

EQUALIS GROUP & W.B. MASON

AGREEMENT QUICK FACTS



CONTRACT

R10-1187C

LEAD AGENCY

Region 10

CONTRACT TERM

July 1, 2026 - June 30, 2029

RENEWABLE THROUGH

June 30, 2031

MASTER CORE LIST

Significant discounts on a Master Core List of 800+ office supply items most frequently purchased by public sector entities nationwide.

K-12 PRODUCT CATALOG

Reduced pricing on a catalog of 2500+ school supply items for K-12 schools.

LOCAL CORE LIST

Equalis Group members can establish a Local Core List with fixed contract pricing on frequently purchased items.

NON-CORE NON-CATALOG ITEMS

5% discount off W.B. Mason's Market Web Price on all products and services not included on the Master Core List, K-12 product catalog, or your Local Core List.

MASTER CORE LIST & LOCAL CORE LIST CONTRACT PRICING

- Pricing held for 12 months on all Master Core and Local Core items.
- Pricing held for 3 months on paper and toner.

Equalis Group reviews and approves any proposed price changes and provides advance notice to program participants of any approved price changes.

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DEDICATED CUSTOMER SERVICE

One dedicated W.B. Mason account manager to manage your customer relationship and Local Core List.

EMPLOYEE PRICING PROGRAM

Equalis Group and W.B. Mason discounts may be extended to employees, family, and friends for personal purchases and will be included in the qualifying Spend for your Annual Spend Rebate.

REPORTING & MANAGEMENT TOOLS

Powerful reporting tools allow you to understand your organization's spending patterns.

Online workflow approval and cost-center billing configured to your organization's needs.

DELIVERY

- Free next day desktop delivery.
- No minimum order size.

PAYMENT TERMS

- Net thirty (30) billing.
- Consolidated monthly billing available.

RETURN POLICY

- Thirty (30) day return limit for replacements or full refunds on in-stock items.
- Fourteen (14) day return limit for furniture, computers, and business machines for exchanges or full refunds.



NEED HELP TO GET STARTED ON YOUR W.B. MASON JOURNEY?

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