

4/2/2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Intensa products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,

Marty Cagle

Vice President of Sales

mcagle@grahamfield.com

336.210.0837





03/31/2025

RE: Manufacturer Letter of Authorization for Business Interiors, LLC.
Ref: Equalis Group / Region 10
Request for Proposal for Furniture and Storage Related Products & Services

To Whom It May Concern:

Business Interiors, LLC. is an authorized dealer in good standing for OneUp Innovations, Inc. DBA Jaxx and, thereby authorized to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Regarding net discount, please note it varies per product, but it is generally 40%-50% off MSRP and we can provide specific item quotes as needed.

Please feel free to contact me should you have any questions.

Sincerely,

Jordan Friedman

Jordan Friedman
Director of Sales & Operations
Jordan@JaxxBeanBags.com
770-246-6442



3/26/2025

RE: Business Interiors – Region 10 Equalis Group Contract

To Whom It May Concern:

Please be advised that Business Interiors is an authorized Jonti-Craft dealer in good standing. Our relationship with Business Interiors has been very good, and we extend all dealership privileges to them.

Should you have any questions or need further information, please contact me at mhinkle@jonti-craft.com or 507-343-5169 x6027.

Sincerely,

Matt Hinkle
National Sales Manager
Jonti-Craft, Inc.



love what you do

April 1, 2025

RE: Dealer Authorization Letter – Equalis Group Cooperative Contract – Region 10

To whom it may concern,

Please be advised that **Business Interiors of Irving, TX** is a dealer in good standing with our company and is authorized and approved as an authorized dealer to quote, sell, and service JSI products for Equalis Group Cooperative Contract – Region 10. JSI's January 6, 2025 list prices are the current to be used with your standard discount of 60% off of list.

If you have any questions, or need anything further, please let me know. Thank you.

Sincerely,

A handwritten signature in purple ink that reads "Kathy R. Vonderheide".

Kathy R. Vonderheide
Contract Sales Manager



CORPORATE OFFICE
225 CLAY STREET
JASPER, INDIANA 47546



800.457.4511 **TOLL FREE**
812.482.3204 **OFFICE**
812.482.1548 **FAX**



JSIFURNITURE.COM

KFi STUDIOS

March 28, 2025

Region 10 – ESC

400 E Spring Valley Road

Richardson TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors

Equalis Group Contract Authorization

R10-1176 Furniture and Storage Related Products and Services

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for KFI Studios, authorized to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Business Interiors

1111 Valley View Lane

Irving TX 75061

Sincerely,

A handwritten signature in black ink, appearing to read 'Amy Clark', with a long, sweeping horizontal line extending to the right.

Amy Clark

Customer Service Manager



April 2, 2025

Re: Dealer Authorization Confirmation – Equalis Group Contract

To Whom it May Concern:

This letter serves as confirmation that the distributor below is an authorized dealer in good standing Kimball International Inc:

Business Interiors
1111 Valley View LN
Irving, TX 75061-6008

If I can be of further assistance, please feel free to reach out.

Sincerely,

A handwritten signature in cursive script that reads "Haley Huther".

Haley Huther
Senior Sales Operations Manager
Kimball International Brands, Inc.



3/27/2025

To Whom it may concern,

Business Interiors is authorized to sell our full line of lighting products using the Equalis Group Contract.

The Business Interiors discount off current list price at time of order is 50/10 landed in the contiguous United States.

Feel free to reach out to me with any questions or comments.

Sincerely,

Doug Benway
Director of Sales

429 E Huntington Drive, Monrovia, CA 91016, U.S.A. | T 323.261.8999 | F 323.261.8998 | www.koncept.com



April 15, 2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Krug products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,

Lauren Banas

Lauren Banas
Vice President, Sales
Krug
lbanas@krug.ca
214-558-1130

April 4, 2025

Equalis Group Contract

RE: Manufacturer Letter of Authorization for Business Interiors
Equalis Group Contract

To Whom it May Concern:

Business Interiors is an authorized dealer in good standing for Leland Furniture and Fresh Coast, and thereby authorized to market, sell, distribute, and supply our entire product line for the above-mentioned solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,



Michael Chaney
Vice President Sales and Marketing
Leland Furniture
mchaney@lelandfurniture.com
203-496-1073

April 10, 2025

RE: LightCorp approval for Business Interiors for Equalis Group Contract

To Whom it may concern,

LightCorp approves and authorizes Business Interiors to sell our LightCorp and Most Modest products utilizing the Equalis Group Contract incorporating all of our existing terms and conditions including warranties as listed on our website www.lightcorp.com .

Thank you for this opportunity and your interest in our products.

Best regards,

Gary

Gary Dobre

Director of Sales

garyd@lightcorp.com

800 544-4899



2547 3 Mile Rd NW Ste F
Grand Rapids, MI 49534
(616) 818-1970
sales@miencompany.com

Mar 27, 2025

RE: Manufacturer Letter of Authorization for Business Interiors

Contract Title :Equalis Group Contract

To Whom It May Concern,

Business Interiors is an authorized dealer in good standing for MiEN Company and, thereby authorized to market, sell, distribute, warrant and supply our products on the above referenced bid/contract. Please feel free to contact me should you have any questions.

A handwritten signature in black ink, appearing to read "J. Stacy", with a stylized flourish at the end.

Jake Stacy: Vice President of Operations, MiEN Company



2885 Lorraine Ave
Temple, TX 76501
Phone : 800.749.2258
Fax : 800.697.6258
www.moorecoinc.com

March 31, 2025

RE: Letter of Authorization – Business Interiors
Bid Title: Equalis Group Contract
RFB Bid #:

To Whom It May Concern:

Business Interiors is an authorized reseller, in good standing, on behalf of MooreCo, Inc. They are authorized to sell, market, distribute, warrant, install and service our products throughout the country and we hereby extend our full warranty to Business Interiors for all MooreCo, Inc. products they sell on the above referenced contract.

Please do not hesitate to contact me should you have any questions or need any additional information.

Sincerely,

Bonnie Green

Bonnie Green
Bid/Contract Manager
bgreen@moorecoinc.com
Office: 800.749.2258 x346
Direct #: 254.651.3773

03/27/2025

RE: Manufacturer Letter of Authorization for Business Interiors

To Whom It May Concern,

This letter serves as formal authorization for **Business Interiors** to sell **Muzo** products utilizing the **Equalis Group Contract**.

Muzo fully supports Business Interiors' participation in the Equalis Group Contract and authorizes them to represent and sell our products through this cooperative purchasing vehicle.

Should you require any additional information or documentation, please do not hesitate to contact us directly.

Sincerely,



Darren Buttle

CEO

muZO

Head Office
360 Kiwanis Blvd
West Hazleton
PA 18202

[Tel: \(800\) 670-2578](tel:(800)670-2578)



6845 Wedgwood Court N.
Maple Grove, MN 55311
P 1-800-242-2443
W nevers.com

April 11, 2025

Business Interiors
1111 Valley View Lane
Irving, TX 75061
RE: RFP #R10-1176

To Whom It May Concern:

This letter shall serve as confirmation that Business Interiors is an authorized dealer for Nevers Industries and as such it is authorized to submit a proposal for our products on RFP #R10-1176.

Business Interiors, as our dealer, is authorized to provide installation service, warranty service and/or maintenance service work.

Business Interiors is a dealer for our entire product line and not restricted in any way.

Nevers Industries agrees to assume or assign to another distributor the obligations contained in RFP # R10-1176 if Business Interiors is no longer able to meet the contract requirements.

Regards,

A handwritten signature in black ink that reads 'Tracy Mevissen'. The signature is fluid and cursive, with the first name 'Tracy' and last name 'Mevissen' clearly legible.

Tracy Mevissen

Customer and Contract Operations Manager

1st April 2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Nightingale Corporation products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,



Gerry Adam
VP, Special Accounts
Nightingale Corporation
gadam@nightingalechairs.com
+1 (800) 363-8954



Address: 1235 Profit Drive, Dallas, TX 75247 Phone: 972.685.6223 Website: norvanivel.com

RE: RFP #R10-1176 for region 10 ESC

April 1, 2025,

To Whom It May Concern:

Business Interiors is an authorized partner vendor for NorvaNivel USA, LLC education furniture for the RFP #R10-1176 for Region 10 ESC. All services, including renders and professional development provided by NorvaNivel, and products concerning NorvaNivel, will be facilitated through Business Interiors.

Thank you for choosing NorvaNivel for your education furniture needs. We look forward to working with you and Business Interiors, and we appreciate the partnership! If you have any questions, or need additional information, please feel free to contact me at NorvaNivel USA, LLC.

Thank you,


BRIGITTE MAILLOUX
Director of Business Operations
M: 314.496.7822



OE Electric, Inc.
Toll Free: 1.844.927.0600
Email: sales@oeelectric.com
Website: www.oeelectric.com

April 3, 2025

To:
Business Interiors
1111 Valley View Lane
Irving, TX 75061

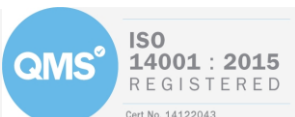
To Whom It May Concern:

This letter shall serve as confirmation that Business Interiors is an authorized dealer of (OE Electric) products and is authorized to submit a proposal for and sell (OE Electric) products on the Equalis group Contract.
Please let me know if you have any questions or concerns.

Regards,

Phil Harris

Phil Harris
National Sales Manager-Dealer Channel
1971 E. Beltline Ave
Suite 106-765
Grand Rapids, MI 49525



service - quality – safety

OE Electric Inc.
North America – United Kingdom – Germany – United Arab Emirates - Australia



imagine a place®

March 31, 2025

Sue Hayes
Education Service Center, Region 10
400 E Spring Valley Rd.
Richardson TX 75081

Regarding: Business Interiors Authorization for Equalis contract

Dear Ms. Hayes:

This letter acknowledges that Business Interiors of 1111 Valley View Ln. Irving, TX 75061, is an OFS/Carolina (our brands) dealer in good standing and is authorized to submit a proposal for OFS and/or Carolina in response to the RFP for Furniture and Storage, related products, and services. We understand that this **contact** will be available through Equalis.

Business Interiors will be the contract holder and responsible for all contract commitments. They will offer a discount off of the current list price at the time of order.

If you have any questions, I can be reached at 704-771-9003 and AMcClelland@ofs.com

Sincerely,

Anna McClelland
Vice President - Specialty Markets
OFS Brands Inc.

ofs.com

1204 East Sixth Street
Huntingburg, IN 47542
800.521.5381



1110 South Mildred Avenue, Ontario, California 91761
TF 877-776-5678 O 909-392-5678 F 909-392-4567

March 27, 2025

Equalis Group Contract
6001 Cochran Rd. Ste 333
Cleveland, OH 44139

From: Ed Kuo, OM Seating (Office Master, Inc.)
Re: Dealer Authorization – Business Interiors of Texas Inc.

To Whom it may concern,

The following letter is to confirm that Business Interiors of Texas Inc. is an authorized dealer of OM Seating.

In addition, Business Interiors of Texas Inc. can sell OM Seating products under the Equalis Group Contract.

If you have any questions, please feel free to contact me directly at (909) 392-5678 or by email at gov@omseating.com.

Thank you.

Sincerely,

Ed Kuo
Operations/Government Contracts
OM Seating (Office Master, Inc.)

Cc: Stacy Craig; Craig Contract & Associates



Open Plan Systems
4700 Deepwater Terminal Road
Richmond, VA 23234
Reference: Equalis Letter of Authorization

April 11, 2025

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Open Plan Systems products under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink that reads "John H. Bryson III".

John H. Bryson, III
Director of Sales
Open Plan Systems
jbryson@openplan.com
804-523-8124



2224 E Randol Mill Rd
Arlington, TX 76011
800-451-8546

Jay L. Krause, National Contracts Manager

March 27, 2025

Clint Pechacek
Purchasing Consultant
Region 10 ESC
400 E. Spring Valley Rd.
Richardson, TX 75081

RE: Letter of Authorization / #R10-1176 / Furniture and Storage Related Products and Services /
Business Interiors

Dear Procurement Professional:

Please be advised that the aforementioned dealer is in "Good Standing" with our firm. This being the case, I support their application for the contract listed above, and do hereby grant them permission to add their company as an authorized agent (to include: sales, service, warranty, installation, etc.) on our behalf.

If you have any questions, or if I can be of further assistance in any other capacity, please do not hesitate to contact me directly.

Sincerely,

A handwritten signature in blue ink that reads "Jay L. Krause".

Jay L. Krause



3/27/2025

Equalis Group Contract
5540 Granite Pkwy. Ste 200
Plano, TX 75024

Subject: Business Interiors – Authorized Dealer

To who it may concern:

PS Furniture, Inc. authorized Business Interiors as a preferred dealer to respond to price requests for Equalis Group Contract members.

PS Furniture, Inc. authorized Business Interiors as a distributor and authorized to sell PS Furniture, Inc. products to the Equalis Group Contract members.

PS Furniture, Inc. entire product line to offer to the Equalis Group Contract members.

Business Interiors is authorized to perform specific services for the manufacturer (e.g., installation services, warranty service work, and/or maintenance service work).

PS Furniture, Inc. would be willing to step in to provide sales, warranty work, or installations services if the Business Interiors ceases to be in business.

PS Furniture, Inc. would transfer authorization to another awarded Equalis Group Contract vendor.

Please contact Steven Cook with any questions at 262-302-4687 or scook@psfurniture.com

Thank you,

Steven Cook

Steven Cook
Public Contract Manager
PS Furniture, Inc.



April 9, 2025

Business Interiors
1111 Valley View Lane
Irving, TX 75061
817-858-2000

RE: Equalis Group Coop

To Whom It May Concern:

This letter is to confirm that Business Interiors is an authorized dealer in good-standing for RightAngle™ Products by K & A Mfg., Inc. As our dealer, Business Interiors is thereby authorized to warrant bids, distribute, market and install our full line of products.

If I can be of further assistance or if you have any questions, please do not hesitate to contact me directly.

Sincerely,

A handwritten signature in black ink that reads 'Beth Knighton'.



Beth Knighton
Vice President | K & A Mfg., Inc., d.b.a. RightAngle™

P 800-298-4351 ext. 115 | **E** bethk@raproducts.com

W raproducts.com





4/11/2025

Re: Equalis Group Contract

To whom it may concern:

Segis USA, Inc authorizes Business Interiors as the authorized dealer to sell our product on the Equalis Group Contract.

Business Interiors is authorized to perform specific services for the manufacturer (e.g., installation services, warranty service work, and/or maintenance service work) if required.

Please contact Marion Carter with any questions at mcarter@segis-usa.com 4213-317-0162.

Thank you,



Marion Carter

VP Client Services-Admin

Segis-USA

3431 West Andrew Johnson Highway

Morristown, TN 37814

Office 423.317.0162

Cell: 865-313-9608

www.segis-usa.com



April 1, 2025

RE: Manufacturer Letter of Authorization for Business Interiors

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for SIXINCH North America and, thereby authorized to market, sell, distribute, and supply our entire product line using the Equalis Group Contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kip Wieland".

Kip Wieland
Managing Director
SIXINCH North America

THANK YOU FOR CHOOSING SIXINCH® USA



sixinch

| 901 East Madison Street

| Goshen, Indiana 46528

| sixinchusa.com



11451 NW 36th Avenue, Miami, FL 33167
Phone: 305.507.9639 | Fax: 1.305.328.6089

April 2, 2025

Business Interiors
1111 Valley View Lane
Irving, Texas 75061

RE: Equalis Group Coop Contract Bid
Region 10 has sent out a new RFP for this Contract

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for Source Furniture LLC and, thereby authorized to market, sell, distribute, and supply our entire product line nationally under products using the Equalis Group Contract. This includes our dealer (52.5) net discount on the current list price when utilizing this Equalis Group Contract.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Linnette Grubbs'.

Linnette Grubbs
VP of Finance

SOURCE

March 31, 2025

Re: Equalis Group Contract
Price List: Current at time of order

To Whom It May Concern:

Business Interiors is an authorized dealer of Source International Design and is approved to sell and distribute all of Source International Design products under the Equalis Group Contract.

With over 40 years of experience, Source International is renowned for its commitment to providing outstanding value with the best quality, design-driven products at competitive prices. With an expansive seating portfolio, we offer modern solutions for commercial spaces, including corporate offices, higher education, hospitality, and healthcare. Our extensive range of seating options includes stacking and guest chairs, meeting and conference chairs, stools, and lounge seating and a limited number of occasional/laptop tables.

Source International offers an exceptional limited lifetime warranty, which underscores our commitment to quality and customer satisfaction.

For more information visit www.sourceinternationaldesign.com



April 2, 2025

Business Interiors
1111 Valley View Lane
Irving, Texas 75061

To Whom It May Concern:

Re: Equalis Group Contract

On behalf of Spec Furniture Inc. I confirm that Business Interiors of Irving, Texas is an authorized dealer of Spec products.

Spec Furniture Inc. agrees to support Business Interiors of Irving Texas for the Equalis Group Contract.

Best Regards,

Chris Benjamin
General Manager, COO
Spec Furniture Inc.

Spec Furniture Inc.

888 761 7732
specit@specfurniture.com
165 City View Drive
Toronto Ontario Canada M9W 5B1



March 28, 2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors
Region 10 ESC
RFP # R10-1176 Furniture and Storage Related Products & Services

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for Special-T, LLC and, thereby authorized to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for said product.

Please feel free to contact me should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Lisa Polillo".

Lisa Polillo
Contract Administrator
Tel: 678-421-8001
Lisa@SpecialT.net

Letter of Authorization

April 10, 2025

Re: Equalis Contract

To Whom It May Concern,

This letter serves as formal authorization for Business Interiors, located in Irving, Texas, to represent and sell Right Height Manufacturing's StableRise product line under the Equalis Group Contract administered by Region 10 ESC.

Please consider this letter as our written approval for inclusion in the contract submission. If additional documentation is needed to support this process, do not hesitate to contact us.

Name: David Bernardi
Title: Chief Executive Officer
Phone: 603-493-6882
Email: dbernardi@rightheightmfg.com
Fax: 603-629-9996

Signature:



David Bernardi
CEO



March 28th, 2025

Business Interiors
1111 Valley View Ln
Irving, TX 75061

The purpose of this letter is to confirm that Business Interiors of Irving, TX is an authorized Stance Healthcare Dealer. As such, they are authorized to bid and/ or sell any and all products, as well as service and install said products including all initial delivery and warranty services.

Sincerely,

A handwritten signature in blue ink, appearing to read "Carl Kennedy".

Carl Kennedy, President
Stance Healthcare
877-395-2623, ext. 201



www.steelcase.com

P.O Box 1967 Grand Rapids, MI 49501-1967 USA

April 4, 2025

Equalis Group
6001 Cochran Rd. Ste 333
Cleveland, OH 44139

Reference: Authorized Steelcase Dealer

To Whom it May Concern:

This letter is to certify that Business Interiors is an authorized provider of Steelcase products and services. They are appointed with responsibility for the quote and sale of Steelcase, Coalesse and all partner branded products in the Dallas-Fort Worth market.

Business Interiors is in good financial standing and equipped to handle installation of the entire Steelcase portfolio and on-going service after the sale including repairs and warranties. As such Business Interiors is a valued business partner and they play a key role helping Steelcase reach customers in the Dallas-Fort Worth market.

Again, thank you for your interest in Steelcase products and your willingness to consider Business Interiors as a supplier

Sincerely,

Jeff Heilman
Director, Channel Strategy and Alignment
Steelcase

cc: Dustin Staiger – Steelcase Inc

Sunline Office
313 W. 4th Street, Bridgeport, PA 19405
610.272.2050
info@sunlineoffice.com



MARCH 27, 2025

Mike Paris

Dear Mike Paris,

This letter authorizes Business Interiors of Irving, Texas to sell Sunline Office Furniture using the Equalis Group Contract.

Warm regards,

A handwritten signature in black ink that reads "Greg Richards".

GREG RICHARDS
VICE PRESIDENT OF DEALER DEVELOPMENT

greg@sunlineoffice.com

886-979-6408



March 27, 2025

Equalis Group
5540 Granite Pkwy #200, Plano, TX 75024
p. (844)289-6728

RE: Dealer Authorization for Business Interiors
Bid # #R10-1176 FURNITURE AND STORAGE RELATED PRODUCTS AND SERVICES

To Whom This May Concern;

This letter is to verify that Business Interiors is authorized in good standing, to sell, install and provide warranty service for the entire SurfaceWorks product line. Equalis Group is authorized to receive payments for products and services.

In the event that Business Interiors fails to perform its obligations, SurfaceWorks agrees to perform in Business Interiors place and assume the obligations.

If SurfaceWorks withdraws its authorization to Business Interiors to offer the products or services, SurfaceWorks shall notify the school in writing.

SurfaceWorks agrees that the authorization to Business Interiors set forth in this letter shall remain effective until Equalis Group Contract receives written notification that SurfaceWorks has withdrawn its authorization to Equalis Group or until the Equalis Group Contract expires.

Please feel free to contact us should you be in need of any assistance. Thank you for considering Business Interiors and SurfaceWorks!

Sincerely,

A handwritten signature in black ink, appearing to read 'Abigail Graf', with a stylized flourish at the end.

Abigail Graf
Contracts Specialist
414-856-0591

Abigail.graf@SurfaceWorks.us

Phone 414.570.2677 7821 S. 10th Street
Fax 414.570.2676 Oak Creek, WI 53154

BUILDING YOUR TABLES



825 Trillium Dr Kitchener, Ontario N2R 1J9 519-740-7636
www.swiftspaceinc.com

April 2nd., 2025

Mr. Mike Paris
Business Interiors
1111 Valley View Lane
Irving, Texas 75061

Dear Mike:

This letter confirms Business Interiors is approved to sell all Swiftspace Inc products using the Equalis Group Contract.

Sincerely,

Rob Way

Rob Way
CEO
Swiftspace Inc.



Thinkspace Inc
7425 Janes Avenue, Suite 201
Woodridge, IL 60517

March 31st, 2025

Region 10 Educational Service Center
R10-1176 - Furniture and Storage Related Products and Services

RE: Letter of Authorization for Business Interiors

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for Thinkspace Office Inc. and, thereby authorized to market, sell, distribute, and supply our products on the above referenced bid/contract. We authorize Business Interiors to sell, procure, distribute and to install to all 48 states in the continental US.

Please feel free to contact me should you have any questions.

Best regards,

A handwritten signature in black ink, appearing to read "Mindy Morris", written in a cursive style.

Mindy Morris
Customer Success Manager



TRINITY

FURNITURE INCORPORATED

PO BOX 150 TRINITY, NC 27370 336-472-6660, Fax 336-475-0037 E-Mail sales@trinityfurniture.com

April 1, 2025

Business Interiors
1111 Valley View Lane
Irving, TX 75061

RE: Authorized Dealer – Equalis Group Contract

This letter is sent to confirm that the company listed below is an authorized dealer in good standing with Trinity Furniture, Inc. and is authorized to sell Trinity Furniture, Inc.'s products using the Equalis Group Contract.

Business Interiors
1111 Valley View Lane
Irving, TX 75061

This letter of authorization also includes all Business Interiors locations. Business Interiors is certified in the installation of Trinity Furniture Inc.'s product, with the authority to perform warranty work as required.

Please feel free to contact me if there are any questions.

Sincerely,

Angie Welborn

Angie Welborn
Inside Sales
Trinity Furniture, Inc.

April 3, 2025

Re: Equalis Group Contract, Business Interiors

To Whom It May Concern:

Please accept this letter as a confirmation that Business Interiors is an authorized dealer for all products manufactured by Venue Industries. Business Interiors is a dealer for our entire product line and is not limited in any way.

As an authorized distributor, Business Interiors may sell Venue Industries products under the terms of their agreement with Equalis Group Contract.

Please do not hesitate to reach out should you have any questions or require further assistance.

Sincerely,



Kelsey Scholl
Executive Vice President
Email: Kelsey@venueindustries.com
Mobile: 813-404-7725



April 10, 2025

RE: RFP# R10-1176 Furniture and Storage Related Products and Services

To whom it may concern,

Please be advised that Business Interiors is a dealer in good standing with our company and is authorized and approved to quote, sell, and service Via Inc product. This applies to all sales, including their potential contract with Equalis Group Cooperative Purchasing Contract.

If you have any questions, or need anything further, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Heather M. Arnold".

Heather Arnold
Public Sector & Contracts Manager
harnold@viaseating.com
M:812-686-8427



March 27, 2025

**Region 10 ESC
400 E. Spring Valley Road
Richardson, TX 75081**

**RE: Equalis Contract RFP R10-1176 Furniture
Manufacturer Letter of Authorization for Business Interiors**

To Whom It May Concern:

Business Interiors is an authorized dealer in good standing for VS America, Inc., and is thereby authorized to market, sell, distribute, and supply our entire product line on the Equalis Contract for Texas only. This includes providing installation, service, warranty, and/or maintenance services for said product.

Should you have any questions or concerns, please do not hesitate to reach out to Yuri Ahn at (704) 790-2017 or at y.ahn@vsamerica.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M Harvey'.

Mark Harvey
CFO
704-790-2541
m.harvey@vsamerica.com



March 26, 2025

Region 10 Education Service Center
400 E Spring Valley Road
Richardson, TX 75081

RE: Manufacturer Letter of Authorization for Business Interiors in Irving, TX
Region 10 ESC RFP # R10-1176
Request for Proposal for Furniture and Storage Related Products & Services

To Whom It May Concern:

Be it known that Business Interiors located at 1111 Valley View Lane, Irving TX is an authorized dealer in good standing with Whitney Brothers® and is therefore authorized by us to market, sell, distribute, and supply our entire product line nationally for the above referenced solicitation/contract. This includes providing installation, service, warranty, and/or maintenance services for our complete product portfolio.

After your review, please feel free to contact me if you have any questions about this Letter of Authorization or our business relationship with Business Interiors.

Best Regards,



Brian Vaillancourt
VP Sales & Marketing

603.352.2610 x112

brianv@whitneybros.com

93 Railroad St., Keene NH 03431

www.whitneybros.com





April 2, 2025

Equalis Group Contract

This letter shall serve as confirmation that Business Interiors, 1111 Valley View Lane, Irving, TX 75061 is an authorized dealer for Woodstock Furnishings and thereby entitled to sell nationwide and, as such, is authorized to submit proposals for our products to Equalis Group and place purchase orders on their behalf.

Business Interiors is a dealer for our entire product line and is not restricted in any way.

Business Interiors is authorized as our dealer to provide sales, installation service, warranty service, and/or maintenance service work.

Sincerely,

David B. Mayer



David Mayer
Vice President of Sales
Woodstock
314-606-0335
dmayer@woodstockfurnishings.com

April 9, 2025

Re: Workspace48 and Business Interiors

To Whom It May Concern:

Please accept this letter as confirmation that Business Interiors is an authorized dealer for all products supplied by Workspace48. Business Interiors is a dealer for our entire product line and is not limited in any way.

As an authorized distributor, Business Interiors may sell our products under the terms of their agreement with the Equalis Group Contract.

Please don't hesitate to reach out should you have any questions or require further assistance.

Sincerely,



Craig McPhail
CEO
Workspace48



- Established 1970
- 20+ Years Certified Woman Owned
- 54% Employee 10+ Years Tenure
- Comprehensive Service Capabilities
- Only North Texas Steelcase Exemplary Dealer
- 300+ Vendor Partnerships
- Resident Specialist
- 30+ Years Long Term Customer Relationships



A contract furniture dealership with exemplary service and continuity in management and culture.

Business Interiors integrates furniture and architectural products. We have provided workplace solutions and comprehensive services to North Texas for more than 50 years. Our success is based on the energy and experience of our people as well as consistency of ownership and financial stability. Kathy White, CEO is a second generation owner. Business Interiors was founded by her mother, Joan Miller. The company is a certified Woman-Owned Business Enterprise (WBE).

Our Employees

Business Interiors has a long-lasting employee tenure. Based on our 2022 ANNIVERSARY REPORT, 56% of our people have more than ten years of service here at BI. Our commitment to employees is outlined in our corporate philosophy we call the 5-C's.

Our Customers

Business Interiors customers vary from emerging enterprises to major corporations across multiple industries. Our responsiveness and flexibility is evident in their diversity and unique requirements. We deliver a high level of customer service with the intent of repeat business and referrals. As a result, Business Interiors has several long-term customers with some relationships lasting over thirty years.

Our Manufacturers

Business Interiors prides itself on its reputation with manufacturers and suppliers. We've earned our credibility through integrity and performance. Business Interiors is a Steelcase 2017 Premier Partner and the only dealer in the south to have received the Exemplary Performance and Founders awards.

1970
established

20+ years
certified WBE

54% employees
ten+ years tenure

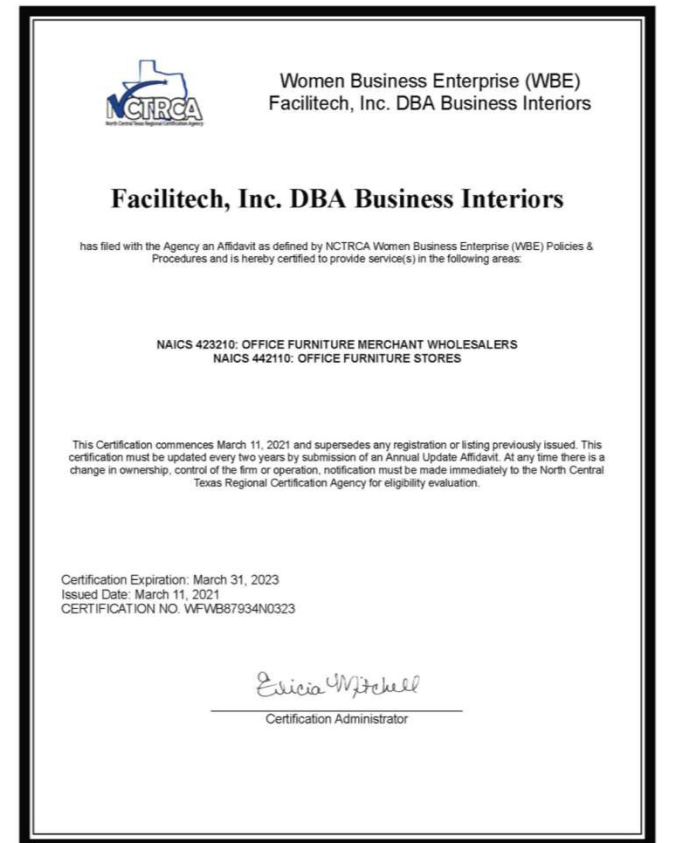
30+ years long-term
customer relationships

300+
vendor partnerships

A Woman-Owned Business Enterprise

WBE certified for over twenty years by Women's Business Enterprise National Council (WBENC) and North Central Texas Regional Certification Agency (NCTRC).

- Women's Business Council-Southwest (WBCS) recognized Business Interiors as WBE of the Year in 1998, 2006 and 2007.
- WBENC selected our CEO, Kathy White as a WBE Outstanding Businesswoman in 2008.
- WBCS acknowledged White as WBE Volunteer of the Year in 2012.



Customer References / Project Experience

School District Name:	Lewisville ISD	Project:	Refresh 4 Middle Schools
Contact:	Tania Caudill Director of Planning & Construction Mgmt	Number of Floors:	2 Floors each school
Address:	1597 S Edmunds Street	Project Scope:	Provided new furniture for all classrooms, Libraries, cafeterias, Summer 2024
Phone:	Lewisville, TX 75067 469.948.7815	Total Cost of Installed product:	\$6+ Million
Email:	caudilt@lisd.net	Major Product Lines:	Steelcase, Smith System, KI
School District Name:	Prosper ISD	Projects:	Walnut Grove High School, Multiple ES, Calhoun ECS
Contact:	Dr. Gregory Bradley Deputy Superintendent - Operations	Number of Floors:	2 for WGHS and 1 for each ES and ECS
Address:	605 E 7 th Street Prosper, TX 75078	Project Scope:	Provide all new furniture for all areas of each school from 2021 thru 2024
Phone:	469.219. 2000	Total Cost of Installed product:	\$10+ Mil
Email:	gkbradley@prosper-isd.net	Major Product Lines:	Steelcase, Smith System, KI
School District Name:	Wichita Falls ISD	Project:	2 new High Schools 2024
Contact:	Tami O'neal Huckabee Architect, Furniture Designer	Number of Floors:	2 Floors each school
Address:	801 Cherry Street #500	Project Scope:	Provided all new furniture for both schools
Phone:	Fort Worth, TX 76102 817.377.2969	Total Cost of Installed product:	\$7+ Million
Email:	toneal@huckabee-inc.com	Major Product Lines:	Steelcase, Smith System, KI

Customer References / Project Experience

School District Name:	Forney ISD	Project:	5 Elementary, 3 Middle, 1 IS and The OC
Contact:	Lynn Lem, Huckabee Architect, Furniture Designer	Number of Floors:	2 Floors each school
Address:	55830 Granite Parkway Ste 750	Project Scope:	Provided all furniture for new school 2021 thru 2024
Phone:	Plano, TX 75024 469.995.0315	Total Cost of Installed product:	\$15+ Million
Email:	lynn.lem@huckabee-inc.com	Major Product Lines:	Smith System, Hon, KI, Steelcase, National
School District Name:	Crandall ISD	Project:	Crandall ISD new Middle School &
New ES Contact:	Scott Stewart, Exec. Dir. Transportation & School Planning	Number of Floors:	2 Floors each school
Address:	400 W. Lewis Street	Project Scope:	Designed, Specified and provided all new
Phone:	Crandall, TX 75114 972.427.6024	Total Cost of Installed product:	furniture summer 2022 & 2023
Email:	sstewart@crandall-isd.net	Major Product Lines:	\$2.6 Million
			Steelcase, Smith System, KI, National

Forney ISD

2022 | Johnson Elementary School



Business Interiors

PROJECT SERVICES

Space Planning / Design

Ordering / Tracking

Project Management

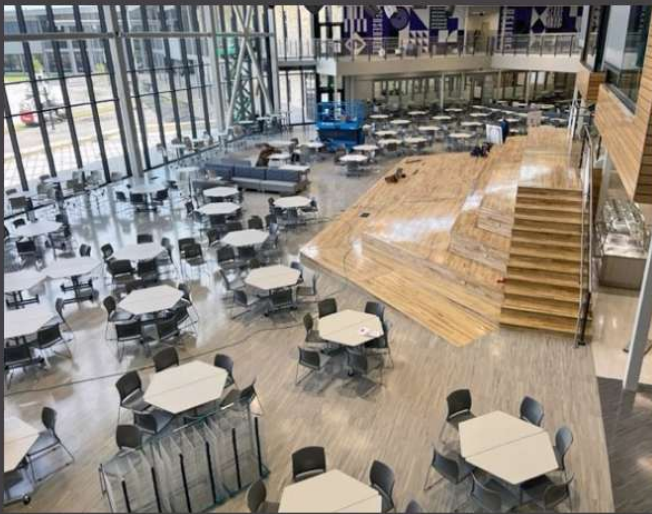
Installation



Business Interiors

Forney ISD

2021 | Jackson Rhodes Middle School



Business Interiors

PROJECT SERVICES

Space Planning / Design
Ordering / Tracking
Project Management
Installation

Crandall ISD

2022 | New Middle School



Business Interiors

PROJECT SERVICES

Space Planning / Design

Ordering / Tracking

Project Management

Installation

Tyler ISD

2021 | John Tyler High School



Business Interiors

PROJECT SERVICES

Space Planning / Design

Ordering / Tracking

Project Management

Installation

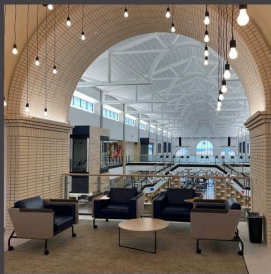


Business Interiors

PROJECT SNAPSHOTS

Prosper ISD

2023 | Walnut Grove High School



Business Interiors

PROJECT SERVICES

Space Planning & Design

Ordering + Tracking

Project Management

Installation

Service Capabilities

Core Services

Space Planning & Design

We design engaging and efficient workplaces. Business Interiors Space Planning & Design supports our customers' corporate objectives.

Installation

We deliver and install systems furniture. Business Interiors Installation properly connects new and existing components.

Project Management

We coordinate the people and resources needed for complex projects. Business Interiors Project Management ensures successful completion of workplace changes.

Expanded Services

Relocation / Move Management

We plan and communicate the logistics of workplace relocations. Business Interiors Move Management implements facility moves with minimal downtime.

Service & Refurbishing

We maintain and restore the appearance and function of furniture. Business Interiors Service & Refurbishing extends workplace investments.

Asset Management / Storage

We store unused workplace furniture. Business Interiors Asset Management is automated and our storage is secure.

Specialized Services

ReBI / Pre-Owned Furniture

We sell and buy previously-owned furniture. Business Interiors ReBI is a cost-effective alternative to buying new.

Rental Furniture

We provide temporary furniture solutions. Business Interiors Rental furniture is ideal when long-term needs are uncertain.

Architectural +Technology Solutions

We incorporate flexible infrastructures and products that enhance the use of technology. Business Interiors Architectural +Technology solutions maximize the performance of an integrated space.

Core Services



Space Planning & Design

We design engaging and efficient workspaces. Business Interiors Space Planning & Design supports workplace objectives. We collaborate with the customer and their design firm to achieve their design intent and budget requirements.

Our designers are solutions-driven creatives, qualified and highly detailed. Their product knowledge and workplace understanding is indispensable. This combination leads to value engineered workspaces where function and performance is not sacrificed.

Utilizing AutoCAD/CAP Studio and CET Designer/Configura software:

- Visualization: photo-realistic renderings; plan, elevation and isometric drawings.
- Specification: furniture component list and costs.
- Installation Plans



Installation

We deliver and install all types of furniture including Corporate Offices, Schools, Administration facilities and Hospitals.

Business Interiors' Installers receive ongoing training covering product enhancements and the latest install procedures. Installers complete Steelcase Installation Training and Business Interiors' on-the-job training. In addition, Foremen and Leads attend Lead Installer or Specialty training.

- We average 100 installers in the field daily and can organize crews up to 130.
- Our fleet consists of 23 trucks/service vehicles. Tractor trailers are manned by our CDL drivers.
- We have tools & equipment to complete any size project – while protecting your product/facility - followed by a final wipe-down, vacuum and pickup.



Project Management

We coordinate the people and resources needed for complex projects. Business Interiors Project Management ensures successful completion of all projects.

Our PMs are involved at the beginning of the project prior to order entry. Your Project Manager will attend meetings and consult with the project team to develop a delivery and installation schedule. During implementation, your PM acts as the liaison between your company and the contractors working within your space. We streamline communications by conveying your objectives and requirements.

- The PM develops/maintains a working schedule.
- A final inspection/punch list is performed with timely resolution of discrepancies.

Extended Services



Relocation / Move Management

We plan and communicate the logistics of workplace relocations. Business Interiors Move Management implements facility moves with minimal downtime. We relocate stand-alone furnishings, equipment and personal contents—any size and anywhere—one office, department(s) or company within the same city or across the country.

A Relocation Project Manager develops a comprehensive move plan: orientation meetings, packing procedures, technical support (inventory, disconnect/re-connect), follow-up adjustments/pickup.

- Specialized crews and equipment are used to relocate servers.
- Crates, cartons, specialty packing materials and specialized equipment is provided.



Service & Refurbishing

We maintain and restore the appearance and function of furniture. Business Interiors Service & Refurbishing extends workplace investments.

- Custom: furniture re-manufacture, fabrication and cabinetwork; applications of glass, marble, tile, veneer, or laminate; window treatments and drapery hardware accessories; flooring installation of wood, tile and stone.
- Maintenance: scheduled cleaning of panels, upholstered seating and carpet; application of fabric protectorates; "on-call" service for general mechanical repair and parts replacement.
- On-site: furniture fitting, repair scratches or nicks in both wood and metal surfaces; key cutting and lock replacement; painting.
- Refurbishing: upholstery/modification of panels, lamination/modification of work surfaces, provision of system parts; complete refinishing of wood furniture.
- Factory Trained Technicians | 4,894 SQ FT Service Shop.



Asset Management / Storage

We store surplus workplace furniture. Business Interiors Asset Management is automated and our storage is secure. We provide accurate inventory of our customers' furniture assets. Reports are exportable into Excel format for easy data sorting.

Computerized inventory management using SnapTracker. Each furniture component is individually identified and appraised for condition upon receipt. Using barcode technology, it is then marked and entered into an online system.

- Over 185,000 SQ FT of secure warehouse space. Inventories are contained in separate bays. Like product is stored together to expedite placing/pulling. Chairs are bagged and not stacked.
- Business Interiors regularly maintains multiple inventories in excess of 35,000 SQ FT each.
- 5,000 SQ FT of transit/short-term storage: reduces labor cost; eliminating inventory/rack of product.

Specialized Services



ReBI / Pre-Owned Furniture

We sell and buy previously-owned furniture. Business Interiors ReBI is a cost-effective alternative to buying new. Our professional management and our industry affiliations enable us to maximize your overall savings while achieving a high-end appearance. Furnish entirely with previously-owned or blend into new or existing.

- ReBI sells complete modular office systems, desks/casegoods, and chairs from manufacturers such as Steelcase, Kimball, Herman Miller, Knoll, and Krug. You receive the same level of service with the bottom-line benefit of purchasing pre-owned furniture.
- ReBI buys furniture and equipment offering a cost-effective solution to dispose of old furniture and make way for new inventory. Business Interiors liquidates hundreds of thousands of square feet of customer surplus annually.
- Business Interiors has provided ReBI Services since 1986.



Rental Furniture

We provide temporary furniture solutions. Business Interiors Rental furniture is ideal when long-term needs are uncertain. Our practical and convenient programs offer low monthly payments, fast delivery and a wide range of quality furniture. Our customers receive outstanding professional service and attention.

We offer superior quality in furnishing office, conference and lounge areas, as well as offering a variety of filing/storage, seating and table options. The quality, comfort and durability of our furniture is unmatched. Our inventory includes both systems and casegoods in styles ranging from transitional to contemporary.

- Rent by the day, week or month.
- Buy-out with the option to purchase.
- Delivery and pick-up provided throughout the metroplex and surrounding areas.
- Business Interiors has provided Rental Services since 1984.



Architectural +Technology Solutions

We incorporate flexible infrastructures and products that enhance the use of technology. Business Interiors Architectural +Technology solutions maximize the performance of an integrated space.

We're aligned with innovative manufacturers dedicated to the research and development of technology-enabled architecture. While today's business processes demand efficient use of space, access and use of technology is also essential. Business Interiors is committed to providing interior solutions that emphasize adaptable and sustainable products.

We incorporate movable walls, glass store fronts, access floors, modular power and cabling, and sound masking. Our A+T Solutions fulfillment team ensures quick installation and structure stability. We have the proven processes, tools and resources essential for successful completion of every customized infrastructure.

- The A +T averages 28 years of industry experience from preliminary planning to field execution.

Manufacturers include:

COMMERCIAL

2/90 Sign Systems
3M
9 to 5 Seating
A. Rudin Designs
ABCO
Aceray
Adden
AGI
AIS
Allemuir
Allseating
AMQ
Andreu World
Arcadia
Arper USA
Architectural Supplements
Arconas
Arktura
Artemide
Artopex
ASI Signage
Aurora Storage
Balt
Benchmark
Berco Designs
Bernhardt Design
Body Bilt
Boyd Lighting
Bradington Young
Bretford
Bright Chair
Brown Jordon
Brueton
Buzz Seating
Buzzi Space
Cabot Wrenn
Campbell Contract
Cape Furniture
Cartwright
CCN
Charles Alan
Chief

Claridge
Clarín
Clarus
Clear Design
Coalesse
Coaster
Community - JSI
Connectrac
Corian
Councill Contract
Cramer
Creative Wood
Cumberland
Da-Lite
Danko
DAR-RAN
Datum Filing Systems
Dauphin
David Edward
Davis
Dekko
Desk Makers
DMI
Draper
Egan
Ekitta
EKO
Emedco
Encore
Environamics
Enwork
Epic Furniture Group
Equipto
ERG International
Ergonomic Concepts
Ergonomic Solutions
Ergtron
ESI
Eurotech
Fairfield
Falcon Products
Fireking
Fixtures

Flexsteel
Fulbright
Furniture Lab
Gen2
Ghent
GIANNI
Global Furniture Group
Global Industries
Gordon International
Great Openings
Gunlocke
Halcon
Hale
Harden
Harter
HAT Contract
HBF
Hickory
Hickory Leather Company
High Mark Furniture
HON
Howe
Human Care
ICF
Indiana Furniture
Inscape
Integra
Intensa
ISE
Janus Et Cie
Jasper Group / JSI
Johnson Industries
Kaufman
Keilhauer
Kewaunee Scientific
Kisabeth
Kron Designs
Krueger
Krug
Kusch +Co
Kwalu
Landscape Forms
Lane

La-Z-Boy
Leathercraft
Leland
Lencore Acoustics
Lesro
Light Corp
Logiflex
Lumicore
Luxo
Lyon Workspace
Magna Design
Magnuson Group
Malik
Martin Bratrud
Mayline
Milliken
Mity-Lite Tables & Chairs
Moduform
MTS Seating
National Office Furniture
Neinkamper
Nessen
Neutral Posture
Nevamar
Nevers
Nevins
Nienkamper
Nightingale
Nova
Nucraft
OFD
Office Master
Office Specialty
OFS Brands
Orangebox
Patrician
Peter Pepper Products
Prismatique
Quartet
Saeco
Sandler Seating
Schwab Files
Shaffer Furniture

Shaw Industries
Shelby Williams
Sit-On-It
Source
Spaceco
Spec
St. Timothy
Stance
Steelcase
Stylex
Surface Tech
Surface Works
Swift Space
Symmetry
Thomasville Furniture
Thonet
Three H Furniture
Times 2
Trendway
Tuohy
United Metal Fabricators
Versteel
VIA Seating
Vicarbe
Virco
Vitra
Waddell
Watson Furniture
Whitehall
Woodard
Workrite
Zoom Seating

EDUCATION

AmTab
Carpet For Kids
CEF, Inc.
Community Playthings
Correll
Diversified Spaces
ERG
FlexxForm
Fomcore

Furniture Lab
HON
Integra
Jonti-Craft
JSI
KFI Studios
KI
Media Technologies
Midwest Folding Products
Mien Company
Mooreco
Muzo
National
NorvaNivel
Paragon
PolyVision
Safco Products
Smith Systems
Steelcase
Tesco
VS America
WB Manufacturing
Wenger Products
Whitney Brothers
Winco
+others

HEALTHCARE

Brandrud
Cabot Wren Care
Global Care
Midmark
Neocase
Steelcase Health
Studio Q Healthscapes
UMF Medical
Wieland

STEELCASE PARTNERS

Art Addition
Anchal
Arzu
Benjamin Maier Ceramics

BluDot
Bolia
Bones and All
Bend Goods
Brian Dubois
Brian Ferrell
Carl Hanson & Son
Cerno
David Weeks Studio
Detroit Wallpaper Co
EMU
Eskayel
Established & Sons
Extremis
Flos
Floyd
Fatboy
Hunt & Nover
HK Designs
Leadhead Glass
Loftwall
Microsoft
Mitchell Gold + Bob Williams
Miles & May
Mio
Misewell
Moooi
Roger Stevens
Savannah Hayes
Sagegreenlife
Stak Ceramics
Stephen Kenn
Skaferoom
Skram
Snowsound
Temper & Grit
Uhuru
Urban Tree
Vicarbe
Wallace Sewell
West Elm